

**CITY OF GRAIN VALLEY BOARD OF ALDERMEN
REGULAR MEETING AGENDA**

OCTOBER 28, 2019

7:00 P.M.

OPEN TO THE PUBLIC

LOCATED IN THE COUNCIL CHAMBERS OF CITY HALL
711 MAIN STREET – GRAIN VALLEY, MISSOURI

ITEM I: CALL TO ORDER

- Mayor Mike Todd

ITEM II: ROLL CALL

- City Clerk Jamie Logan

ITEM III: INVOCATION

- Chris Allen with Valley Baptist Church

ITEM IV: PLEDGE OF ALLEGIANCE

- Alderman Headley

ITEM V: APPROVAL OF AGENDA

- Deputy City Administrator Ken Murphy

ITEM VI: PROCLAMATIONS

- None

ITEM VII: CITIZEN PARTICIPATION

- Citizens are Asked to Please Limit Their Comments to Two (2) Minutes

ITEM VIII: CONSENT AGENDA

- October 3, 2019 – Board of Aldermen Regular Meeting Minutes
- October 14, 2019 – Board of Aldermen Regular Meeting Minutes
- October 17, 2019- Budget Workshop Meeting Minutes
- October 28, 2019 – Accounts Payable

ITEM IX: PREVIOUS BUSINESS

- None

ITEM X: NEW BUSINESS



- None

ITEM XI: PRESENTATIONS

- None

ITEM XII: PUBLIC HEARING

- None

ITEM XIII: ORDINANCES

ITEM XIII (A) An Ordinance Amending Chapter 400, Zoning Regulations, of the Code of Ordinances to Include New Sections Regarding the Planning & Zoning Commission and that Section 400.360 be Amended to Address the Appointment of Members of the Board of Adjustment
2ND READ

To establish by ordinance the appointment, term, roles and functions of the Planning & Zoning Commission and the appointment of members to Board of Adjustment

ITEM XIII (B) An Ordinance Amending Chapter 400, Zoning Regulations, of the Code of Ordinances to Include New Sections Establishing a Process for the Vacation of Right-of-Way and Utility Easements
2ND READ

To establish by ordinance a process so that owners of lands adjoining on both sides of a right-of-way or easement can file application for said area to be vacated

ITEM XIII (C) An Ordinance Amending Section 140.050, Development and Construction Fees to Include a \$250 Application Fee for Vacation of Right-of-Way and Utility Easements
2ND READ

To establish an application fee for processing requests to vacate right-of-way and utility easements in accordance to Section 400.500 through section 400.600

ITEM XIII (D) An Ordinance Calling an Election in the City of Grain Valley, Missouri on April 7, 2020
1ST READ

To give notice of the annual City of Grain Valley, Missouri General Municipal Election



ITEM XIV: RESOLUTIONS

ITEM XIV (A) R19-41 A Resolution by the Board of Aldermen of the City of Grain Valley, Missouri Authorizing the City Administrator to Enter Into an Agreement with Oak Grove Animal Clinic

To provide animal care, boarding and related services to animals taken into custody by Grain Valley Animal Control Officer

ITEM XV: CITY ATTORNEY REPORT

- City Attorney

ITEM XVI: CITY ADMINISTRATOR & STAFF REPORTS

- Deputy City Administrator Ken Murphy
- Assistant City Administrator Theresa Osenbaugh
- Chief of Police James Beale
- Finance Director Steven Craig
- Parks & Recreation Director Shannon Davies
- Community Development Director Mark Trosen
- City Clerk Jamie Logan

ITEM XVII: BOARD OF ALDERMEN REPORTS & COMMENTS

- Alderman Shea Bass
- Alderman Tom Cleaver
- Alderman Bob Headley
- Alderman Jayci Stratton
- Alderman Nancy Totton
- Alderman Yolanda West

ITEM XVIII: MAYOR REPORT

- Mayor Mike Todd

ITEM XIX: EXECUTIVE SESSION

- Legal Actions, Causes of Action of Litigation Pursuant to Section 610.021(1), RSMo. 1998, as Amended
- Leasing, Purchase or Sale of Real Estate Pursuant to Section 610.021(2), RSMo. 1998, as Amended
- Hiring, Firing, Disciplining or Promoting of Employees (personnel issues), Pursuant to Section 610.021(3), RSMo. 1998, as Amended



- Sealed bids and related documents, until the bids are opened; and sealed proposals and related documents to a negotiated contract until a contract is executed, or all proposals are rejected, Pursuant to Section 610.021(12), RSMo. 1998, as Amended
- Individually Identifiable Personnel Records, Personnel Records, Performance Ratings or Records Pertaining to Employees or Applicants for Employment, Pursuant to Section 610.021(13), RSMo 1998, as Amended.

ITEM XX: ADJOURNMENT

PLEASE NOTE

THE NEXT SCHEDULED MEETING OF THE GRAIN VALLEY BOARD OF ALDERMEN IS A BUDGET WORKSHOP ON NOVEMBER 5, 2019 AT 6:00 P.M. THE MEETING WILL BE HELD IN THE COUNCIL CHAMBERS OF THE GRAIN VALLEY CITY HALL

PERSONS REQUIRING AN ACCOMMODATION TO ATTEND AND PARTICIPATE IN THE MEETING SHOULD CONTACT THE CITY CLERK AT 816.847.6211 AT LEAST 48 HOURS BEFORE THE MEETING

THE CITY OF GRAIN VALLEY IS INTERESTED IN EFFECTIVE COMMUNICATION FOR ALL PERSONS

UPON REQUEST, THE MINUTES FROM THIS MEETING CAN BE MADE AVAILABLE BY CALLING
816.847.6211



Consent

Agenda

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CITY OF GRAIN VALLEY
BOARD OF ALDERMEN MEETING MINUTES
Special Session

10/03/2019
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ITEM I: CALL TO ORDER

- The Board of Aldermen of the City of Grain Valley, Missouri, met in a Special Session on October 3, 2019 at 5:30 p.m. in the Downstairs Conference Room located at Grain Valley City Hall
- The meeting was called to order by Mayor Todd

ITEM II: ROLL CALL

- Mayor Todd called roll
- *Present: Bass, Cleaver, Headley, Stratton, Totton, West*
- *Absent:*

-QUORUM PRESENT-

ITEM XVIII: EXECUTIVE SESSION

- Mayor Todd stated a need to hold an Executive Session for Legal Actions, Causes of Action of Litigation Pursuant to Section 610.021(1), RSMo. 1998, as Amended & Hiring, Firing, Disciplining or Promoting of Employees (personnel issues), Pursuant to Section 610.021(3), RSMo. 1998, as Amended
- *Alderman Headley moved to close the Regular Meeting for items related to Section 610.021 (1) and Section 610.021 (3), RSMo. 1998 , As Amended for the purpose of discussing legal and individual personnel matters.*
- *The motion was seconded by Alderman West*
 - No Discussion
- *The motion was voted on with the following roll call vote:*
 - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-MOTION CARRIED: 6-0-

-THE REGULAR MEETING CLOSED AT 5:30 PM-

- *Alderman Headley moved to open the Regular Meeting*
- *The motion was seconded by Alderman Cleaver*
 - No Discussion

ELECTED OFFICIALS PRESENT

Mayor Mike Todd
Alderman Shea Bass
Alderman Tom Cleaver
Alderman Bob Headley
Alderman Jayci Stratton
Alderman Nancy Totton
Alderman Yolanda West

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT
City Attorney Joe Lauber



CITY OF GRAIN VALLEY
BOARD OF ALDERMEN MEETING MINUTES
Special Session

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- *The motion was voted on with the following roll call vote:*
 - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-MOTION CARRIED: 6-0-

-THE REGULAR MEETING OPENED AT 8:16 PM

ITEM XIX: ADJOURNMENT

- The meeting adjourned at 8:16 P.M.

Minutes submitted by:

Joe Lauber
City Attorney

Date

Minutes approved by:

Mike Todd
Mayor

Date

ELECTED OFFICIALS PRESENT
Mayor Mike Todd
Alderman Shea Bass
Alderman Tom Cleaver
Alderman Bob Headley
Alderman Jayci Stratton
Alderman Nancy Totton
Alderman Yolanda West

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT
City Attorney Joe Lauber



CITY OF GRAIN VALLEY
BOARD OF ALDERMEN MEETING MINUTES
Regular Session

10/14/2019
PAGE 1 OF 10

ITEM I: CALL TO ORDER

- The Board of Aldermen of the City of Grain Valley, Missouri, met in Regular Session on October 14, 2019 at 7:00 p.m. in the Council Chambers located at Grain Valley City Hall
- The meeting was called to order by Mayor Todd

ITEM II: ROLL CALL

- City Clerk Jamie Logan called roll
- *Present: Bass, Cleaver, Headley, Stratton, Totton, West*
- *Absent:*

-QUORUM PRESENT-

ITEM III: INVOCATION

- Invocation was given by Pastor Mike Cassidy of Faith United Methodist Church

ITEM IV: PLEDGE OF ALLEGIANCE

- The Pledge of Allegiance was led by Boy Scouts Pack 321

ITEM V: APPROVAL OF AGENDA

- No Change

ITEM VI: PROCLAMATIONS

- None

ITEM VII: CITIZEN PARTICIPATION

- Mike Switzer, with Pathways of Honor, shared they held a chili cookoff this past weekend and thanked the City and the Board of Aldermen for their support and also thanked the Parks and Recreation department for their help setting up the event

ITEM VIII: CONSENT AGENDA

- September 9, 2019 – Park Board Meeting Minutes
- September 23, 2019 – Board of Aldermen Regular Meeting Minutes
- October 14, 2019 – Accounts Payable
- October 14, 2019 – City Clerk Destruction Certificate
- October 14, 2019 – Police Destruction Certificate
- October 14, 2019 – Court Destruction Certificate
- *Alderman West made a Motion to Approve the Consent Agenda*

ELECTED OFFICIALS PRESENT

Mayor Mike Todd
Alderman Shea Bass
Alderman Tom Cleaver
Alderman Bob Headley
Alderman Jayci Stratton
Alderman Nancy Totton
Alderman Yolanda West

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT

Deputy City Administrator Ken Murphy
Assistant City Administrator Theresa Osenbaugh
Finance Director Steven Craig
Chief James Beale
Parks and Recreation Director Shannon Davies
Community Development Director Mark Trosen
City Clerk Jamie Logan
City Attorney Joe Lauber



CITY OF GRAIN VALLEY
BOARD OF ALDERMEN MEETING MINUTES
Regular Session

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- *The Motion was Seconded by Alderman Headley*
 - No Discussion
- *Motion to Approve the Consent Agenda was voted on with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-MOTION APPROVED: 6-0-

ITEM IX: PREVIOUS BUSINESS

- Liquor License Request TempStop; requested a motion to approve the liquor license
- Alderman Headley made a Motion to Approve the liquor license
- The Motion was Seconded by Alderman Bass
 - No Discussion
- *Motion to Approve the liquor license for TempStop was voted on with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-MOTION APPROVED: 6-0-

ITEM X: NEW BUSINESS

- None

ITEM XI: PRESENTATIONS

- Grain Valley Partnership Annual Report; Tasha Lindsey the Executive Director of the Partnership, shared a brief history of how the Partnership formed two years ago by joining the two separate entities EDC and the Chamber
 - Over the past two years, the partnership has worked to increase visibility and trust after merging the EDC and Chamber; They have welcomed more than 50 new partners and worked to reestablish old partners
 - Ms. Lindsey sees the Partnership's biggest challenges as outdated software and building awareness and trust of the Partnership with those not currently aware of them and what they do
 - The software, LOIS (Location One), was previously updated through a company that has been out of business for the last 1 ½ years; the data is currently out of date and not presentable; potential business owners

ELECTED OFFICIALS PRESENT

Mayor Mike Todd
Alderman Shea Bass
Alderman Tom Cleaver
Alderman Bob Headley
Alderman Jayci Stratton
Alderman Nancy Totton
Alderman Yolanda West

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT

Deputy City Administrator Ken Murphy
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looking to buy or lease property in Grain Valley do not have current information available to them at this time until the software is updated

- The Partnership would like to build a brochure that would be accessible on the city and partnership's websites to explain why people would want to come to Grain Valley
- Ms. Lindsey is working on the CecD credentials, which will make her a Certified Economic Developer; the leading industry designation; will help bring businesses to this city
- Alderman Cleaver questioned what they do to keep the current businesses; Ms. Lindsey shared they work to stay in front of all the businesses when possible, and share the network of resources they have that they can connect them with
- Alderman Cleaver asked what functions Ms. Lindsey attends to attract new business; Ms. Lindsey shared she networks with many groups including the MO Partnership which provides her with various projects they send her way
- Alderman Stratton asked if the census in 2020 will help the Partnership determine what types of businesses we can try to attract; Ms. Lindsey shared the census data/demographics will assist those trying to determine if they want to come to Grain Valley and what we have to offer
- Alderman Cleaver asked if the communication between the City and the Partnership was good; Ms. Lindsey shared she feels the Alderman and the city staff are very supportive and she would like to be less of a burden and take on more of the projects; Ms. Lindsey would like the communication to continue

ITEM XII: PUBLIC HEARING

-Mayor Todd Opened the Public Hearing for Planning and Zoning Commission Establishment at 7:25 p.m.-

