



CITY OF GRAIN VALLEY
BOARD OF ALDERMEN MEETING MINUTES
Regular Session

09/14/2020
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ITEM I: CALL TO ORDER

- The Board of Aldermen of the City of Grain Valley, Missouri, met in Regular Session on September 14, 2020 at 6:57 p.m. in the Council Chambers located at Grain Valley City Hall
- The meeting was called to order by Mayor Johnston

ITEM II: ROLL CALL

- City Clerk Jamie Logan called roll
- *Present: Bass, Cleaver, Headley, Knox, Stratton, Totton*
- *Absent:*

-QUORUM PRESENT-

ITEM III: INVOCATION

- Invocation was given by Pastor Wayne Geiger of Valley Baptist Church

ITEM IV: PLEDGE OF ALLEGIANCE

- The Pledge of Allegiance was led by Alderman Totton

ITEM V: APPROVAL OF AGENDA

- No Changes

ITEM VI: PROCLAMATIONS

- None

ITEM VII: CITIZEN PARTICIPATION

- None

ITEM VIII: CONSENT AGENDA

- August 24, 2020 – Board of Aldermen Regular Meeting Minutes
- August 31, 2020 – Board of Aldermen Workshop Minutes
- September 14, 2020 – Accounts Payable
- September 14, 2020 – Human Resources Destruction Certificate
- *Alderman Headley made a Motion to Accept the Consent Agenda*
- *The Motion was Seconded by Alderman Totton*
 - No Discussion

ELECTED OFFICIALS PRESENT

Mayor Chuck Johnston
Alderman Shea Bass
Alderman Tom Cleaver
Alderman Bob Headley
Alderman Rick Knox
Alderman Jayci Stratton
Alderman Nancy Totton

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT

City Administrator Ken Murphy
Deputy City Administrator Theresa Osenbaugh
Chief James Beale
Finance Director Steven Craig
Parks and Recreation Director Shannon Davies
Community Development Director Mark Trosen
City Clerk Jamie Logan
City Attorney Sarah Carnes



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- *Motion to Approve the Consent Agenda was voted on with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Knox, Stratton, Totton*
 - *Nay: None*
 - *Abstain: None*

-MOTION APPROVED: 6-0-

ITEM IX: PREVIOUS BUSINESS

- **City Facility Needs:** Mr. Murphy and Ms. Osenbaugh had a discussion with ETC, a survey company to discuss how they could administer a survey to our citizens about the future of the City Hall and Police Department building(s); As discussed in previous meetings, they would like every registered voter (and not just a pool of registered voters) to receive this survey; ETC can monitor the results to ensure no double votes; this survey would focus on questions regarding why the voters voted the way they did in the recent bond election to try and determine why voters did not support the recent bond issue
- Alderman Totton brought up concern about not receiving emails if this was going to be done electronically as she does not use email; ETC had answered that question and in their experience this has been effective way to solicit information; part of the proposed cost includes finding emails for the voters; Alderman Bass shared concern it may come across as spam and some may not open the survey; Mr. Murphy shares there are ways to spread the message by using the water bill insert or social media to mitigate against the unopened surveys; Mayor Johnston shared he feels this would be a good start and a temporary solution and he would like to see things administered in house; Mr. Murphy shared there are survey monkey features that we could do to handle in house, however he would like this survey to be done independently so it doesn't appear biased; The board would be involved in the question/survey question selection process
- Alderman Headley asked if there was a question limit; ETC would like no more than 4 pages of questions; Ms. Osenbaugh reiterated this survey would focus on what happened in the past and not the future
- Mayor Johnston would like to give this company a try since it is relatively inexpensive; Alderman Knox suggested building one in house and they would return the surveys to the auditor; Mayor Johnston would like to have a group of citizens that volunteer to take surveys and provide feedback regularly

ITEM X: NEW BUSINESS

- City Clerk Logan stated The Pub and Patio has applied for a liquor license; This is the first presentation of this application; Chief Beale has approved the application and allowed a 120-day window for the liquor permit cards to be obtained; We have all items

