

**GRAIN VALLEY PARK BOARD**  
**MINUTES**  
October 18, 2022

Meeting called to order at 7:00 P.M. by Vice President, Jared English.

**ROLL CALL:**

**PRESENT:** Jared English (Vice President), Chuck Harris, Mike Switzer, Adam Hoover, Shawn Brady, Dale Arnold (Alderman Liaison), Shannon Davies (Director)

**ABSENT:** Lisa Limberg

**CONSENT AGENDA:**

- a. **APPROVED ABSENCE:** Brian Bray (President), Becky Gray (Secretary), Norm Combs
- b. **APPROVAL OF MINUTES:** Motion by Mike Switzer, seconded by Adam Hoover to approve the August Minutes. Motion carried.
- c. **CANCELLATION OF NEXT MONTH'S MEETING:** Motion by Mike Switzer to cancel the November meeting, seconded by Chuck Harris. Motion carried.

**TREASURER'S REPORT:**

- a. **REVIEW OF ACCOUNTS PAYABLE/EXPENDITURES/REVENUES:**  
Shannon presented the year-to-date budget amounts and went over some of the more noteworthy purchases since our last meeting. A complete round of back-up flags (7) were purchased for the Veteran's Tribute.

**CITIZEN COMMENTS/PRESENTATIONS:**

- a. None

**COMMITTEE REPORTS:**

- a. **Veteran's Tribute** – Norm Combs and Mike Switzer
  - i. Nothing new to report.

**OLD BUSINESS:**

- a. **Christina "Kiki" Claphan Memorial Playground** – Shannon Davies
  - i. Shannon provided the board with the "Letter of Award" for the LWCF grant that he received from Missouri State Parks. This was a 2021 application that was originally supposed to be awarded back in the late summer of 2021, but the state fell behind in the process.
  - ii. The state received thirty applications with the total amount of funding requested exceeding \$5.3 million. Of those, seventeen projects were approved by the National Park Service for grant assistance including this one.
  - iii. The award is \$121,650 for a new, all-inclusive playground in Armstrong Park.
  - iv. Shannon will now start completing the documentation to allow us to use our current on call engineering firm (Lamp Rynearson) to start putting together the

bid documents for the project, so that we do not have to go out to bid for design/engineering services, which would only further delay the project.

- b. **City Comprehensive Plan and Parks Master Plan** – Shannon Davies
  - i. Shannon stated that the Steering Committee members have been identified and contacted. We tried to pull a broad and diverse cross-section of residents to serve on this. President Brian Bray is on the committee on behalf of the Park Board
  - ii. The first Steering Committee meeting is on the evening of November 1<sup>st</sup>.
  - iii. We do plan on having a joint meeting on the comprehensive plan update and park master plan with this board, the Board of Aldermen, and the Planning and Zoning Commission.
  
- c. **2023 Budget** – Shannon Davies
  - i. Preliminary review of the budget was done at the August meeting focusing on capital improvement projects and capital equipment.
  - ii. No further discussion.

#### **NEW BUSINESS:**

- a. **No New Business**

#### **DIRECTOR'S REPORT:**

- a. **Operational Updates**
  - i. Former Park Board member Don Caslavka recently passed away. The Park Board sent his wife Shirley flowers. Shannon passed around the Thank You card that Shirley sent the board.
  - ii. Justin “Crutch” Crutchfield took a new position with the Unified Government of Wyandotte County back in early September. Since then, we have advertised for the now open Recreation Supervisor position and had interviews last week. We have identified a candidate and an offer has been extended.
  - iii. The fall, youth baseball/softball season ends this week.
  
- b. **City Updates**
  - i. Captain Scott Hedger retired on October 14<sup>th</sup>.
  - ii. With the location of the new police station being just north of Butterfly Trail (the field used for Trail or treat parking), it was decided to move this event to the downtown area starting this year. The event name has also changed from Trail or Treat to Downtown Spooktacular. The event is scheduled for October 28<sup>th</sup>.
  - iii. GVPD’s Drug Take Back Day is October 29<sup>th</sup>.

**c. Past/Current Programs/Special Events**

- i. Popsicles in the Park
- ii. Movie in the Park
- iii. Game Day Social
- iv. Tot Time

**d. Upcoming Programs/Special Events**

- i. Mini Munchkins – 10/20
- ii. Preschool Player’s Basketball – Starts 11/5
- iii. Mayor’s Tree Lighting & Holiday Festival – 12/1
- iv. Storytime with Mrs. Claus – Starts 12/5
- v. Candy Cane Hunt – 12/17

**TOPICS FOR NEXT MEETING:**

- a. Christina “Kiki” Claphan Memorial Playground
- b. City Comprehensive Plan and Parks Master Plan
- c. Election of 2023 Officers

**ADJOURNMENT:**

Motion by Mike Switzer, seconded by Shawn Brady to adjourn. Motion carried.

Meeting adjourned at 7:56pm.

Next regular meeting: December 13, 2022