- Community Development Director, Mr. Trosen shared the appointment, term, roles, and powers and duties of the Planning and Zoning Commission as it pertains to the Missouri State statute; Mr. Trosen shared changes need to be made to be fully transparent; The Planning and Zoning Commission amended the make-up of the Commission to include seven voting members and one Alderman liaison non-voting member

Mayor Todd opened the floor to citizens for comment:

- No Comments

ELECTED OFFICIALS PRESENT

Mayor Mike Todd
Alderman Shea Bass
Alderman Tom Cleaver
Alderman Bob Headley
Alderman Jayci Stratton
Alderman Nancy Totton
Alderman Yolanda West

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT

Deputy City Administrator Ken Murphy
Assistant City Administrator Theresa Osenbaugh
Finance Director Steven Craig
Chief James Beale
Parks and Recreation Director Shannon Davies
Community Development Director Mark Trosen
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City Attorney Joe Lauber



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-Mayor Todd Closed the Public Hearing for Planning and Zoning Commission Establishment at 7:29 p.m.-

-Mayor Todd Opened the Public Hearing for Planning and Zoning Vacation of Right of Way and Utility Easements at 7:29 p.m.-

- Community Development Director, Mr. Trosen shared this ordinance would establish a process for property owners located on either side of a utility easement; Mr. Trosen shared a property owner would complete an application for a vacation of right-of-way and follow the process set forth in the application

Mayor Todd opened the floor to citizens for comment:

- Mike Switzer; 210 Cannon Street asked how storm water easements would be treated; Mr. Switzer clarified he wanted to know if it would be treated as a utility or other; he asked how to get water off of his property and asked if he should have permission for storm water to run on his property and is saying the drainage goes across his property and the easements around his property are not handling all the water; Mr. Murphy shared the vacation of easement is a different issue; Mr. Switzer shared they should not vacate easements that aren't being used; Mr. Lauber shared subdivision regulations and developers are responsible for storm water; storm water in MO law storm water is a reasonable use since the 1990s; unless the city has curb and gutters than the cities are typically no responsible for storm waters

-Mayor Todd Closed the Public Hearing for Planning and Zoning Vacation of Right-of-Way and Utility Easements 2019 at 7:39 p.m.-

ITEM XIII: ORDINANCES

Bill No. B19-27: An Ordinance Amending Chapter 400, Zoning Regulations, of the Code of Ordinances to Include New Sections Regarding the Planning & Zoning Commission and that Section 400.360 be Amended to Address the Appointment of Members of the Board of Adjustment

- *Alderman Headley moved to make the first reading by title only of Bill No. B19-27*
- *The Motion was Seconded by Alderman Totton*

ELECTED OFFICIALS PRESENT

Mayor Mike Todd
Alderman Shea Bass
Alderman Tom Cleaver
Alderman Bob Headley
Alderman Jayci Stratton
Alderman Nancy Totton
Alderman Yolanda West

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT

Deputy City Administrator Ken Murphy
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- *Motion to make the first reading of Bill No. B19-27 was voted upon with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Motion Approved: 6-0-

Bill No. B19-27 was read by City Attorney Joe Lauber

Bill No. B19-27: An Ordinance Amending Chapter 400, Zoning Regulations, of the Code of Ordinances to Include New Sections Regarding the Planning & Zoning Commission and that Section 400.360 be Amended to Address the Appointment of Members of the Board of Adjustment

- *Alderman Headley moved to accept the first reading of Bill No. B19-27 bringing it back for a second reading by title only at the next meeting*
- *The Motion was Seconded by Alderman Totton*
 - Mayor Todd clarified the new make up would not kick any current members off of the current committee; Mr. Trosen stated it would not
- *The motion was voted on with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Bill No. B19-27 Approved for a Second Reading: 6-0-

Bill No. B19-28: An Ordinance Amending Chapter 400, Zoning Regulations, of the Code of Ordinances to Include New Sections Establishing a Process for the Vacation of Right-of-Way and Utility Easements

- *Alderman Headley moved to make the first reading by title only of Bill No. B19-28*
- *The Motion was Seconded by Alderman Cleaver*
- *Motion to make the first reading of Bill No. B19-28 was voted upon with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Motion Approved: 6-0-

ELECTED OFFICIALS PRESENT

Mayor Mike Todd
Alderman Shea Bass
Alderman Tom Cleaver
Alderman Bob Headley
Alderman Jayci Stratton
Alderman Nancy Totton
Alderman Yolanda West

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT

Deputy City Administrator Ken Murphy
Assistant City Administrator Theresa Osenbaugh
Finance Director Steven Craig
Chief James Beale
Parks and Recreation Director Shannon Davies
Community Development Director Mark Trosen
City Clerk Jamie Logan
City Attorney Joe Lauber



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Bill No. B19-28 was read by City Attorney Joe Lauber

Bill No. B19-28: An Ordinance Amending Chapter 400, Zoning Regulations, of the Code of Ordinances to Include New Sections Establishing a Process for the Vacation of Right-of-Way and Utility Easements

- *Alderman Headley moved to accept the first reading of Bill No. B19-28 bringing it back for a second reading by title only at the next meeting*
- *The Motion was Seconded by Alderman Cleaver*
 - No Discussion
- *The motion was voted on with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Bill No. B19-28 Approved for a Second Reading: 6-0-

Bill No. B19-29: An Ordinance Amending Section 140.050, Development and Construction Fees to Include a \$250 Application Fee for Vacation of Right-of-Way and Utility Easements

- *Alderman Headley moved to make the first reading by title only of Bill No. B19-29*
- *The Motion was Seconded by Alderman Cleaver*
 - *Alderman Totton requested clarification on who would pay for the right-of-way applications; Applicant would pay*
- *Motion to make the first reading of Bill No. B19-29 was voted upon with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Motion Approved: 6-0-

Bill No. B19-29 was read by City Attorney Joe Lauber

Bill No. B19-29: An Ordinance Amending Section 140.050, Development and Construction Fees to Include a \$250 Application Fee for Vacation of Right-of-Way and Utility Easements

- *Alderman Headley moved to accept the first reading of Bill No. B19-29 bringing it back for a second reading by title only at the next meeting*

ELECTED OFFICIALS PRESENT

Mayor Mike Todd
Alderman Shea Bass
Alderman Tom Cleaver
Alderman Bob Headley
Alderman Jayci Stratton
Alderman Nancy Totton
Alderman Yolanda West

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT

Deputy City Administrator Ken Murphy
Assistant City Administrator Theresa Osenbaugh
Finance Director Steven Craig
Chief James Beale
Parks and Recreation Director Shannon Davies
Community Development Director Mark Trosen
City Clerk Jamie Logan
City Attorney Joe Lauber



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- The Motion was Seconded by Alderman Cleaver
- Alderman Headley wanted to know if the city will guide the applicant through the process with the utilities providing contacts; Mr. Trosen shared they are working on a draft now that they will give to applicants to help guide them through the process; Alderman West asked who is responsible for paying for the fee to put propane or whichever utility on the property; Mr. Trosen shared this ordinance does not pertain to establishing new utilities but rather of a utility company decided not to use an easement at one point, it would allow a property owner to vacate that easement
- The Motion was voted on with the following voice vote:
 - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Bill No. B19-29 Approved for a Second Reading: 6-0-

ITEM XIV: RESOLUTIONS

- None

ITEM XV: CITY ATTORNEY REPORT

- Mr. Lauber shared Jennifer Baird and Jeremy Cover have been named partners in their firm as of October 1; Julian Hartner is leaving the firm; they have hired a new associate to replace her

ITEM XVI: CITY ADMINISTRATOR & STAFF REPORTS

- Deputy City Administrator Ken Murphy
 - Budget books are available on the conference room table for the Aldermen to pick up after the meeting
 - Shared a lot goes into putting the haybales out including the artwork done by Ray Draper, Public Works and Jerry organizing the bales, and Sara Nadeau organizing the photo shoot
- Assistant City Administrator Theresa Osenbaugh
 - There is a public meeting regarding community campus 6:30 on 10/29 at Sni-a-bar elementary; Sapp design will be there to discuss the three options; water bill credit incentives are being offered
 - Website is envisiongrainvalley.com is up and going to share details for this project

ELECTED OFFICIALS PRESENT

Mayor Mike Todd
Alderman Shea Bass
Alderman Tom Cleaver
Alderman Bob Headley
Alderman Jayci Stratton
Alderman Nancy Totton
Alderman Yolanda West

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT

Deputy City Administrator Ken Murphy
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CITY OF GRAIN VALLEY
BOARD OF ALDERMEN MEETING MINUTES
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- Chief James Beale
 - On October 26, 2019, there is a shred event 9:00-Noon for citizens only and a prescription drug take back event 10:00-2:00 PM
- Finance Director Steven Craig
 - None
- Parks & Recreation Director Shannon Davies
 - Annual Trail or Treat event is 10/25/19 from 6:30-8:30 PM; the Chiefs haybales have been set on 40 highway; Trail or Treat will include 30+ local organizations passing out candy, hay play, hayride, etc.; Grain Valley Assistance Council is collecting non-perishable items; if interested in volunteering please contact Sara Nadeau
- Community Development Director Mark Trosen
 - On October 5th, The Household Hazardous Waste event was held at Jackson County Public Works; 168 cars came through
 - 2019 road program completed; focused on Greystone subdivision and deep patching at Woodbury
 - Shout out to Public Works for installing Pedestrian crossing signals
- City Clerk Jamie Logan
 - Budget Workshop 10/17/19 at Grain Valley High School at 6:00 PM
 - Invited Aldermen to the Community Prayer Breakfast is 11/8/19 at 6:30AM at Adams Pointe

ITEM XVI: BOARD OF ALDERMEN REPORTS & COMMENTS

- Alderman Shea Bass
 - None
- Alderman Tom Cleaver
 - None
- Alderman Bob Headley
 - Thanked Shannon Davies for teams work on the chili cookoff assistance
- Alderman Jayci Stratton
 - Thanked Shannon Davies for showing her the new walking trail; It is not complete yet, but she enjoyed getting to see it
- Alderman Nancy Totton
 - Thank you to Public Works about the pedestrian crossing and for their help on water leak
- Alderman Yolanda West
 - None

ELECTED OFFICIALS PRESENT

Mayor Mike Todd
Alderman Shea Bass
Alderman Tom Cleaver
Alderman Bob Headley
Alderman Jayci Stratton
Alderman Nancy Totton
Alderman Yolanda West

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT

Deputy City Administrator Ken Murphy
Assistant City Administrator Theresa Osenbaugh
Finance Director Steven Craig
Chief James Beale
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BOARD OF ALDERMEN MEETING MINUTES
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ITEM XVII: MAYOR REPORT

- Mayor Mike Todd
 - Forgot his chili cookoff trophy or he would have shared it tonight with everyone

ITEM XVIII: EXECUTIVE SESSION

- Mayor stated an executive session was needed for Legal Actions, Causes of Action of Litigation Pursuant to Section 610.021(1), RSMo. 1998, as Amended and Hiring, Firing, Disciplining or Promoting of Employees (personnel issues), Pursuant to Section 610.021(3), RSMo. 1998, as Amended
- *Alderman Headley moved to close the Regular Meeting for items related to Legal Actions, Causes of Action of Litigation Pursuant to Section 610.021(1), RSMo. 1998, as Amended and Hiring, Firing, Disciplining or Promoting of Employees (personnel issues), Pursuant to Section 610.021(3), RSMo. 1998, as Amended*
- *The motion was seconded by Alderman Stratton*
 - No Discussion
- *The motion was voted on with the following roll call vote:*
 - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-MOTION CARRIED: 6-0-

-THE REGULAR MEETING CLOSED AT 7:59 PM-

- *Alderman Stratton moved to open the Regular Meeting*
- *The motion was seconded by Alderman Headley*
 - No Discussion
- *The motion was voted on with the following roll call vote:*
 - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-MOTION CARRIED: 6-0-

-THE REGULAR MEETING OPENED AT 11:00 PM

ITEM XIX: ADJOURNMENT

- The meeting adjourned at 11:00 P.M.