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required except the county license which is in progress The managing partner, Paul Wildsheutz, was in attendance

- Alderman Stratton asked for the hours of the establishment; Per Mr. Wildscheutz, they will keep similar hours as the prior establishment in this location with a closing time around midnight to 1:30 AM

ITEM XI: PRESENTATIONS

- None

ITEM XII: PUBLIC HEARING

-Mayor Johnston Opened the Public Hearing for the Property Tax Levy- at 7:14 p.m.-

- *Hearing for the Property tax levy; State Auditors have verified this information, there was notice provided to the Examiner for the Public hearing; this relates to an ordinance this evening as well*

-Mayor Johnston opened the floor to citizens for comment:-

- No Comments

-Mayor Johnston Closed the Public Hearing for the Property Tax Levy- at 7:15 p.m.-

ITEM XIII: ORDINANCES

Bill No. B20-20: An Ordinance by the Board of Aldermen of the City of Grain Valley to Establish the City of Grain Valley, Missouri’s Annual Tax Levies for the 2020 Calendar Year for General Municipal Government Operations; The Retirement of General Obligation Debt; Park Maintenance; and Public Health Purposes

- *Alderman Headley moved to make the first reading by title only of **Bill No. B20-20***
- *The Motion was Seconded by Alderman Knox*
- *Motion to make the first reading of **Bill No. B20-20** was voted upon with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Knox, Stratton, Totton*
 - *Nay: None*
 - *Abstain: None*

-Motion Approved: 6-0-

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Bill No. B20-20: An Ordinance by the Board of Aldermen of the City of Grain Valley to Establish the City of Grain Valley, Missouri’s Annual Tax Levies for the 2020 Calendar Year for General Municipal Government Operations; The Retirement of General Obligation Debt; Park Maintenance; and Public Health Purposes

Bill No. B20-20 was read by City Attorney Sarah Carnes for the first reading

- *Alderman Headley moved to accept the first reading of Bill No. B20-20 bringing it back for a second reading by title only*
- *The Motion was Seconded by Alderman Totton*
- *The Motion was voted on with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Knox, Stratton, Totton*
 - *Nay: None*
 - *Abstain: None*

-Bill No. B20-20 Approved for a Second Reading: 6-0-

Bill No. B20-20 was read by City Attorney Sarah Carnes for the second reading

Bill No. B20-20: An Ordinance by the Board of Aldermen of the City of Grain Valley to Establish the City of Grain Valley, Missouri’s Annual Tax Levies for the 2020 Calendar Year for General Municipal Government Operations; The Retirement of General Obligation Debt; Park Maintenance; and Public Health Purposes

- *Alderman Headley moved to accept the second reading of Bill No. B20-20 making it ordinance #2513*
- *The Motion was Seconded by Alderman Knox*
 - *Alderman Totton asked for the difference from the last levy; Mr. Murphy said it is the same level*
- *The Motion was voted on with the following roll call vote:*
 - *Aye: Bass, Headley, Stratton, Totton, Knox, Cleaver*
 - *Nay:*
 - *Abstain:*

-Bill No. B20-20 BECAME ORDINANCE #2513: 6-0

ELECTED OFFICIALS PRESENT

Mayor Chuck Johnston
 Alderman Shea Bass
 Alderman Tom Cleaver
 Alderman Bob Headley
 Alderman Rick Knox
 Alderman Jayci Stratton
 Alderman Nancy Totton

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT

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Bill No. B20-21: An Ordinance Amending the City Code by Adding Chapter 660 Regarding Mobile Food Units

