

GRAIN VALLEY PARK BOARD
MINUTES
December 10, 2024

Meeting called to order at 7:00 P.M. by President, Norm Combs.

ROLL CALL:

PRESENT: Norm Combs (President), Shawn Brady (Secretary), Becky Gray, Mike Switzer, LaTisha Robinson, Mike McCurdy, Brian Bray (Alderman Liaison) Shannon Davies (Director)

ABSENT: Adam Hoover (Vice President), Lisa Limberg

CONSENT AGENDA:

- a. **APPROVED ABSENCE:** Chuck Harris
- b. **APPROVAL OF MINUTES:** Motion by Mike Switzer, seconded by Mike McCurdy to approve the October regular Meeting Minutes. Motion carried.
- c. **CANCELLATION OF NEXT MONTH'S MEETING:** No action

TREASURER'S REPORT:

- a. **REVIEW OF ACCOUNTS PAYABLE/EXPENDITURES/REVENUES:** Shannon provided/discussed YTD Revenues and Expenditures. Some of the expenditures include materials for the lighting of the Veteran's Tribute

CITIZEN COMMENTS/PRESENTATIONS: None

COMMITTEE REPORTS:

- a. **Veteran's Tribute** – Mike Switzer stated that we are getting ready to order an additional flagpole and install. This is for the Space Force branch. The Parks department wants to try and have this installed by March, weather dependent.

OLD BUSINESS:

- a. **Parks Master Plan** – Shannon Davies
 - i. No report.
- b. **Park Land Dedication Ordinance** – Shannon Davies
 - i. Both the Community Development Department and the City Attorney reviewed the rough draft of the ordinance. There were some changes that were requested. Shannon provided an updated copy to and discussed those changes with the board.
- c. **Design Services for City Facilities** – Shannon Davies, Lisa Limberg, LaTisha Robinson
 - i. Both City staff and the Focus Group have met with the design firm several times to discuss this project.

- i. The Focus Group will have its 4th and final meeting on 1/7 at which time they will provide a recommendation on what new facilities they want to move forward with for bond funding.
- ii. On 1/9, there is a workshop scheduled with the Board of Aldermen to review and provide comments on the direction of this project.
- iii. At the 1/13 and 1/27 Board of Aldermen meetings, there will be an ordinance on the agenda to approve placing a bond issue on the April ballot to fund new facilities. We do not have the bonding capacity to fund a new City Hall, Community Center, and outdoor Aquatic Facility so City staff, the Focus Group, and the Board of Aldermen will have to decide which of the two facilities when be placed on the ballot measure.
- iv. The ballot language needs to be sent to the Jackson County Election Board by 1/28 to make the April ballot.
- v. Assuming the Board of Aldermen approves this to go before the voters,

NEW BUSINESS:

- a. **2025 Park Board Elections** – Board Discussion/Vote
 - i. **President:** Norm Combs opened nominations for President. Mike McCurdy nominated Norm Combs. There were no other nominations. Norm Combs elected by acclamation.
 - ii. **Vice President:** Norm Combs opened nominations for Vice President. Becky Gray nominated both Mike McCurdy and Shawn Brady. Mike McCurdy conceded. Shawn Brady elected by acclamation.
 - iii. **Secretary:** Norm Combs opened nominations for Secretary. Becky Gray nominated Mike McCurdy. There were no other nominations. Mike McCurdy elected by acclamation.

DIRECTOR’S REPORT:

a. **Operational Updates**

- i. We have a pre-bid meeting scheduled for tomorrow afternoon for replacement of the 3 park shelters in Armstrong Park. Most vendors have a coop contract for these structures, which allows a municipality to not have to go out for bid. We are still having a pre-bid meeting to see if we can obtain more competitive pricing than what would be listed in a coop contract. Vendor bids for this project are due on 1/8/2025. The goal is to have this project completed by April 1 when shelter rentals start for the season and more people are visiting the park.
- ii. We budgeted for a new park maintenance worker position in 2025. This week, we will be posting this position for hire with the intent to have this individual on board we start our busy season.

b. City Updates

- i. The City just recently purchased a little over 7 acres of land at the northeast corner of Duncan & Dillingham Roads. This land is designated as a future park. ARPA funds were used to purchase this.

c. Past/Current Programs/Special Events

- i. Tot Time (Monday's)
- ii. Fall Karate (10/15)
- iii. Downtown Spooktacular (10/25)
- iv. Mini Munchkins (10/16 & 11/20)
- v. Cold Blooded Critters (10/24)
- vi. Preschool Players Basketball (started 11/2)
- vii. CHAD 1000X (11/9)
- viii. Youth Pottery (11/16)
- ix. Holiday Fitness Membership Special (started 12/1)
- x. Mayor's Tree Lighting & Holiday Festival (12/5)
- xi. Storytime with Mrs. Claus (12/9 & 12/16)

d. Upcoming Programs/Special Events

- i. Candy Cane Hunt (12/21)
- ii. Christmas Tree Drop-off (starts 12/26)
- iii. Mini Munchkins (1/15)
- iv. Father-Daughter Dance (2/1)

TOPICS FOR NEXT MEETING:

- a. Parks Master Plan
- b. Park Land Dedication Ordinance
- c. Design Services for City Facilities

ADJOURNMENT:

Motion by Mike Switzer to adjourn, seconded by Shawn Brady. Motion carried.

Meeting adjourned at 7:46pm.

Next regular meeting: February 11, 2025