ELECTED OFFICIALS PRESENT

Mayor Mike Todd
Alderman Shea Bass
Alderman Tom Cleaver
Alderman Bob Headley
Alderman Jayci Stratton
Alderman Nancy Totton
Alderman Yolanda West

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT

Deputy City Administrator Ken Murphy
Assistant City Administrator Theresa Osenbaugh
Finance Director Steven Craig
Chief James Beale
Parks and Recreation Director Shannon Davies
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Minutes submitted by:

Jamie Logan
City Clerk

Date

Minutes approved by:

Mike Todd
Mayor

Date

DRAFT

ELECTED OFFICIALS PRESENT

Mayor Mike Todd
Alderman Shea Bass
Alderman Tom Cleaver
Alderman Bob Headley
Alderman Jayci Stratton
Alderman Nancy Totton
Alderman Yolanda West

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT

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Assistant City Administrator Theresa Osenbaugh
Finance Director Steven Craig
Chief James Beale
Parks and Recreation Director Shannon Davies
Community Development Director Mark Trosen
City Clerk Jamie Logan
City Attorney Joe Lauber



CITY OF GRAIN VALLEY
BOARD OF ALDERMEN MEETING MINUTES
Budget Workshop

10/17/2019
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ITEM I: CALL TO ORDER

- The Board of Aldermen of the City of Grain Valley, Missouri, met for a Budget Workshop on October 17, 2019 at 6:05 p.m. at the Grain Valley High School
- The meeting was called to order by Mayor Mike Todd

ITEM II: ROLL CALL

- City Clerk Jamie Logan called roll
- *Present: Bass, Cleaver, Headley, Stratton, Totton, West*
- *Absent: None*

-QUORUM PRESENT-

ITEM III: DISCUSSION

- 2019 Fiscal Year Budget
 - Deputy City Administrator Mr. Murphy provided an overview of the meeting; To review the reserve, revenue, and expenditure trends, key personnel expenses and to present an overall balanced budget; He said over the years there has been increase in the reserves and in 2019 projecting not to have as much leftover at approximately 2% which means we are spending what we say we are going to; The goal is to spend what is budgeted each year; The only year that was down was in 2014 when the I70 project was paid
 - GASB Reserve policy requires 25% reserve and we are at 88% which is high; Since the city is looking at projects such as water tower upgrade and potential community campus, the hope is that not as much will need to be borrowed and the city can put the funds in the reserves to use
 - If there wasn't a plan to spend some of these funds, then the city would look potential ways to lower the number;
 - Reserve Trends:
 - Since 2010, the revenues that have been posted with some increase every year; steady growth and similar projected for 2020; top reasons for revenue growth: with new development comes development fees, sales tax, and property tax
 - Expenditure Trends:
 - These can fluctuate more than the revenue side due to capital projects, vehicle purchases; Public Works vehicles are expensive; Equipment will vary from year to year which is part of the fluctuation; There is a commitment to making sure personnel are taken care of; Personnel cost will always be a large part of the budget and are our biggest investment; The compensation study from last year is in play now

ELECTED OFFICIALS PRESENT

Mayor Mike Todd
Alderman Shea Bass
Alderman Tom Cleaver
Alderman Bob Headley
Alderman Jayci Stratton
Alderman Nancy Totton
Alderman Yolanda West

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT

Deputy City Administrator Ken Murphy
Assistant City Administrator Theresa Osenbaugh
Finance Director Steven Craig
Chief James Beale
Parks and Recreation Director Shannon Davies
Community Development Director Mark Trosen
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- There is a little decrease in expenditures for 2020; although this doesn't take into account any potential salary increases for the coming year; The Parks department always has transfers into their budget; fund reserves with transfers is the budget that is looked at now which does not include salary increases
- Key Personnel Expenses
 - Next year will be the first year where compensation plan has been in full effect for 12 months as it was adopted in early 2019 and there will be a better idea of how things look
 - Legal and court expenses have changed as there is a new city attorney, prosecutor, and judge; This will be the first year of these higher expenses as well
 - The budget before the Board now keeps all salaries as they are now and does not include any increases; The health benefits and rates run from July to June each year; have to estimate the costs July to the end of the year and the insurance and estimated a 15% increase
 - Alderman Cleaver asked if there were any quotes yet; Ms. Holland shared numbers will be presented to city staff April 1; Mayor Todd asked how much it went up last year; 19%
 - Nothing in the budget at this point regarding salaries; every 1% increase across the board would equal \$39,230 and the two hardest to accommodate raises for are General Fund and Parks fund; As the budget sits now, it could handle a 2% increase; Per the salary study last year, the recommendation is to try to accommodate a COLA increase to keep up with salaries in the market; Mayor Todd stated the city just gave a big increase, but at the same time per the salary study it cautioned that you need to keep up with increases or will be back in a big hole again; Alderman Totton asked if it was across the board; Mr. Murphy shared yes, a cost of living adjustment would be across all employees; Mayor Todd asked if more beneficial to employees look at whatever stage of Lagers we are at vs a COLA increase; Mr. Craig said currently at level 7 which is based on years of service, ending salary and also transfers to other communities that participate; Mr. Murphy says you'd need to buy past time up and initial buy in and pay the higher rate going forward, but that it is a possibility that can be looked at; It takes five years to be fully vested; they will see if they can work that up by next meeting; Alderman Totton asked if performance reviews were completed; Mr. Murphy shared there is

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software in the budget that would help with the performance review process and organization which would reward based on merit

- Mr. Murphy shared the overall proposed budget may look like there is a lot left over, but there are always unplanned things that come up that are needed; Alderman Totton asked if the revenue bond stayed the same; Mr. Murphy shared there has been steady growth year after year; Shared the Conoco/TempStop was not open this year for business and don't want to overestimate revenues; They should have a better idea next year on those businesses
- Mr. Murphy reviewed Capital Projects (items over \$5,000):
 - General Fund requests are:
 - Fire proof safe that houses records we cannot afford to lose in a fire; The current ones are packed to capacity
 - Camera system needs a few cameras replaced
 - Plotter is a large-scale printer needs to be replaced; it is well past useful life
 - Netstandard recommended the computer server be replaced for the police department
 - When TempStop decided to come to Grain Valley, the owner requested to have a space open in front for a "Welcome to Grain Valley" sign; hopefully people will see as they get off the highway; this cost is split across multiple funds
 - Need to maintain current City Hall facility, need new flooring in the board chambers; original carpet from 2001, when the building was built
 - The Chevrolet Colorado, a fleet mechanic vehicle needs replacement; it has been pushed off for four years now
 - Coban vehicle cameras; lease payments year 2 of 3
 - Police Department requested three vehicles; outright purchase price was \$38,000 plus \$10,000 for equipment per vehicle; Leased vehicles instead; Police Department comes 100% from general fund; looking to possibly add a Public Safety Sales Tax to help cover these expenses in the future
 - Parks and Recreation Capital Funds were reviewed:
 - Dodge Durango has been used in Police Department then moved to Parks and Recreation for the last five years; It is due for

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replacement per the vehicle replacement plan with a Chevy Equinox; The City is internally looking to update the VERP in 2020 to match what we are actually doing with the vehicles as most get pushed past their current recommended replacement date due to a longer lifespan

- Inflatable movie screen needs replaced- used for movie nights and community events
- Monkey Mountain needs a new shelter roof and some of the field lighting needs replaced
- The picnic tables at the Pavillion will be replaced with rubber coated metal tables which are more durable; the current wooden tables that can be saved will be put away and brought out for large events
- Blue Branch Trail needs to be extended to the high school and to the South where the parking lot would be to act as a trailhead
- Blue Branch Pedestrian Bridge does have grant money to get built, but it needs to be paid in advance and then reimbursed
- Need to replace two treadmills per the normal replacement schedule
- Need to replace pool deck chairs; Alderman Totton asked if all of this would go with us if we move to a new City facility at some point; Parks and Recreation Director, Mr. Davies said anything that could be used at a new potential facility would be taken with us; Mr. Murphy said anything that could potentially be passed regarding a new facility would not be in 2020 and would be more of a discussion for next budget cycle
- Public Works Capital Fund Projects were reviewed:
 - Modify budget from \$12,000 to \$15,000 for a skid steer replacement lease; The old brand of skid steer we have been purchasing is no longer available with who the city leases from
 - GMC 5500 has needed to be replaced for a couple of years, as well as all of the attachments; Alderman Headley asked if same equipment that MODOT has; This equipment is the next step down; the smaller machine is used for smaller jobs and provides the city with a step between a pick up and a full dump truck
 - The tilt trailer needs to be replaced as the framing was weakening; need to replace with one rated higher for hauling

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heavier equipment; there are sufficient funds to include in 2020 budget; 21,000 pounds with life expectancy for 180 month replacement; Alderman Headley asked if we could continue to use current trailer; Mr. Trosen said could use for smaller hauls and not to haul heavy equipment

- Citizen survey shared need to improve road system; Current CIP includes several areas to be fixed; There is a need to go out for a special road survey; Depending on the results of that survey, there are additional funds in the budget to update more roads as the survey dictates; As the funds come in from the development from the businesses from the interchange then the downtown projects will start again
 - Fixed Meter read system where you no longer need to drive down roads; It will have 5 antennas around the city to read meters vs. a person going to do this and would free one up to work on other projects; Alderman Cleaver asked how often the manual checks happen; twice a month totaling 25-30 man hours a month; information could be downloaded every hour; citizen portal could show how much water is being used could be added to this system; Incode cost is \$2200 initial set up and then an annual fee of \$550; \$2720 initial set up cost; Mayor Todd asked where these would go; Mr. Trosen shared they'd be on water towers and public works facility to make sure they cover the whole city
 - Water Valve Exerciser would open/close water valves and has more torque on it- it is a safety issue for the personnel
 - \$300,000 put in for the next phase for the design work for the potential campus from this year to next year and will cover up to bond issue; Alderman Headley asked if relative to the VERP and computer replacement program, could there be a standing line item in the budget- so that when a replacement is needed, it is already built into the budget each year and not a big discussion item each year; Mayor Todd said if we did something like that, the first years of it there would be a big hit until the VERP reserves were to build up
- Fee schedules
 - City Clerk fee update Ms. Logan suggests to bring the occupational license fee up to \$50 from \$25 to bring Grain

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Valley more in line with surrounding cities; Blue Springs, Buckner, Independence, Lees Summit (charge \$50) and Oak Grove and Lone Jack were below our current fee at \$25 & \$35 respectively; Recommended we stairstep the fees up to \$35 for two years and \$50 after that; Also proposed adjusting the late penalty for late renewals to 10% initial fee and then 5% monthly after that up to 30%

○ Community Development

- Looked at seven other communities to compare development fees and saw that Grain Valley was not comparable
- Right-of-way fees charger per linear foot vs. flat fee
- There is a slight increase in relation to sign and billboard fees since it involves staff time and review
- Developer Construction fees they did not increase the amount paid to the city, but looked at installation fees and contacted contractors that work in the city example: water lines; Mr. Murphy clarified anything public that the city maintains, this would capture some of the cost in the front

○ Police Department

- Chief Beale is revising the Police fee schedule to add a \$10 permit card for the for sale by drink establishments in surrounding cities
- Animal impound – the animal control officer is more active than past officers have been; he wants to network with adoption agencies to get animals out of impound quicker because past five days the City takes the cost on; The City get a lot of feral cats; Alderman Totton asked if Oak Grove Animal Hospital Euthanizes the animals; Chief Beale clarified all our surrounding animal hospitals do not euthanize until the Grain Valley Police Department gives the order; The City incurs the large bills; if not adopted out we have to either pay the medical bills or adopt out; Officer Tuttle is doing excellent job using the chip locator to get some animals back to owners

- Mr. Murphy said these fees should have been updated sooner than now, but these reflect more of what the actual costs would be; Alderman Cleaver said these would generate more revenue for the city
- Alderman Stratton asked if there was room in the budget to add police officers next year; Mayor Todd said with his conversations with Chief

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Beale that it would take around 6 officers, but cannot do all of that in one year; Mr. Murphy shared they only want to add officers at a sustainable rate so there are not layoffs; Mayor Todd said they would like to do a step plan and do a public safety sales tax on the ballot in August to help pay for the officers; Mr. Murphy said it costs around \$75,000 with salary and benefits included per new person, not including the cost of training, and they could work in two officers to the budget without adding another police vehicle, but more than two officers another vehicle would be needed; Chief Beale is talking with other Chiefs to discuss how they did the public safety tax; Mayor Todd said they don't know what that amount would look like and have to figure out the number and what it could generate revenue wise; Mr. Craig shared current tax rates; Adams Dairy tax rate is around 9. something percent, but not 10% yet; Mayor asked if passed in August, when would the new tax rate go into effect; Would be the next quarter; With new businesses coming in around the interchange, they will have a better idea of sales tax revenues

- Mr. Murphy shared the budget has been skimmed down to push across other years as there is not a lot of fluff in it and doesn't feel like a whole lot can be cut

ITEM IV: EXECUTIVE SESSION

- Mayor Todd stated a need to hold an Executive Session for Hiring, Firing, Disciplining or Promoting of Employees (personnel issues), Pursuant to Section 610.021(3), RSMo. 1998, as Amended
- *Alderman Stratton moved to close the Regular Meeting for items related to Section 610.021(3)*
- *The motion was seconded by Alderman Headley*
 - No Discussion
- *The motion was voted on with the following roll call vote:*
 - Aye: Bass, Cleaver, Headley, Stratton, Totton, West
 - Nay: None
 - Abstain: None

-MOTION CARRIED: 6-0-

-THE REGULAR MEETING CLOSED AT 7:31PM-

- *Alderman Stratton moved to open the Regular Meeting*
- *The motion was seconded by Alderman Headley*

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- No Discussion
- *The motion was voted on with the following roll call vote:*
 - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-MOTION CARRIED: 6-0-

-THE REGULAR MEETING OPENED AT 8:22 PM

ITEM V: ADJOURNMENT

- The meeting adjourned at 8:22 p.m.

