



**City of Grain Valley Board of Aldermen
Regular Meeting Agenda**

October 10, 2022

7:00 P.M.

Open to the Public

Located in the Council Chambers of City Hall
711 Main Street | Grain Valley, Missouri

ITEM I: Call to Order

- Mayor Mike Todd

ITEM II: Roll Call

- City Clerk Jamie Logan

ITEM III: Invocation

- Pastor Jason Williams of Valley Community Church

ITEM IV: Pledge of Allegiance

- Alderman Ryan Skinner

ITEM V: Approval of Agenda

- City Administrator Ken Murphy

ITEM VI: Proclamations

- None

ITEM VII: Public Comment

- The public is asked to please limit their comments to three (3) minutes

ITEM VIII: Consent Agenda

- September 26, 2022 – Board of Aldermen Regular Meeting Minutes
- October 5, 2022 – Board of Aldermen Budget Workshop Minutes
- October 10, 2022 – Accounts Payable
- October 10, 2022 – Destruction Certificate City Clerk
- October 10, 2022 – Destruction Certificate Water/Finance
- October 10, 2022 – Destruction Certificate Human Resources
- October 10, 2022 – Destruction Certificate Court

ITEM IX: Previous Business

- None

ITEM X: New Business

- None

ITEM XI: Presentations

- None

ITEM XII: Public Hearing

- None

ITEM XIII: Resolutions

- None

ITEM XIV: Ordinances

ITEM XIV (A) **An Ordinance Amending Section 700.070 of the Code of Ordinances of the City of Grain Valley, Missouri, Pertaining to the Disconnection in the Event of Delinquency – Deposits for Reconnection – Delinquent Bill in General**
B22-27
2ND READ
Introduced by

Alderman Rick Knox

To correct a clerical error in the Municipal Code

ITEM XIV (B) **An Ordinance of the Board of Aldermen of the City of Grain Valley, Missouri, Amending Section 105.060 of the Municipal Code Regarding Ward Boundaries**
B22-28
1ST READ
Introduced by

Alderman Darren Mills

To adjust ward boundaries to ensure that there is population quality amongst wards

ITEM XV: City Attorney Report

- City Attorney

ITEM XVI: City Administrator & Staff Reports

- City Administrator Ken Murphy
- Deputy City Administrator Theresa Osenbaugh
- Captain Palecek Police Department
- Finance Director Steven Craig
- Community Development Director Mark Trosen
- Parks & Recreation Director Shannon Davies
- City Clerk Jamie Logan

ITEM XVII: Board of Aldermen Reports & Comments

- Alderman Dale Arnold
- Alderman Shea Bass
- Alderman Tom Cleaver
- Alderman Rick Knox
- Alderman Darren Mills
- Alderman Ryan Skinner

ITEM XVIII: Mayor Report

- Mayor Mike Todd

ITEM XIX: Executive Session

- Legal Actions, Causes of Action of Litigation Pursuant to Section 610.021(1), RSMo. 1998, as Amended
- Leasing, Purchase or Sale of Real Estate Pursuant to Section 610.021(2), RSMo. 1998, as Amended

- Hiring, Firing, Disciplining or Promoting of Employees (personnel issues), Pursuant to Section 610.021(3), RSMo. 1998, as Amended
- Sealed bids and related documents, until the bids are opened; and sealed proposals and related documents to a negotiated contract until a contract is executed, or all proposals are rejected, Pursuant to Section 610.021(12), RSMo. 1998, as Amended
- Individually Identifiable Personnel Records, Personnel Records, Performance Ratings or Records Pertaining to Employees or Applicants for Employment, Pursuant to Section 610.021(13), RSMo 1998, as Amended.

ITEM XX: Adjournment

Please Note

The next scheduled meeting of the Board of Aldermen is a Regular Meeting on October 24, 2022 at 7:00 P.M. The meeting will be in the Council Chambers of the Grain Valley City Hall. Persons requiring an accommodation to participate in the meeting should contact the City Clerk at 816.847.6211 at least 48 hours before the meeting.

The City of Grain Valley is interested in effective communication for all persons. Upon request, the minutes from this meeting can be made available by calling 816.847.6211.

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Consent

Agenda

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CITY OF GRAIN VALLEY
Board of Aldermen Meeting Minutes
Regular Session

09/26/2022
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ITEM I: Call to Order

- The Board of Aldermen of the City of Grain Valley, Missouri, met in Regular Session on September 26, 2022, at 7:00 p.m. in the Board Chambers located at Grain Valley City Hall
- The meeting was called to order by Mayor Mike Todd

ITEM II: Roll Call

- City Clerk Jamie Logan called roll
- *Present: Arnold, Bass, Cleaver, Knox, Mills, Skinner*
- *Absent:*

-QUORUM PRESENT-

ITEM III: Invocation

- Invocation was given by Darryl Jones of Crossroads Church

ITEM IV: Pledge of Allegiance

- The Pledge of Allegiance was led by Alderman Darren Mills

ITEM V: Approval of Agenda

- There was a scrivener's error on the description/title of R22-62 on the agenda, but the resolution information is correct in the packet, the description needs to be updated this evening
- *Alderman Bass made a Motion to Amend the Agenda*
- *The Motion was Seconded by Alderman Skinner*
 - *No discussion*
- *Motion to Amend the Agenda was voted on with the following voice vote:*
 - *Aye: Arnold, Bass, Cleaver, Knox, Mills, Skinner*
 - *Nay:*
 - *Abstain:*

-Motion Approved: 6-0-

ITEM VI: Proclamations

- None

ITEM VII: Public Comment

- Scott Shafer; 1006 SW Shorthorn; He wanted to address comments made by an alderman related to B22-21.
 - Police activity at apartment complexes – he feels one of them has more activity due to a bar being attached (Bristol Park); He's spoken with some local law enforcement and asked where most problems are with apartments or duplexes and fourplexes; duplexes and fourplexes; He spoke about the past parking lot maintenance issues (at Old Towne Marketplace) causing the old grocery store to close- he said if that were the case, the other businesses down there wouldn't

ELECTED OFFICIALS PRESENT

Mayor Mike Todd
Alderman Dale Arnold
Alderman Shea Bass
Alderman Tom Cleaver
Alderman Rick Knox
Alderman Darren Mills
Alderman Ryan Skinner

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT

City Administrator Ken Murphy
Captain Scott Hedger
Finance Director Steven Craig
Community Development Director Mark Trosen
Parks and Recreation Director Shannon Davies
City Clerk Jamie Logan
City Attorney Joe Lauber

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have survived ;He spoke with the school superintendent are an issue and overpopulating- schools south of I-70 haven't experienced crowding or much change – proposed location and over the last 15 years growth- nothing has gone there- this type of development makes sense at this location; stated the driveway in and out of the property had options for in/out and said all the restaurants people want here in the community- they will not get them without the numbers/population

ITEM VIII: Consent Agenda

- August 22, 2022 – Board of Aldermen Regular Meeting Minutes
- September 15, 2022 – Board of Aldermen Special Meeting Minutes
- September 26, 2022 – Accounts Payable
- *Alderman Skinner made a Motion to Accept the Consent Agenda*
- *The Motion was Seconded by Alderman Knox*
 - *No discussion*
- *Motion to Approve the Consent Agenda was voted on with the following voice vote:*
 - *Aye: Arnold, Bass, Cleaver, Knox, Mills, Skinner*
 - *Nay:*
 - *Abstain:*

-Motion Approved: 6-0-

ITEM IX: Previous Business

- None

ITEM X: New Business

- None

ITEM XI: Presentations

- MRCC Certification was presented to City Clerk Jamie Logan by Western Division Clerk Julia Porter

ITEM XII: Public Hearing

*-Mayor Todd opened the public hearing for **Property Tax Levy** at 7:11PM –*

- *The time of year to establish the tax levy – looking to leave it flat*
- *Alderman Arnold provided the numbers for the public 1.4494 is the proposed level which is below the ceiling allowed by the County*
- *No discussion by the board*

-Mayor Todd opened the floor to citizens for comment at 7:13 PM-

- None

ELECTED OFFICIALS PRESENT

Mayor Mike Todd
Alderman Dale Arnold
Alderman Shea Bass
Alderman Tom Cleaver
Alderman Rick Knox
Alderman Darren Mills
Alderman Ryan Skinner

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT

City Administrator Ken Murphy
Captain Scott Hedger
Finance Director Steven Craig
Community Development Director Mark Trosen
Parks and Recreation Director Shannon Davies
City Clerk Jamie Logan
City Attorney Joe Lauber

-Mayor Todd closed the public hearing for **Property Tax Levy** at 7:13 PM -

ITEM XIII: Resolutions

Resolution No. R22-59 A Resolution by the Board of Aldermen of the City of Grain Valley Authorizing the Installation of Ten New Street Lights in the Eagle Ridge Estates 5th Plat, Eagle Ridge Estates 6th Plat and Eagle Ridge Multi-Family 3rd Plat Subdivisions

- *Alderman Cleaver moved to approve Resolution No. R22-59*
- *The Motion was Seconded by Alderman Knox*
 - The City leases the lights from Evergy; as part of new subdivision cost, Developers pay for this in advance to be used for the future installation
 - Alderman Arnold asked if the poles, wires, etc. is part of the monthly cost of the streetlights; Mr. Murphy stated it is a set amount forever for light maintenance; Alderman Arnold stated at MML they discussed solar power lights that are working well for other municipalities and would like this to be potentially a policy in the future as a cost savings
 - Alderman Skinner asked if the streetlights have ever been City owned; only within parks- the rest have been leased in the past
 - Alderman Skinner asked if the streetlight look is dictated or if we have a choice; the cost will go up considerably with different designs for example: Main Street lights are considerably higher and if one gets hit, there is more downtime to get it replaced since not a standard design
 - Alderman Arnold mentioned a light in town that has been down; Mr. Murphy stated it has been turned in to MODOT
- *Resolution No. R22-59 was voted upon with the following voice vote:*
 - *Aye: Arnold, Bass, Cleaver, Knox, Mills, Skinner*
 - *Nay:*
 - *Abstain:*

-Resolution No. R22-59 Approved: 6-0-

Resolution No. R22-61 A Resolution by the Board of Aldermen of the City of Grain Valley, Missouri Authorizing the Installation of New Network Cables in City Hall

- *Alderman Knox moved to approve Resolution No. R22-61*
- *The Motion was Seconded by Alderman Mills*
 - This was approved in the 2022 budget- need upgrades for speed and reliability with many things relying on internet; with our phones as part of this system it is important
- *Resolution No. R22-61 was voted upon with the following voice vote:*

ELECTED OFFICIALS PRESENT

Mayor Mike Todd
Alderman Dale Arnold
Alderman Shea Bass
Alderman Tom Cleaver
Alderman Rick Knox
Alderman Darren Mills
Alderman Ryan Skinner

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT

City Administrator Ken Murphy
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- Aye: Arnold, Bass, Cleaver, Knox, Mills, Skinner
- Nay:
- Abstain:

-Resolution No. R22-61 Approved: 6-0-

Resolution No. R22-62 A Resolution by the Board of Aldermen of the City of Grain Valley Authorizing the Installation of Nine New Street Lights in the East Kansas City Industrial Park 16th Plat Subdivision

- Alderman Mills moved to approve Resolution No. R22-62
- The Motion was Seconded by Alderman Skinner
 - Alderman Bass asked if the fee is per streetlight; is this standard rate or are they all the same rate; all the same
 - Mr. Trosen asked what the cost would be over a 10-year period and those are the costs shared with the developer
 - Alderman Skinner asked if we'd have the potential to purchase streetlights from Evergy; Mr. Trosen wasn't sure; Mr. Murphy believes there are some communities that have gone down that path, but they can do some research on that
 - Alderman Arnold stated a streetlight on your property is more than a citizen's costs and he'd like the City to look into solar lights
 - Resolution No. R22-62 was voted upon with the following voice vote:
 - Aye: Arnold, Bass, Cleaver, Knox, Mills, Skinner
 - Nay:
 - Abstain:

-Resolution No. R22-62 Approved: 6-0-

ITEM XV: Ordinances

Bill No. B22-21: An Ordinance Changing the Zoning on Approximately 7.53 Acres From District R-3 PUD (Multi-Family Residential District -Planned Unit Development) to District R03P (Multi-Family Residential District - Planned Overlay District) and Approval of the Preliminary Development Plan/Plat for the Lofts at Creekside Landing

