

ITEM I: Call to Order

- The Board of Aldermen of the City of Grain Valley, Missouri, met in Regular Session on November 18, 2024, at 6:30 p.m. in the Board Chambers located at Grain Valley City Hall
- The meeting was called to order by Mayor Mike Todd

ITEM II: Roll Call

- City Clerk Jamie Logan called roll
- *Present: Bray, Cleaver, Knox, Mills, Skinner, Sole*
- *Absent:*

-QUORUM PRESENT-

ITEM III: Invocation

- No invocation

ITEM IV: Pledge of Allegiance

- The Pledge of Allegiance was led by Alderman Cleaver

ITEM V: Approval of Agenda

- No changes

ITEM VI: Presentations

- Michael Staat – Promotion
 - Chief Turner presented Officer Staat with his Sgt. badge

ITEM VII: Public Comment

- None

ITEM VIII: Consent Agenda

- October 28, 2024 Board of Aldermen Regular Meeting Minutes
- November 18, 2024 – Accounts Payable
- *Alderman Skinner made a Motion to Accept the Consent Agenda*
- *The Motion was Seconded by Alderman Knox*
 - *No discussion*
- *Motion to Approve the Consent Agenda was voted on with the following voice vote:*
 - *Aye: Bray, Cleaver, Knox, Mills, Skinner, Sole*
 - *Nay:*
 - *Abstain:*

-Motion Approved: 6-0-

ELECTED OFFICIALS PRESENT
Mayor Mike Todd
Alderman Tom Cleaver
Alderman Rick Knox
Alderman Ryan Skinner
Alderman Darren Mills
Alderman Brian Bray
Alderman Kyle Sole

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT
City Administrator Ken Murphy
Deputy City Administrator Theresa Osenbaugh
Community Development Director Mark Trosen
Finance Director Steven Craig
Chief Ed Turner
City Clerk Jamie Logan
City Attorney Nicholas Purifoy

ITEM IX: Previous Business

- None

ITEM X: New Business

- Liquor License – El Tequilazo Cocina Y Cantina LLC dba Rivera Maya Mexican Restaurant
 - All items for the liquor license application have been received, except for the certificate of insurance needed for the occupational license. The license will not be issued until all things are in hand.
 - The changes are as follows from the prior business:
 - The business changed owners and added 2 new owners to their structure.
 - The business is requesting to add a Sunday liquor license
 - The liquor license be presented at the next meeting and will request approval

ITEM XI: Proclamations

- None

ITEM XII: Public Hearing

- None

ITEM XIII: Resolutions

Resolution No. R24-49 A Resolution by the Board of Aldermen of the City of Grain Valley Authorizing the Write Off of Doubtful Utility Account Balances

- *Alderman Skinner moved to approve Resolution No. R24-49*
- *The Motion was Seconded by Alderman Knox*
 - This is an annual activity looking back at utility accounts from 4 years ago and there does not seem to be a way to collect. This number has been improving over the years. The internal staff works to collect vs an outside agency. \$11, 517.46 is this year's amount. Mr. Craig stated last year's list was 2 commercial accounts, and the rest residential. Last year's amount was just over \$12,000
 - Mayor Todd asked for clarification on if someone comes back for a water account in future years, the utility billing department will bring back the prior invoice and require it to be paid before they can turn on their new water service.
 - This process occurs to get accounts receivable to more accurately reflect accounts receivable.

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Alderman Tom Cleaver
Alderman Rick Knox
Alderman Ryan Skinner
Alderman Darren Mills
Alderman Brian Bray
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- Alderman Cleaver asked when water services are shut off; Mr. Craig stated 2 billing cycles or 2 months delinquent which includes late notices and a call, as well as disconnect notice
- Alderman Bray asked if we can partner with other cities to try and collect these bad debts; Mr. Craig stated every city uses different systems and they do not share systems
- Alderman Sole asked if there is a hardship program; Mr. Craig stated they share various service agencies as well as payment plans in extenuating circumstances one time a year
- *Motion to approve Resolution No. R24-49 was voted upon with the following voice vote:*
 - *Aye: Bray, Cleaver, Knox, Mills, Skinner, Sole*
 - *Nay:*
 - *Abstain:*

-Resolution No. R24-49 Approved 6-0

Resolution No. R24-50 A Resolution by the Board of Aldermen of the City of Grain Valley Authorizing the City Administrator to Purchase Mobile Data Terminals from CDW to Outfit Police Patrol Vehicles

- *Alderman Bray moved to approve Resolution No. R24-50*
- *The Motion was Seconded by Alderman Mills*
 - Technology inside the police vehicles will be updated
 - Alderman Bray asked if they are standard laptops; Chief Turner stated they are tablets that are police issue and they will be added to the replacement program for equipment
- *Motion to approve Resolution No. R24-50 was voted upon with the following voice vote:*
 - *Aye: Bray, Cleaver, Knox, Mills, Skinner, Sole*
 - *Nay:*
 - *Abstain:*

-Resolution No. R24-50 Approved 6-0

ITEM XIV: Ordinances

Bill No. B24-18: An Ordinance Calling an Election in the City of Grain Valley, Missouri on April 8, 2025

Bill No. B24-18 was read by City Clerk Jamie Logan for the first reading by title only

ELECTED OFFICIALS PRESENT
Mayor Mike Todd
Alderman Tom Cleaver
Alderman Rick Knox
Alderman Ryan Skinner
Alderman Darren Mills
Alderman Brian Bray
Alderman Kyle Sole

