



**CITY OF GRAIN VALLEY**  
**BOARD OF ALDERMEN MEETING MINUTES**  
Regular Session

**11/25/2019**  
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**ITEM I: CALL TO ORDER**

- The Board of Aldermen of the City of Grain Valley, Missouri, met in Regular Session on November 25, 2019 at 7:01 p.m. in the Council Chambers located at Grain Valley City Hall
- The meeting was called to order by Mayor Todd

**ITEM II: ROLL CALL**

- City Clerk Jamie Logan called roll
- *Present: Bass, Cleaver, Headley, Stratton, Totton, West*
- *Absent:*

**-QUORUM PRESENT-**

**ITEM III: INVOCATION**

- Invocation was given by Darryl Jones with Crossroads Church

**ITEM IV: PLEDGE OF ALLEGIANCE**

- The Pledge of Allegiance was led by Alderman Stratton

**ITEM V: APPROVAL OF AGENDA**

- No Change

**ITEM VI: PROCLAMATIONS**

- The Mayor presented a proclamation to Bob Dimmitt for his service on the Planning and Zoning Commission

**ITEM VII: CITIZEN PARTICIPATION**

- None

**ITEM VIII: CONSENT AGENDA**

- October 28, 2019 – Board of Aldermen Regular Meeting Minutes
- November 5, 2019 – Budget Workshop Meeting Minutes
- November 25, 2019 – Accounts Payable
- Grain Valley Marketplace CID Resolution 2019-9
- *Alderman West made a Motion to Approve the Consent Agenda*
- *The Motion was Seconded by Alderman Cleaver*

**ELECTED OFFICIALS PRESENT**

Mayor Mike Todd  
Alderman Shea Bass  
Alderman Tom Cleaver  
Alderman Bob Headley  
Alderman Jayci Stratton  
Alderman Nancy Totton  
Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**

Acting City Administrator Ken Murphy  
Assistant City Administrator Theresa Osenbaugh  
Finance Director Steven Craig  
Chief James Beale  
Parks and Recreation Director Shannon Davies  
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- No Discussion
- *Motion to Approve the Consent Agenda was voted on with the following voice vote:*
  - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-MOTION APPROVED: 6-0-**

**ITEM IX: PREVIOUS BUSINESS**

- None

**ITEM X: NEW BUSINESS**

- None

**ITEM XI: PRESENTATIONS**

- Jim Stufflebeam from Sapp Design and Mike Hurley from Helix presented the Site Master Plan and presented an update to the Board
  - The Site Master Plan is a follow through from the City’s Comprehensive Plan with focus issues; Three designs were taken to the Community Forum and the Country Lane scheme has been selected to move forward with further design; This particular scheme has a strategic plan to help buffer noises from residential areas and provide quick access for police to get out quickly; Phase I was shared for this scheme and what could happen with subsequent phases; Mr. Stufflebeam hopes the next step would be more design and development of these buildings keeping the history of the site in mind; December 9, 2019 the Master Plan phase will be completed; provided projected costs of Phase I; referenced a master plan draft document that includes information they have collected up to this point on this project
  - Alderman Totton asked how long the project will take; Mr. Stufflebeam shared Phase I will take until approximately Summer of 2022 if the bond issue passes in the spring, then bids go out, then construction can begin

**ITEM XII: PUBLIC HEARING**

*-Mayor Todd Opened the Public Hearing for Ryan Hunt at 7:27 p.m.-*

- Mr. Hunt shared he requested this hearing per code 115.130; Shared he was terminated from his position as City Administrator 10.25.19, shared his accomplishments during his

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10 year tenure with Grain Valley; He says he is a person with a disability and he said gave an exceptional performance in spite of this; Mr. Hunt said the Board of Aldermen, Mayor, police officers and city employees discussed his disability