Bill No. B22-21 was read by City Clerk Jamie Logan for the second reading by title only

- Alderman Bass moved to accept the second reading of Bill No. **B22-21** approve it as ordinance #2395
- The Motion was Seconded by Alderman Mills
 - Alderman Arnold is still not in favor and understands it meets the greenspace requirements of the city, but part is flood plain and retention pond; some neighbors

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Mayor Mike Todd
Alderman Dale Arnold
Alderman Shea Bass
Alderman Tom Cleaver
Alderman Rick Knox
Alderman Darren Mills
Alderman Ryan Skinner

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT

City Administrator Ken Murphy
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Finance Director Steven Craig
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want fencing around this development and feels it will impact the schools with numbers fluctuating up and down with people moving in and out; Alderman Arnold found out from other communities where these have been turned down and there were lawsuits by the developer; he cited a court case and feels we are protected as a community if we choose not to move forward based on the outcome of the cited case; feels some are appropriate such as the Blue Branch development; stated the people here at the last meeting was a small sampling of those opposed and he feels this community does not need this type of development right now

- Alderman Cleaver stated he spoke with the citizens as well and they would rather see a nice apartment complex vs. duplex/fourplex and feels those would burden the schools more than a nice apartment development; he feels we have and will continue to have this need as some rent first when moving to a new community and then eventually buy once they have been in our community
- Alderman Skinner had people reach out to him with emails- including some that were here the last read of this ordinance; property zoned from residential moved to commercial in the cited court case; he said that is not the same- the City of Grain Valley's zoning is already multi-family, and he would not support if from
- Alderman Mills agrees and stated the elected officials on the dais are here because the majority of citizens voted for them to represent them; Alderman Mills feels there is not a large representation here this evening opposed the development- those not opposed don't speak up and show up
- Motion to accept the second reading of Bill No. **B22-21** and approve it as ordinance #2395 was voted upon with the following roll call vote:
 - Aye: Cleaver, Mills, Skinner, Knox
 - Nay: Arnold, Bass
 - Abstain:

-Bill No. B22-21 Became Ordinance #2395 4-2-

Bill No. B22-24: An Ordinance Approving the Final Plat of Eagle Ridge Estates – 6th Plat

Bill No. B22-24 was read by City Clerk Jamie Logan for the second reading by title only

- Alderman Skinner moved to accept the second reading of Bill No. **B22-24** and approve it as ordinance #2396
- The Motion was Seconded by Alderman Knox
 - None
- Motion to accept the second reading of Bill No. **B22-24** and approve it as ordinance #2396 was voted upon with the following roll call vote:
 - Aye: Arnold, Bass, Cleaver, Knox, Mills, Skinner
 - Nay:

ELECTED OFFICIALS PRESENT

Mayor Mike Todd
Alderman Dale Arnold
Alderman Shea Bass
Alderman Tom Cleaver
Alderman Rick Knox
Alderman Darren Mills
Alderman Ryan Skinner

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT
City Administrator Ken Murphy
Captain Scott Hedger
Finance Director Steven Craig
Community Development Director Mark Trosen
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- *Abstain:*

-Bill No. B22-24 Became Ordinance #2396 6-0-

Bill No. B22-25: An Ordinance Approving a Water Purchase Contract With the Tri-County Water Authority

Bill No. B22-25 was read by City Clerk Jamie Logan for the first reading by title only

- *Alderman Arnold moved to accept the second reading of Bill No. B22-25 and approve it as ordinance #2397*
- *The Motion was Seconded by Alderman Cleaver*
 - None
- *Motion to accept the second reading of Bill No. B22-25 and approve it as ordinance #2397 was voted upon with the following roll call vote:*
 - *Aye: Arnold, Bass, Cleaver, Knox, Mills, Skinner*
 - *Nay:*
 - *Abstain:*

-Bill No. B22-25 Became Ordinance #2397 6-0-

Bill No. B22-26: An Ordinance to Establish the City of Grain Valley, Missouri's Annual Tax Levies for the 2022 Calendar Year for General Municipal Government Operations; the Retirement of General Obligation Debt; Park Maintenance; and Public Health Purposes

Bill No. B22-26 was read by City Clerk Jamie Logan for the first reading by title only

- *Alderman Cleaver moved to accept the first reading of Bill No. B22-26 and bring it back for a second reading by title only*
- *The Motion was Seconded by Alderman Mills*
 - The public hearing was over this ordinance this evening for 1.4494
- *Motion to accept the first reading of Bill No. B22-26 and bring it back for a second reading was voted upon with the following voice vote:*
 - *Aye: Arnold, Bass, Cleaver, Knox, Mills, Skinner*
 - *Nay:*
 - *Abstain:*

-Motion Approved 6-0-

Bill No. B22-26: An Ordinance to Establish the City of Grain Valley, Missouri's Annual Tax Levies for the 2022 Calendar Year for General Municipal Government Operations; the Retirement of General Obligation Debt; Park Maintenance; and Public Health Purposes

ELECTED OFFICIALS PRESENT

Mayor Mike Todd
Alderman Dale Arnold
Alderman Shea Bass
Alderman Tom Cleaver
Alderman Rick Knox
Alderman Darren Mills
Alderman Ryan Skinner

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT

City Administrator Ken Murphy
Captain Scott Hedger
Finance Director Steven Craig
Community Development Director Mark Trosen
Parks and Recreation Director Shannon Davies
City Clerk Jamie Logan
City Attorney Joe Lauber

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Bill No. B22-26 was read by City Clerk Jamie Logan for the second reading by title only

- *Alderman Cleaver moved to accept the second reading of Bill No. **B22-26** and approve it as ordinance #2398*
- *The Motion was Seconded by Alderman Knox*
 - None
- *Motion to accept the second reading of Bill No. **B22-26** and approve it as ordinance #2398 was voted upon with the following roll call vote:*
 - *Aye: Arnold, Bass, Cleaver, Knox, Mills, Skinner*
 - *Nay:*
 - *Abstain:*

-Bill No. B22-26 Became Ordinance #2398 6-0-

Bill No. B22-27: An Ordinance Amending Section 700.070 of the Code of Ordinances of the City of Grain Valley, Missouri, Pertaining to the Disconnection in the Event of Delinquency – Deposits for Reconnection – Delinquent Bill in General

Bill No. B22-27 was read by City Clerk Jamie Logan for the first reading by title only

- *Alderman Knox moved to accept the first reading of Bill No. **B22-27** and bring it back for a second reading by title only at the next regular meeting*
- *The Motion was Seconded by Alderman Skinner*
 - Designed to correct a clerical error in the code- there were two sections with water/delinquent water account shut off dates- this will clean that up
- *Motion to accept the first reading of Bill No. **B22-27** and bring it back for a second reading was voted upon with the following voice vote:*
 - *Aye: Arnold, Bass, Cleaver, Knox, Mills, Skinner*
 - *Nay:*
 - *Abstain:*

-Motion Approved 6-0-

ITEM XV: City Attorney Report

- They had a few representatives at the MML conference; they will move to a new office the beginning of November; he will be attending an international attorney's meeting and selected for a private practice award for a career in municipal law in October

ITEM XVI: City Administrator & Staff Reports

- City Administrator Ken Murphy
 - Congratulations to Jamie for MRCC certification & obtaining sooner than

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Mayor Mike Todd
Alderman Dale Arnold
Alderman Shea Bass
Alderman Tom Cleaver
Alderman Rick Knox
Alderman Darren Mills
Alderman Ryan Skinner

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT
City Administrator Ken Murphy
Captain Scott Hedger
Finance Director Steven Craig
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anticipated; mentioned the legislative luncheon hosted by the partnership at OOIDA; budget books are in for next week's budget workshop; Citizen of the Year at Truman Heartland was this past weekend- Bob Headley was the recipient

- Deputy City Administrator Theresa Osenbaugh
 - Absent
- Captain Hedger Police Department
 - National Night Out had good turnout with several officers in attendance and citizen participation; Officer Romano just graduated from DARE training this past Friday – it is difficult training, and she will teach DARE in our schools now
- Finance Director Steven Craig
 - None
- Parks & Recreation Director Shannon Davies
 - None
- Community Development Director Mark Trosen
 - The Household Hazardous Waste event co-hosted with Jackson County on 9/26 at Jackson County Public Works went well- there were 138 cars that came through
- City Clerk Jamie Logan
 - None

ITEM XVIII: Board of Aldermen Reports & Comments

- Alderman Dale Arnold
 - MML conference and enjoyed the educational opportunities; congratulated Jamie for her speedy certification; GV Band recent achievement for high scores; and Congratulated to Bob Headley for his achievement; he came across a need our Police Department might need – tourniquets. He feels these are needed in the department & has seen these in practice in the past. He feels this would be a way to show value in the employees and feels this would show we can meet this need; he was also contacted about the last meeting that was cancelled and wants to make sure there is better communication of cancelled meetings
- Alderman Shea Bass
 - Congratulations to Jamie, Bob and Joe for achievements
- Alderman Tom Cleaver
 - Congratulations to Jamie and Joe
- Alderman Rick Knox
 - Congratulated Jamie, Bob and Joe for achievements; asked who is in charge of the pothole in front of Price Chopper; use the report a problem link; Alderman Skinner has shared this on social media; Main & Eagles parkway- coming Northbound there is a pothole there as well
- Alderman Darren Mills
 - None
- Alderman Ryan Skinner
 - None

ELECTED OFFICIALS PRESENT

Mayor Mike Todd
Alderman Dale Arnold
Alderman Shea Bass
Alderman Tom Cleaver
Alderman Rick Knox
Alderman Darren Mills
Alderman Ryan Skinner

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT

City Administrator Ken Murphy
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ITEM XVIII: Mayor Report

- Congratulated those on their achievements; enjoyed the Truman Heartland Gala

ITEM XIX: Executive Session

- None

ITEM XX: Adjournment

- The meeting adjourned at 7:53 P.M.

Minutes submitted by:

Jamie Logan
City Clerk

Date

Minutes approved by:

Mike Todd
Mayor

Date

ELECTED OFFICIALS PRESENT

Mayor Mike Todd
Alderman Dale Arnold
Alderman Shea Bass
Alderman Tom Cleaver
Alderman Rick Knox
Alderman Darren Mills
Alderman Ryan Skinner

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT

City Administrator Ken Murphy
Captain Scott Hedger
Finance Director Steven Craig
Community Development Director Mark Trosen
Parks and Recreation Director Shannon Davies
City Clerk Jamie Logan
City Attorney Joe Lauber

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CITY OF GRAIN VALLEY
Board of Aldermen Meeting Minutes
Budget Workshop Session

10/05/2022
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ITEM I: Call to Order

- The Board of Aldermen of the City of Grain Valley, Missouri, met for a Budget Workshop Session on October 5, 2022, at 6:04 p.m. in the Board Chambers located at Grain Valley City Hall
- The meeting was called to order by Mayor Mike Todd

ITEM II: Roll Call

- City Clerk Jamie Logan called roll
- *Present: Arnold, Bass, Cleaver, Knox, Mills, Skinner*
- *Absent:*

-QUORUM PRESENT-

ITEM III: Discussion

- 2023 Fiscal Year Budget
 - City Administrator Ken Murphy explained the budget process & objectives of the workshop
- Reserve Trends
 - Unrestricted fund balance will decrease (-5%) for the first time in several years- and anticipated to increase again in 2023; using reserves for several projects- LAGERS retirement upgrade, street overlay plan, multiple water/sewer infrastructure projects and additional police officers
 - Ending cash balance of Restricted Funds will increase as a result of the ARPA funds and bond proceeds for new police facility
 - Substantial decrease in 2023 as capital projects are started and equipment purchased
 - 25% fund reserve minimum- 15% of budgeted expenditures and 10% budget stabilization reserve and still over minimum reserve requirement
- Revenue & Expenditure Trends
 - Revenue increase over the last several years – development fees, sales taxes from commercial tax base, property taxes and utility revenue as well as 2 disbursements of federal money
 - Hard to project due to fluctuations in capital outlay- expecting higher expenditures due to projects and new police facility; year to year showing projected increase due to increase of operations & personnel expenses and new police facility cost is built in here
 - Alderman Arnold asked what the increase would look like without police facility- it would go to a 12% decrease without the police station costs over a 34% increase with it in there
 - Parks is important, but it is projected to be in the red which is the nature of providing services as a municipality, but will be balanced after fund transfers
- Key Personnel Expenses
 - Proposed Compensation plan/COLA is in the plan of 5% and up to 2% merit