- *Alderman Headley moved to make the first reading by title only of **Bill No. B20-21***
- *The Motion was Seconded by Alderman Bass*
 - *Mr. Murphy shared this is the proposal for the food truck ordinance after our last workshops & this is the result of working to integrate into our occupational license code; As they worked through the process, they learned it would be a lot of adjustments if varying from our normal license structure; they would like to keep it at an annual permit versus a temporary permit/license as the monitoring becomes cumbersome if varying expirations*
 - *Mayor Johnston asked for the penalties; Mr. Murphy said since within the current occupational license code, the same penalties apply*
 - *Ms. Osenbaugh shared they will update for the second read the hours to 7:00 AM-9:00 PM; as it was mistakenly put at 6:30AM start initially*
- *Motion to make the first reading of **Bill No. B20-21** was voted upon with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Knox, Stratton, Totton*
 - *Nay: None*
 - *Abstain: None*

-Motion Approved: 6-0-

Bill No. B20-21: An Ordinance Amending the City Code by Adding Chapter 660 Regarding Mobile Food Units

Bill No. B20-21 was read by City Attorney Sarah Carnes for the first reading

- *Alderman Headley moved to accept the first reading of **Bill No. B20-21** bringing it back for a second reading by title only at the next regularly scheduled meeting*
- *The Motion was Seconded by Alderman Bass*
- *The motion was voted on with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Knox, Stratton, Totton*
 - *Nay: None*
 - *Abstain: None*

-Bill No. B20-21 Approved for a Second Reading: 6-0-

ELECTED OFFICIALS PRESENT

Mayor Chuck Johnston
 Alderman Shea Bass
 Alderman Tom Cleaver
 Alderman Bob Headley
 Alderman Rick Knox
 Alderman Jayci Stratton
 Alderman Nancy Totton

ELECTED OFFICIALS ABSENT

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Bill No. B20-22: An Ordinance Accepting Property for Additional Right-of-Way on NW Lindenwood Drive

- *Alderman Headley moved to make the first reading by title only of **Bill No. B20-22***
- *The Motion was Seconded by Alderman Cleaver*
 - *Alderman Totton asked where this is; this is in Rosewood*
- *Motion to make the first reading of **Bill No. B20-22** was voted upon with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Knox, Stratton, Totton*
 - *Nay: None*
 - *Abstain: None*

-Motion Approved: 6-0-

Bill No. B20-22: An Ordinance Accepting Property for Additional Right-of-Way on NW Lindenwood Drive

Bill No. B20-22 was read by City Attorney Sarah Carnes for the first reading

- *Alderman Headley moved to accept the first reading of **Bill No. B20-22** bringing it back for a second reading by title only at the next regularly scheduled meeting*
- *The Motion was Seconded by Alderman Totton*
- *The motion was voted on with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Knox, Stratton, Totton*
 - *Nay: None*
 - *Abstain: None*

-Bill No. B20-22 Approved for a Second Reading: 6-0-

Bill No. B20-23: An Ordinance by the Board of Aldermen of the City of Grain Valley Authorizing the City Administrator to Enter into an Easement Agreement with Habitat-Missouri, LLC for the Conveyance of the Blue Branch Creek, Farmington Meadows Trail Spur Easement to the City

- *Alderman Headley moved to make the first reading by title only of **Bill No. B20-23***
- *The Motion was Seconded by Alderman Knox*
 - *This is similar to an ordinance we did recently regarding to Blue Branch Creek Trail and allows there to be building and maintenance for this trail*
 - *Alderman Knox if there will be a bridge to cross the creek; Mr. Davies shared this*

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 Alderman Bob Headley
 Alderman Rick Knox
 Alderman Jayci Stratton
 Alderman Nancy Totton

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is out for bid now due 10/1

- *Motion to make the first reading of **Bill No. B20-23** was voted upon with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Knox, Stratton, Totton*
 - *Nay: None*
 - *Abstain: None*

-Motion Approved: 6-0-

Bill No. B20-23: An Ordinance by the Board of Aldermen of the City of Grain Valley Authorizing the City Administrator to Enter into an Easement Agreement with Habitat-Missouri, LLC for the Conveyance of the Blue Branch Creek, Farmington Meadows Trail Spur Easement to the City