Minutes submitted by:

Jamie Logan
City Clerk

Date

Minutes approved by:

Mike Todd
Mayor

Date

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Alderman Jayci Stratton
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Alderman Yolanda West

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	GENERAL FUND	KCMO CITY TREASURER	KC EARNINGS TAX WH	44.29
		MO DEPT OF REVENUE	MISSOURI WITHHOLDING	2,345.60
		FRATERNAL ORDER OF POLICE	EMPLOYEE DEDUCTIONS	378.00
		HAMPEL OIL INC	CJC FUEL	422.45
		AFLAC	AFLAC AFTER TAX	126.59
			AFLAC CRITICAL CARE	24.96
			AFLAC PRETAX	311.09
			AFLAC-W2 DD PRETAX	172.00
		MIDWEST PUBLIC RISK	DENTAL	154.39
			OPEN ACCESS	569.43
			OPEN ACCESS	203.08
			HSA	253.18
			HSA	1,555.08
			HSA	161.05
			VISION	50.85
			VISION	115.06
			VISION	26.27
		HSA BANK	HSA - GRAIN VALLEY, MO	260.94
			HSA - GRAIN VALLEY, MO	362.38
		SHARON COSTANZA	FINCH RESTITUTION	150.00
		DARLENE STILLWELL	COLLINS RESITUTION	200.00
		CITY OF GRAIN VALLEY -FLEX	FLEX - DEPENDENT CARE	148.44
		ICMA RC	ICMA 457 %	252.39
			ICMA 457	336.31
			ICMA ROTH IRA	55.76
		INTERNAL REVENUE SERVICE	FEDERAL WH	6,453.18
			SOCIAL SECURITY	4,507.33
			MEDICARE	<u>1,054.15</u>
			TOTAL:	20,694.25
HR/CITY CLERK	GENERAL FUND	VALIDITY SCREENING SOLUTIONS	HOLCOMB/RUSSELL SCREENING	125.00
		MISSOURI STATE WEB	LOGAN: 19 MOCCFOA WESTERN	85.00
		TOPGOLF	STAFF HOLIDAY PARTY	532.44
			STAFF HOLIDAY PARTY	532.44
		MIDWEST PUBLIC RISK	DENTAL	17.86
			HSA	322.67
		HSA BANK	HSA - GRAIN VALLEY, MO	51.68
		VISA-CARD SERVICES 9016	Staff Holiday Party	532.44
		CONCENTRA MEDICAL CENTERS	RUSSELL SCREENING	86.00
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	48.71
			MEDICARE	<u>11.40</u>
			TOTAL:	1,280.76
INFORMATION TECH	GENERAL FUND	NETSTANDARD INC	SEPT 19 DataSafe Backups	2,000.00
			NOV 19Netstandard Clarity	3,707.90
			OCT 19Netstandard Clarity	0.16
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	4.53
		OFFICE DEPOT	CABLES / .ADAPTER	75.86
		MITCHELL 1	Govt Subscription	2,355.88
		MIDWEST PUBLIC RISK	DENTAL	0.57
			HSA	9.39
		HSA BANK	HSA - GRAIN VALLEY, MO	2.45
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	3.45
			MEDICARE	<u>0.81</u>
			TOTAL:	8,161.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
BLDG & GRDS	GENERAL FUND	AAA DISPOSAL SERVICE INC	SEPTEMBER SERVICE	77.50
		COMCAST - HIERARCY ACCT	CITY HALL	110.34
			CITY HALL	251.63
		ORKIN	12/18/2017 SERVICE	69.48
		COMCAST	CITY HALL PHONE CHARGES	198.13
		KENNYCO INDUSTRIES	SERVICE FIRE ALARM SYSTEM	100.50
		SPIRE	517 GREGG ST	149.03
			624 JAMES ROLLO CT	6.98
			711 S MAIN ST	27.54
		SAPP DESIGN ASSOCIATES ARCHITECTS	PRE-DESIGN & MASTER PLAN	8,889.97
		BCLEANKC	WINDOW CLEANING	<u>137.50</u>
			TOTAL:	10,018.60
ADMINISTRATION	GENERAL FUND	MID-AMERICA REGIONAL COUNCIL		2,657.00
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	385.65
		OFFICE DEPOT	PAPER/PENS	72.97
		AMAZON.COM	TRAIL OR TREAT COSTUMES	88.68
			TRAIL OR TREAT FOGGERS	135.78
		RICOH USA INC	ADMIN C85162117	228.22
			MAILROOM C85162118	228.22
		AFLAC	HUNT PREMIUMS	2.25
			HUNT PREMIUMS	27.96
			HUNT PREMIUMS	32.19
		HOME DEPOT CREDIT SERVICES	PAINT FOR HAY BALES	59.70
		MISCELLANEOUS	E-470 PUBLIC HIGHWAY AUTHO	151.40
		MIDWEST PUBLIC RISK	ADMIN HEALTH	402.85
			DENTAL	21.85
			DENTAL	14.83
			DENTAL	17.74
			OPEN ACCESS	185.75
			HSA	243.79
			HSA	94.35
			VISION	5.48
		HSA BANK	HSA - GRAIN VALLEY, MO	24.59
			HSA - GRAIN VALLEY, MO	101.34
		ENTERCOM COMMUNICATIONS CORP	Radio Marketing	891.12
		ICMA RC	EMPLOYEE DEDUCTIONS	105.68
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	313.90
			MEDICARE	<u>73.41</u>
			TOTAL:	6,566.70
ELECTED	GENERAL FUND	TRUMAN HEARTLAND COMMUNITY FOUNDATION	THCF GRANT LUNCHEON	50.00
		MISCELLANEOUS	CROSSROADS CHURCH:	144.50
		KANSAS CITY METROPOLITAN CRIME COMMISS	STRATTON ADMISSION	<u>50.00</u>
			TOTAL:	244.50
LEGAL	GENERAL FUND	LAUBER MUNICIPAL LAW LLC	CITY ATTORNEY	<u>7,560.00</u>
			TOTAL:	7,560.00
FINANCE	GENERAL FUND	MO DEPT OF REVENUE	MISSOURI WITHHOLDING	0.50
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	212.62
		MIDWEST PUBLIC RISK	DENTAL	34.84
			OPEN ACCESS	397.35
			HSA	143.87
		HSA BANK	HSA - GRAIN VALLEY, MO	37.50
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	159.08

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			MEDICARE	37.21
			TOTAL:	1,022.97
COURT	GENERAL FUND	MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	146.91
		PETTY CASH	PRISONER MEAL	4.43
			PRISONER MEAL	2.81
		RAY COUNTY TREASURER/COUNTY	SEPTEMBER 2019	540.00
		MIDWEST PUBLIC RISK	DENTAL	17.59
			DENTAL	2.13
			HSA	287.74
			HSA	38.45
		HSA BANK	HSA - GRAIN VALLEY, MO	75.00
			HSA - GRAIN VALLEY, MO	6.16
		ROSS MILLER CLEANERS	SEPT 19 CLEANING	48.75
		LAUBER MUNICIPAL LAW LLC	CITY PROSECUTOR	5,215.00
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	173.03
			MEDICARE	40.46
			TOTAL:	6,598.46
VICTIM SERVICES	GENERAL FUND	MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	123.25
		MIDWEST PUBLIC RISK	DENTAL	34.56
			HSA	624.41
		HSA BANK	HSA - GRAIN VALLEY, MO	100.00
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	134.94
			MEDICARE	31.56
			TOTAL:	1,048.72
FLEET	GENERAL FUND	MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	71.03
		OREILLY AUTOMOTIVE INC	TAP & DRILL BIT	7.99
			CORE RETURN	18.00-
			NITRILE GLV	36.06
		FASTENAL COMPANY	M8 X 12 BHSCS A-2	6.04
		MIDWEST PUBLIC RISK	DENTAL	17.85
			HSA	148.60
		HSA BANK	HSA - GRAIN VALLEY, MO	38.73
		CINTAS CORPORATION # 430	PW/WOLTZ UNIFORMS	9.69
			PW/WOLTZ UNIFORMS	9.69
		FACTORY MOTOR PARTS CO	SPLASH 20F 55 DRUM	168.63
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	56.16
			MEDICARE	13.14
			TOTAL:	565.61
POLICE	GENERAL FUND	MISSOURI LAGERS	EMPLOYER CONTRIBUTIONS	4,294.34
			MONTHLY CONTRIBUTIONS	348.06
		PETTY CASH	KEYS	8.11
			TREATS FOR K-9	27.11
		SAMS CLUB/GEGRB	CHILI COOKOFF	57.58
		WALMART COMMUNITY	CHILI COOK OFF	60.67
		OFFICE DEPOT	PAPER/CLIPS-BINDER	145.18
			NOTEBOOK MEMO	56.28
		OREILLY AUTOMOTIVE INC	WINTER BLADE	21.78
			BATTERY	168.43
			BATTERY	138.49-
			KEY FOB CASE	61.08
		RICOH USA INC	PD C85162116	228.22
			PD C85162119	228.22

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			PD DESK C85162124	32.71
		HAMPEL OIL INC	BULK GASOHOL/DIESEL	1,862.76
			BULK GASOHOL/DIESEL	319.35
		QUIKTRIP #00150	FUEL FOR K9 CONF	38.11
			FUEL FOR K9 CONFERENCE	65.45
			FUEL FOR K-9 CONFERENCE	26.15
		COMCAST	HIGH SPEED INTERNET	149.85
		PHILLIPS	FUEL FOR K-9 CONFERENCE	24.26
			FUEL FOR K-9 CONFERENCE	27.85
			FUEL FOR K-9 CONFERENCE	59.00
		LEXISNEXIS RISK DATA MGMT INC	SEPT 19 MINIMUM COMMITMENT	150.00
		GOODYEAR COMMERCIAL TIRE	3) GY 245/55R18 EAG RSA VS	406.50
		LE UPFITTER LLC	4-OUTPUT FLASHER W/OVERRIDE	100.43
		MIDWEST PUBLIC RISK	DENTAL	228.67
			DENTAL	449.28
			OPEN ACCESS	1,081.17
			OPEN ACCESS	1,564.10
			OPEN ACCESS	688.35
			HSA	949.58
			HSA	2,877.40
			HSA	4,370.87
			HSA	549.59
		HSA BANK	HSA - GRAIN VALLEY, MO	750.00
			HSA - GRAIN VALLEY, MO	1,000.00
		MISSOURI SAFETY CENTER	IIAMS: HANDGUN & LONG GUN	98.00
		UNIVERSITY OF MISSOURI	MISSOURI CRIMINAL CODE HAN	176.00
		CHATEAU ON THE LAKE	WILLIAMS: LODGING	293.28
		REBECCA WILLIAMS	WILLIAMS: PERSONAL USE TO	240.84
		24HOURWRISTBANDS.COM	3/4 IN DEBOSSSED WRISTBANDS	195.00
		HUCKS	FUEL FOR K9 CONFERENCE	33.01
		AUBURN PLACE	WISE: LODGING K-9 CONFEREN	429.25
		MIRROR IMAGE EXPRESS CARWASH	SEPT 19 VEHICLE WASHES	136.00
		ROSS MILLER CLEANERS	SEPT 19 CLEANING	74.18
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	3,131.86
			MEDICARE	732.46
		GEARZONE PRODUCTS	CLERK UNIFORMS	614.76
			TACTICAL FLEX DOUBLE PISTO	59.97
			HSGI MULTI ACCESS COMM TAC	77.99
			STALWART 8" BLACK	200.00
			5.11 TACTICAL TACLITE PRO/	103.91
			TOTAL:	29,934.51
ANIMAL CONTROL	GENERAL FUND	MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	97.13
		HAMPEL OIL INC	BULK GASOHOL/DIESEL	111.69
		MIDWEST PUBLIC RISK	OPEN ACCESS	360.39
		OAK GROVE ANIMAL CLINIC	BOARDING	180.00
			VET CARE	340.00
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	77.21
			MEDICARE	18.06
			TOTAL:	1,184.48
PLANNING & ENGINEERING GENERAL FUND		MID-AMERICA REGIONAL COUNCIL		1,117.00
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	449.71
		OFFICE DEPOT	MANILA/TAPE/BATTERY	101.70
		AMAZON.COM	BLUEPRINT STORAGE PLAN CEN	443.76
		HAMPEL OIL INC	BULK GASOHOL/DIESEL	65.49

