

**ITEM I: Call to Order**

- The Board of Aldermen of the City of Grain Valley, Missouri, met in Workshop Session on May 31, 2022, at 6:00 p.m. in the Board Chambers located at Grain Valley City Hall
- The meeting was called to order by Mayor Mike Todd

**ITEM II: Roll Call**

- City Clerk Jamie Logan called roll
- *Present: Arnold, Cleaver, Knox, Mills, Skinner*
- *Absent: Bass*

**-QUORUM PRESENT-**

**ITEM III: New Business**

- Grain Valley Food Truck Fridays Liquor License Approval
    - City Clerk Logan requested a motion to approve liquor sales by Iron Kettle at Food Truck Fridays on city property at the Grain Valley Pavilion
    - Alderman Skinner asked if law enforcement would be present at the Food Truck Fridays; not scheduled at this point; they plan to only serve until the food trucks are done by 8:30; Alderman Skinner asked if it was a consideration; not at this point
    - Alderman Arnold asked if the Park Board was asked permission; the property the Pavilion is on is considered City property so the Park Board does not need to be involved since not a park; Mr. Davies asked if serving through the window; yes.
    - Jason Fenstermaker is present and Alderman Arnold asked if there was insurance coverage; yes, there is insurance and the City is listed as a certificate holder; The insurance company stated last year for the Fair, the coverage was sufficient to do the beer garden at the same location
  - *Alderman Knox made a Motion to Approve Iron Kettle to sell liquor on City property at the Pavilion on Food Truck Friday nights for those held in June, July and August 12*
  - *The Motion was Seconded by Alderman Skinner*
    - *No discussion*
  - *Motion to Approve the Consent Agenda was voted on with the following voice vote:*
    - *Aye: Arnold, Cleaver, Knox, Mills, Skinner*
    - *Nay:*
    - *Abstain:*
- Motion Approved: 5-0-*
- Mayor Pro-Tem Appointment
  - *Alderman Mills made a Motion to Appoint Tom Cleaver as Mayor Pro-Tem*
  - *The Motion was Seconded by Alderman Knox*
    - *None*
  - *Motion to Appoint Tom Cleaver as Mayor Pro-Tem was voted on with the following voice vote:*

**ELECTED OFFICIALS PRESENT**

Mayor Mike Todd  
Alderman Dale Arnold  
Alderman Tom Cleaver  
Alderman Rick Knox  
Alderman Darren Mills  
Alderman Ryan Skinner

**ELECTED OFFICIALS ABSENT**

Alderman Shea Bass

**STAFF OFFICIALS PRESENT**

City Administrator Ken Murphy  
Deputy City Administrator Theresa Osenbaugh  
Chief James Beale  
Community Development Director Mark Trosen  
Parks and Recreation Director Shannon Davies  
Finance Director Steven Craig  
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- *Aye: Arnold, Cleaver, Knox, Mills, Skinner*
- *Nay: None*
- *Abstain: None*

*-Motion Approved: 5-0-*

- **Goal Setting Session**

- Mayor Todd stated he wanted to have this discussion to get everyone's needs in their wards, goals, plans, etc. and staff is in attendance if there are any questions that can be addressed now
- Alderman Knox would like old town drainage, curbs as their funding was taken away when the interstate was put in years ago; 400 block of Front Street, Walnut,
- Mayor Todd asked if the tracks in that area still have drainage issues; SW Elizabeth intersection did have issues and work was completed this past year; Mr. Murphy stated there are some streets going back in the plan that are in front of the P&Z; Mr. Trosen stated many of these are in the CIP; the additional funding with the road program, some streets were moved up in the CIP; Items in the program for 2023 were moved up to 2022, etc. ahead of schedule
- Alderman Knox asked if we move forward with curbs replacements and repairs, do new right of ways permission need to be signed; yes, some had time limits associated and there could be new owners since the first agreements- they would need to be reauthorized
- Alderman Cleaver would like to see continuation of street improvements; Clover Park he would like to see some updates to that area; he would like to see a pedestrian crosswalk installed at Ryan Road where kids cross the street for schools; He'd like to see a continuation of additional budgeting for the streets/sidewalks; would like the revitalization downtown occur as planned; would like to keep the police staff fully staffed; would like to keep current businesses and new businesses tracked; maintain ball fields and parks
  - Mayor Todd asked how big Cloverfield Park is; this is one of the three neighborhood parks that serve a small population; at the time, the developer donated those park lands; Mr. Davies said they are cautious to invest too much there as it services a small population; Mr. Murphy stated there is a Parks Master Plan out for bid right now and this will help determine what should be addressed based on the needs
- Alderman Arnold asked if a solar light could be installed at Cloverfield park to deter any issues; the only lights are off neighborhood homes; A challenge of Parks and Recreation is to have lights during park hours and after dark 6am to 11pm; Butterfly Trail Park installed lights and it has helped; Alderman Skinner asked if a timer could be installed on park lights; Mr. Davies stated suns up hours are the busier times in the parks and lights are necessary, but may not be a need as in the cooler weather/offseason it isn't as critical
- Alderman Skinner asked if the Parks Master Plan would include a park up north;