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City Attorney Nicholas Purifoy

- *Alderman Knox moved to accept the first reading of Bill No. **B24-18** and bring it back for a second reading by title only at the next regular meeting*
- *The Motion was Seconded by Alderman Sole*
 - This is a required act to call the election
- *Motion to accept the first reading of Bill No. **B24-18** and bring it back for a second reading was voted upon with the following voice vote:*
 - *Aye: Cleaver, Knox, Mills, Skinner, Sole, Bray*
 - *Nay:*
 - *Abstain:*

-Motion Approved 6-0-

Bill No. B24-19: An Ordinance Approving the 2025 Fiscal Year Budget and Comprehensive Fee Schedule of the City of Grain Valley, Missouri

Bill No. B24-19 was read by City Clerk Jamie Logan for the first reading by title only

- *Alderman Sole moved to accept the first reading of Bill No. **B24-19** and bring it back for a second reading by title only at the next regular meeting*
- *The Motion was Seconded by Alderman Mills*
 - From the budget workshop, this budget leans heavy on capital projects
 - Alderman Sole clarified the 3% is COLA only
 - Alderman Sole asked if officers are getting paid 8 hours of holiday pay vs. 12; Mr. Murphy stated this is part of a negotiated contract & a closed session item
 - Alderman Sole asked if there was a new hire, would 3% be added to the new starting salary- this is part of a negotiated contract & closed session item
- *Motion to accept the first reading of Bill No. **B24-19** and bring it back for a second reading was voted upon with the following voice vote:*
 - *Aye: Cleaver, Knox, Mills, Skinner, Sole, Bray*
 - *Nay:*
 - *Abstain:*

-Motion Approved 6-0-

ITEM XV: City Attorney Report

- Their offices are closed on Thursday/Friday of Thanksgiving week.

ELECTED OFFICIALS PRESENT
Mayor Mike Todd
Alderman Tom Cleaver
Alderman Rick Knox
Alderman Ryan Skinner
Alderman Darren Mills
Alderman Brian Bray
Alderman Kyle Sole

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ITEM XVI: City Administrator & Staff Reports

- City Administrator Ken Murphy
 - 12/5 at 6PM is the annual tree lighting in Armstrong Park; Congratulations to Sgt. Staat on his promotion
- Deputy City Administrator Theresa Osenbaugh
 - None
- Police Chief Ed Turner
 - None
- Finance Director Steven Craig
 - None
- Parks & Recreation Director Shannon Davies
 - Absent
- Community Development Director Mark Trosen
 - None
- City Clerk Jamie Logan
 - None

ITEM XVII: Board of Aldermen Reports & Comments

- Alderman Brian Bray
 - Hilltop and Eagles Ridge patrol follow up from last meeting; Chief stated there were patrols assigned to those areas mentioned in the prior meeting
- Alderman Tom Cleaver
 - Requested the election candidate filing dates; 12/10-12/31 8am opening on 12/10 and closes at 5pm on 12/31. If city hall closes early on 12/31, the city clerk will be here until 5pm and the phone number will be posted to call upon arrival
- Alderman Rick Knox
 - None
- Alderman Darren Mills
 - Followed up with Mayor Todd about a citizen question
- Alderman Ryan Skinner
 - Alderman Skinner asked about the Police Advisory Board for police related questions and allow for more detailed questions, budget questions, etc.
 - Mayor Todd asked Chief if he'd be open to a liaison position for these topics; yes
- Alderman Kyle Sole
 - None

ITEM XVIII: Mayor Report

- Reminded again about 12/5 Christmas as a bucket list item is being crossed off

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Alderman Brian Bray
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ITEM XIX: Executive Session

- *Mr. Murphy stated an executive session was needed for Legal Actions, Causes of Action of Litigation Pursuant to Section 610.021(1), RSMo. 1998, as Amended and Sealed bids and related documents, until the bids are opened; and sealed proposals and related documents to a negotiated contract until a contract is executed, or all proposals are rejected, Pursuant to Section 610.021(12), RSMo. 1998, as Amended*
- *Alderman Skinner moved to close the Regular Meeting for items related to Legal Actions, Causes of Action of Litigation Pursuant to Section 610.021(1), RSMo. 1998, as Amended and Sealed bids and related documents, until the bids are opened; and sealed proposals and related documents to a negotiated contract until a contract is executed, or all proposals are rejected, Pursuant to Section 610.021(12), RSMo. 1998, as Amended*
- *The motion was seconded by Alderman Sole*
 - No Discussion
- *The motion was voted on with the following roll call vote:*
 - *Aye: Knox, Bray, Skinner, Cleaver, Mills, Sole*
 - *Nay:*
 - *Abstain:*

-Motion Carried: 6-0-

- The regular meeting closed at 7:46 PM-

- *Alderman Skinner moved to open the Regular Meeting*
- *The motion was seconded by Alderman Knox*
 - No Discussion
- *The motion was voted on with the following roll call vote:*
 - *Aye: Bray, Cleaver, Knox, Mills, Skinner, Sole*
 - *Nay:*
 - *Abstain:*

- Motion Carried: 6-0-

- The regular meeting opened at 7:46 PM-

ITEM XX: Adjournment

- The meeting was adjourned at 7:46 P.M.

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CITY OF GRAIN VALLEY
Board of Aldermen Meeting Minutes
Regular Session

11/18/2024
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Minutes submitted by:

Jamie Logan
City Clerk

Date

Minutes approved by:

Mike Todd
Mayor

Date

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