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		MIDWEST PUBLIC RISK	DENTAL	50.73
			DENTAL	10.10
			OPEN ACCESS	103.26
			HSA	829.84
			HSA	78.16
		HSA BANK	HSA - GRAIN VALLEY, MO	216.30
			HSA - GRAIN VALLEY, MO	14.22
		CASEYS GENERAL STORE	HHW LUNCH FOR VOLUNTEERS	107.90
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	409.01
			MEDICARE	<u>95.66</u>
			TOTAL:	4,092.84
ECONOMIC DEVELOPMENT	TOURISM TAX FUND	GRAIN VALLEY PARTNERSHIP	ANNUAL INVESTMENT	25,000.00
		KC AREA DEVELOPMENT COUNCIL	ANNUAL MEMBERSHIP	<u>7,500.00</u>
			TOTAL:	32,500.00
NON-DEPARTMENTAL	PARK FUND	KCMO CITY TREASURER	KC EARNINGS TAX WH	20.93
		MO DEPT OF REVENUE	MISSOURI WITHHOLDING	422.69
		FAMILY SUPPORT PAYMENT CENTER	SMITH CASE 91316387	92.31
		AFLAC	AFLAC CRITICAL CARE	6.78
			AFLAC PRETAX	53.09
			AFLAC-W2 DD PRETAX	67.59
		MIDWEST PUBLIC RISK	DENTAL	30.97
			OPEN ACCESS	22.34
			HSA	311.99
			HSA	17.52
			VISION	15.48
			VISION	12.11
			VISION	1.08
		HSA BANK	HSA - GRAIN VALLEY, MO	137.50
			HSA - GRAIN VALLEY, MO	46.80
		CITY OF GRAIN VALLEY -FLEX	FLEX - DEPENDENT CARE	175.50
		ICMA RC	ICMA 457 %	163.98
			ICMA 457	531.65
			ICMA ROTH IRA	45.96
			ICMA ROTH IRA	0.97
		INTERNAL REVENUE SERVICE	FEDERAL WH	1,094.11
			SOCIAL SECURITY	921.98
			MEDICARE	<u>215.61</u>
			TOTAL:	4,408.94
PARK ADMIN	PARK FUND	NETSTANDARD INC	NOV 19 NETSTANDARD CLARIT	617.98
		K C BOBCAT	MM SHELTERS	35.35
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	493.51
		AT&T	U-VERSE PARK MAINTENACE	69.55
		OFFICE DEPOT	OPTICAL MOUSE	20.29
			PAPER/PENS	8.29
		COMCAST - HIERARCY ACCT	CITY HALL	18.87
			CITY HALL	43.34
			TYER	124.85
		HAMPEL OIL INC	BULK GASOHOL/DIESEL	291.06
		AFLAC	HUNT PREMIUMS	0.45
			HUNT PREMIUMS	5.59
			HUNT PREMIUMS	6.44
		HOME DEPOT CREDIT SERVICES	FRAMING FOR PICNIC TABLES	232.50
		COMCAST	CITY HALL PHONE CHARGES	33.02

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		MISSOURI PARK & REC ASSN	CPSI Course Fees	190.00
		PPG ARCHITECTURAL COATINGS	MM SHELTER PAINT	62.00
		MIDWEST PUBLIC RISK	ADMIN HEALTH	80.57
			DENTAL	4.37
			DENTAL	1.70
			DENTAL	82.68
			OPEN ACCESS	34.93
			OPEN ACCESS	76.94
			HSA	995.78
			HSA	28.77
			HSA	60.35
			VISION	1.10
		HSA BANK	HSA - GRAIN VALLEY, MO	7.50
			HSA - GRAIN VALLEY, MO	229.40
		ELECTRONICS SUPPLY CO	NVR/Software	3,298.19
		STANTON STEEL INC	3 Park Shelter Frames	8,550.00
		JEFA TECH	ANTENNA	190.95
		ICMA RC	EMPLOYEE DEDUCTIONS	21.14
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	371.54
			MEDICARE	<u>86.88</u>
			TOTAL:	16,375.88
PARKS STAFF	PARK FUND	AAA DISPOSAL SERVICE INC	SEPTEMBER SERVICE	77.00
		K C BOBCAT	COUPLER	93.26
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	383.80
		WALMART COMMUNITY	TV	326.85
		AMAZON.COM	SOLAR STREET LIGHTS	178.00
			SOLAR STREET LIGHTS	356.00
			RESTROOM VENT FAN	67.80
		LOWES	GATES FOR TRAIL	254.60
			GATES FOR TRAIL	381.90
		FASTENAL COMPANY	BOLTS FOR SIGNS	28.26
		HOME DEPOT CREDIT SERVICES	HOSES/SUPPLIES	121.76
		MISSOURI PARK & REC ASSN	CPSI Course Fees	350.00
		MIDWEST PUBLIC RISK	DENTAL	35.18
			DENTAL	34.56
			HSA	474.79
			HSA	575.48
		HSA BANK	HSA - GRAIN VALLEY, MO	150.00
			HSA - GRAIN VALLEY, MO	100.00
		ELECTRONICS SUPPLY CO	MM CAMERA UPGRADES	314.40
		KENNYCO INDUSTRIES	SERVICE FIRE ALARM SYSTEM	16.75
		SPIRE	600 BUCKNER TARSNEY RD	23.23
			624 JAMES ROLLO CT	3.48
		DOMYOWN.COM	TRAIL GATE	128.00
		AES LAWNPARTS	GATOR MULCHER/BLD GTR G6 2	268.62
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	325.19
			MEDICARE	76.05
		DOG WASTE DEPOT	Dog Waste Stations (3)	<u>789.96</u>
			TOTAL:	5,934.92
RECREATION	PARK FUND	SAMS CLUB/GEGRB	CONC PRODUCT & SUPPLIES	24.94
		OAK GROVE GIRLS SOFTBALL (OGGS)	Softball Umpire Fees	1,025.00
		COSENTINOS PRICE CHOPPER	HOT COCOA	15.95
		HASTY AWARDS	MEDALS	82.18
			MEDALS	20.55

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		ORIENTAL TRADING	HALLOWEEN CANDY	23.47
		ROBERT HAMMOND	UMPIRE FEES 09/15-10/06	325.00
		ERIC KREISLER	UMPIRE FEES 09/15-10/06	845.00
		SETH MICHAEL HALEY	UMPIRE FEES 09/15-10/06	220.00
		JACOB MCAHAN	UMPIRE FEES 09/15-10/06	110.00
		DAVID ALLEN	UMPIRE FEES 09/15-10/06	440.00
		RYAN BROWN	UMPIRE FEES 09/15-10/06	30.00
		CALEB BURRIS	UMPIRE FEES 09/15-10/06	120.00
		MAXWELL HOOVER	UMPIRE FEES 09/15-10/06	120.00
		JOSEPH STEVEN PITTMAN	UMPIRE FEES 09/15-10/06	125.00
		SANTINO TAUILILI	UMPIRE FEES 09/15-10/06	150.00
		KYLE BROWN	UMPIRE FEES 09/15-10/06	200.00
		KEVIN QUINN	UMPIRE FEES 09/15-10/06	325.00
		ALEXANDER MOSSER	UMPIRE FEES 09/15-10/06	225.00
		NICKOLAS HOPKINS	UMPIRE FEES 09/15-10/06	260.00
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	42.37
			MEDICARE	<u>9.91</u>
			TOTAL:	4,739.37
COMMUNITY CENTER	PARK FUND	AAA DISPOSAL SERVICE INC	SEPTEMBER SERVICE	116.00
		MELODY TAYLOR	09/23-09/30 SILVERSNEAKERS	25.00
			09/23-10/04 SILVERSNEAKERS	150.00
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	133.95
		COMCAST - HIERARCY ACCT	COMM CENTER	188.75
		AMAZON.COM	6 DISC CD CHANGER	109.99
			TODDLER SONGS	27.86
			PETITE PICASSO SUPPLIES	12.99
		MICHAELS	PETITE PICASSO SUPPLIES	44.85
			RETURNS	12.18-
		AUTHORIZE.NET	SEPT SIGNUPS	44.00
		RICOH USA INC	PR C85162114	228.22
			CC DESK C85162123	32.68
		KORNIS ELECTRIC SUPPLY INC	LED LIGHTS	187.50
		MIDWEST PUBLIC RISK	DENTAL	17.59
			HSA	287.74
		HSA BANK	HSA - GRAIN VALLEY, MO	75.00
		ROYAL ROOTER & PLUMBING LLC	CC KITCHEN SINK REPAIR	78.00
		SPIRE	713 S MAIN ST	73.35
			713 S MAIN ST A	34.87
		FREDAH JOHNSTON	09/24-10/03 LINE DANCING	135.50
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	182.88
			MEDICARE	<u>42.77</u>
			TOTAL:	2,217.31
POOL	PARK FUND	JOHN DEERE FINANCIAL	WHEELS FOR LIFEGUARD STAND	56.94
		MIDWEST POOL MANAGEMENT	Pool Management Services	<u>9,615.00</u>
			TOTAL:	9,671.94
NON-DEPARTMENTAL	TRANSPORTATION	MO DEPT OF REVENUE	MISSOURI WITHHOLDING	163.18
		FAMILY SUPPORT PAYMENT CENTER	DZEKUNSKAS CASE 41452523	30.00
		AFLAC	AFLAC PRETAX	6.64
			AFLAC-W2 DD PRETAX	13.70
		MIDWEST PUBLIC RISK	DENTAL	17.31
			OPEN ACCESS	25.23
			OPEN ACCESS	26.49
			HSA	40.30

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			HSA	108.78
			HSA	48.25
			VISION	1.55
			VISION	0.57
			VISION	4.38
			VISION	5.53
		HSA BANK	HSA - GRAIN VALLEY, MO	15.01
			HSA - GRAIN VALLEY, MO	68.37
		CITY OF GRAIN VALLEY -FLEX	FLEX - DEPENDENT CARE	29.25
		ICMA RC	ICMA 457	32.98
		INTERNAL REVENUE SERVICE	FEDERAL WH	479.26
			SOCIAL SECURITY	305.19
			MEDICARE	<u>71.37</u>
			TOTAL:	1,493.34
TRANSPORTATION	TRANSPORTATION	NETSTANDARD INC	NOV 19Netstandard Clarity	370.80
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	315.44
		COMCAST - HIERARCY ACCT	CITY HALL	12.34
			CITY HALL	27.03
			PW	22.37
			PW	23.10
			PW	47.80
		KNAPHEIDE TRUCK EQ CENTER	FILTER REGULATOR LUBRICAT	15.34
		OREILLY AUTOMOTIVE INC	BATTERY	30.21
			BATTERY	2.46
			CORE RETURN	3.60-
			CABIN/OIL/FUEL/AIR FILTERS	55.18
			AUTRAN SYN	37.19
			HEX KEY SET/DRILL BITS	28.48
			STANDARD IGNITION	20.81
		ORKIN	12/18/2017 SERVICE	5.95
			SERVICE 10/15/19	11.63
		VANCE BROTHERS INC	ASPHALT	615.00
		RICOH USA INC	PW C85162113	45.64
		HAMPEL OIL INC	BULK GASOHOL/DIESEL	167.58
		KORNIS ELECTRIC SUPPLY INC	LENOX HOLE SAW 2 IN	2.43
		FASTENAL COMPANY	MALL CC 1/4	1.83-
			MALL CC 1/4/ 3/8X4-1/2 OAL	3.11
			MALL CC 3/8 / MALL CC 3/8	3.15
		HOME DEPOT CREDIT SERVICES	TOOL WATER FILTER	59.80
			TOOL WATER FILTER	4.97
			CURB PATCH	230.16
			SCHLAGE SAC COMBO PACK SGL	12.99
		GOODYEAR COMMERCIAL TIRE	TIRES FOR TRUCK 29912	657.70
		COMCAST	CITY HALL PHONE CHARGES	19.81
		KC WHOLESALE	VAVLE	21.81
			DRAIN COCK/PLUG	11.68
			VALVE/REDUCER/ ELBOW	13.01
		MIDWEST PUBLIC RISK	DENTAL	12.96
			DENTAL	65.40
			OPEN ACCESS	118.92
			OPEN ACCESS	72.07
			OPEN ACCESS	103.26
			HSA	189.92
			HSA	212.09
			HSA	374.65

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			HSA	188.08
		HSA BANK	HSA - GRAIN VALLEY, MO	55.28
			HSA - GRAIN VALLEY, MO	134.24
		KENNYCO INDUSTRIES	SERVICE FIRE ALARM SYSTEM	10.05
		SPIRE	405 JAMES ROLLO DR	6.98
			624 JAMES ROLLO CT	6.98
			711 S MAIN ST	2.36
			618 JAMES ROLLO CT	8.12
		CINTAS CORPORATION # 430	PW/WOLTZ UNIFORMS	25.68
			PW/WOLTZ UNIFORMS	23.71
		GENESIS POWDER COATING LLC	PLOW TRUCK PARTS	40.00
		CRAFCO INC	POLY SEAL FOR STREET REPA	4,371.00
		OAK GROVE RENTAL INC	DEMO HAMMER	48.00
		VIKING-CIVES MIDWEST INC	2 STEP FOLDING LADDER CARB	52.20
		SUMMIT TRUCK GROUP	WINSHIELD/ CABLE TANK	90.12
			FLUID, SYNTHETIC	69.00
			ELBOW/VALVE/MANIFOLD	35.56
			FITTING/CONNECTOR	13.14
			CONNECTOR	11.35
			MANIFOLD	9.44
			ELBOW/VALVE SAFETY	18.15
		KLEINSCHMIDTS WESTERN STORE	MYERS BOOTS	27.99
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	305.19
			MEDICARE	71.38
			TOTAL:	9,662.81
PUBLIC HEALTH	PUBLIC HEALTH	AMAZON.COM	SENIOR LUNCHEON SUPPLIES	73.46
		DOLLAR GENERAL-REGIONS 410526	SENIOR LUNCHEON	5.00
			TOTAL:	78.46
CAPITAL IMPROVEMENTS	CAPITAL PROJECTS F	SAPP DESIGN ASSOCIATES ARCHITECTS	PRE-DESIGN & MASTER PLANN	21,646.21
			TOTAL:	21,646.21
NON-DEPARTMENTAL	WATER/SEWER FUND	KCMO CITY TREASURER	KC EARNINGS TAX WH	8.25
		MO DEPT OF REVENUE	MISSOURI WITHHOLDING	1,066.03
		FAMILY SUPPORT PAYMENT CENTER	DZEKUNSKAS CASE 41452523	120.00
		AFLAC	AFLAC PRETAX	40.15
			AFLAC-W2 DD PRETAX	99.45
		MISCELLANEOUS HANAWAY, ALLAN	10-219800-03	17.28
		REALTY PLATINUM PROF	10-230000-04	15.54
		DANIEL, KAYLA	10-231000-04	10.81
		HILL, ALDA	10-247320-04	83.67
		MARTIN, SAMANTHA	10-256002-07	65.54
		CONNER, COLTON	10-256220-10	31.08
		LANUM, RICHARD	10-319600-02	2.08
		MCDANIEL, DOUG	10-352600-05	30.92
		THOMPSON, MARY	10-371490-09	62.88
		GORROW, JACOB	10-456400-05	15.54
		BARNOSKIE, STACEY	10-505580-09	27.90
		MIDWEST PUBLIC RISK	DENTAL	107.75
			OPEN ACCESS	100.90
			OPEN ACCESS	89.35
			OPEN ACCESS	123.61
			HSA	200.37
			HSA	675.26
			HSA	354.70

