

City of Grain Valley, Missouri

Facility Maintenance RFP's for HVAC Preventative Maintenance/Service, Electrical Services (as needed), Plumbing Services (as needed) and Building Maintenance (as needed).

April 2, 2020

Addendum No. 2

TO ALL PROSPECTIVE CONTRACTORS:

The questions below have been asked regarding the RFP's. I have placed an answer below each question in *italic*.

1. You state you want 4 copies—can I make 1 original and then 3 copies or does it have to be 4 originals?

Respondent, at a minimum, can provide one original and three copies.

2. Duplexed - font no smaller than 11 point --- since I am typing in pdf --- I am unable to set the font, except I will try to make it what I think to be an 12 point or so --- you want it tabbed out and spiral bound --- so I can't put in a 3 ring notebook?

The minimum size on the font is to ensure that we can read it. Please get as close to 11 point or above as you can. A 3-ring notebook can be used in addition to spiral bound.

3. You have at the very end of the RFP page 23 – E-Verify info --- can I just put in our E-Verify Memorandum in its place?

Yes.