ELECTED OFFICIALS PRESENT

Mayor Mike Todd
Alderman Dale Arnold
Alderman Shea Bass
Alderman Tom Cleaver
Alderman Rick Knox
Alderman Darren Mills
Alderman Ryan Skinner

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT

City Administrator Ken Murphy
Deputy City Administrator Theresa Osenbaugh
Community Development Director Mark Trosen
Parks and Recreation Director Shannon Davies
Captain Jeff Palecek
Finance Director Steven Craig
City Clerk Jamie Logan

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- salary increase based on employee evaluation ratings
- Heath plan year is July 1 – June 30 of each year and estimated 12% increase for the 2nd half of 2023 since actual costs are not known at this time
- Alderman Arnold asked how much of the benefit cost increase would be on the City vs. Employee (dependent and family coverages 65% is paid by employer & 100% paid for single employee)
- Social Security COLA was 5.9% & proposing 5% COLA for 2023; compensation study from past showed the ranges by positions and internally, reviewed and compared our positions to other municipalities and need to bring the lowest part of the ranges up by 5% and bring all employees up by that amount as well to avoid compression issues and potential to earn the merit component to it at 2% proposed for 2023
- 2 additional officer positions approved in the 2022 budget using CARES Act funding and included in 2023 budget
- Provided table of cost for citywide salary increase; keeping in mind, not all will receive max amount as based on merit- provided what funds they would be taken from
- The cost of losing an employee and rehiring is expensive; which is why this is important 11.6% cost of living increase by social security from 2019-2022 and 2019-2022 the City matched the cost of living by social security and no more and only those that received max merit in 2022 matched the social security level
- Proposed Projects
 - If there will be salary increases, there is a table of the proposed projects to include revenues and expenditures and shows how much would be left in each of the funds and showing they could support increases keeping in mind the ability to sustain these levels of pay in the future
 - Referred Board to the Proposed 2023 Capital Projects
 - Replacing entryway tiles and on latest insurance inspection for tiles coming up and as a tripping hazard
 - Board chambers carpet replacement
 - Fleet:
 - Four column vehicle lift for our fleet mechanic as only working from one at a time & it can accommodate large items- safe option and can be moved out of the way when not being used
 - year 3 of 3 on lease agreements for 3 police vehicles- buyout
 - Building/codes enforcement vehicle due for replacement per VERP
 - Alderman Knox asked what type of vehicle that the truck will be replaced with; similar style to Colorado
 - Received some grant funds for part of an all-inclusive playground replacement and should be able to move forward in 2023
 - Santa House needs a new roof; this past year the ceiling was replaced
 - Alderman Cleaver asked what type of roof

ELECTED OFFICIALS PRESENT

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- Mr. Davies said decking and asphalt shingles- building put in around the 80's
- Alderman Knox asked if Metal roof had been looked into; Mr. Davies said cost was higher, but they have switched to metal at ball fields where possible
- They will look into the cost at the time of replacement and what makes the most sense
- Hanging trash barrels – adding more
- Maintenance of Butterfly trail parking lot
- Ryan Meadows to South Middle School- put in a new trail
- Laura Lane curb cut
- Annual replacement/rotation of old chairs for new ones
- New lifeguard stands
- New restroom flooring at pool restrooms
- Front Street design
 - Alderman Cleaver asked if any profit from the pool; Mr. Davies stated no and indicative of Municipal Pools; he will look into the cost of how much in the red the pool was
- Public Works proposed capital projects are split across multiple funds
- Ryan Road traffic signal at Ryan and Cross Creek
- Capital Equipment
 - Skidsteer- looking to buyout that piece of equipment
 - Trailer needs replacement
 - Public Works truck needing replacement (1/2 ton truck)
 - Message Board- We've borrow from the county frequently – requesting our own
- \$800,000 for pedestrian street maintenance program- City Engineer put together a report showing current road conditions and where they are now (from IMS originally) – ratings are going up from initial IMS report after repairs; when considering 2023 funds for streets- should be up to 67% - moving in the right direction and on a good path/plan for road condition improvement
- Alderman Knox asked about 40-Sni-a-bar by Eagles Parkway; he's wondering if the new construction project down there would mess it up adding to the plan now; Mr. Trosen stated if we allow to continue to deteriorate it will be in worse condition; this will allow us to handle that road traffic and was the street selected for the MARC money and more money if we don't handle now
- Alderman Arnold asked if any damages are done to the road by the developer if they could be set up to be fined- he doesn't feel citizens should have to pay for it and would like it to be looked into; Mr. Trosen stated we don't have any ordinances that allow for this; he stated once a new road is in a subdivision- when our inspectors are in the subdivisions- they make sure proper materials are being used for weight control and they are required for the

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- maintenance/replacement of those road repairs
- Alderman Knox doesn't want the road to be in the same condition as it is today after a year; Mr. Trosen stated it will be more costly if not done now- using federal funding and not city funding for that road and that is why they picked that road; the road assessment will be done again in 2025 or every 5 years is the recommendation
- Public Works shop needs some repairs including garage doors
- Trench Shoring Box- for safety reasons for public works employees
- Public Works Sewer/Storm Inspection Trailer – the technology has changed a lot since the purchase of this one; they will be able to sell the old one and purchasing a new one
- Capital Improvement fund to replace 2 police Ford Explorers and the equipment for them
 - Alderman Skinner asked if the 2 old vehicles would be put back into rotation or passed down – they will be sold; Captain Palecek stated are the oldest in the fleet (2013 Explorers)
- SRO vehicle in-car cameras
- Alderman Skinner asked if there is a take home car program; Sgts have this option; there is not an option currently as the cars are shared between shifts; Alderman Skinner stated in Oak Grove they have a program for take home vehicles and the Police Department moved away from that and maybe it could be an incentive to those that live in the city- cars being in Grain Valley neighborhoods it could be a deterrent potentially
- Alderman Cleaver asked about VERP criteria; 72 months or 100,000 miles- police miles are different with the wear and tear on those vehicles; and asked if repair costs increase at that point
- Skid Steer track replacement
- Mower Replacement
- Parks Mower trailer (without wheel wells in the way of mower tires) – will look to sell the old trailer using auction site (Purple Wave)
- Pool exterior doors in need of replacement – they are rusting away due to wear and tear
- Armstrong Park – bleachers and concrete pad replacement
 - Mayor Todd asked how much the bleachers are utilized and at Monkey Mountain how many use the bleachers vs. their own chairs; with tiered seating there are options; Armstrong is flat vs. tiered and not conducive to bringing their own chairs
- ARPA Budget Options- shared programmed items and unprogrammed
 - MO Main Street Program Investment- small amount in 2022, but most in 2023
 - Tyler Road Water Tower Design- account for fire flow capacity as well
 - NE Sewer Interceptor Line- James Rollo sewer project has been in the plan before, but the NE Sewer Interceptor design/land acquisition costs could be

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needed before

- Alderman Arnold asked if new coca cola was serviced from Grain Valley- no Blue Springs (Blue Springs part of Tri-County)- first identified in 5-6 years ago and continuing project in CIP
- Trails project- bridge across creek on eagles parkway/AA- can ARPA fund be used for that too? 2 grant applications are in for that project if awarded
- Parks/Comprehensive Master Plan – approved in 2022 and 2023 projected amount included in this
- Police Uniform Replacement – upgrades and do all at once vs. a few at a time; the ones they have now they aren't up to standards and they are all the same depending on what time the replacement was made – Regular budget includes (class A uniforms); this was a consistent request from officers during sit downs with the mayor
- Police Weapons Replacement – necessary and if all at the same time, only one type of ammo needed- would trade in all guns and replace all at the same time
 - Alderman Cleaver asked if this cost was old gun trade in included; yes
 - Mayor Todd asked if requalifying would be required; yes
 - Alderman Arnold asked if holster is the same; Captain Palecek said yes
 - Mayor Todd asked about non-lethal shot guns training – now working to do training and ammunitions for them
 - Alderman Cleaver asked when replacing vests; on a rotation
- I-70 Interchange Improvement- MODOT project to replace the bridge – trying to remove middle columns – City's cost is the aesthetic part of it such as stamping and name of City of Grain Valley on the bridge; Alderman Cleaver thought it sounded kind of expensive; Alderman Knox and Alderman Skinner likes the way they look
- Alderman Skinner asked about the median in front of Price Chopper – Mr. Trosen stated there will be some change to the medians in that area – Going Southbound on Buckner Tarsney right where that big pothole has been – it bottlenecks
- Parks and Recreation equipment including pitching mounds, pitching machines, and catcher's gear
- And idea for ARPA funds:
 - Armstrong Park on Main Street letterboard signage- it is time consuming – went out for a quote for a digital marquee sign; \$50,000 for the one the quote they did receive back – it does match the strategic plan and citizen communication
 - Mayor Todd asked if they are vandal proof; Mr. Trosen stated yes- and high quality LED- downfall is if we move down the line- how easily can it be moved- could move to where the monument sign currently is in front of the City Hall - if on the Armstong Park property – might remain there if

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- staying a park
 - Alderman Knox thinks it brings us to a little more modern age
 - Mr. Davies stated messages can be changed remotely when needed vs. going out to the sites
 - Mr. Trosen stated he's done this 10+ years ago in the county off Liggett and it is still in good condition
 - Alderman Skinner, Alderman Knox and Alderman Bass were in favor
 - Alderman Arnold stated size could be a distraction – Mr. Murphy stated there are studies on how long messages should stay up for distraction reasoning and not be a deterrent
 - Mayor Todd suggested moving forward with this
- Another idea for ARPA funds – at the 5-year mark of community survey in 2023 and see if areas in the eyes of the public perception have improved.
- Ms. Osenbaugh stated it could be done online and it can be mailed too; in the past they presented to the board depending on who is selected; Mr. Murphy stated this is a report card of how the city is doing as data is received and analyzed with a report prepared; this would cover services, housing, streets, economic development, etc.
- Alderman Skinner asked if it could be done in house; the company would know if our questions are good questions or should be written in another way; sometimes the public would not believe if done in house and third party would be unbiased with no questions – has staff to continue to reach out to those that didn't reply
- Alderman Skinner asked what is left after all items completed \$1.2 million and a little less if sign done – there is still a decent amount if another item comes up
- Mayor Todd asked how all felt about the survey; Alderman Knox said good to know how the public stands; Alderman Skinner okay with it
- Alderman Arnold stated he liked the raises/cost of living updates to keep people- he said in the past he's experienced where raises were given and then new insurance rates would eat up the raise; Mr. Murphy shared what HSA contributions are by the city for individual/family; Alderman Arnold didn't want to see a step back at that point for employees
- Alderman Arnold stated he had another idea – at the Gildehaus property with businesses up front and something else in the back with starter homes could go to the back – selling some of the land for that purpose with lower land costs; Mr. Murphy stated this is a hope of the comp plan and parks plan is to be more clear of what the best uses of that property could be and see what they come up with
- Mr. Murphy stated the home on the land down there is not receiving maintenance with lots of police patrol; he's proposing to salvage what can be and demolish the structure; Alderman Arnold asked if a satellite community center could be placed if the structure was remodeled; Mr. Davies stated the current structure is not in great condition and renovation would be more than feasible based on past pricing
- The water tower and beams are some of the most historic items down there and

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part of the carriage house; all ground level windows/doors are broken into and they go through the tunnels and get into the house and it is not a safe structure; costs included with staff replacing boards- never ending

- Alderman Cleaver asked if a tear down was available; Mr. Murphy asked if the board was interested in looking into this; the school district will go down this path in the future as well with their current admin building structure and didn't know if they could be done at a similar time for cost-savings if the timing works out
- Alderman Knox is in agreement of looking into this after items of value are removed; Mr. Davies stated the bell is in the bell tower still
- Back to the earlier question- there was a \$19 difference for family coverage monthly increase last year
- Alderman Skinner asked where we are compared to minimum wage; Mr. Murphy referred to the 2022 Full-Time Pay Scale; the bottom pay line would go up to \$15.14 an hour on the lowest grade – no full-time position with pay raise proposed would be under \$15 an hour
- Alderman Skinner asked about rifles – most choose to carry their own patrol rifles; the policy we provide with what we have or their own; the current ones are in good condition at this point; Mr. Murphy stated there is an inventory in every department and coming up with a policy; with a new Chief, it will be necessary to check all of these items (including rifles); Mr. Skinner feels the rifle should be department issued as almost a liability standpoint with all using the same issue rifle
- Asked if there is an active shooter kit (tourniquet, trauma kits, etc); extra magazines in cars, AED in all cars and tourniquets
- Alderman Knox asked if the lifts are wireless; Mr. Trosen stated yes, they are wireless and they have looked at a preliminary quote from a company (Rotary-off state contract) and more will be needed before purchase and can lift a loaded plow truck & be able to move outdoors if needed
- Mr. Murphy asked for the 5% & 2% to be plugged into the budget; yes
 - The monument side cost would be followed up on
 - Roof replacement will be reviewed in the future for approval at the time of replacement
- Mr. Murphy didn't see any reason for a follow up workshop- the budget will be at a future meeting
- Alderman Knox thought the process was smooth and appreciated the staff that put it together

ITEM IV: Adjournment

- The meeting adjourned at 8:02 P.M.

