

**GRAIN VALLEY PARK BOARD**  
**MINUTES**  
June 21, 2022

Meeting called to order at 6:58 P.M. by President, Brian Bray.

**ROLL CALL:**

**PRESENT:** Brian Bray (President), Jared English (Vice President), Becky Gray (Secretary), Norm Combs, Mike Switzer, Lisa Limberg, Shawn Brady, Dale Arnold (Alderman Liaison), Shannon Davies (Director)

**ABSENT:** Chuck Harris

**CONSENT AGENDA:**

- a. **APPROVED ABSENCE:** Adam Hoover
- b. **APPROVAL OF MINUTES:** Motion by Jared English, seconded by Mike Switzer to approve the March Minutes. Motion carried.

**TREASURER'S REPORT:**

- a. **REVIEW OF ACCOUNTS PAYABLE/EXPENDITURES/REVENUES:**  
Shannon distributed the payables made over the last month and the year-to-date revenues/expenditures for 2022. Some of the more noteworthy expenses incurred since the last meeting included the purchase of the new VENTRAC mower, a budgeted, capital item. Also purchased were replacement flags for the Veteran's Tribute.

**CITIZEN COMMENTS/PRESENTATIONS:**

- a. None

**COMMITTEE REPORTS:**

- a. **Veteran's Tribute** – Norm Combs and Mike Switzer
  - i. Mike reported that the site looks great right now with the wildflowers now in bloom.
  - ii. The City received some complaints about the condition of the flags. We have since replaced all of them with new ones and will make sure that we have a back-up set of flags always on hand. The flags being on backorder delayed things.

**OLD BUSINESS:**

- a. **Christina "Kiki" Claphan Memorial Playground** – Shannon Davies
  - i. Shannon has been informed that we should receive official notification on the award from the state in September.

**NEW BUSINESS:**

- a. **Grain Valley Park Board By-Laws; Standing Rule 1 – Time & Place of Meetings; SR101** – Group Discussion
  - i. The board has discussed if there was really a need to meet monthly or to change to meeting once every two months.
  - ii. Shannon Davies stated that we could meet once every two months unless the on occasion the need arises to meet monthly. We would still meet on the third Tuesday at 7pm.
  - iii. There was some discussion on whether or not we needed to amend the by-laws to reflect this change. Norm Combs stated that we should leave the by-laws as is in case we need to meet within a month but plan on meeting bi-monthly.
  - iv. Shannon Davies will come to the next meeting with a proposed meeting schedule that will include the 6 months within the year that we will plan on meeting.
  
- b. **City Comprehensive Plan and Parks Master Plan** – Shannon Davies
  - i. The City has issued a Request for Proposals (RFP) for qualified firms to assist the City with updating the Comprehensive Plan and developing a Parks Master Plan.
  - ii. Funding for this is coming from American Recovery Plan Act (ARPA) funds, so none of these expenses will come from the parks and recreation budget.
  - iii. The Park Board will have quite a bit of involvement in the planning process.
  - iv. We expect to have an agreement with the winning firm by late August and then services will start immediately. The completion date for both plans is estimated for June/July 2023.
  - v. Shannon Davies stated that there will be a panel of individuals put together to assist with interviewing the candidate firms, evaluating/rating those firms, and ultimately selecting a firm to provide this service. Shannon stated that they would like one Park Board member on this panel and if there is anyone interested, to please let him know.
  
- c. **Mid Continent Library Project** – Shannon Davies
  - i. Mid Continent Library is slated to build their new facility in the northeast corner of the Sni-A-Bar Farms property in which the City currently owns.
  - ii. They will be required fund the section of trail that fronts their building along Buckner-Tarsney Road. Also, the City will have a small area of greenspace for public use in which future trails will connect too (Shannon provided an illustration of the site).

**DIRECTOR'S REPORT:**

**a. Operational Updates**

- i. The asphalt trail in Armstrong Park received its overlay. This was a budgeted, capital project for 2022.
- ii. Painted, bike lanes were installed on Duncan Road as part of that overlay project.

**b. City Updates**

- i. The Grain Valley Community Development Event is scheduled for June 23<sup>rd</sup> in Armstrong Park.

**c. Past/Current Programs/Special Events**

- i. Aquatic Programming
- ii. Youth Baseball/Softball Spring Season
- iii. Tennis Lessons

**d. Upcoming Programs/Special Events**

- i. Blood Drive
- ii. Preschool Players T-ball
- iii. Popsicles in the Park
- iv. Movie in the Park

**TOPICS FOR NEXT MEETING:**

- a. Christina “Kiki” Claphan Memorial Playground
- b. Grain Valley Park Board By-Laws; Standing Rule 1 – Time & Place of Meetings; SR101
- c. City Comprehensive Plan and Parks Master Plan

**ADJOURNMENT:**

Motion by Norm Combs, seconded by Jared Englis to adjourn. Motion carried.

Meeting adjourned at 7:41pm.

Next regular meeting: August 16, 2022