- Mr. Hunt referenced a law that he said authorizes a City employee to report conduct deemed to be against policy or law to the Mayor; Mr. Hunt stated he received a written disciplinary letter in September 2019 saying he was told he breached confidentiality and he said it told he was playing unprofessionally; After this, 9/29 he said he requested paid administrative leave, 9/30 he said was authorized for said leave and on 10/3, the Board of Aldermen chose to revoke the leave and place him on a 4 week leave without pay; He said at this point he lost all physical and electronic access to city; 10/28/19 scheduled to return to work
- 10/25/19 he stated his city vehicle was stolen from his driveway; and the next day he said he was told by the Mayor that it was recovered and to meet him at the Oak Grove Police Station; He said he was then handed a termination letter
  - Cause 1 – Failure to obtain educational requirements for 2018 set forth by contract by accepting raises for educational credits – said he did not take a raise for educational credits and said these were merit raises or cost of living increases approved by the board
  - Cause 2 – Failure to rectify the harm against City Hall from 9/24 letter issued to him; He said it also said insubordination
  - Cause 3 – Gross Negligence by failing to meet educational requirements as ordered by Mayor for 2019 in October; Mr. Hunt stated he was enrolling in two fall courses to obtain his 6 credit hours in 2019 and was terminated before year was over

*-Mayor Todd Closed the Public Hearing for Ryan Hunt at 7:42 p.m.-*

**ITEM XIII: ORDINANCES**

**Bill No. B19-30:** An Ordinance Calling an Election in the City of Grain Valley, Missouri on April 7, 2020

- *Alderman Headley motioned to bring up Bill No. B19-30 for a second reading*
- *The Motion was Seconded by Alderman Totton*
- *Motion to bring up Bill No. B19-30 for a second reading was voted upon with the following voice vote:*
  - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

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 Alderman Bob Headley  
 Alderman Jayci Stratton  
 Alderman Nancy Totton  
 Alderman Yolanda West

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**-Motion Approved: 6-0-**

*Bill No. B19-30 was read by City Attorney Joe Lauber*

**Bill No. B19-30:** An Ordinance Calling an Election in the City of Grain Valley, Missouri on April 7, 2020

- *Alderman Headley moved to accept the second reading of Bill No. B19-30 making it ordinance #2482*
- *The Motion was Seconded by Alderman Totton*
  - No Discussion
- *The motion was voted on with the following roll call vote:*
  - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain:*

**-Bill No. B19-30 BECAME ORDINANCE #2482: 6-0-**

**Bill No. B19-31:** An Ordinance Approving a Cooperative Agreement Between the City of Grain Valley, Missouri and the Village of Grain Valley Community Improvement District

- *Alderman Headley moved to make the first reading by title only of Bill No. B19-31*
- *The Motion was Seconded by Alderman Cleaver*
  - *City Attorney Lauber shared this is relating to the CID essentially where the proposed QT would be; working to negotiate a cooperative agreement*
- *Motion to make the first reading of Bill No. B19-31 was voted upon with the following voice vote:*
  - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-Motion Approved: 6-0-**

*Bill No. B19-31 was read by City Attorney Joe Lauber*

**Bill No. B19-31:** An Ordinance Approving a Cooperative Agreement Between the City of Grain Valley, Missouri and the Village of Grain Valley Community Improvement District

- *Alderman Headley moved to accept the first reading of Bill No. B19-31 bringing it back*

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 Alderman Shea Bass  
 Alderman Tom Cleaver  
 Alderman Bob Headley  
 Alderman Jayci Stratton  
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*for a second reading by title only at the next meeting*

- *The Motion was Seconded by Alderman Totton*
- *The motion was voted on with the following voice vote:*
  - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-Bill No. B19-31 Approved for a Second Reading: 6-0-**

**Bill No. B19-32:** An Ordinance Amending Section 340.190 to Update the Designation of Emergency Routes Within City

- *Alderman Headley moved to make the first reading by title only of Bill No. B19-32*
- *The Motion was Seconded by Alderman Cleaver*
  - *Mr. Murphy shared the need to update emergency snow map as the city grows with new subdivisions; the roads were updated in this ordinance*
- *Motion to make the first reading of Bill No. B19-32 was voted upon with the following voice vote:*
  - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-Motion Approved: 6-0-**

