



**CITY OF GRAIN VALLEY**  
**BOARD OF ALDERMEN MEETING MINUTES**  
Regular Session

**03/22/2021**  
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**ITEM I: CALL TO ORDER**

- The Board of Aldermen of the City of Grain Valley, Missouri, met in Regular Session on March 22, 2021 at 7:00 p.m. via video conference of the elected officials as a result of the COVID-19 pandemic
- The meeting was called to order by Mayor Johnston

**ITEM II: ROLL CALL**

- City Clerk Jamie Logan called roll
- *Present: Bass, Cleaver, Headley, Knox, Stratton, Totton*
- *Absent:*

**-QUORUM PRESENT-**

**ITEM III: APPROVAL OF AGENDA**

- No Changes

**ITEM IV: PROCLAMATIONS**

- None

**ITEM V: CONSENT AGENDA**

- March 8, 2021 – Board of Aldermen Regular Meeting Minutes
- March 22, 2021 – Accounts Payable
- *Alderman Headley made a Motion to Accept the Consent Agenda*
- *The Motion was Seconded by Alderman Stratton*
  - *Mayor Johnston asked about two items on the accounts payable and if they were for the bridge over the creek; Yes, that is what they are relating to*
- *Motion to Approve the Consent Agenda was voted on with the following voice vote:*
  - *Aye: Bass, Cleaver, Headley, Knox, Stratton, Totton*
  - *Nay: None*
  - *Abstain: None*

**-MOTION APPROVED: 6-0-**

**ITEM VI: PREVIOUS BUSINESS**

- None

**ITEM VII: NEW BUSINESS**

- None

**ELECTED OFFICIALS PRESENT**

Mayor Chuck Johnston  
Alderman Shea Bass  
Alderman Tom Cleaver  
Alderman Bob Headley  
Alderman Rick Knox  
Alderman Jayci Stratton  
Alderman Nancy Totton

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**

City Administrator Ken Murphy  
Deputy City Administrator Theresa Osenbaugh  
Chief James Beale  
Finance Director Steven Craig  
Parks and Recreation Director Shannon Davies  
City Clerk Jamie Logan  
City Attorney Sarah Carnes



**ITEM VIII: PRESENTATIONS**

- Purple Peace Foundation is requesting permission to use the Pavilion to sell merchandise for this non-profit; City Administrator Murphy shared this is a fundraiser for the not for profit that takes place annually
- *Alderman Headley motioned to approve the Purple Peace Foundation to use City property for their car show event*
- *The motion was seconded by Alderman Knox*
- *The motion was voted upon with the following voice vote:*
  - *Aye: Bass, Cleaver, Headley, Knox, Stratton, Totton*
  - *Nay: None*
  - *Abstain: None*

**-Motion Approved: 6-0-**

**ITEM IX: PUBLIC HEARING**

*-Mayor Johnston Opened the Public Hearing for MS4 Permit Application - at 7:07 p.m.-*

- *City Engineer Dick Tuttle stated this permit expires every 5 years; the permit must be renewed 180 days before expiration*
- *Mayor Johnston asked for clarification on what this permit is for; City Engineer Tuttle stated this is a permit to discharge stormwaters; cannot discharge erosion, there must be a way to check for pollution into the streams etc.*

*-Mayor Johnston opened the floor to citizens for comment at 7:08 pm-*

- No Comments

*-Mayor Johnston Closed the Public Hearing for a MS4 Permit Application - at 7:08 p.m.-*

**ITEM X: RESOLUTIONS**

**Resolution No. R21-22:** A Resolution by the Board of Aldermen of the City of Grain Valley, Missouri Authorizing the City Administrator to Execute the Permit Renewal Application for the Missouri Department of Natural Resources Municipal Separate Storm Sewer Permit

- *Alderman Stratton moved to approve Resolution No. R21-22*
- *The Motion was Seconded by Alderman Totton*
  - *None*

**ELECTED OFFICIALS PRESENT**

Mayor Chuck Johnston  
 Alderman Shea Bass  
 Alderman Tom Cleaver  
 Alderman Bob Headley  
 Alderman Rick Knox  
 Alderman Jayci Stratton  
 Alderman Nancy Totton

**ELECTED OFFICIALS ABSENT**

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- *Resolution No. R21-22 was voted upon with the following voice vote:*
  - *Aye: Bass, Cleaver, Headley, Knox, Stratton, Totton*
  - *Nay: None*
  - *Abstain: None*