Bill No. B20-23 was read by City Attorney Sarah Carnes for the first reading

- *Alderman Headley moved to accept the first reading of **Bill No. B20-23** bringing it back for a second reading by title only at the next regularly scheduled meeting*
- *The Motion was Seconded by Alderman Knox*
- *The motion was voted on with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Knox, Stratton, Totton*
 - *Nay: None*
 - *Abstain: None*

-Bill No. B20-23 Approved for a Second Reading: 6-0-

Bill No. B20-24: An Ordinance Amending Title III, Traffic Code, Schedule II, Stop Intersections of the Code of Ordinances

- *Alderman Headley moved to make the first reading by title only of **Bill No. B20-24***
- *The Motion was Seconded by Alderman Knox*
 - *Mr. Murphy shared members of the community reached out to Alderman Headley regarding this area and our City Engineer did a review and agreed that there should be a 4-way stop at this location*
- *Motion to make the first reading of **Bill No. B20-24** was voted upon with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Knox, Stratton, Totton*
 - *Nay: None*
 - *Abstain: None*

ELECTED OFFICIALS PRESENT

Mayor Chuck Johnston
 Alderman Shea Bass
 Alderman Tom Cleaver
 Alderman Bob Headley
 Alderman Rick Knox
 Alderman Jayci Stratton
 Alderman Nancy Totton

ELECTED OFFICIALS ABSENT

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-Motion Approved: 6-0-

Bill No. B20-24: An Ordinance Amending Title III, Traffic Code, Schedule II, Stop Intersections of the Code of Ordinances

Bill No. B20-24 was read by City Attorney Sarah Carnes for the first reading

- *Alderman Headley moved to accept the first reading of **Bill No. B20-24** bringing it back for a second reading by title only at the next regularly scheduled meeting*
- *The Motion was Seconded by Alderman Cleaver*
- *The motion was voted on with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Knox, Stratton, Totton*
 - *Nay: None*
 - *Abstain: None*

-Bill No. B20-24 Approved for a Second Reading: 6-0-

Bill No. B20-25: An Ordinance Amending Chapter 240, Parks and Recreation, of the Code of Ordinances, in Section 240.160 Section (Merchandising)

- *Alderman Headley moved to make the first reading by title only of **Bill No. B20-25***
- *The Motion was Seconded by Alderman Totton*
 - *Mr. Davies shared there is a current park ordinance regarding the sale of merchandise on park property; the last update was in 1990; in the recent 5-10 years there has been increased use of the city owned properties to sell merchandise; they would like to prohibit this practice as this is not an uncommon practice in cities; as it is not right for people to profit on taxpayer property; it will state the sale of service and merchandise is prohibited and includes what is included in this and it will allow the parks department director to approve/disapprove anyone asking to sell on park property and these will likely be denied; there will be events that will be grandfathered in such as Grain Valley Fair, Purple Peace Foundation, and City sponsored events*
 - *Alderman Headley asked if this was modeled off of other cities; this closely modeled off of the City of Blue Springs' ordinance; the city attorney and parks board have reviewed this ordinance*

ELECTED OFFICIALS PRESENT

Mayor Chuck Johnston
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 Alderman Tom Cleaver
 Alderman Bob Headley
 Alderman Rick Knox
 Alderman Jayci Stratton
 Alderman Nancy Totton

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STAFF OFFICIALS PRESENT

City Administrator Ken Murphy
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CITY OF GRAIN VALLEY
BOARD OF ALDERMEN MEETING MINUTES
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- *Motion to make the first reading of **Bill No. B20-25** was voted upon with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Knox, Stratton, Totton*
 - *Nay: None*
 - *Abstain: None*

-Motion Approved: 6-0-

Bill No. B20-25: An Ordinance Amending Chapter 240, Parks and Recreation, of the Code of Ordinances, in Section 240.160 Section (Merchandising)

Bill No. B20-25 was read by City Attorney Sarah Carnes for the first reading

- *Alderman Headley moved to accept the first reading of **Bill No. B20-25** bringing it back for a second reading by title only at the next regularly scheduled meeting*
- *The Motion was Seconded by Alderman Cleaver*
- *The motion was voted on with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Knox, Stratton, Totton*
 - *Nay: None*
 - *Abstain: None*