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Minutes submitted by:

Jamie Logan
City Clerk

Date

Minutes approved by:

Mike Todd
Mayor

Date

DRAFT

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	GENERAL FUND	KCMO CITY TREASURER	KC EARNINGS TAX WH	23.41
		MO DEPT OF REVENUE	MISSOURI WITHHOLDING	2,641.33
		FRATERNAL ORDER OF POLICE	EMPLOYEE DEDUCTIONS	378.00
		AFLAC	AFLAC AFTER TAX	73.73
			AFLAC CRITICAL CARE	23.28
			AFLAC PRETAX	290.44
			AFLAC-W2 DD PRETAX	288.57
		MIDWEST PUBLIC RISK	DENTAL	157.60
			OPEN ACCESS	414.75
			OPEN ACCESS	249.55
			OPEN ACCESS	319.93
			HSA	341.10
			HSA	1,621.19
			HSA	22.55
			VISION	32.00
			VISION	56.06
			VISION	110.00
			VISION	18.35
		HSA BANK	HSA - GRAIN VALLEY, MO	406.82
			HSA - GRAIN VALLEY, MO	517.06
		CITY OF GRAIN VALLEY -FLEX	FLEX - DEPENDENT CARE	293.45
			FLEX PLAN	15.00
		MISSIONSQUARE RETIREMENT	MISSIONSQUARE 457 %	863.75
			MISSIONSQUARE 457	410.27
			MISSIONSQUARE ROTH IRA	66.26
		INTERNAL REVENUE SERVICE	FEDERAL WH	7,474.09
			SOCIAL SECURITY	4,925.00
			SOCIAL SECURITY	397.42
			MEDICARE	1,151.82
			MEDICARE	<u>92.95</u>
			TOTAL:	23,675.73
HR/CITY CLERK	GENERAL FUND	MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	277.25
		INSIGHT PUBLIC SAFETY AND FORENSIC CON	FFD EVALUATION	1,782.00
		MIDWEST PUBLIC RISK	DENTAL	52.35
			OPEN ACCESS	379.05
			HSA	265.15
			HSA	348.68
		HSA BANK	HSA - GRAIN VALLEY, MO	100.00
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	165.95
			MEDICARE	<u>38.82</u>
			TOTAL:	3,409.25
INFORMATION TECH	GENERAL FUND	NETSTANDARD INC	DATA BACK-UP	1,260.00
			CLARITY SERVICES	3,522.60
			OFFICE 365	984.50
		VERIZON WIRELESS	CELLULAR SERVICE 08/19-09/	80.02
		OFFICE PRODUCTS ALLIANCE	CITY HALL NETWORK CABLE	<u>6,645.50</u>
			TOTAL:	12,492.62
BLDG & GRDS	GENERAL FUND	A&A ELECTRICAL INC	Parking Lot Light Repairs	853.60
			INSTALL 2 CAT6E CABLES	88.80
		SPIRE	14552 - 517 GREGG ST	40.60
			33333 - 624 JAMES ROLLO CT	8.12
			41111 - 711 S MAIN ST 70%	34.73
		EVERGY	0296 - 513 GREGG ST	46.28

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			1024 - 600 BUCKNER TARNSEY	11.47
			1099 - 596 BUCKNER TARSNEY	14.61
			1323-CAPPELL&FRONT/PH/PUBL	11.45
			1769 - 618 JAMES ROLLO CT	75.73
			2346 - 1608 NW WOODBURY	40.00
			4516 - 6100 S BUCKNER TARN	11.47
			4649- 618 JAMES ROLLO CT B	20.25
			5262 - 711 MAIN ST 70%	1,360.22
			8641 - 620 JAMES ROLLO CT	26.07
			9127 - 517 GREGG ST	101.00
			9797 - 1805 NW WILLOW DR	39.95
		STANGER INDUSTRIES INC	BACK FLOW AND SUMP	2,271.04
		COMCAST	CITY HALL AND PD VOICE EDG	601.57
		MARELLY AEDS & FIRST AID	AED Replacements	84.30
		CREATIVE BUILDING SOLUTIONS, LLC	DUCT CLEANING	<u>5,241.60</u>
			TOTAL:	10,982.86
ADMINISTRATION	GENERAL FUND	MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	420.25
		MIDWEST PUBLIC RISK	DENTAL	23.79
			HSA	424.28
		HSA BANK	HSA - GRAIN VALLEY, MO	99.13
		VERIZON WIRELESS	CELLULAR SERVICE 08/19-09/	12.04
			CELLULAR SERVICE 08/19-09/	41.52
		LAUBER MUNICIPAL LAW LLC	SPECIAL COUNSEL ED	2,194.50
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	278.83
			MEDICARE	65.20
		MAYWOOD PRINTING CO., INC	BUSINESS CARDS	772.00
		GREATAMERICA FINANCIAL SERVICES CORP.	50% CH ADMIN	134.55
			50% CH BILLING	<u>134.55</u>
			TOTAL:	4,600.64
ELECTED	GENERAL FUND	VERIZON WIRELESS	CELLULAR SERVICE 08/19-09/	40.00
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	397.42
			MEDICARE	<u>92.95</u>
			TOTAL:	530.37
LEGAL	GENERAL FUND	LAUBER MUNICIPAL LAW LLC	CITY ATTORNEY	7,591.50
		ENSZ & JESTER P C	GENERAL ADVICE	<u>245.00</u>
			TOTAL:	7,836.50
FINANCE	GENERAL FUND	MO DEPT OF REVENUE	MISSOURI WITHHOLDING	0.50
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	360.71
		MIDWEST PUBLIC RISK	DENTAL	34.90
			HSA	265.14
			HSA	348.68
		HSA BANK	HSA - GRAIN VALLEY, MO	100.00
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	161.09
			MEDICARE	<u>37.67</u>
			TOTAL:	1,308.69
COURT	GENERAL FUND	MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	249.00
		MIDWEST PUBLIC RISK	DENTAL	18.00
			DENTAL	0.93
			HSA	14.12
			HSA	321.00
		HSA BANK	HSA - GRAIN VALLEY, MO	75.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			HSA - GRAIN VALLEY, MO	2.66
		LAUBER MUNICIPAL LAW LLC	CITY PROSECUTOR	2,673.00
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	181.29
			MEDICARE	<u>42.39</u>
			TOTAL:	3,577.39
VICTIM SERVICES	GENERAL FUND	MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	210.97
		MIDWEST PUBLIC RISK	DENTAL	34.90
			HSA	697.35
		HSA BANK	HSA - GRAIN VALLEY, MO	100.00
		VERIZON WIRELESS	CELLULAR SERVICE 08/19-09/	136.50
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	129.97
			MEDICARE	<u>30.39</u>
			TOTAL:	1,340.08
FLEET	GENERAL FUND	MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	119.40
		MIDWEST PUBLIC RISK	DENTAL	17.45
			HSA	160.50
		HSA BANK	HSA - GRAIN VALLEY, MO	37.50
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	59.17
			MEDICARE	<u>13.84</u>
			TOTAL:	407.86
POLICE	GENERAL FUND	MISSOURI LAGERS	EMPLOYER CONTRIBUTIONS	7,568.46
			MONTHLY CONTRIBUTIONS	421.91
		STATE BANK OF MISSOURI	PD LEASE VEHICLES/EQUIPME	44.40
			PD LEASE VEHICLES/EQUIPME	3,694.91
		INSIGHT PUBLIC SAFETY AND FORENSIC CON	PEER SUPPORT INTERVIEWS	600.00
		MIDWEST PUBLIC RISK	DENTAL	216.00
			DENTAL	453.70
			OPEN ACCESS	1,964.25
			OPEN ACCESS	1,194.00
			OPEN ACCESS	861.45
			OPEN ACCESS	758.10
			HSA	1,060.60
			HSA	2,889.00
			HSA	4,184.10
		HSA BANK	HSA - GRAIN VALLEY, MO	600.00
			HSA - GRAIN VALLEY, MO	800.00
		CDW GOVERNMENT	DOCKING STATION	552.99
		VERIZON WIRELESS	CELLULAR SERVICE 08/19-09/	0.00
			CELLULAR SERVICE 08/19-09/	793.96
			CELLULAR SERVICE 08/19-09/	130.39
		VISA-CARD SERVICES 1739	FIREARMS TRAINING	600.00
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	3,405.82
			MEDICARE	796.55
		MARELLY AEDS & FIRST AID	AED Replacements	488.05
		GREATAMERICA FINANCIAL SERVICES CORP.	PD END OF HALL	269.09
			PD ADMIN	269.09
			PD FRONT WINDOW	<u>152.10</u>
			TOTAL:	34,768.92
ANIMAL CONTROL	GENERAL FUND	MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	163.20
		MIDWEST PUBLIC RISK	OPEN ACCESS	398.00
		VERIZON WIRELESS	CELLULAR SERVICE 08/19-09/	136.51
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	81.60