**-Resolution No. R21-22 Approved: 6-0-**

**Resolution No. R21-23:** A Resolution by the Board of Aldermen of the City of Grain Valley Authorizing the City Administrator to Sign a Renewal Agreement with Ray County Sheriff's Office to Provide Detention Services

- *Alderman Totton moved to approve Resolution No. R21-23*
- *The Motion was Seconded by Alderman Headley*
  - *Alderman Cleaver asked if both Ray County and Blue Springs are used for detention services; we use Blue Springs was used mostly for 24 hour holds as not as many cells and warrants with longer stays stay at Ray County*
- *Resolution No. R21-23 was voted upon with the following voice vote:*
  - *Aye: Bass, Cleaver, Headley, Knox, Stratton, Totton*
  - *Nay: None*
  - *Abstain: None*

**-Resolution No. R21-23 Approved: 6-0-**

**Resolution No. R21-24:** A Resolution by the Board of Aldermen of the City of Grain Valley Authorizing the City Administrator to Sign an Agreement with Jackson County, Missouri for Distribution of Combat Funds of \$75,000 for the 2021 Fiscal Year

- *Alderman Bass moved to approve Resolution No. R21-24*
- *The Motion was Seconded by Alderman Totton*
  - *This is an annual resolution to accept money for Combat for programs such as DARE, RAD, etc.*
- *Resolution No. R21-24 was voted upon with the following voice vote:*
  - *Aye: Bass, Cleaver, Headley, Knox, Stratton, Totton*
  - *Nay: None*
  - *Abstain: None*

**-Resolution No. R21-24 Approved: 6-0-**

**ELECTED OFFICIALS PRESENT**

Mayor Chuck Johnston  
 Alderman Shea Bass  
 Alderman Tom Cleaver  
 Alderman Bob Headley  
 Alderman Rick Knox  
 Alderman Jayci Stratton  
 Alderman Nancy Totton

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**

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**Resolution No. R21-25:** A Resolution by the Board of Aldermen of the City of Grain Valley, Missouri Authorizing the City Administrator to Enter into an Agreement with Utility Service Company, Inc. to Provide Maintenance for City Owned Water Towers

- *Alderman Cleaver moved to approve Resolution No. R21-25*
- *The Motion was Seconded by Alderman Knox*
  - This is the same company utilized for several years that comes in to maintain the water storage facilities allowing the City to receive passing grades for the operating system
  - Mayor Johnston asked if we've ever gone out to bid on this process; this is not an annual bid process and if another company were to come in, they would want to restart the whole process
- *Resolution No. R21-25 was voted upon with the following voice vote:*
  - *Aye: Bass, Cleaver, Headley, Knox, Stratton, Totton*
  - *Nay: None*
  - *Abstain: None*

**-Resolution No. R21-25 Approved: 6-0-**

**Resolution No. R21-26:** A Resolution by the Board of Aldermen of the City of Grain Valley Designating Identified City Property as a Permissible Location for the 2021 Food Truck Friday Event

- *Alderman Headley moved to approve Resolution No. R21-26*
- *The Motion was Seconded by Alderman Knox*
  - This is a follow up from the last meeting's presentation; there is a requirement in this resolution to list the "City of Grain Valley" as an additional insured as discussed in the prior meeting
  - Mayor Johnston stated he's talked with Dennis Shroust since the last meeting and he offered the racetrack for these events
  - Mayor Johnston spoke with the Partnership's Insurance carrier and was given a dollar amount for the coverage the City is requiring for these events would cost \$8,000 a year; he stated this has not been presented to the partnership yet; he'd like to see this tabled and pursue moving the event to the racetrack
  - Tasha Lindsey stated the insurance amount she was provided was \$1,026 a year for that insurance
  - Mayor Johnston would still like to pursue a private option over City facilities
  - Alderman Knox asked if the Racetrack would be a suitable location for this event;

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 Alderman Shea Bass  
 Alderman Tom Cleaver  
 Alderman Bob Headley  
 Alderman Rick Knox  
 Alderman Jayci Stratton  
 Alderman Nancy Totton

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**

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Ms. Lindsey stated she feels the location is off the beaten path and if there was any rain it would be muddy