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- Mr. Trosen said the response to the bid proposal is due June 28<sup>th</sup>; the Comprehensive plan was last done in 2014
- Alderman Mills asked if there would be sidewalks at Eagles and AA; a grant application has been submitted twice and there is a plan for a trail and intersection improvements by the school; unfortunately we have not ranked high enough scores to receive funding yet; will submit the application for the fiscal year 2026 again; we compete for the MARC metro wide for the applications; Mayor Todd asked if it would include Buckner Tarsney; library to the trail connection at this point; Alderman Arnold asked if there could be a trail on Buckner Tarsney in front of the farm property; the library has agreed to put in a trail; hoping the grant application to finish the trail
  - Alderman Mills mentioned Pastor Geiger would like more involvement from the City to use his property- parking lot/building; he feels First Baptist had a bad reputation and they want to be involved if anyone sees fit or if there is an opportunity
    - Alderman Arnold encouraged him to come in and talk to the board if there are any new rumors or bad feelings going on
  - Alderman Skinner asked about the Buckner Tarsney MODOT road; Mr. Trosen and Mr. Murphy had a meeting with the new MODOT representative and expressed their concerns at their discussion a few weeks ago; supporting documents were sent to her by the city engineer this past week related to those discussions
    - Mayor Todd asked what that could look like; asked if add lanes and drop the elevation; Mr. Murphy stated all 4 sides need some attention; the section in front of Price Chopper has been “fixed” many times by MODOT and it has failed time and time again; Rust and BB is a dangerous intersection coming from Price Chopper; all intersections working up to Duncan are issue areas that have been expressed to MODOT; Alderman Skinner stated some in his ward see this stretch of road as a deterrent to go into Grain Valley vs. Blue Springs; Mr. Murphy stated those are items being worked on
    - Alderman Skinner stated there was a school shooting in Texas this past week and he would like another look to be taken at the department’s training to handle these situations, SRO coverage, etc. He would like to challenge the City and the school (grants/covid money possibly if available) to look at ways to get more training; Chief Beale has had some discussions about these items today; the high school is very busy and the SRO there is very busy; They have shifted SROs around to provide better coverage; Alderman Skinner asked if enough coverage/SROs; asked if there is someone monitoring social media accounts for the schools and asked for more emphasis on this topic and on the news the PDs are getting the criticisms instead of schools and feels the summer is a great

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- time to evaluate these items such as locking doors, training and ask the board to attend the ALICE training at the school; Alderman Skinner asked if active shooter trainings are done at the schools over the summer to prep for this type of thing; he would like to see multi-jurisdiction training
- Alderman Arnold would like to know EDC plans & goals; how to entice different types of businesses and interest in our community – he'd like a report of those items to be sent to the board as to what the city's investment/dollars were going towards in the chamber/partnership; Mr. Murphy said there are three main developers in the City and some sit down restaurants are leery to take the chance right now unless all boxes are checked; Alderman Arnold would like to know what the Partnership has plans for proactively; he would like to the Partnership be a little more coordinated with the board to not have his activities to step on toes of the Partnership; Mayor Todd asked if the developers have the control right now; Mr. Murphy stated the developers are self-sufficient and do their own marketing; the future sit down will discuss any struggles with Grain Valley and asking how we can help; looking to do a business reception for businesses in Grain Valley asking what they need from Grain Valley to make it ease costs of doing business here, etc.; Alderman Arnold would like to be updated from the Partnership on these topics
  - Alderman Skinner asked Mr. Trosen if the Fire district was part of the discussions with MODOT regarding the Duncan and BB intersection; he asked if they weighed in with their new station going in at Duncan and Dillingham; they have not been involved up to this point; Alderman Arnold stated they probably should be involved and this will put them at risk once their station is built; This is a dangerous intersection & their input could potentially help the cause with MODOT; Alderman Knox stated it is a bad intersection as he experienced when he was at the Fire Department and working accidents in that area
  - Mayor Todd mentioned the Police Advisory Board will gear up in the near future and that could potentially be a group to take a look into the school safety issues mentioned earlier and items such as the Public Safety Sales tax
  - Mayor Todd mentioned updating the ward boundaries is on the future list
  - Mayor Todd mentioned there will be a local business reception and developer meetings in the near future
  - Would like to do a school district meeting with some of the school board representatives and some representation from the board of aldermen to have discussion and see how they can help one another
  - He would like to see a dog park as part of the Parks Master Plan
  - Police Advisory Board can also provide recommendations on different ways to reduce property crime
  - Mr. Murphy shared the Administrative Staff Goals:
    - The Employee Experience Survey was conducted and now to define a plan to address those needs specifically related to recruiting and