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			VISION	6.19
			VISION	6.85
			VISION	21.83
			VISION	24.06
		HSA BANK	HSA - GRAIN VALLEY, MO	109.04
			HSA - GRAIN VALLEY, MO	377.86
		CITY OF GRAIN VALLEY -FLEX	FLEX - DEPENDENT CARE	218.47
		GILA LLC	SEPT COLLECTIONS	61.40
		ICMA RC	ICMA 457 %	40.93
			ICMA 457	246.56
			ICMA ROTH IRA	13.27
		INTERNAL REVENUE SERVICE	FEDERAL WH	3,164.48
			SOCIAL SECURITY	2,012.90
			MEDICARE	<u>470.77</u>
			TOTAL:	10,123.67
WATER	WATER/SEWER FUND	AAA DISPOSAL SERVICE INC	SEPTEMBER SERVICE	38.75
		NETSTANDARD INC	NOV 19Netstandard Clarity	741.58
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	1,089.75
		OFFICE DEPOT	PAPER/PENS	8.96
		COMCAST - HIERARCY ACCT	CITY HALL	22.12
			CITY HALL	51.51
			PW	44.74
			PW	44.50
			PW	94.74
		KNAPHEIDE TRUCK EQ CENTER	FILTER REGULATOR LUBRICAT	30.68
		OREILLY AUTOMOTIVE INC	BATTERY	60.40
			BATTERY	4.91
			CORE RETURN	7.20-
			CABIN/OIL/FUEL/AIR FILTERS	110.35
			AUTRAN SYN	74.40
			STANDARD IGNITION	41.64
		TRI-COUNTY WATER AUTHORITY	CONSUMPTION	30,747.14
			DEBT	63,091.24
		ORKIN	12/18/2017 SERVICE	11.91
			SERVICE 10/15/19	23.26
		MISSOURI ONE CALL SYSTEM INC	SEPT 240 LOCATES	312.00
		RICOH USA INC	PW C85162113	91.29
			CD C85162115	114.11
		HAMPEL OIL INC	BULK GASOHOL/DIESEL	335.18
		KORNIS ELECTRIC SUPPLY INC	LENOX HOLE SAW 2 IN	4.88
		AFLAC	HUNT PREMIUMS	0.90
			HUNT PREMIUMS	11.18
			HUNT PREMIUMS	12.88
		FASTENAL COMPANY	MALL CC 1/4	3.65-
			MALL CC 1/4/ 3/8X4-1/2 OAL	6.23
			MALL CC 3/8 / MALL CC 3/8	6.32
		HOME DEPOT CREDIT SERVICES	TOOL WATER FILTER	119.60
			TOOL WATER FILTER	9.95
			SCHLAGE SAC COMBO PACK SGL	25.99
		GOODYEAR COMMERCIAL TIRE	TIRES FOR TRUCK 29912	1,315.39
		COMCAST	CITY HALL PHONE CHARGES	39.63
		KC WHOLESALE	VAVLE	43.64
			DRAIN COCK/PLUG	23.37
			VALVE/REDUCER/ ELBOW	26.04
		SAFEGUARD BUSINESS SYSTEMS	WHT NO BACK QC 2 PT	478.63

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		MIDWEST PUBLIC RISK	ADMIN HEALTH	161.14
			DENTAL	8.74
			DENTAL	38.74
			DENTAL	204.02
			OPEN ACCESS	237.86
			OPEN ACCESS	214.01
			OPEN ACCESS	153.88
			OPEN ACCESS	240.93
			HSA	472.23
			HSA	705.24
			HSA	1,162.96
			HSA	691.26
			VISION	2.19
		HSA BANK	HSA - GRAIN VALLEY, MO	183.82
			HSA - GRAIN VALLEY, MO	431.50
		ENTERCOM COMMUNICATIONS CORP	Radio Marketing	445.56
		KENNYCO INDUSTRIES	SERVICE FIRE ALARM SYSTEM	20.10
		SPIRE	405 JAMES ROLLO DR	13.94
			624 JAMES ROLLO CT	8.71
			711 S MAIN ST	4.72
			618 JAMES ROLLO CT	16.26
		CINTAS CORPORATION # 430	PW/WOLTZ UNIFORMS	51.36
			PW/WOLTZ UNIFORMS	47.40
		BCLEANKC	WINDOW CLEANING	68.75
		GENESIS POWDER COATING LLC	PLOW TRUCK PARTS	80.00
		OAK GROVE RENTAL INC	DEMO HAMMER	96.00
		CENTRAL POWER SYSTEMS &	GENERATOR PARTS	3,100.00
		VIKING-CIVES MIDWEST INC	2 STEP FOLDING LADDER CARB	104.40
		TYLER TECHNOLOGIES INC	OCT 19 MONTHLY FEES	97.00
		SUMMIT TRUCK GROUP	WINSHIELD/ CABLE TANK	180.22
			FLUID, SYNTHETIC	138.00
			ELBOW/VALVE/MANIFOLD	71.10
			FITTING/CONNECTOR	26.28
			CONNECTOR	22.72
			MANIFOLD	18.90
			ELBOW/VALVE SAFETY	36.32
		ICMA RC	EMPLOYEE DEDUCTIONS	42.27
		KLEINSCHMIDTS WESTERN STORE	MYERS BOOTS	55.98
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	1,006.47
			MEDICARE	<u>235.39</u>
			TOTAL:	110,195.31
SEWER	WATER/SEWER FUND	AAA DISPOSAL SERVICE INC	SEPTEMBER SERVICE	38.75
		NETSTANDARD INC	NOV 19Netstandard Clarity	741.58
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	1,089.73
		OFFICE DEPOT	PAPER/PENS	8.97
		COMCAST - HIERARCY ACCT	CITY HALL	22.12
			CITY HALL	51.51
			PW	44.74
			PW	44.50
			PW	94.74
		KNAPHEIDE TRUCK EQ CENTER	FILTER REGULATOR LUBRICAT	30.68
		OREILLY AUTOMOTIVE INC	BATTERY	60.40
			BATTERY	4.91
			CORE RETURN	7.20-
			CABIN/OIL/FUEL/AIR FILTERS	110.35

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			AUTRAN SYN	74.40
			STANDARD IGNITION	41.64
		ORKIN	12/18/2017 SERVICE	11.91
			SERVICE 10/15/19	23.27
		RICOH USA INC	PW C85162113	91.29
			CD C85162115	114.11
		HAMPEL OIL INC	BULK GASOHOL/DIESEL	335.18
		KORNIS ELECTRIC SUPPLY INC	LENOX HOLE SAW 2 IN	4.88
		AFLAC	HUNT PREMIUMS	0.90
			HUNT PREMIUMS	11.19
			HUNT PREMIUMS	12.87
		FASTENAL COMPANY	MALL CC 1/4	3.65-
			MALL CC 1/4/ 3/8X4-1/2 OAL	6.23
			MALL CC 3/8 / MALL CC 3/8	6.32
		HOME DEPOT CREDIT SERVICES	TOOL WATER FILTER	119.60
			TOOL WATER FILTER	9.95
			SCHLAGE SAC COMBO PACK SGL	25.99
		GOODYEAR COMMERCIAL TIRE	TIRES FOR TRUCK 29912	1,315.39
		COMCAST	CITY HALL PHONE CHARGES	39.63
		KC WHOLESALE	VAVLE	43.64
			DRAIN COCK/PLUG	23.37
			VALVE/REDUCER/ ELBOW	26.04
		MICRO-COMM INC	BPS REPROGRAM	540.00
		MIDWEST PUBLIC RISK	ADMIN HEALTH	161.13
			DENTAL	8.73
			DENTAL	38.78
			DENTAL	204.02
			OPEN ACCESS	237.86
			OPEN ACCESS	214.02
			OPEN ACCESS	153.88
			OPEN ACCESS	240.90
			HSA	472.23
			HSA	705.25
			HSA	1,162.97
			HSA	691.27
			VISION	2.18
		HSA BANK	HSA - GRAIN VALLEY, MO	183.83
			HSA - GRAIN VALLEY, MO	431.46
		ENTERCOM COMMUNICATIONS CORP	Radio Marketing	445.56
		KENNYCO INDUSTRIES	SERVICE FIRE ALARM SYSTEM	20.10
		SPIRE	405 JAMES ROLLO DR	13.95
			624 JAMES ROLLO CT	8.72
			711 S MAIN ST	4.73
			618 JAMES ROLLO CT	16.25
		CINTAS CORPORATION # 430	PW/WOLTZ UNIFORMS	51.36
			PW/WOLTZ UNIFORMS	47.40
		BCLEANKC	WINDOW CLEANING	68.75
		GENESIS POWDER COATING LLC	PLOW TRUCK PARTS	80.00
		OAK GROVE RENTAL INC	DEMO HAMMER	96.00
		VIKING-CIVES MIDWEST INC	2 STEP FOLDING LADDER CARB	104.40
		TYLER TECHNOLOGIES INC	OCT 19 MONTHLY FEES	97.00
		SUMMIT TRUCK GROUP	WINSHIELD/ CABLE TANK	180.22
			FLUID, SYNTHETIC	138.00
			ELBOW/VALVE/MANIFOLD	71.10
			FITTING/CONNECTOR	26.28
			CONNECTOR	22.72

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			MANIFOLD	18.90
			ELBOW/VALVE SAFETY	36.32
		ICMA RC	EMPLOYEE DEDUCTIONS	42.26
		KLEINSCHMIDTS WESTERN STORE	MYERS BOOTS	55.98
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	1,006.41
			MEDICARE	<u>235.35</u>
			TOTAL:	13,006.20
NON-DEPARTMENTAL	POOLED CASH FUND	VISA-CARD SERVICES 1184	VISA-CARD SERVICES 1184	487.92
		VISA-CARD SERVICES 1325	VISA-CARD SERVICES 1325	664.28
		TOPGOLF	STAFF HOLIDAY PARTY	532.44
		VISA-CARD SERVICES 9016	VISA-CARD SERVICES 9016	443.76
		VISA-CARD SERVICES 9115	VISA-CARD SERVICES 9115	1,171.73
		VISA-CARD SERVICES 1663	VISA-CARD SERVICES 1663	821.33
		VISA-CARD SERVICES 1721	VISA-CARD SERVICES 1721	<u>107.90</u>
			TOTAL:	4,229.36

===== FUND TOTALS =====

100	GENERAL FUND	98,973.40
170	TOURISM TAX FUND	32,500.00
200	PARK FUND	43,348.36
210	TRANSPORTATION	11,156.15
230	PUBLIC HEALTH	78.46
280	CAPITAL PROJECTS FUND	21,646.21
600	WATER/SEWER FUND	133,325.18
999	POOLED CASH FUND	4,229.36

 GRAND TOTAL: 345,257.12

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-CITY OF GRAIN VALLEY
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 10/05/2019 THRU 10/18/2019
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: C O U N C I L R E P O R T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM: YES

Ordinances

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**CITY OF GRAIN VALLEY
BOARD OF ALDERMEN AGENDA ITEM**

MEETING DATE	10/14/2019, 10/28/2019	
BILL NUMBER	B19-27	
AGENDA TITLE	AN ORDINANCE AMENDING CHAPTER 400, ZONING REGULATIONS, OF THE CODE OF ORDINANCES TO INCLUDE NEW SECTIONS REGARDING THE PLANNING & ZONING COMMISSION AND THAT SECTION 400.360 BE AMENDED TO ADDRESS THE APPOINTMENT OF MEMBERS OF THE BOARD OF ADJUSTMENT	
REQUESTING DEPARTMENT	Community Development	
PRESENTER	Mark Trosen, Director of Community Development	
FISCAL INFORMATION	Cost as recommended:	N/A
	Budget Line Item:	N/A
	Balance Available	N/A
	New Appropriation Required:	☐ Yes ☒ No
PURPOSE	To establish by ordinance the appointment, term, roles and functions of the Planning & Zoning Commission and the appointment of members to Board of Adjustment	
BACKGROUND	On May 29, 2019, the Planning & Zoning Commission held a special meeting. Joe Lauber provided an overview of the powers and duties of the Commission as it pertains to Missouri State Statutes. During the meeting, it was noted that changes needed to be made to the city's ordinance.	
SPECIAL NOTES	N/A	
ANALYSIS	Please see attached Staff Report	
PUBLIC INFORMATION PROCESS	Public Notice was given on September 27, 2019 in the Examiner.	