- Alderman Stratton stated she felt there would be seating lost and the downtown businesses would lose business as a result
  - Ms. Lindsey stated her appreciation for Mr. Shroust’s offer of the racetrack, but feels something more centrally located; she also stated this would interfere with races scheduled on Friday’s nights
  - Mayor Johnston stated he feels if the Board were to allow Food Trucks on City property, that it could be opening the city up to potential suits if we allow one event and not another
  - Mayor Johnston stated other cities do not use City property or a couple do; Alderman Stratton stated it is due to where the cities are located; we are very central in our city
  - Parks Director Davies shared Friday nights are not major rental nights for the Pavilion; he stated Saturday rentals are sometimes early and stressed the importance of having the facilities cleaned up after the Food Truck events; Mayor Johnston asked if there were ball games on Friday nights; yes there are and they will be starting soon
  - City Administrator Murphy stated the groundwork was laid out in the Mobile food unit code passed last fall leaving an open-ended “City designated” property was allowed for food trucks; Mayor Johnston asked the City Attorney to weigh in; City Attorney Carnes stated the ordinance is written without specific streets listed, but left it up to the board to determine where those locations would be
  - Alderman Cleaver reminded the board to keep in mind that the residents were overwhelmingly interested in this; Mayor Johnston asked what percent of residents support this; Alderman Cleaver asked if the Mayor wanted a poll of the residents
  - Ms. Lindsey stated this topic was on the last Partnership agenda and they chose to move forward with the Food Truck Fridays; She stated she didn’t feel the need for the Partnership to vote on this again; she said if the insurance amount really is that large, then she would handle it and bring it to the Partnership Board; Ms. Lindsey stated she would carry liability insurance at whatever location the event was held private or not
- *Resolution No. R21-26 was voted upon with the following voice vote:*
    - *Aye: Bass, Cleaver, Headley, Knox, Stratton, Totton*
    - *Nay: None*
    - *Abstain: None*

**ELECTED OFFICIALS PRESENT**

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 Alderman Nancy Totton

**ELECTED OFFICIALS ABSENT**

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**-Resolution No. R21-26 Approved: 6-0-**

**Resolution No. R21-27:** A Resolution by the Board of Aldermen of the City of Grain Valley, Missouri Adopting the 2022-2026 Grain Valley Capital Improvements Plan

- *Alderman Knox moved to approve Resolution No. R21-27*
- *The Motion was Seconded by Alderman Cleaver*
  - City Engineer Tuttle shared a presentation with board of the long-term plans as well has funding for the projects
  - City Administrator Murphy stated in the past budget seasons, the board requested more information in advance of large ticket items that they might see in a budget review and this was a way to communicate some of those items
  - Mayor Johnston asked if federal funding was received, then could some of this be sped up; Yes, it could & infrastructure would be part of that
  - Alderman Headley asked about the water tower infrastructure; asked how some of this would be paid for or if water rates would need to be raised; City Administrator Murphy stated different funding mechanisms are available; Mr. Tuttle shared there were different options for the existing water tower such as it could be used, a second one could be built or one larger one could be built
- *Resolution No. R21-27 was voted upon with the following voice vote:*
  - *Aye: Bass, Cleaver, Headley, Knox, Stratton, Totton*
  - *Nay: None*
  - *Abstain: None*

**-Resolution No. R21-27 Approved: 6-0-**

**Resolution No. R21-28:** A Resolution by the Board of Aldermen of the City of Grain Valley, Missouri Appointing James Hofstetter to the Grain Valley Planning and Zoning Commission for a Four-Year Term

- *Alderman Totton moved to approve Resolution No. R21-28*
- *The Motion was Seconded by Alderman Headley*
  - Alderman Headley asked if this would be replacing a current member that has an expired term and if that current member was notified or given the option of reappointment; Mayor Johnston stated this would replace the member that resigned (Paul Loving) and not the other seats; Alderman Headley confirmed this was for the Commission seat that the city was notified of on Friday night as these documents went out before that

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 Alderman Bob Headley  
 Alderman Rick Knox  
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 Alderman Nancy Totton

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**

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- Alderman Stratton confirmed this seat being filled was for Paul Loving’s seat’s unexpired term; The Mayor confirmed yes.
- *Resolution No. R21-28 was voted upon with the following voice vote:*
  - *Aye: Bass, Cleaver, Headley, Knox, Stratton, Totton*
  - *Nay: None*
  - *Abstain: None*