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			MEDICARE	<u>19.08</u>
			TOTAL:	798.39
PLANNING & ENGINEERING GENERAL FUND		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	856.00
		MIDWEST PUBLIC RISK	DENTAL	49.37
			DENTAL	10.23
			OPEN ACCESS	113.72
			HSA	880.48
			HSA	87.73
		HSA BANK	HSA - GRAIN VALLEY, MO	205.72
			HSA - GRAIN VALLEY, MO	14.28
		VERIZON WIRELESS	CELLULAR SERVICE 08/19-09/	81.56
			CELLULAR SERVICE 08/19-09/	6.23
			CELLULAR SERVICE 08/19-09/	12.04
		MIKE RUSSELL	INTL' CODE CONF HOTEL REIM	644.19
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	461.31
			MEDICARE	<u>107.88</u>
			TOTAL:	3,530.74
NON-DEPARTMENTAL	PARK FUND	KCMO CITY TREASURER	KC EARNINGS TAX WH	22.60
		MO DEPT OF REVENUE	MISSOURI WITHHOLDING	481.57
		FAMILY SUPPORT PAYMENT CENTER	SMITH CASE 91316387	92.31
		AFLAC	AFLAC CRITICAL CARE	6.78
			AFLAC PRETAX	54.54
			AFLAC-W2 DD PRETAX	57.27
		MIDWEST PUBLIC RISK	DENTAL	13.65
			OPEN ACCESS	19.39
			HSA	135.24
			HSA	40.54
			VISION	8.00
			VISION	17.18
			VISION	2.20
			VISION	0.80
		HSA BANK	HSA - GRAIN VALLEY, MO	177.26
			HSA - GRAIN VALLEY, MO	114.35
		CITY OF GRAIN VALLEY -FLEX	FLEX - DEPENDENT CARE	56.64
		MISSIONSQUARE RETIREMENT	MISSIONSQUARE 457 %	224.78
			MISSIONSQUARE 457	227.00
			MISSIONSQUARE ROTH IRA	123.73
			MISSIONSQUARE ROTH IRA	47.80
		INTERNAL REVENUE SERVICE	FEDERAL WH	1,263.01
			SOCIAL SECURITY	919.88
			MEDICARE	<u>215.14</u>
			TOTAL:	4,321.66
PARK ADMIN	PARK FUND	NETSTANDARD INC	CLARITY SERVICES	587.10
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	629.17
		AT&T	U-VERSE PARK MAINTENANCE	79.54
		MIDWEST PUBLIC RISK	DENTAL	3.51
			DENTAL	52.35
			OPEN ACCESS	75.81
			HSA	636.37
			HSA	62.62
			HSA	139.48
		HSA BANK	HSA - GRAIN VALLEY, MO	14.63
			HSA - GRAIN VALLEY, MO	140.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		VERIZON WIRELESS	CELLULAR SERVICE 08/19-09/	144.39
		COMCAST	CITY HALL AND PD VOICE EDG	100.26
			COMM CENTER VOICE EDGE	153.53
			PARKS MAINT VOICE EDGE	22.37
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	311.97
			MEDICARE	72.96
		MARELLY AEDS & FIRST AID	AED Replacements	<u>227.95</u>
			TOTAL:	3,454.01
PARKS STAFF	PARK FUND	A&A ELECTRICAL INC	INSTALL 2 CAT6E CABLES	14.80
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	653.99
		MIDWEST PUBLIC RISK	DENTAL	54.00
			HSA	963.00
		HSA BANK	HSA - GRAIN VALLEY, MO	225.00
		SPIRE	00609 - 600 BUCKNER TARSNE	21.83
			33333 - 624 JAMES ROLLO CT	4.06
		PLAYGROUND GUARDIAN LLC	Playground Guardian Subsc	1,500.00
		EVERGY	1095 - 701 SW EAGLES PWKY	151.09
			1107 - ARMSTRONG PARK	152.60
			1279 - ARMSTRON PARK DR	33.82
			1326-ARMSTRONG PK CONC 098	144.01
			1409 - ARMSTRONG PK 017576	185.88
			1740 - 28605 E HWY AA	70.12
			1762 - JAMES ROLLO SHELTER	45.04
			1763- MAIN-ARMSTRONG SHEL	23.14
			1769 - 618 JAMES ROLLO CT	37.87
			1770- ARMSTRONG PK-SANTA H	188.59
			1772 - 6100 S BUCKNER TARS	97.98
			4343 - 28605 E HWY AA FOOT	229.48
			4649- 618 JAMES ROLLO CT B	10.13
		STANGER INDUSTRIES INC	BACK FLOW AND SUMP	378.51
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	316.94
			MEDICARE	74.12
		MARELLY AEDS & FIRST AID	AED Replacements	245.80
		CREATIVE BUILDING SOLUTIONS, LLC	DUCT CLEANING	<u>873.60</u>
			TOTAL:	6,695.40
RECREATION	PARK FUND	ALLIED REFRESHMENT	Concession Beverages	546.50
		SAMS CLUB/GECRB	Concessions Food	200.86
			Concessions Food	493.12
		OAK GROVE GIRLS SOFTBALL (OGGS)	Softball Umpire Fees	1,125.00
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	25.84
			MEDICARE	6.04
		JACKSON COUNTY UMPIRES ASSOCIATION LLC	Baseball Umpire Fees	<u>1,950.00</u>
			TOTAL:	4,347.36
COMMUNITY CENTER	PARK FUND	A&A ELECTRICAL INC	COMM CNTR OUTLET & POOL LI	124.20
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	232.60
		MIDWEST PUBLIC RISK	DENTAL	36.00
			HSA	642.00
		HSA BANK	HSA - GRAIN VALLEY, MO	150.00
		SPIRE	21111 - 713 S MAIN ST	318.99
			22222 - 713 S MAIN ST A	40.60
		VERIZON WIRELESS	CELLULAR SERVICE 08/19-09/	41.53
		EVERGY	6300 - 713 MAIN ST - COMM	2,446.24
			9669 - 713 MAIN #A - PAVIL	270.34

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		MARY ALLGRUNN	09/06-09/15 LINE DANCING	157.95
		TIFFANI KEY	09/05-09/14 SILVERSNEAKERS	100.00
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	254.26
			MEDICARE	59.47
		JULIE HENGEL	09/05-09/12 SILVERSNEAKERS	25.00
		GREATAMERICA FINANCIAL SERVICES CORP.	CC HALLWAY	269.10
			CC FRONT DESK	<u>151.10</u>
			TOTAL:	5,319.38
POOL	PARK FUND	A&A ELECTRICAL INC	REPAIR POOL POLE LIGHT	396.00
			COMM CNTR OUTLET & POOL LI	124.20
		ALLIED REFRESHMENT	Concession Beverages	127.70
		MIDWEST POOL MANAGEMENT	Pool Management Contract	6,435.00
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	10.86
			MEDICARE	<u>2.55</u>
			TOTAL:	7,096.31
NON-DEPARTMENTAL	TRANSPORTATION	MO DEPT OF REVENUE	MISSOURI WITHHOLDING	160.18
		FAMILY SUPPORT PAYMENT CENTER	DZEKUNSKAS CASE 41452523	30.00
		AFLAC	AFLAC PRETAX	4.64
			AFLAC-W2 DD PRETAX	8.05
		MIDWEST PUBLIC RISK	DENTAL	13.59
			OPEN ACCESS	27.65
			OPEN ACCESS	29.09
			HSA	45.08
			HSA	121.59
			HSA	22.55
			VISION	1.60
			VISION	1.37
			VISION	4.40
			VISION	2.34
		HSA BANK	HSA - GRAIN VALLEY, MO	8.23
			HSA - GRAIN VALLEY, MO	62.02
		MISSIONSQUARE RETIREMENT	MISSIONSQUARE 457 %	67.93
			MISSIONSQUARE 457	46.00
			MISSIONSQUARE ROTH IRA	46.00
		INTERNAL REVENUE SERVICE	FEDERAL WH	462.88
			SOCIAL SECURITY	271.90
			MEDICARE	<u>63.58</u>
			TOTAL:	1,500.67
TRANSPORTATION	TRANSPORTATION	A&A ELECTRICAL INC	INSTALL 2 CAT6E CABLES	8.88
		NETSTANDARD INC	DATA BACK-UP	252.00
			CLARITY SERVICES	352.26
			OFFICE 365	196.90
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	547.20
		MIDWEST PUBLIC RISK	DENTAL	10.67
			DENTAL	52.11
			OPEN ACCESS	130.95
			OPEN ACCESS	113.72
			HSA	212.12
			HSA	190.33
			HSA	418.40
			HSA	87.73
		HSA BANK	HSA - GRAIN VALLEY, MO	44.47
			HSA - GRAIN VALLEY, MO	114.29

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		SPIRE	31111 - 405 JAMES ROLLO 20	0.00
			33333 - 624 JAMES ROLLO CT	8.12
			41111 - 711 S MAIN ST 6%	2.98
			81111 - 618 JAMES ROLLO CT	10.32
		VERIZON WIRELESS	CELLULAR SERVICE 08/19-09/	6.23
			CELLULAR SERVICE 08/19-09/	104.36
		EVERGY	1294 - 655 SW EAGLES PKWY	48.41
			1769 - 618 JAMES ROLLO CT	75.73
			3141 - AA HWY & SNI-A-BAR	41.00
			3332 - 702 SW EAGLES PKWY	40.61
			4086 - GRAIN VALLEY ST LIG	13,156.64
			4649- 618 JAMES ROLLO CT B	20.25
			5262 - 711 MAIN ST 6%	116.59
		STANGER INDUSTRIES INC	BACK FLOW AND SUMP	227.10
		COMCAST	CITY HALL AND PD VOICE EDG	60.16
			PW VOICE EDGE	21.22
		COMCAST	PUMP STATION INTERNET	23.32
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	271.89
			MEDICARE	63.59
		COMMERCIAL ROOFING SERVICES	PW ROOF SEALING	3,100.00
		GREATAMERICA FINANCIAL SERVICES CORP.	20% PW FRONT OFFICE	53.82
		CREATIVE BUILDING SOLUTIONS, LLC	DUCT CLEANING	524.16
			TOTAL:	20,708.53
NON-DEPARTMENTAL	MKT PL CID-PR2 SAL TROUTT BEEMAN & CO PC		EXAMINATION OF GV MKT DIS	3,075.00
			TOTAL:	3,075.00
NON-DEPARTMENTAL	WATER/SEWER FUND	MO DEPT OF REVENUE	MISSOURI WITHHOLDING	1,106.42
		FAMILY SUPPORT PAYMENT CENTER	DZEKUNSKAS CASE 41452523	120.00
		AFLAC	AFLAC PRETAX	36.56
			AFLAC-W2 DD PRETAX	52.70
		MIDWEST PUBLIC RISK	DENTAL	88.16
			OPEN ACCESS	110.60
			OPEN ACCESS	213.29
			HSA	380.18
			HSA	648.48
			HSA	112.75
			VISION	6.40
			VISION	13.39
			VISION	26.40
			VISION	18.51
		HSA BANK	HSA - GRAIN VALLEY, MO	62.67
			HSA - GRAIN VALLEY, MO	393.49
		CITY OF GRAIN VALLEY -FLEX	FLEX - DEPENDENT CARE	226.57
		MISSIONSQUARE RETIREMENT	MISSIONSQUARE 457 %	491.26
			MISSIONSQUARE 457	401.73
			MISSIONSQUARE ROTH IRA	294.94
		INTERNAL REVENUE SERVICE	FEDERAL WH	3,314.69
			SOCIAL SECURITY	1,998.98
			MEDICARE	467.53
			TOTAL:	10,585.70
WATER	WATER/SEWER FUND	A&A ELECTRICAL INC	INSTALL 2 CAT6E CABLES	17.76
		NETSTANDARD INC	DATA BACK-UP	504.00
			CLARITY SERVICES	704.52
			OFFICE 365	393.80

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		PEREGRINE CORPORATION	BILL PRINT AND MAIL	686.79
			BILL PRINT AND MAIL	111.65
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	1,936.40
		TRI-COUNTY WATER AUTHORITY	REVISED AUG 2022 TRI COUNT	63,325.92
			REVISED AUG 2022 TRI COUNT	63,186.34
		MIDWEST PUBLIC RISK	DENTAL	46.32
			DENTAL	169.06
			OPEN ACCESS	261.90
			OPEN ACCESS	416.96
			HSA	894.45
			HSA	906.39
			HSA	1,115.75
			HSA	219.35
		HSA BANK	HSA - GRAIN VALLEY, MO	211.78
			HSA - GRAIN VALLEY, MO	364.39
		SPIRE	31111 - 405 JAMES ROLLO 40	0.00
			33333 - 624 JAMES ROLLO CT	10.15
			41111 - 711 S MAIN ST 12%	5.95
			81111 - 618 JAMES ROLLO CT	20.65
		CORE & MAIN LP	WATER SERVICE PARTS	3,499.50
		VERIZON WIRELESS	CELLULAR SERVICE 08/19-09/	14.54
			CELLULAR SERVICE 08/19-09/	12.04
			CELLULAR SERVICE 08/19-09/	208.71
		EVERGY	0575 - 825 STONE BROOK DR	39.90
			1162 - 1301 TYER RD UNIT A	80.63
			1769 - 618 JAMES ROLLO CT	94.67
			4199 - 110 SNI-A-BAR BLVD	77.99
			4224 - 1301 TYER RD UNIT B	826.14
			4649 - 618 JAMES ROLLO CT	2,294.04
			4649- 618 JAMES ROLLO CT B	25.31
			5262 - 711 MAIN ST 12%	233.18
			7202 - 1012 STONEBROOK LN	52.27
		STANGER INDUSTRIES INC	BACK FLOW AND SUMP	454.21
		COMCAST	CITY HALL AND PD VOICE EDG	120.32
			PW VOICE EDGE	42.42
		COMCAST	PUMP STATION INTERNET	46.62
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	999.49
			MEDICARE	233.78
		COMMERCIAL ROOFING SERVICES	PW ROOF SEALING	8,065.00
		OFFICE PRODUCTS ALLIANCE	CITY HALL NETWORK CABLE	3,322.75
		GREATAMERICA FINANCIAL SERVICES CORP.	40% PW FRONT OFFICE	107.64
			50% CH COMMUNITY DEV	134.55
			25% CH ADMIN	67.27
			25% CH BILLING	67.27
		CREATIVE BUILDING SOLUTIONS, LLC	DUCT CLEANING	<u>1,048.32</u>
			TOTAL:	157,678.84
SEWER	WATER/SEWER FUND	A&A ELECTRICAL INC	INSTALL 2 CAT6E CABLES	17.76
		NETSTANDARD INC	DATA BACK-UP	504.00
			CLARITY SERVICES	704.52
			OFFICE 365	4.00
			OFFICE 365	389.80
		CITY OF BLUE SPRINGS	QTRLY PRNCPL/INTEREST SEPT	166,306.57
		PEREGRINE CORPORATION	BILL PRINT AND MAIL	686.80
			BILL PRINT AND MAIL	111.66
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	1,936.38