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- employee retention
- Missouri Main Street Grant was approved and the team will move full steam ahead on that project
- Brand implementation is still well on its way
- Customer Service improvements to include ways to provide easier ways to work with the City such as online permitting, paying bills online and making ways to interact virtually
- HR is doing an update on salary study relating back to the employee recruiting/retention
- PIO position is staffed and will continue to work on communication and working to open those lines of communication
  - Alderman Arnold mentioned other communities have their PIO have regular interaction/updates discussing ordinances with the public about topics such as dangerous dogs, weeds, trash cans etc. using all types of media (paper, social media, etc.)
- Police Station project is a big goal, and it will be constant until that facility is built
- The Strategic Plan has guided these decisions and projects and goals tie to the bigger picture
- Chief Beale shared the Police Department Goals:
  - Looking to get the PD full staff again and he'd like to do a split shift set up by late July
  - State of Missouri changed the CEUs requirements for commissioned officers; They are providing some training in house to help officers fulfill their trainings by June of each year instead of struggling the end of the year; allowing for more time on specialized training including drones, etc.
  - License Plate Readers, body cams and new radios are all new technologies and tools provided to officers
  - Business Checks/mobility checks to be increased by 25% this year & they are well on their way to this goal
  - Community Stability – connect with the community stakeholders to include ways to reach out to certain areas in the city in need of clean up
  - Peer Support Group has been established for officers including Pastor Geiger and psychological specialist
  - Johnson County clinician has been assigned to Grain Valley and she will ride once a week with our officers
  - CIRT dog Dozer has been placed with the department to assist with the mental health
  - Every officer has been CIT certified/scheduled to complete the training
    - Alderman Knox asked about the drones and who should be trained; all officers were offered the opportunity; Captain Palecek is the only one with any interest at this point

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- Community Development Goals
  - Discussed the comprehensive plan to include staff involvement and community involvement with a target goal of plan adoption around July 2023
  - Working on online permit processes (building permits, etc.) and pay options online; this will extend to the inspection process with communication to the builder with immediate approvals/feedback
  - Stormwater master plan updating now; DNR MS4 permit process requires this at a state level and EPA & communicates the importance of these plans
  - Updating with GIS mapping in regards to technology; zoning and subdivision mapping and park maps online as well as Public Works utility maps; water meters/fire hydrant locations; public works use tablets vs. paper work orders and reported electronically
  - Updated standards for developers this past year; Neptune Water Meter system was updated and 95% are read remotely instead of staff physically inspecting in person providing more timely information for leaky toilet, shut off bills, etc.
  - They are short 3 public works maintenance workers; working with HR to figure out how to improve this hiring/retention
- Parks & Recreation
  - Creation of a Friends of the Park program to help fundraise if necessary for parks with the goal to get the community more involved in Parks and Rec programming with a pool of citizen volunteers that can be utilized if necessary and a way for citizens to be engaged
  - Did you Know? Program with stats/facts that can be shared to help promote Parks & Rec program benefits
  - Trail maintenance plan that shows pedestrian connectivity is a large desire of the community; Walking continues to be a largely participated in activity due to the accessibility and affordability (follows CIP plan)- outlines construction of trails and how they can be routed through the community
  - Parks Trails Master Plan to be created
  - Alderman Knox asked how often trails are inspected; during busy season at least weekly as part of mowing process; there are safety inspections occurring as well like the parks; Mr. Murphy stated the idea is to treat like the road maintenance plan to be able to plan going forward
- Finance
  - Utility Billing has upgraded the technology to include numbers of citizens satisfied with the city interactions by offering more payment options to include payment line, text to pay and mobile app was 1800 a month and this past month 3000 which is the highest it has been
  - Neptune real time access to customer accounts- quicker service and real time information for troubleshooting, billing, etc.

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- Electronic document management system with all user agreements/IDs are electronically accessed
- Finance Department is short staffed; Have looked into implementing a local use tax- have looked at some plans and potential ballot language if chosen to move forward
- Working with Bond council to move forward with Police Station funding options and there will be a recommendation in the near future
- Attempting to update budget forecasting software
- Mr. Murphy stated all departments have worked hard to make all of these things happen
- No live comments

**ITEM IV: Adjournment**

- The meeting adjourned at 7:44 P.M.

Minutes submitted by:

\_\_\_\_\_  
Jamie Logan  
City Clerk

\_\_\_\_\_  
Date

Minutes approved by:

\_\_\_\_\_  
Mike Todd  
Mayor

\_\_\_\_\_  
Date

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