**-Resolution No. R21-28 Approved: 6-0-**

**ITEM XI: ORDINANCES**

**Bill No. B21-05:** An Ordinance Amending Traffic Code Schedule II Stop Intersections of the City of Grain Valley Municipal Code

**Bill No. B21-05** was read by City Clerk Jamie Logan for the second reading by title only

- *Alderman Knox moved to accept the second reading of Bill Number B21-05 and approve it as Ordinance #2541*
- *The Motion was Seconded by Alderman Stratton*
  - None
- *Motion to accept the second reading of Bill No. B21-05 and approve it as Ordinance number #2541 was voted on by roll call vote:*
  - *Aye: Bass, Headley, Knox, Stratton, Totton*
  - *Nay: Cleaver*
  - *Abstain: None*

**-Bill No. B21-05 BECAME ORDINANCE #2541: 6-0-**

**Bill No. B21-06:** An Ordinance Vacating 50-foot Right-of-Way for Capelle Street Between 215 Front Street and 303 Front Street

City Clerk Jamie Logan read **Bill No. B21-06** for its first reading by title only

- *Alderman Stratton moved to accept the first reading of Bill No. B21-06 bringing it back for a second reading by title only at the next regularly scheduled meeting*
- *The Motion was Seconded by Alderman Knox*
  - Mr. Trosen showed a map of the area in question; there are no utilities in that roadway; this will not adversely affect properties in this vicinity; The Planning and

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 Alderman Bob Headley  
 Alderman Rick Knox  
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 Alderman Nancy Totton

**ELECTED OFFICIALS ABSENT**

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Zoning commission as well as the staff approve of this request; Alderman Totton questioned if this would have impact on her

- *Bill No. B21-06 was voted upon with the following voice vote:*
  - *Aye: Bass, Cleaver, Headley, Knox, Stratton, Totton*
  - *Nay: None*
  - *Abstain: None*

**-Motion Approved 6-0-**

**Bill No. B21-07:** An Ordinance Amending Chapter 600 of the Code of Ordinances of the City of Grain Valley, Missouri, Pertaining to Issuance of Liquor Licenses Near Schools and Churches

City Clerk Jamie Logan read **Bill No. B21-07** for its first reading by title only

- *Alderman Totton moved to accept the first reading of Bill No. B21-06 bringing it back for a second reading by title only at the next regularly scheduled meeting*
- *The Motion was Seconded by Alderman Headley*
  - Mr. Murphy stated a law was updated and our code needs to reflect this change; this in relation to liquor establishments near schools and churches and the Board of Aldermen would have the authority to waive this requirement instead of a church or school
  - Alderman Knox confirmed if the distance was updated; Mr. Murphy stated the 100 feet is still in place, but the which group has authority to waive this rule is what is changing
  - Alderman Headley asked if current establishments are grandfathered in; yes
  - Alderman Knox asked how this is measured; wall to wall
  - Alderman Totton asked if this would affect any past decisions and who those would be; A Quaint Gathering; the process for approval is changed now
- *Bill No. B21-07 was voted upon with the following voice vote:*
  - *Aye: Bass, Cleaver, Headley, Knox, Stratton, Totton*
  - *Nay: None*
  - *Abstain: None*

**-Motion Approved 6-0-**

**ITEM XII: CITY ATTORNEY REPORT**

- City Attorney Carnes shared the City Officials Training will be held 4/30 @ 8:30 at the MPR facility in Independence; if a member of MPR, the fee is waived

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 Alderman Shea Bass  
 Alderman Tom Cleaver  
 Alderman Bob Headley  
 Alderman Rick Knox  
 Alderman Jayci Stratton  
 Alderman Nancy Totton

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**

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 Finance Director Steven Craig  
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**ITEM XIII: CITY ADMINISTRATOR & STAFF REPORTS**

- City Administrator Ken Murphy
  - Mentioned he will share more about the federal funds that could be available; the monument sign was touched up this past weekend; the audio visual parts are in and will be installed 3/25; the plan is to be back in person for the April meetings; planning for a workshop at 6:00 PM on the 30<sup>th</sup> or 31<sup>st</sup> of March; Happy Birthday to two of the Aldermen who have celebrated or are celebrating birthdays this month
- Deputy City Administrator Theresa Osenbaugh
  - None
- Chief James Beale
  - None
- Finance Director Steven Craig
  - Accountants from Troutt Beeman will be in the office next week for their audit
- Parks & Recreation Director Shannon Davies
  - None
- Community Development Director Mark Trosen
  - None
- City Clerk Jamie Logan
  - None