-Bill No. B20-25 Approved for a Second Reading: 6-0-

Bill No. B20-26: An Ordinance Amending Section 340.240 of the Municipal Code of Ordinances of the City of Grain Valley, Missouri, Related to Requiring Helmets while Riding Motorcycles and Motor-Tricycles

*Alderman Headley moved to make the first reading by title only of **Bill No. B20-26***

- *The Motion was Seconded by Alderman Bass*
 - *Chief Beale stated on July 14, 2020, the Governor of Missouri approved House bill 1963, and State statutes now reflect these changes as of August 28, 2020, that anyone under the age of 26 shall wear protective headgear and if over the age of 26 you no longer have to wear a helmet when riding a motorcycle so long as you carry insurance and have an operator's permit*
- *Motion to make the first reading of **Bill No. B20-26** was voted upon with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Knox, Stratton, Totton*
 - *Nay: None*
 - *Abstain: None*

ELECTED OFFICIALS PRESENT

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 Alderman Rick Knox
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 Alderman Nancy Totton

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-Motion Approved: 6-0-

Bill No. B20-26: An Ordinance Amending Section 340.240 of the Municipal Code of Ordinances of the City of Grain Valley, Missouri, Related to Requiring Helmets while Riding Motorcycles and Motor-Tricycles

Bill No. B20-26 was read by City Attorney Sarah Carnes for the first reading

- *Alderman Headley moved to accept the first reading of Bill No. B20-26 bringing it back for a second reading by title only at the next regularly scheduled meeting*
- *The Motion was Seconded by Alderman Bass*
- *The motion was voted on with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Knox, Stratton, Totton*
 - *Nay: None*
 - *Abstain: None*

-Bill No. B20-26 Approved for a Second Reading: 6-0-

ITEM XIV: RESOLUTIONS

Resolution No. R20-43: A Resolution by the Board of Aldermen of the City of Grain Valley Authorizing the City Administrator to Enter into an Agreement with General Code for a Full Codification Review

- *Alderman Headley motioned to approve Resolution No. R20-43*
- *The Motion was Seconded by Alderman Totton*
 - *Mr. Murphy shared there is a need to review our complete code to do away with inconsistencies within our code; other legal updates over time that we may not have recognized leaving us with an unenforceable ordinance; General Code will go through this process with us and will take under two years to do this project; this would be spread over 3 budget cycles; this process should be done every 12-15 years; Mayor Johnston asked if this would allow for a quicker look up; not necessarily, but it will make the terminology consistent*
 - *Alderman Headley does not recall this being done in the past; the last review was in 1996*

ELECTED OFFICIALS PRESENT

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 Alderman Jayci Stratton
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- *Resolution No. R20-43 was voted upon with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Knox, Stratton, Totton*
 - *Nay: None*
 - *Abstain: None*

-Resolution No. R20-43 Approved: 6-0-

Resolution No. R20-44: A Resolution by the Board of Aldermen of the City of Grain Valley Authorizing the City Administrator to Enter into an Agreement Neapolitan Labs LLC

- *Alderman Headley motioned to approve Resolution No. R20-44*
- *The Motion was Seconded by Alderman Bass*
 - *Mr. Murphy shared that the CARES act funds would cover technology and with the pandemic we must do more things remotely; this will allow for more items to be done online and virtually*
 - *Ms. Osenbaugh put out an RFP and received 6 responses; the company selected was over time a more cost effective choice if spanning over 3 years as Neapolitan Labs are willing to include support; this is the first time we have gone to bid on this process*
- *Resolution No. R20-44 was voted upon with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Knox, Stratton, Totton*
 - *Nay: None*
 - *Abstain: None*

-Resolution No. R20-44 Approved: 6-0-

Resolution No. R20-45: A Resolution by the Board of Aldermen of the City of Grain Valley Authorizing the City Administrator to Sign an Agreement with Brinks, Incorporated as Receipt of a Donated 2009, International 200 Series Truck