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		MIDWEST PUBLIC RISK	DENTAL	46.34
			DENTAL	169.02
			OPEN ACCESS	261.90
			OPEN ACCESS	416.94
			HSA	894.45
			HSA	906.40
			HSA	1,115.76
			HSA	219.34
		HSA BANK	HSA - GRAIN VALLEY, MO	211.77
			HSA - GRAIN VALLEY, MO	364.38
		SPIRE	31111 - 405 JAMES ROLLO 40	0.00
			33333 - 624 JAMES ROLLO CT	10.15
			41111 - 711 S MAIN ST 12%	5.95
			81111 - 618 JAMES ROLLO CT	20.65
		VERIZON WIRELESS	CELLULAR SERVICE 08/19-09/	14.54
			CELLULAR SERVICE 08/19-09/	12.04
			CELLULAR SERVICE 08/19-09/	208.71
		EVERGY	0691 - 925 STONE BROOK	23.14
			1161 - WOODLAND DR	214.41
			1364 - 405 JAMES ROLLO DR	540.08
			1753 - 1326 GOLFVIEW DR, S	63.66
			1769 - 618 JAMES ROLLO CT	94.67
			3191 - WINDING CREEK SEWER	23.15
			4649- 618 JAMES ROLLO CT B	25.31
			5262 - 711 MAIN ST 12%	233.18
			5375 - 1201 SEYMOUR RD	23.14
			6289 - 110 NW SNI-A-BAR PK	23.14
			8641 - 1017 ROCK CREEK LN	23.14
		STANGER INDUSTRIES INC	BACK FLOW AND SUMP	454.21
		COMCAST	CITY HALL AND PD VOICE EDG	120.32
			PW VOICE EDGE	42.42
		COMCAST	PUMP STATION INTERNET	46.62
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	999.48
			MEDICARE	233.74
		COMMERCIAL ROOFING SERVICES	PW ROOF SEALING	6,885.00
		MARELLY AEDS & FIRST AID	AED Replacements	84.19
		OFFICE PRODUCTS ALLIANCE	CITY HALL NETWORK CABLE	3,322.75
		GREATAMERICA FINANCIAL SERVICES CORP.	40% PW FRONT OFFICE	107.64
			50% CH COMMUNITY DEV	134.55
			25% CH ADMIN	67.27
			25% CH BILLING	67.27
		CREATIVE BUILDING SOLUTIONS, LLC	DUCT CLEANING	<u>1,048.32</u>
			TOTAL:	190,440.63
NON-DEPARTMENTAL	POOLED CASH FUND	VISA-CARD SERVICES 1184	VISA-CARD SERVICES 1184	19.48
		VISA-CARD SERVICES 1325	VISA-CARD SERVICES 1325	1,781.49
		VISA-CARD SERVICES 9016	VISA-CARD SERVICES 9016	1,822.37
		VISA-CARD SERVICES 1788	VISA-CARD SERVICES 1788	853.17
		VISA-CARD SERVICES 1739	VISA-CARD SERVICES 1739	242.89
		VISA-CARD SERVICES 9313	VISA-CARD SERVICES 9313	1,431.61
		VISA-CARD SERVICES 9321	VISA-CARD SERVICES 9321	1,401.23
		VISA-CARD SERVICES 1838	VISA-CARD SERVICES 1838	521.58
		VISA-CARD SERVICES 1853	VISA-CARD SERVICES 1853	658.25

* REFUND CHECKS *

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	WATER/SEWER FUND	GEORGE, MICHAEL	US REFUNDS	15.54
		HAWKINS, ANTHONY	US REFUNDS	65.54
		HALL, BROOKE	US REFUNDS	15.54
		SNYDER, SHANNON	US REFUNDS	15.54
		HARDER, CAMERON	US REFUNDS	65.54
		TOTTA, PATRICIA	US REFUNDS	65.54
		KING, RILEY	US REFUNDS	65.54
		GROANING, JULIAN	US REFUNDS	49.33
		NICHOLLS, MELISSA	US REFUNDS	65.54
		BARNETT, LISA	US REFUNDS	65.54
		MARTIN, PAIGE	US REFUNDS	65.54
		JACKSON, SHENA M	US REFUNDS	25.11
		TURPIN, DERECK	US REFUNDS	5.71
		WAGENER, CATHERINE	US REFUNDS	30.16
		TSCHANEN, JACOB D	US REFUNDS	15.54
		MURADYAN, OLEG	US REFUNDS	31.08
		FISHER, DEREK	US REFUNDS	65.54
		ANTHONY, HALEY	US REFUNDS	65.54
		BURTON, KAREN	US REFUNDS	13.62
		O KELLY, CHRISTINA	US REFUNDS	3.96
		KING, TINA	US REFUNDS	0.06
		CASTILLO, ADRIANNA	US REFUNDS	41.26
		VOGLER, AMBER	US REFUNDS	31.08
		HINES, JOYCE	US REFUNDS	73.34
		KEIM, CAROL	US REFUNDS	12.69
		ALLER, KATHY	US REFUNDS	15.54
			TOTAL:	9,717.03

===== FUND TOTALS =====

100	GENERAL FUND	109,260.04
200	PARK FUND	31,234.12
210	TRANSPORTATION	22,209.20
321	MKT PL CID-PR2 SALES/USE	3,075.00
600	WATER/SEWER FUND	359,690.13
999	POOLED CASH FUND	8,732.07

GRAND TOTAL:	534,200.56
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SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-CITY OF GRAIN VALLEY
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 9/17/2022 THRU 9/30/2022
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: C O U N C I L R E P O R T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM: YES

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CITY OF GRAIN VALLEY DESTRUCTION CERTIFICATE

The City of Grain Valley follows the rules set by the Missouri Secretary of State's Office. The Missouri Secretary of State's Office oversees document retention in Missouri's political subdivisions in accordance Missouri Revised Statutes Chapter 109, Section 255. According to the Missouri Records Retention Manual published by that office, certain records need only be retained for limited periods of time, at which point they can be destroyed.

Each City department reviewed the manual and provided the City Clerk's office with the list of documents below available for destruction per the Missouri Records Retention Manual.

<u>Retention Schedule Number</u>	<u>Type of Document</u>	<u>Quantity/Series</u>	<u>Department</u>
Court Operating Rule 8	Court Files Citations #140480646-#140481827	Jan-December 2018	Court

Approved via Consent Agenda this _____ day of _____, 2022.

By:

Mike Todd
Mayor

Attest:

Jamie Logan
City Clerk

Staff witnessed the destruction of the above records via _____ on this _____ day of _____, 20____ in accordance with the practice outlined by the Secretary of State's office above.

This list serves as the permanent record and be attached to the minutes for this regularly scheduled Board of Aldermen meeting.

711 Main Street
Grain Valley, MO 64029
816.847.6211
Cityofgrainvalley.org

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<u>Retention Schedule Number</u>	<u>Type of Document</u>	<u>Quantity/Series</u>	<u>Department</u>
GS027	Employee medical records	2014, 2015	Human Resources
GS043	Drug testing records	2014, 2015	Human Resources
GS056	Insurance policy records	2015, 2017	Human Resources
GS057	Insurance claim files	1998-2012	Human Resources
GS057	Insurance claim files	2010, 2011, 2012, 2015, 2016, 2017	Human Resources
GS062	Employment recruitment selection records	2017- September 2022	Human Resources
GS063	Position description classification and compensation records	2017- September 2022	Human Resources
GS067	Vehicle ownership and maintenance records	Sold 2014, 2015, 2016	Human Resources
GS091	Worker's compensation case files	2010, 2011, 2012	Human Resources

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By:

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Mayor

Attest:

Jamie Logan
City Clerk

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<u>Retention Schedule Number</u>	<u>Type of Document</u>	<u>Quantity/Series</u>	<u>Department</u>
GS 058	Litigation Case files: Dispositions from 1995-2001	1995-2001	City Clerk
GS 007	Accounts Payable Records	2006, 2004, 2003, 2002, 2010	Legal
GS 060	Contracts, Leases, Agreements	2005,2002	Legal
GS 012	Correspondence – General	1997, 2001, 2004, 2006, 2014, 2010	Legal/Clerk
GS 040	Grant Record	2009	City Clerk
GS 022	Public Notice Record (Affidavits of publication)	2018	City Clerk
GS021	Task Force /Public Service Commission correspondence	2003	Legal
GS021	Correspondence	2006-2007	Admin
GS057	Insurance Claim file	1995, 2004, 1993, 1999	Legal
GS066	Public Information Requests	1999	City Clerk
0043	Proclamations; in original minutes	1993	City Clerk
GS085	Internal Committee notes/dissolved	1999	City Clerk
GS047	Old procedure manuals	1998,2002-2009	City Clerk
0801	Food Handler Inspection Record Copies	2009-2010	City Clerk
GS050	Permits & Licenses (peddler, special event, fireworks)	2013 -2015 2018-2020	City Clerk
GS022	Public Notice Records (Affidavit of pub)	2010-2015	City Clerk
GS066	Sunshine Law Requests	2010-2014	City Clerk

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GS055	RFP Hackett Security, HDR Engineering	2012	City Clerk
GS007	PO's	2011	Finance

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Mayor

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Jamie Logan
City Clerk

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<u>Retention Schedule Number</u>	<u>Type of Document</u>	<u>Quantity/Series</u>	<u>Department</u>
010	Deposit Books, Refunded Deposits	2017	Water/Finance
008	Franchise, Sales, Tourism Taxes, Parks	2016-2017	Water/Finance
0020	Service Agreements, Write offs, Sewer Billings	2017	Water/Finance
007	Revenue Journals	2017	Water/Finance
011	Cash Receipt Journals/AP Journal	2017	Water Finance

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By:

Mike Todd
Mayor

Attest:

Jamie Logan
City Clerk

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Cityofgrainvalley.org

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Ordinances

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CITY OF GRAIN VALLEY BOARD OF ALDERMEN AGENDA ITEM		
MEETING DATE	09/26/2022, 10/10/2022	
BILL NUMBER	B22-27	
AGENDA TITLE	AN ORDINANCE AMENDING SECTION 700.070 OF THE CODE OF ORDINANCES OF THE CITY OF GRAIN VALLEY, MISSOURI, PERTAINING TO THE DISCONNECTION IN THE EVENT OF DELINQUENCY—DEPOSITS FOR RECONNECTION—DELINQUENT BILL IN GENERAL	
REQUESTING DEPARTMENT	Finance	
PRESENTER	Steven Craig, Finance Director	
FISCAL INFORMATION	Cost as recommended:	N/A
	Budget Line Item:	N/A
	Balance Available	N/A
	New Appropriation Required:	☐ Yes ☒ No
PURPOSE	To correct a clerical error in the Municipal Code	
BACKGROUND	There is a discrepancy in sections 700.050 and 700.070 related to delinquent water account shut off dates. 700.070 notes that service shall be disconnected on the 9 th and the 24 th . However, section 700.050 states that service shall be disconnected on the 8 th and the 23 rd . Staff would prefer shut offs to occur on the 8 th and 23 rd of each month.	
SPECIAL NOTES	N/A	
ANALYSIS	N/A	
PUBLIC INFORMATION PROCESS	N/A	
BOARD OR COMMISSION RECOMMENDATION	N/A	
DEPARTMENT RECOMMENDATION	Staff Recommends Approval	

REFERENCE DOCUMENTS ATTACHED	Ordinance
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**CITY OF
GRAIN VALLEY**

**STATE OF
MISSOURI**

BILL NO. B22-27

ORDINANCE NO.
SECOND READING
FIRST READING

September 26, 2022 (6-0)

**AN ORDINANCE AMENDING SECTION 700.070 OF THE CODE OF ORDINANCES OF THE
CITY OF GRAIN VALLEY, MISSOURI, PERTAINING TO THE DISCONNECTION IN THE
EVENT OF DELINQUENCY—DEPOSITS FOR RECONNECTION—DELINQUENT BILL IN
GENERAL**

WHEREAS, Section 700.070, defines delinquent accounts and establishes procedures for processing delinquent accounts; and

WHEREAS, Chapter 700, Code of Ordinances, City of Grain Valley, Missouri ("City") contains the administration of the municipal utility; and

WHEREAS, the Board of Aldermen of the City has determined it to be in the best interest of the citizens of the City to amend Section 700.070 to clearly define the disconnection date.