**ITEM XIV: BOARD OF ALDERMEN REPORTS & COMMENTS**

- Alderman Shea Bass
  - Looks forward to in person meetings next month
- Alderman Tom Cleaver
  - Ready to get back in person for meetings
- Alderman Bob Headley
  - None
- Alderman Rick Knox
  - Asked if there is an update for when the new patrol cars will be delivered; Chief Beale stated there is no date yet; they are still getting the last ones from last year out
- Alderman Jayci Stratton
  - Ready to get back in person for meetings
- Alderman Nancy Totton
  - None

**ITEM XV: MAYOR REPORT**

**ELECTED OFFICIALS PRESENT**

Mayor Chuck Johnston  
Alderman Shea Bass  
Alderman Tom Cleaver  
Alderman Bob Headley  
Alderman Rick Knox  
Alderman Jayci Stratton  
Alderman Nancy Totton

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**

City Administrator Ken Murphy  
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- Mayor Chuck Johnston
  - None

**ITEM XVI: EXECUTIVE SESSION** Mr. Murphy stated an executive session was needed for Legal Actions, Causes of Action of Litigation Pursuant to Section 610.021(1), RSMo. 1998, as Amended, Hiring, Firing, Disciplining or Promoting of Employees (personnel issues), Pursuant to Section 610.021(3), RSMo. 1998, as Amended; Sealed bids and related documents, until the bids are opened; and sealed proposals and related documents to a negotiated contract until a contract is executed, or all proposals are rejected, Pursuant to Section 610.021(12), RSMo. 1998, as Amended, and Individually Identifiable Personnel Records, Personnel Records, Performance Ratings or Records Pertaining to Employees or Applicants for Employment, Pursuant to Section 610.021(13), RSMo 1998, as Amended

- *Alderman Headley moved to close the Regular Meeting for items related Legal Actions, Causes of Action of Litigation Pursuant to Section 610.021(1), RSMo. 1998, as Amended, Sealed bids and related documents, until the bids are opened; Hiring, Firing, Disciplining or Promoting of Employees (personnel issues), Pursuant to Section 610.021(3), RSMo. 1998, as Amended, Sealed proposals and related documents to a negotiated contract until a contract is executed, or all proposals are rejected, Pursuant to Section 610.021(12), RSMo. 1998, as Amended, and Individually Identifiable Personnel Records, Personnel Records, Performance Ratings or Records Pertaining to Employees or Applicants for Employment, Pursuant to Section 610.021(13), RSMo 1998, as Amended*
- *The motion was seconded by Alderman Stratton*
  - No Discussion
- *The motion was voted on with the following roll call vote:*
  - *Aye: Bass, Cleaver, Headley, Knox, Stratton, Totton*
  - *Nay: None*
  - *Abstain: None*

**-MOTION CARRIED: 6-0-**

**-THE REGULAR MEETING CLOSED AT 8:14 PM-**

- *Alderman Headley moved to open the Regular Meeting*
- *The motion was seconded by Alderman Knox*
  - No Discussion
- *The motion was voted on with the following roll call vote:*
  - *Aye: Bass, Cleaver, Headley, Knox, Stratton, Totton*
  - *Nay: None*

**ELECTED OFFICIALS PRESENT**

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 Alderman Jayci Stratton  
 Alderman Nancy Totton

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- *Abstain: None*

**-MOTION CARRIED: 6-0-**

**-THE REGULAR MEETING OPENED AT 8:32 PM-**

**ITEM XX: ADJOURNMENT**

- The meeting adjourned at 8:32 P.M.

Minutes submitted by:

\_\_\_\_\_  
 Jamie Logan  
 City Clerk

\_\_\_\_\_  
 Date

Minutes approved by:

\_\_\_\_\_  
 Chuck Johnston  
 Mayor

\_\_\_\_\_  
 Date

non-official

**ELECTED OFFICIALS PRESENT**  
 Mayor Chuck Johnston  
 Alderman Shea Bass  
 Alderman Tom Cleaver  
 Alderman Bob Headley  
 Alderman Rick Knox  
 Alderman Jayci Stratton  
 Alderman Nancy Totton

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