*Bill No. B19-32 was read by City Attorney Joe Lauber*

**Bill No. B19-32:** An Ordinance Amending Section 340.190 to Update the Designation of Emergency Routes Within City

- *Alderman Headley moved to accept the first reading of Bill No. B19-32 bringing it back for a second reading by title only at the next meeting*
- *The Motion was Seconded by Alderman Totton*
  - *Alderman Totton clarified cars are not to be parked on these emergency routes; Mayor shared when not snowing they can park there*
- *The motion was voted on with the following voice vote:*
  - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

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**-Bill No. B19-32 Approved for a Second Reading: 6-0-**

**Bill No. B19-33:** An Ordinance Approving The 2020 Fiscal Year Budget and Comprehensive Fee Schedule of the City of Grain Valley, Missouri

- *Alderman Headley moved to make the first reading by title only of Bill No. B19-33*
- *The Motion was Seconded by Alderman Totton*
  - *Mr. Murphy shared this is the final balanced budget for 2020 year based on the workshops*
- *Motion to make the first reading of Bill No. B19-33 was voted upon with the following voice vote:*
  - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-Motion Approved: 6-0-**

*Bill No. B19-33 was read by City Attorney Joe Lauber*

**Bill No. B19-33:** An Ordinance Approving The 2020 Fiscal Year Budget and Comprehensive Fee Schedule of the City of Grain Valley, Missouri

- *Alderman Headley moved to accept the first reading of Bill No. B19-33 bringing it back for a second reading by title only at the next meeting*
- *The Motion was Seconded by Alderman Cleaver*
- *The motion was voted on with the following voice vote:*
  - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-Bill No. B19-33 Approved for a Second Reading: 6-0-**

**ITEM XIV: RESOLUTIONS**

**Resolution No. R19-42 to R19-45:** A Resolution by the Board of Aldermen of the City of Grain Valley, Missouri Reappointing Craig Shelton, Debbie Saffell, Elijah Greene and Kevin Browning to the Grain Valley Planning and Zoning Commission for a Four-Year Term

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 Alderman Tom Cleaver  
 Alderman Bob Headley  
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 Alderman Nancy Totton  
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- *Alderman Headley motioned to approved Resolutions Nos. R19-42 to R19-45*
- *The Motion was Seconded by Alderman Bass*
- *Resolution Nos. R19-42 to R19-45 was voted upon with the following voice vote:*
  - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-Resolution Nos. R19-42 to R19-45 Approved: 6-0-**

**Resolution No. R19-46:** A Resolution by the Board of Aldermen of the City of Grain Valley, Missouri Appointing Paul Loving to the Grain Valley Planning and Zoning Commission for a Four-Year Term

Mayor Todd read **Resolution No. R19-46** by title only

- *Alderman Headley moved to accept Resolution No. R19-46 as read*
- *The Motion was Seconded by Alderman Bass*
  - *Mr. Murphy shared due to the vacancy left by Mr. Dimmett, Mr. Loving's application was accepted*
- *Resolution No. R19-46 was voted upon with the following voice vote:*
  - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

City Attorney Lauber read Resolution R19-46

**-Resolution No. R19-46 Approved: 6-0-**

**Resolution No. R19-47:** A Resolution by the Board of Aldermen of the City of Grain Valley Authorizing the Installation of Thirteen New Street Lights in the Woodbury 6th Plat Subdivision

Mayor Todd read **Resolution No. R19-47** by title only

- *Alderman Headley moved to accept Resolution No. R19-47 as read*
- *The Motion was Seconded by Alderman Totton*
  - *Mr. Murphy shared this is what we go through when we have new developments and Everyg shares where new streetlights will be going; Alderman Totton asked if the new lights; Mr. Murphy shared these are the LEDs*