- *Alderman Headley motioned to approve Resolution No. R20-45*
- *The Motion was Seconded by Alderman Knox*
 - *Chief Beale said he has been working on this process for about five years and he recently connected with Brinks again and someone from the donation program offered the Police Department a high mileage fleet truck; it is well-maintained; we use Johnson County as our holding facility and this would allow multiple prisoners to be transported at one time; this vehicle would allow search warrants*

ELECTED OFFICIALS PRESENT

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 Alderman Rick Knox
 Alderman Jayci Stratton
 Alderman Nancy Totton

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to be handled more efficiently by bringing multiple officers to a location without being recognized as easily as there would only be 1 vehicle vs. multiple officer vehicles; It will also allow the police department to become more independent from the Independence PD and other agencies as it would be removing the need for assistance from other agencies; There is an understanding a higher mileage vehicle would need maintenance

- Alderman Cleaver asked if there will be any modifications needed on the vehicle; Chief shared he'd like to put a single cage in the vehicle
- Alderman Knox asked if we have to pick it up; Yes, Chief has been contacting transport companies for pricing to pick it up otherwise we could drive to get it
- Resolution No. R20-45 was voted upon with the following voice vote:
 - Aye: Bass, Cleaver, Headley, Knox, Stratton, Totton
 - Nay: None
 - Abstain: None

-Resolution No. R20-45 Approved: 6-0-

ITEM XV: CITY ATTORNEY REPORT

- None

ITEM XVI: CITY ADMINISTRATOR & STAFF REPORTS

- City Administrator Ken Murphy
 - Met with a company that has does audio work to look at the cost to replace the sound equipment in the Council Chambers; Mr. Murphy and Ms. Osenbaugh are waiting for a proposal and this could be handled with the CARES fund money
- Deputy City Administrator Theresa Osenbaugh
 - None
- Chief James Beale
 - None
- Finance Director Steven Craig
 - None
- Parks & Recreation Director Shannon Davies
 - None
- Community Development Director Mark Trosen
 - Written Report
 - Citywide Cleanup is Saturday 9/26 from 8-2pm at the Public Works Facility with a proof of residency requirement; they are asking the citizens to remain in their

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vehicles; they are still doing curbside pickup for seniors if arranged by 9/22 on 9/24 and 9/25; this information is on the city website as well

- City Clerk Jamie Logan
 - None

ITEM XVII: BOARD OF ALDERMEN REPORTS & COMMENTS

- Alderman Shea Bass
 - None
- Alderman Tom Cleaver
 - None
- Alderman Bob Headley
 - Thank you to Mark Trosen for handling the Woodbury intersection
- Alderman Rick Knox
 - None
- Alderman Jayci Stratton
 - None
- Alderman Nancy Totton
 - None

ITEM XVIII: MAYOR REPORT

- Mayor Chuck Johnston
 - None

ITEM XIX: EXECUTIVE SESSION

- None

ITEM XX: ADJOURNMENT

- The meeting adjourned at 8:01 P.M.

non-official

ELECTED OFFICIALS PRESENT

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 Alderman Rick Knox
 Alderman Jayci Stratton
 Alderman Nancy Totton

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Minutes submitted by:

 Jamie Logan
 City Clerk

 Date

Minutes approved by:

 Chuck Johnston
Mayor

 Date

non-official

ELECTED OFFICIALS PRESENT

Mayor Chuck Johnston
 Alderman Shea Bass
 Alderman Tom Cleaver
 Alderman Bob Headley
 Alderman Rick Knox
 Alderman Jayci Stratton
 Alderman Nancy Totton

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT

City Administrator Ken Murphy
 Deputy City Administrator Theresa Osenbaugh
 Chief James Beale
 Finance Director Steven Craig
 Parks and Recreation Director Shannon Davies
 Community Development Director Mark Trosen
 City Clerk Jamie Logan
 City Attorney Sarah Carnes