BOARD OR COMMISSION RECOMMENDATION	The Planning & Zoning Commission held a public hearing on September 25, 2019. After amending the resolution recommended by Staff, the Planning & Zoning Commission approved Resolution 19-02 recommending these amendments to the Code of Ordinances.
DEPARTMENT RECOMMENDATION	Staff Recommends Approval.
REFERENCE DOCUMENTS ATTACHED	Ordinance, Staff Report, Resolution 19-02

**CITY OF
GRAIN VALLEY**

**STATE OF
MISSOURI**

BILL NO. B19-27

ORDINANCE NO.
SECOND READING
FIRST READING

October 14, 2019

AN ORDINANCE OF BOARD OF ALDERMEN OF THE CITY OF GRAIN VALLEY, MISSOURI, AMENDING CHAPTER 400, ZONING REGULATIONS, OF THE CODE OF ORDINANCES TO INCLUDE NEW SECTIONS REGARDING THE PLANNING & ZONING COMMISSION AND AMENDING SECTION 400.360 TO ADDRESS THE APPOINTMENT OF MEMBERS OF THE BOARD OF ADJUSTMENT.

WHEREAS, the Planning & Zoning Commission proposed a text amendment to Chapter 400 to make changes to the Code of Ordinances of the City of Grain Valley to ensure compliance with state statute; and

WHEREAS, notice of the public hearing before the Planning & Zoning Commission to consider the proposed text amendment was published in The Examiner on September 10, 2019; and

WHEREAS, on September 25, 2019, the Planning & Zoning Commission opened the public hearing and all those interested and wishing to testify were given the opportunity; and

WHEREAS, after the public hearing was closed, the Planning & Zoning Commission, by a vote of 5 in favor and 0 against, recommended approval of Resolution No. 19-02, as amended; and

WHEREAS, the exhibits, testimony, and all documents presented to the Planning & Zoning Commission, as well as the Planning & Zoning Commission's deliberation (which is memorialized in the minutes from the September 25, 2019 meeting) were submitted to the Board of Aldermen as the Planning & Zoning Commission's final report on the proposed text amendment; and

WHEREAS, notice of the public hearing before the Board of Aldermen to consider the proposed text amendment was published in The Examiner on September 27, 2019; and

WHEREAS, on October 14, 2019, the Board of Aldermen held a public hearing on the proposed text amendment and accepted the Planning & Zoning Commission's final report and now desires to amend Chapter 400 of the Code of Ordinances of the City of Grain Valley to include new sections regarding the Planning & Zoning Commission and amend Section 400.360 to address the appointment of members of the Board of Adjustment.

NOW, THEREFORE, BE IT ORDAINED by the Board Of Aldermen of the City of Grain Valley, Missouri, as follows:

SECTION 1: That Chapter 400, Zoning Regulations, of the Code of Ordinances of the City of Grain Valley, Missouri be amended to include new sections to read as follows:

Section 400.470 Planning & Zoning Commission – Appointment – Term – Vacancies – Organization.

There is hereby created a Planning & Zoning Commission for the City of Grain Valley, Missouri. The Planning & Zoning Commission shall consist of seven (7) voting members. In addition, a member of the Board of Aldermen shall serve as a non-voting liaison. All members of the Planning & Zoning Commission shall be citizens of the City. Members shall be appointed by the Mayor and approved by the Board of Aldermen. The term of each citizen member shall be for four (4) years, except that the terms of the citizen members first appointed shall be for varying periods so that succeeding terms shall be staggered. All members shall be removable for cause by the Board of Aldermen upon written cause and after a public hearing. The Commission may adopt its own rules of procedure not inconsistent with this Chapter.

Section 400.480 Planning & Zoning Commission – Vacancies – Officers – Meetings - Compensation.

- A. Vacancies shall be filled as quickly as possible by appointment by the Mayor with approval by the Board of Aldermen for the unexpired term of any member whose term becomes vacant.
- B. At the first regular meeting following January 1st of each year, the Commission shall elect a Chairperson and Secretary from among the members. The terms of the Chairperson and Secretary shall be for one (1) year with eligibility for re-election. The Commission may also elect for a term of one (1) year a Vice Chairperson who shall serve in the absence or disqualification of the Chairperson.
- C. The Commission shall hold at least one (1) regular meeting each month. The Commission may hold special meetings as necessary. A quorum of four (4) members shall be required for a meeting to be held. All meetings of the Commission shall be open to the public. Decisions on all issues brought before the Commission shall require a majority vote of those members present at the meeting. The Secretary, or their designee, shall keep minutes of the proceedings, including the vote of each member upon question or, if absent or failing to vote, indicating such fact and all other official actions, all of which shall be immediately filed in the Office of the City Clerk and shall be a public record.
- D. All citizen members of the Commission shall serve without compensation.

Section 400.490 Planning & Zoning Commission – Powers and Duties.

- A. The Planning & Zoning Commission shall have the following powers and duties:
 - 1. Make recommendations to the Board of Aldermen on all proposed zoning text amendments and rezoning of property, including conditional use permits;

2. Make recommendations to the Board of Aldermen on all proposed subdivisions of land;
3. Make recommendations to the Board of Aldermen on plans and infrastructure improvement programs, including the financing thereof;
4. Adopt and amend the City's Comprehensive Plan; and
5. Perform all other functions pursuant to state law.

SECTION 2: That Section 400.360 of the Code of Ordinances be amended to read as follows:

Section 400.360 Board of Adjustment – Appointment – Term – Vacancies – Organization.

There is hereby created a Board of Adjustment for the City of Grain Valley, Missouri. The Board of Adjustment shall consist of five (5) members, who shall be citizens of the City. Members shall be appointed by the Mayor and approved by the Board of Aldermen for terms of five (5) years each. All members shall be removable for cause by the appointing authority upon written charges and after public hearing. Vacancies shall be filled for the unexpired term of any member whose term becomes vacant. The Board shall elect its own Chairman, who shall serve for one (1) year. The Board shall adopt its own rules of procedure not inconsistent with this Chapter. Meetings of the Board shall be held at the call of the Chairman and at such other times as the Board may determine. Such Chairman, or in his/her absence the Acting Chairman, may administer oaths and compel the attendance of witnesses. All meetings of the Board shall be open to the public. The Board shall keep minutes of its proceedings showing the vote of each member upon question or, if absent or failing to vote, indicating such fact and shall keep records of its examinations and other official actions, all of which shall be immediately filed in the Office of the City Clerk and shall be a public record.

SECTION 3. This Ordinance shall be in full force and effect from and after the date of its passage and approval.

SECTION 4. The provisions of this Ordinance are severable and if any provision hereof is declared invalid, unconstitutional or unenforceable, such determination shall not affect the validity of the remainder of this ordinance.

SECTION 5. All existing ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed to the extent of the conflict.

Read two times and PASSED by the Board of Aldermen this ____ day of _____, 2019, the aye and nay votes being recorded as follows:

ALDERMAN BASS _____
ALDERMAN HEADLEY _____
ALDERMAN TOTTON _____

ALDERMAN CLEAVER _____
ALDERMAN STRATTON _____
ALDERMAN WEST _____

Mayor _____ (in the event of a tie only)

Approved as to form:

Lauber Municipal Law
City Attorney

Mike Todd
Mayor

ATTEST:

Jamie Logan
City Clerk

Staff Report

October 14, 2019

ACTION:

An Ordinance amending Chapter 400, Zoning Regulations, of the Code or Ordinances to include new sections regarding the Planning & Zoning Commission and that Section 400.360 be amended to address the appointment of members of the Board of Adjustment.

PURPOSE:

To establish by ordinance the appointment, term, roles and functions of the Planning & Zoning Commission.

BACKGROUND:

On May 29, 2019, the Planning and Zoning Commission held a special meeting. Joe Lauber provided an overview of the powers and duties of the Planning & Zoning Commission as it pertains to Missouri State Statutes. During this meeting, it was noted that changes needed to be made to the city's ordinances to ensure compliance with state statute and to be fully transparent on how Commission members are appointed, terms, election of officers, powers and duties.

The Planning & Zoning Commission held a public hearing on September 25, 2019. A summary of the proposed changes recommended by Staff included:

- 1) The Commission would consist of 7 members including a member of the Board of Aldermen. Presently, there are 8 members and the Alderman is a non-voting liaison to the Commission.
- 2) The term of each member would be 4 years. This complies with State Statute. Presently, a Commission member serves a 2-year term.
- 3) Appointments are made by Mayor with approval by the Board of Aldermen.
- 4) Election of Officers and Responsibilities.
- 5) Powers and Duties.

In addition, the resolution included an amendment to Section 400.360 pertaining to the Board of Adjustment to clarify that members are appointed by the Mayor and approved by the Board of Aldermen.

After discussion and debate, the Commission amended Section 400.470 of the proposed resolution offered by Staff to read: "The Planning & Zoning Commission shall consist of seven (7) voting members. In addition, a member of the Board of Aldermen shall serve as a non-voting liaison".

The Commission then by a vote of 5 to 0 approved Resolution 19-02.



*Community Development
Mark Trosen, Director*

Page 2 – Staff Report

SPECIAL NOTE:

The proposed amendments to Chapter 400 of the Code of Ordinances contained in Resolution 19-02 and the proposed ordinance are a recommendation of the Planning & Zoning Commission that the Board of Aldermen can vote to accept, however, the Board of Aldermen has statutory authority to not accept the Commission's recommendation and make amendments to the proposed ordinance.

PUBLIC INFORMATION AND PROCESS:

Public notice was given in the Examiner on September 27, 2019.

STAFF RECOMMENDATION:

Staff recommends approval.

RESOLUTION NO: 19-02

A RESOLUTION OF THE PLANNING & ZONING COMMISSION OF THE CITY OF GRAIN VALLEY, MISSOURI, RECOMMENDING TO THE BOARD OF ALDERMEN THAT CHAPTER 400, ZONING REGULATIONS, OF THE CODE OF ORDINANCES BE AMENDED TO INCLUDE NEW SECTIONS REGARDING THE PLANNING & ZONING COMMISSION AND THAT SECTION 400.360 BE AMENDED TO ADDRESS THE APPOINTMENT OF MEMBERS OF THE BOARD OF ADJUSTMENT.

WHEREAS, the Planning & Zoning Commission of the City of Grain Valley, Missouri now desires to recommend to the Board of Aldermen of the City that Chapter 400 of the Code of Ordinances of the City of Grain Valley be amended to include new sections regarding the Planning & Zoning Commission and that Section 400.360 be amended to address the appointment of members of the Board of Adjustment.

NOW, THEREFORE, BE IT RESOLVED BY THE PLANNING & ZONING COMMISSION OF THE CITY OF GRAIN VALLEY, MISSOURI, AS FOLLOWS, TO WIT:

SECTION 1. That the Planning & Zoning Commission of the City of Grain Valley, Missouri, hereby recommends that Chapter 400, Zoning Regulations, of the Code of Ordinances of the City of Grain Valley, Missouri be amended to include new sections to read as follows:

Section 400.470 Planning & Zoning Commission – Appointment – Term – Vacancies – Organization.

There is hereby created a Planning & Zoning Commission for the City of Grain Valley, Missouri. The Planning & Zoning Commission shall consist of seven (7) voting members. In addition, a member of the Board of Aldermen shall serve as a non-voting liaison. All members of the Planning & Zoning Commission shall be citizens of the City. Members shall be appointed by the Mayor and approved by the Board of Aldermen. The term of each citizen member shall be for four (4) years, except that the terms of the citizen members first appointed shall be for varying periods so that succeeding terms shall be staggered. All members shall be removable for cause by the Board of Aldermen upon written cause and after a public hearing. The Commission may adopt its own rules of procedure not inconsistent with this Chapter.

Section 400.480 Planning & Zoning Commission – Vacancies – Officers – Meetings - Compensation.

- A. Vacancies shall be filled as quickly as possible by appointment by the Mayor with approval by the Board of Aldermen for the unexpired term of any member whose term becomes vacant.

- B. At the first regular meeting following January 1st of each year, the Commission shall elect a Chairperson and Secretary from among the members. The terms of the Chairperson and Secretary shall be for one (1) year with eligibility for re-election. The Commission may also elect for a term of one (1) year a Vice Chairperson who shall serve in the absence or disqualification of the Chairperson.
- C. The Commission shall hold at least one (1) regular meeting each month. The Commission may hold special meetings as necessary. A quorum of four (4) members shall be required for a meeting to be held. All meetings of the Commission shall be open to the public. Decisions on all issues brought before the Commission shall require a majority vote of those members present at the meeting. The Secretary, or their designee, shall keep minutes of the proceedings, including the vote of each member upon question or, if absent or failing to vote, indicating such fact and all other official actions, all of which shall be immediately filed in the Office of the City Clerk and shall be a public record.
- D. All citizen members of the Commission shall serve without compensation.

Section 400.490 Planning & Zoning Commission – Powers and Duties.

- A. The Planning & Zoning Commission shall have the following powers and duties:
 - 1. Make recommendations to the Board of Aldermen on all proposed zoning text amendments and rezoning of property, including conditional use permits;
 - 2. Make recommendations to the Board of Aldermen on all proposed subdivisions of land;
 - 3. Make recommendations to the Board of Aldermen on plans and infrastructure improvement programs, including the financing thereof;
 - 4. Adopt and amend the City's Comprehensive Plan; and
 - 5. Perform all other functions pursuant to state law.