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 Alderman Tom Cleaver  
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- *Resolution No. R19-47 was voted upon with the following voice vote:*
  - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-Resolution No. R19-47 Approved: 6-0-**

**ITEM XV: CITY ATTORNEY REPORT**

- Mr. Lauber shared their offices are closed this Thursday and Friday for the holiday

**ITEM XVI: CITY ADMINISTRATOR & STAFF REPORTS**

- Acting City Administrator Ken Murphy
  - None
- Assistant City Administrator Theresa Osenbaugh
  - None
- Chief James Beale
  - None
- Finance Director Steven Craig
  - None
- Parks & Recreation Director Shannon Davies
  - Thursday, December 5 is the Mayor’s annual Holiday tree lighting with school choirs and Santa and to let Sara know if they’d like to volunteer
- City Engineer Dick Tuttle
  - Printed handout
- City Clerk Jamie Logan
  - None

**ITEM XVI: BOARD OF ALDERMEN REPORTS & COMMENTS**

- Alderman Shea Bass
  - None
- Alderman Tom Cleaver
  - None
- Alderman Bob Headley
  - None
- Alderman Jayci Stratton
  - None
- Alderman Nancy Totton

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- None
- Alderman Yolanda West
  - None

**ITEM XVII: MAYOR REPORT**

- Mayor Mike Todd
  - December 24 has typically been closed annually on this day, but it is not in the official personnel policy
  - Motion to close the offices on December 24 so moved from Alderman Headley;
  - The motion was seconded by Alderman Totton
    - This can be added to the revamp of the employee handbook
    - They will discuss closing at 2:00 on New Year’s Eve at the next meeting
  - *Motion to close the offices on December 24 was voted upon with the following voice vote:*
    - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
    - *Nay: None*
    - *Abstain: None*

**-Motion Approved: 6-0-**

**ITEM XVIII: EXECUTIVE SESSION**

- Mayor stated an executive session was needed for Legal Actions, Causes of Action of Litigation Pursuant to Section 610.021(1), RSMo. 1998, as Amended, Hiring, Firing, Disciplining or Promoting of Employees (personnel issues), Pursuant to Section 610.021(3), RSMo. 1998, as Amended, and Individually Identifiable Personnel Records, Personnel Records, Performance Ratings or Records Pertaining to Employees or Applicants for Employment, Pursuant to Section 610.021(13), RSMo 1998, as Amended
- *Alderman Headley moved to close the Regular Meeting for items related to Legal Actions, Causes of Action of Litigation Pursuant to Section 610.021(1), RSMo. 1998, as Amended, Hiring, Firing, Disciplining or Promoting of Employees (personnel issues), Pursuant to Section 610.021(3), RSMo. 1998, as Amended, and Individually Identifiable Personnel Records, Personnel Records, Performance Ratings or Records Pertaining to Employees or Applicants for Employment, Pursuant to Section 610.021(13), RSMo 1998, as Amended*
- *The motion was seconded by Alderman Stratton*
  - No Discussion

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 Alderman Jayci Stratton  
 Alderman Nancy Totton  
 Alderman Yolanda West

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- *The motion was voted on with the following roll call vote:*
  - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-MOTION CARRIED: 6-0-**

**-THE REGULAR MEETING CLOSED AT 8:01 PM-**

- *Alderman Headley moved to open the Regular Meeting*
- *The motion was seconded by Alderman West*
  - *No Discussion*
- *The motion was voted on with the following roll call vote:*
  - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-MOTION CARRIED: 6-0-**

**-THE REGULAR MEETING OPENED AT 9:54 PM**

**ITEM XIX: ADJOURNMENT**

- The meeting adjourned at 9:54 P.M.

Minutes submitted by:

\_\_\_\_\_  
 Jamie Logan  
 City Clerk

\_\_\_\_\_  
 Date

Minutes approved by:

\_\_\_\_\_  
 Mike Todd  
 Mayor

\_\_\_\_\_  
 Date

**ELECTED OFFICIALS PRESENT**

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