NOW THEREFORE, BE IT ORDAINED by the Board of Aldermen of the Grain Valley, Missouri, as follows:

SECTION 1: Chapter 700, Water, Section 700.070 of the City of Grain Valley, Missouri Municipal Code of Ordinance is amended to read as follows:

**Section 700.070 Disconnection in Event of Delinquency — Deposits for Reconnection-
Delinquent Bills, in General.**

A. If any bill for water service shall be and remain due and unpaid in excess of twenty dollars (\$20.00) after the delinquent date, service for Cycle 1 customers shall be disconnected on the eight (8th) and for Cycle 2 customers shall be disconnected the twenty-third (23rd). Service shall not be reconnected until all past due bills are paid in full, including a service fee of twenty-five dollars (\$25.00). The service fee is for the costs associated with processing delinquent accounts. It shall be the duty of the Utility Clerk to notify the Superintendent of the City's waterworks system, or anyone so designated by the Board of Aldermen, of such delinquency and such person shall proceed immediately to disconnect water service.

B. If any person, including lessees or occupants, shall vacate any premises wherein there are unpaid charges for water and sewer service, the owner of such premises shall be held responsible for payment of such charges, together with all delinquent payment charges, disconnection and reconnection fees, after first deducting the deposit made thereon.

C. In the event the owner, occupant or lessee fails to pay all amounts due and owing thereby forcing the City to place such amounts in the hands of an attorney for collection, the owner, occupant or lessee also shall be responsible for payment of a reasonable attorney's fee and court costs.

Read two times and PASSED by the Board of Aldermen of the City of Grain Valley, Missouri this
this _____ day of _____, 2022, the aye and day votes being recorded as follows:

ALDERMAN ARNOLD _____
ALDERMAN CLEAVER _____
ALDERMAN MILLS _____

ALDERMAN BASS _____
ALDERMAN KNOX _____
ALDERMAN SKINNER _____

Mayor _____ (in the event of a tie only)

Approved as to form:

Lauber Municipal Law
City Attorney

Mike Todd
Mayor

ATTEST:

Jamie Logan
City Clerk

CITY OF GRAIN VALLEY BOARD OF ALDERMEN AGENDA ITEM		
MEETING DATE	10/10/2022	
BILL NUMBER	B22-28	
AGENDA TITLE	AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF GRAIN VALLEY, MISSOURI, AMENDING SECTION 105.060 OF THE MUNICIPAL CODE REGARDING WARD BOUNDARIES	
REQUESTING DEPARTMENT	ADMINISTRATION	
PRESENTER	Ken Murphy, City Administrator	
FISCAL INFORMATION	Cost as recommended:	N/A
	Budget Line Item:	N/A
	Balance Available	N/A
	New Appropriation Required:	☐ Yes ☒ No
PURPOSE	Adjust ward boundaries to ensure that there is population equality amongst wards.	
BACKGROUND	Missouri Statute (Sec. 79.060 RSMo) states that ward boundaries in fourth-class cities shall be established by ordinance. The last time the ward boundaries were adjusted was in September of 2004.	
SPECIAL NOTES	Population numbers were taken from census data at the census block level.	
ANALYSIS	Our IT/GIS Specialist was able to take current census data and adjust ward lines to ensure we are within the required maximum deviation from ward to ward. The proposed lines take into account current populations and should allow for additional growth without having to modify the ward lines in the near future. The populations in the wards with the adjusted boundaries using 2020 census data would be Ward 1 – 5,243 (33.6%), Ward 2 – 5,470 (35%), Ward 3 – 4,914 (31.4%). It makes Ward 3 the smallest ward but we know there has been additional growth since the 2020 census and there is the greatest potential for growth in that ward in the future.	
PUBLIC INFORMATION PROCESS	N/A	

BOARD OR COMMISSION RECOMMENDATION	N/A
DEPARTMENT RECOMMENDATION	Staff Recommends Approval
REFERENCE DOCUMENTS ATTACHED	Ordinance, Ward Map

**CITY OF
GRAIN VALLEY**

**STATE OF
MISSOURI**

BILL NO. B22-28

ORDINANCE NO.
SECOND READING
FIRST READING

**AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF GRAIN VALLEY,
MISSOURI, AMENDING SECTION 105.060 OF THE MUNICIPAL CODE REGARDING WARD
BOUNDARIES**

WHEREAS, Section 79.060, RSMo requires the Board of Aldermen ("Board") of the City of Grain Valley, Missouri ("City"), by ordinance, to divide the City into not less than two wards, with two aldermen elected from each ward; and

WHEREAS, pursuant to Federal Law, including the Equal Protection Clause of the Fourteenth Amendment to the U.S. Constitution and the Voting Rights Act, the City's wards must have substantial equality of population, which has been interpreted to mean not more than ten percent (10%) deviation between the largest and smallest ward, based on population data from each decennial U.S. Census of Population ("Census"); and

WHEREAS, the last redistricting of the City's wards occurred by passage of Ordinance NO. 1680 on September 27, 2004; and

WHEREAS, population data from the 2020 Census has been received and analyzed; and

WHEREAS, based on the 2020 Census, the current population of the City's existing three (3) wards, is: Ward 1 – 4,840; Ward 2 – 3,981; Ward 3 – 6,806; and

WHEREAS the Board of Aldermen now desires to amend Section 105.060 of the Municipal Code to outline new ward boundaries.

NOW THEREFORE, BE IT ORDAINED by the Board of Aldermen of the City of Grain Valley, Missouri as follows:

SECTION 1: That Section 105.060 of the Municipal Code is hereby repealed and replaced with a new section to read as follows:

Section 105.060. Wards.

- A. Ward One. This voting area would include the entire area bound by the intersection of Minter Road and AA Highway (SW Eagles Parkway), east to Sni-A-Bar Boulevard (SAB), continuing southeast along SAB approximately 3,000 feet to the general center of the Farmington Lake parcel then north easterly along the center of Farmington Lake to the center line of Blue Branch

creek, then easterly along that center line to Buckner-Tarsney Road, South along Buckner-Tarsney Road to the intersection of Buckner-Tarsney Road and Ryan Road, west along Ryan Road to include property inside of Grain Valley (City) City limits south of Ryan Road (see boundary map on file with City Clerk), continuing west along Ryan Road to the intersection of Ryan Road and Minter Road, north along Minter Road to include property inside of Grain Valley (City) City limits west of Minter Road (see boundary map on file with City Clerk) and close at the intersection of Minter Road and AA Highway (SW Eagles Parkway).

- B. Ward Two. This voting area would include the entire area bound by the intersection of AA Highway (SW Eagles Parkway) and SAB, west along AA Highway, to include property inside of Grain Valley (City) City limits south of AA Highway to the west City boundary as indicated in the illustration on file with City Clerk, north along west City boundary to U.S. 40 Highway, east along U.S. 40 Highway approximately 2,000 feet, north approximately 1,400 feet, east to Barr Road, north to the intersection of Barr Road and R.D. Mize Rd, west to the west City boundary as indicated in the illustration on file with City Clerk, north to U.S. Interstate 70, follow U.S. Interstate 70 east to the eastern City boundary as indicated in the illustration on file with City Clerk, south along eastern City boundary as indicated in the illustration on file with City Clerk, west along City boundary as indicated in the illustration on file with City Clerk to Old U.S. 40 Highway, west along Old U.S. 40 Highway to include property inside of Grain Valley (City) City limits south of Old U.S. 40 Highway (see boundary map on file with City Clerk) to the intersection of Old U.S. 40 Highway and Buckner-Tarsney Road, south to Blue Branch Creek, southwest along centerline of Blue Branch Creek to center of Farmington Lake, southwest along center of Farmington Lake to SAB, northwest along SAB to close at intersection of SAB and AA Highway (SW Eagles Parkway).
- C. Ward Three. This voting area would include the entire area bound by the intersection of Tyler Road and NW Jefferson Street, south to U.S. Interstate 70, east along said interstate to east City boundary indicated in the illustration on file with City Clerk, north along east City boundary, west along City boundary, south along City boundary all indicated in the illustration on file with City Clerk to U.S. Interstate 70, west along U.S. Interstate 70 to City boundary indicated in the illustration on file with City Clerk, north along same City boundary, then west along City boundary indicated in the illustration on file with City Clerk to Seymour Road, north along Seymour Rd approximately 2,000 feet, west to east boundary of Greystone Estates development, north along said east boundary line to north boundary line of Hoot Owl Estates development, west to Buckner-Tarsney Road, north to intersection of Buckner-Tarsney Road and Duncan Road, west along Duncan Road to intersection of Rust Rd to include property inside Grain Valley (City) City limits north of Duncan Road (see

boundary map on file with City Clerk), north along Rust road to north boundary line of Willow Key Estates development, west along said north boundary line to east boundary line of Rosewood Hills development, north along east boundary line of Rosewood Hills development to north boundary line of Rosewood Hills development, west along said north boundary line to Dillingham Road, south along Dillingham Road to north boundary line of Whispering Park development, west along said north boundary line to west boundary line of Whispering Park development, south to Duncan Road to include property inside Grain Valley (City) City limits north of Duncan Road (see boundary map on file with City Clerk), east on Duncan Road to west boundary of Woodbury Estates development, south along said west boundary to north boundary of Eagle Ridge Estates development, west along said north boundary to Tyler Road, south on Tyler Road to close at Tyler Road and NW Jefferson Road.

SECTION 2: The ward lines as described and designated in Section 1 above are depicted on the map attached to and made a part hereof, marked "Exhibit A."

SECTION 3: That should any section, sentence, or clause of this Ordinance be declared invalid or unconstitutional, such declaration shall not affect the validity of the remaining sections, sentences, or clauses.

SECTION 4: That all existing ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed to the extent of the conflict.

SECTION 5: That this Ordinance shall be in full force and effect from and after the date of its passage and approval by the Board of Aldermen.

Read two times and PASSED by the Board of Aldermen this ____ day of _____, 2022, the aye and nay votes being recorded as follows:

ALDERMAN ARNOLD _____
ALDERMAN CLEAVER _____
ALDERMAN MILLS _____

ALDERMAN BASS _____
ALDERMAN KNOX _____
ALDERMAN SKINNER _____

Mayor _____ (in the event of a tie only)

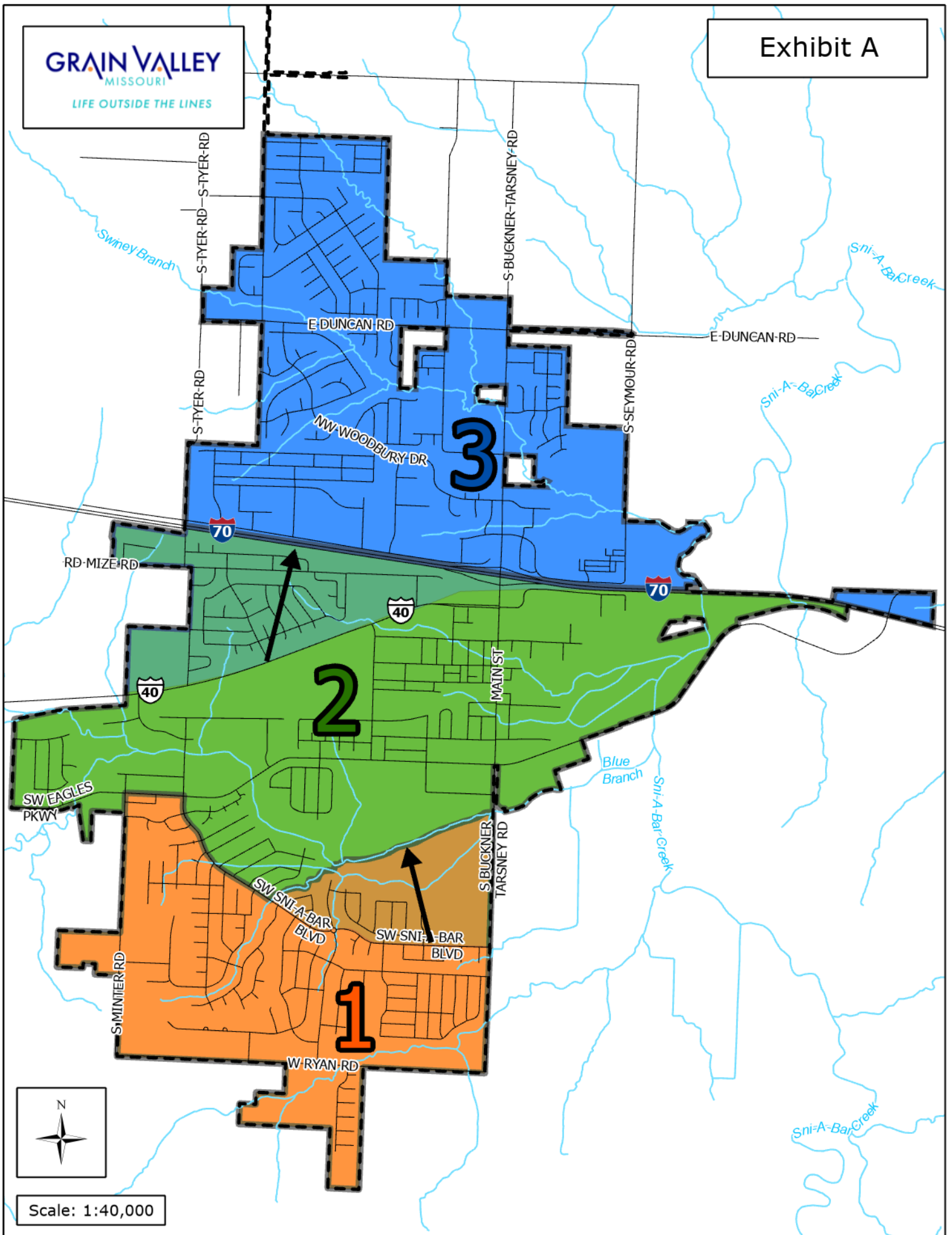
Approved as to form:

Lauber Municipal Law
City Attorney

Mike Todd
Mayor

ATTEST:

Jamie Logan
City Clerk



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*Staff/
Committee
Reports*

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Community Development
Mark Trosen, Director

Board of Aldermen Report October 10, 2022

(For the Month of September; 2022 YTD)

Permits Issued – 43; YTD 570

Single Family – 3; YTD 70
Duplex – 0; YTD 20
Four-plex – 1; YTD 14
Commercial New – 1; YTD 6
Commercial Other – 1; YTD 11
Residential Other – 10; YTD 140
Fence – 9; YTD 105
Roof -10; YTD 101
Pools – 0; YTD 2
Irrigation – 0; YTD 11
Right-of-Way – 7; YTD 57
Construction – 0; YTD 2
Signs – 1; YTD 20
Planning/Zoning – 0; YTD 11

Codes Enforcement & Inspections – 409; YTD 3,511

Total Building Inspections – 214; YTD 1,520
 Residential – 196; YTD 1,356
 Commercial – 15; YTD 99
 Misc. Stops- 3; YTD 65
Code Violation Inspections – 124; YTD 1,562
 New – 89; YTD 1,100
 Closed- 35; YTD 462
Utility Inspections – 71; YTD 429
 Sewer – 15; YTD 85
 Water – 13; YTD 60
 Sidewalks – 12; YTD 50
 Driveways – 17; YTD 73
 Right-of-Way – 0; YTD 0
 Final Grade – 6; YTD 37
 PW Finals – 8; YTD 124

Public Works

Work Orders Completed – 122; YTD 845
Utility Locate Requests – 409; YTD 3,967
Water Main Taps – 9; YTD 59
Water Meters –
 New Construction Install – 14; YTD 89
 Repairs – 52; YTD 211

Additional Items – Checked a customer's meter register on Willow by installing a double center.

Checked a customer's low water pressure at their residence on Jensen

Our annual tank cleaners came to clean the south ground storage tank, before we were able to use tank again after cleaning, we had to take a special sample first.

A business on Broadway called about a rotten egg smell in their bathrooms, had Bill go check it out and unfortunately it is an issue that we were unable to fix, they need to call a plumber.

Replaced a meter and antenna for a customer on Yennie.

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MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity

I. COURT INFORMATION		Contact information same as last report ☐	
Municipality: GRAIN VALLEY		Reporting Period: September, 2022	
Mailing Address: 711 MAIN		Software Vendor: Tyler Technologies	
Physical Address: 711 MAIN		County JACKSON	Circuit: 16
Telephone Number: (816) 847-6240		Fax Number: (816) 847-6209	
Prepared By: Kari Boardman	E-mail Address kboardman@cityofgrainvalley.or	iNotes ☐	
Municipal Judge(s): SUSAN WATKINS		Prosecuting Attorney: JEREMY COVER	

II. MONTHLY CASELOAD INFORMATION	Alcohol & Drug related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations / informations) pending at start of month	76	1,757	330
B. Cases (citations / informations) filed	0	0	0
C. Cases (citations / informations) disposed			
1. jury trial (Springfield, Jefferson County, and St. Louis County only)	0	0	0
2. court / bench trial - GUILTY	0	0	0
3. court / bench trial - NOT GUILTY	0	0	0
4. plea of GUILTY in court	5	4	4
5. Violations Bureau Citations (i.e., written plea of guilty) and bond forfeitures by court order (as payment of fines / costs)	0	0	0
6. dismissed by court	1	3	4
7. nolle prosequi	0	0	0
8. certified for jury trial(not heard in the Municipal Division)	0	0	0
9. TOTAL CASE DISPOSITIONS	6	7	8
D. Cases (citations / informations) pending at end of month [pending caseload = (A + B) - C9]	70	1,750	322
E. Trial de Novo and / or appeal applications filed	0	0	0

III. WARRANT INFORMATION (pre- & post-disposition)	IV. PARKING TICKETS
1. # Issued during reporting period	7
2. # Served/withdrawn during reporting period	12
3. # Outstanding at end of reporting period	436
☐ Court staff does not process parking tickets	

Office of State Courts Administrator, Statistics, 2112 Industrial Drive, P.O. Box 104480, Jefferson City, MO 65110

OSCA Help Desk: 1-888-541-4894

Fax: 573-526-0338

E-mail: MunicipalDivision.Reports@courts.mo.gov

MUNICIPAL DIVISION SUMMARY REPORTING FORM

I. COURT INFORMATION	Municipality: GRAIN VALLEY	Reporting Period: September, 2022
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V. DISBURSEMENTS

Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)		Other Disbursements cont.	
Fines - Excess Revenue	\$ 695.50		\$
Clerk Fee - Excess Revenue	\$ 60.00		\$
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$ 1.85		\$
Bond forfeitures (paid to city) - Excess Revenue	\$ 0.00		\$
Total Excess Revenue	\$ 757.35		\$
Other Revenue (non-minor traffic and ordinance violations not subject to the excess revenue percentage limitation)			\$
Fines - Other	\$ 606.00		\$
Clerk Fee - Other	\$ 72.00		\$
Judicial Education Fund (JEF) ☒ Court does not retain funds for JEF	\$ 0.00		\$
Peace Officer Standard and Training (POST) Commission surcharge	\$ 11.00		\$
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$ 78.43		\$
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$ 2.59		\$
Law Enforcement Training (LET) Fund surcharge	\$ 22.63		\$
Domestic Violence Shelter surcharge	\$ 48.00		\$
Inmate Prisoner Detainee Security Fund surcharge	\$ 0.00		\$
Sheriff's Retirement Fund (SRF) surcharge	\$ 0.00		\$
Restitution	\$ 0.00		\$
Parking ticket revenue (including penalties)	\$ 0.00		\$
Bond forfeitures (paid to city) - Other	\$ 0.00		\$
Total Other Revenue	\$ 840.65	Total Other Disbursements	\$ 114.50
Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs, witness fees, and board bill/jail costs.		Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$ 1,712.50
OFFICER REIMBURSEMENT DWI	\$ 75.00	Bond Refunds	\$ 1,134.00
EQUIPMENT REIMB DWI	\$ 39.50	Total Disbursements	\$ 2,846.50

Office of State Courts Administrator, Statistics, 2112 Industrial Drive, P.O. Box 104480, Jefferson City, MO 65110

MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.

<u>I. COURT INFORMATION</u>		Municipality: GRAIN VALLEY		Reporting Period: Sep 10, 2022 - Oct 3, 2022	
Mailing Address: 711 MAIN STREET, GRAIN VALLEY, MO 64029					
Physical Address: 711 MAIN STREET, GRAIN VALLEY, MO 64029			County: Jackson County		Circuit: 16
Telephone Number:			Fax Number:		
Prepared by: KARI BOARDMAN			E-mail Address: Kari.Boardman@courts.mo.gov		
Municipal Judge: Judge Susan Watkins					
<u>II. MONTHLY CASELOAD INFORMATION</u>					
			Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations/informations) pending at start of month			8	127	132
B. Cases (citations/informations) filed			4	43	16
C. Cases (citations/informations) disposed					
1. jury trial (Springfield, Jefferson County, and St. Louis County only)			0	0	0
2. court/bench trial - GUILTY			0	0	0
3. court/bench trial - NOT GUILTY			0	0	0
4. plea of GUILTY in court			0	12	4
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)			0	12	0
6. dismissed by court			0	1	9
7. <i>nolle prosequi</i>			0	4	3
8. certified for jury trial (not heard in Municipal Division)			0	0	0
9. TOTAL CASE DISPOSITIONS			0	29	16
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]			12	141	132
E. Trial de Novo and/or appeal applications filed			0	0	0
<u>III. WARRANT INFORMATION (pre- & post-disposition)</u>			<u>IV. PARKING TICKETS</u>		
1. # Issued during reporting period	29	1. # Issued during period		0	
2. # Served/withdrawn during reporting period	1	☐ Court staff does not process parking tickets			
3. # Outstanding at end of reporting period	65				

MUNICIPAL DIVISION SUMMARY REPORTING FORM

COURT INFORMATION	Municipality: GRAIN VALLEY	Reporting Period: Sep 10, 2022 - Oct 3, 2022
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<u>V. DISBURSEMENTS</u>			
Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)		Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs and witness fees.	
Fines - Excess Revenue	\$2,675.50	Court Automation	\$215.09
Clerk Fee - Excess Revenue	\$284.73	Total Other Disbursements	\$215.09
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$8.78	Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$4,806.50
Bond forfeitures (paid to city) - Excess Revenue	\$0.00	Bond Refunds	\$1,508.00
Total Excess Revenue	\$2,969.01	Total Disbursements	\$6,314.50
Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)			
Fines - Other	\$1,106.00		
Clerk Fee - Other	\$84.00		
Judicial Education Fund (JEF) ☒ Court does not retain funds for JEF	\$0.00		
Peace Officer Standards and Training (POST) Commission surcharge	\$30.72		
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$219.09		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$2.59		
Law Enforcement Training (LET) Fund surcharge	\$60.00		
Domestic Violence Shelter surcharge	\$120.00		
Inmate Prisoner Detainee Security Fund surcharge	\$0.00		
Restitution	\$0.00		
Parking ticket revenue (including penalties)	\$0.00		
Bond forfeitures (paid to city) - Other	\$0.00		
Total Other Revenue	\$1,622.40		



HUMAN RESOURCES

MEMORANDUM

TO: Mayor & Board of Aldermen
FROM: Khalilah Holland, Human Resources Administrator
CC: Ken Murphy, City Administrator
DATE: October 4, 2022
SUBJECT: Human Resources Update

September in Review

- Employee Experience Assessment Report – Final Draft
- Benefits Advisory Committee Meeting at MPR
- Planning of the October 7th Health & Safety Fair
- Attended the IPMA-HR Annual Conference
- CPR/AED/First Aid training
 - 56 employees certified
- Completed the updating of employee driver's licenses
- Verified and/or updated all employee Emergency Contacts and Beneficiaries

Current Positions Available

Full-Time

Position	Date Open	Applicants	Status
Police Officer (1)	12/22/2021	20	Accepting Applications
Police Clerk	05/17/2022	27	Conditional Offer
Public Works Maintenance Worker (2)	06/09/2022	14	Accepting Applications
Recreation Supervisor	08/31/2022	9	Scheduling Interviews
Victim Advocate	09/27/2022	1	Accepting Applications
Court Administrator	10/04/2022	0	Accepting Applications

Part-Time

- None

Seasonal

Position	Date Open	Applicants	Status
Public Works Maintenance	4/05/2022	0	Open until filled

Promotions

- None



HUMAN RESOURCES

Recently Filled Positions

- Nichole Aumua – Front Desk Attendant
- Anthony Hawkins – Public Works Maintenance Worker

October Anniversaries

<u>Name</u>	<u>Department</u>	<u>Years of Service</u>
Jeff Palecek	PD	30
Jason Werges	PD	10
Trevor Dzekunskas	CD	6
Brie Miller	PD	4