SECTION 2. That Section 400.360 of the Code of Ordinances be amended to read as follows:

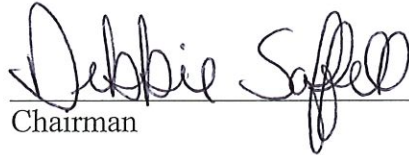
Section 400.360 Board of Adjustment – Appointment – Term – Vacancies – Organization.

There is hereby created a Board of Adjustment for the City of Grain Valley, Missouri. The Board of Adjustment shall consist of five (5) members, who shall be citizens of the City. Members shall be appointed by the Mayor and approved by the Board of Aldermen for terms of five (5) years each. All members shall be removable for cause by the appointing authority upon written charges and after public hearing. Vacancies shall be filled for the

unexpired term of any member whose term becomes vacant. The Board shall elect its own Chairman, who shall serve for one (1) year. The Board shall adopt its own rules of procedure not inconsistent with this Chapter. Meetings of the Board shall be held at the call of the Chairman and at such other times as the Board may determine. Such Chairman, or in his/her absence the Acting Chairman, may administer oaths and compel the attendance of witnesses. All meetings of the Board shall be open to the public. The Board shall keep minutes of its proceedings showing the vote of each member upon question or, if absent or failing to vote, indicating such fact and shall keep records of its examinations and other official actions, all of which shall be immediately filed in the Office of the City Clerk and shall be a public record.

SECTION 3. That this Resolution shall be in full force and effect immediately upon its execution by the Planning & Zoning Commission of the City of Grain Valley, Missouri.

**PASSED AND APPROVED BY THE PLANNING & ZONING COMMISSION OF
THE CITY OF GRAIN VALLEY, MISSOURI, THIS 25 DAY OF
September, 2019.**


Chairman

ATTEST:


City Clerk



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**CITY OF GRAIN VALLEY
BOARD OF ALDERMEN AGENDA ITEM**

MEETING DATE	10/14/2019, 10/28/2019	
BILL NUMBER	B19-28	
AGENDA TITLE	AN ORDINANCE AMENDING CHAPTER 400, ZONING REGULATIONS, OF THE CODE OF ORDINANCES TO INCLUDE NEW SECTIONS ESTABLISHING A PROCESS FOR THE VACATION OF RIGHT-OF-WAY AND UTILITY EASEMENTS	
REQUESTING DEPARTMENT	Community Development	
PRESENTER	Mark Trosen, Director of Community Development	
FISCAL INFORMATION	Cost as recommended:	N/A
	Budget Line Item:	N/A
	Balance Available	N/A
	New Appropriation Required:	☐ Yes ☒ No
PURPOSE	To establish by ordinance a process so that owners of lands adjoining on both sides of a right-of-way or easement can file application for said area to be vacated	
BACKGROUND	The Community Development Department has received inquiries from property owners on how they can acquire ownership of adjacent platted right-of-way or easement areas that are not used for their intended purpose.	
SPECIAL NOTES	None	
ANALYSIS	Please see attached Staff Report	
PUBLIC INFORMATION PROCESS	Public Notice was given on September 27, 2019 in the Examiner.	

BOARD OR COMMISSION RECOMMENDATION	The Planning & Zoning Commission held a public hearing on September 25, 2019. The Commission approved Resolution 19-03 recommending these amendments to the Code of Ordinances.
DEPARTMENT RECOMMENDATION	Staff Recommends Approval
REFERENCE DOCUMENTS ATTACHED	Ordinance, Resolution 19-03, Staff Report, Aerial Map

**CITY OF
GRAIN VALLEY**

**STATE OF
MISSOURI**

BILL NO. B19-28

ORDINANCE NO.
SECOND READING
FIRST READING

October 14, 2019

AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF GRAIN VALLEY, MISSOURI, AMENDING CHAPTER 400, ZONING REGULATIONS, OF THE CODE OF ORDINANCES TO INCLUDE NEW SECTIONS ESTABLISHING A PROCESS FOR THE VACATION OF RIGHT-OF-WAY AND UTILITY EASEMENTS

WHEREAS, the Planning & Zoning Commission proposed a text amendment to Chapter 400 to make changes to the Code of Ordinances of the City of Grain Valley to establish a process for the vacation of right-of-way and utility easements; and

WHEREAS, notice of the public hearing before the Planning & Zoning Commission to consider the proposed text amendment was published in The Examiner on September 10, 2019; and

WHEREAS, on September 25, 2019, the Planning & Zoning Commission opened the public hearing and all those interested and wishing to testify were given the opportunity; and

WHEREAS, after the public hearing was closed, the Planning & Zoning Commission, by a vote of 5 in favor and 0 against, recommended approval of Resolution No. 19-03, as amended; and

WHEREAS, the exhibits, testimony, and all documents presented to the Planning & Zoning Commission, as well as the Planning & Zoning Commission's deliberation (which is memorialized in the minutes from the September 25, 2019 meeting) were submitted to the Board of Aldermen as the Planning & Zoning Commission's final report on the proposed text amendment; and

WHEREAS, notice of the public hearing before the Board of Aldermen to consider the proposed text amendment was published in The Examiner on September 27, 2019; and

WHEREAS, on October 14, 2019, the Board of Aldermen held a public hearing on the proposed text amendment and accepted the Planning & Zoning Commission's final report and now desires to amend Chapter 400 of the Code of Ordinances of the City of Grain Valley to include new sections establishing a process for the vacation of right-of-way and utility easements.

NOW, THEREFORE, BE IT ORDAINED by the Board of Aldermen of the City of Grain Valley, Missouri, as follows:

SECTION 1. That Chapter 400, Zoning Regulations, of the Code of Ordinances of the City of Grain Valley, Missouri be amended to include new sections to read as follows:

Section 400.500 Vacation of a Right-of-Way; Application Contents and Submission Requirement.

Whenever any person desires to vacate any right-of-way, including but not limited to streets, avenues, alleys, (collectively the “Right-of-Way”), they may submit an application for such vacation to the Community Development Director in a form established by the City, along with a non-refundable fee established by the City. The application for vacation of Right-of-Way must be signed by at least seventy-five percent (75%) of the owners of lands adjacent on both sides of the right-of-way proposed to be vacated. The application shall be accompanied by: (1) a legal description and survey or such other drawing acceptable to the Community Development Director depicting the Right-of-Way proposed to be vacated and the properties adjacent to the Right-of-Way; (2) filing fee; and (3) completed utility comment forms of all utility companies given the right to locate utilities in the Right-of-Way (the application including the accompanying documents is referred to as the “Completed Application”).

Section 400.510 Consideration of Vacation of Right-of-Way.

- A. Public Hearing Required. – The Planning and Zoning Commission shall hold a public hearing to consider the Completed Application to vacate Right-of-Way. Notice of the public hearing shall be given: (1) by publication in an official paper or a paper of general circulation in the City; and (2) mailed by United States mail, first class, to property owners within one hundred eighty-five (185) feet of the right-of-way to be vacated, at least fifteen (15) days prior to the day of the public hearing. The public hearing notice shall contain the date, time, place, and general description of the purpose of the hearing.
- B. Planning and Zoning Commission Hearing. – The Planning and Zoning Commission shall hold a public hearing to review the Completed Application and consider all relevant testimony. The Planning and Zoning Commission shall determine if the proposed vacation is in the public interest and that no private rights will be unreasonably injured or endangered and the public will suffer no unreasonable loss or inconvenience thereby. Upon conclusion of the public hearing, the Planning and Zoning Commission shall recommend that the vacation be approved, approved with conditions, disapproved or forwarded to the Board of Aldermen without recommendation.
- C. Review and Action by the Board of Aldermen. – Upon receiving the Planning and Zoning Commission’s recommendation (or no recommendation) the Board of Aldermen shall review the vacation, recommendation of staff and the Planning and Zoning Commission, and determine if:
1. The proposed vacation is in the public interest;
 2. That no private rights will be unreasonably injured or endangered;
 3. That the public will suffer no unreasonable loss or inconvenience thereby;
 4. The street or alley to be vacated no longer serves a public purpose.

All applications to vacate Right-of-Way shall be approved by ordinance. Following the approval of such ordinance by the Board of Aldermen, the City Clerk shall submit a certified copy of the ordinance to the Jackson County Recorder of Deeds for recording.

- D. Reservation of Easements. – In vacating any Right-of-Way, the City may require easements to be provided when deemed necessary for the public good or welfare.
- E. Reversion of Land Vacated. – Right-of-Ways which have been vacated shall revert to the owners of the adjacent properties in the same proportion as it was taken from them. Once the Right-of-Way reverts to the adjacent landowners, the City shall have no obligations to maintain the Right-of-Way unless the City reserves an easement. If the City reserves an easement, the easement document will control in regard to the duties and obligations that City has in regard to the easement area.
- F. Objection to Vacation. – If, either at the time of or prior to the Board of Aldermen's consideration of the Completed Application a written objection to the application is filed with the Community Development Director by any owner or owners of adjacent property who would be a proper party to the application but who has not joined in the application, the Completed Application shall not be approved except upon a two-thirds vote of the entire membership of the Board of Aldermen.

Section 400.600 Vacation of Utility Easement.

Vacation of utility easements shall be processed and considered in the same manner as Rights-of-Way.

SECTION 2. This Ordinance shall be in full force and effect from and after the date of its passage and approval.

SECTION 3. The provisions of this Ordinance are severable and if any provision hereof is declared invalid, unconstitutional or unenforceable, such determination shall not affect the validity of the remainder of this ordinance.

SECTION 4. All existing ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed to the extent of the conflict.

Read two times and PASSED by the Board of Aldermen this ____ day of _____, 2019, the aye and nay votes being recorded as follows:

ALDERMAN BASS _____
ALDERMAN HEADLEY _____
ALDERMAN TOTTON _____

ALDERMAN CLEAVER _____
ALDERMAN STRATTON _____
ALDERMAN WEST _____

Mayor _____ (in the event of a tie only)

Approved as to form:

Lauber Municipal Law
City Attorney

Mike Todd
Mayor

ATTEST:

Jamie Logan
City Clerk

RESOLUTION NO: 19-03

A RESOLUTION OF THE PLANNING AND ZONING COMMISSION OF THE CITY OF GRAIN VALLEY, MISSOURI, RECOMMENDING TO THE BOARD OF ALDERMEN THAT CHAPTER 400, ZONING REGULATIONS, OF THE CODE OF ORDINANCES BE AMENDED TO INCLUDE NEW SECTIONS ESTABLISHING A PROCESS FOR THE VACATION OF RIGHT-OF-WAY AND UTILITY EASEMENTS.

WHEREAS, the Planning and Zoning Commission of the City of Grain Valley, Missouri now desires to recommend to the Board of Aldermen of the City that Chapter 400 of the Code of Ordinances of the City of Grain Valley be amended to include new sections establishing a process for the vacation of right-of-way and utility easements.

NOW, THEREFORE, BE IT RESOLVED BY THE PLANNING AND ZONING COMMISSION OF THE CITY OF GRAIN VALLEY, MISSOURI, AS FOLLOWS, TO WIT:

SECTION 1. That the Planning and Zoning Commission of the City of Grain Valley, Missouri, hereby recommends that Chapter 400, Zoning Regulations, of the Code of Ordinances of the City of Grain Valley, Missouri be amended to include new sections to read as follows:

Section 400.500 Vacation of a Right-of-Way; Application Contents and Submission Requirement.

Whenever any person desires to vacate any right-of-way, including but not limited to streets, avenues, alleys, (collectively the "Right-of-Way"), they may submit an application for such vacation to the Community Development Director in a form established by the City, along with a non-refundable fee established by the City. The application for vacation of Right-of-Way must be signed by at least seventy-five percent (75%) of the owners of lands adjacent on both sides of the right-of-way proposed to be vacated. The application shall be accompanied by: (1) a legal description and survey or such other drawing acceptable to the Community Development Director depicting the Right-of-Way proposed to be vacated and the properties adjacent to the Right-of-Way; (2) filing fee; and (3) completed utility comment form of all utility companies given the right to locate utilities in the Right-of-Way (the application including the accompanying documents is referred to as the "Completed Application").

Section 400.510 Consideration of Vacation of Right-of-Way.

- A. **Public Hearing Required.** – The Planning and Zoning Commission shall hold a public hearing to consider the Completed Application to vacate Right-of-Way. Notice of the public hearing shall be given: (1) by publication in an official paper or a paper of general circulation in the City; and (2) mailed by United States mail, first class, to property owners within one hundred eighty-five (185) feet of the right-of-way to be vacated, at least fifteen (15) days prior to the

day of the public hearing. The public hearing notice shall contain the date, time, place, and general description of the purpose of the hearing.

- B. Planning and Zoning Commission Hearing. – The Planning and Zoning Commission shall hold a public hearing to review the Completed Application and consider all relevant testimony. The Planning and Zoning Commission shall determine if the proposed vacation is in the public interest and that no private rights will be unreasonably injured or endangered and the public will suffer no unreasonable loss or inconvenience thereby. Upon conclusion of the public hearing, the Planning and Zoning Commission shall recommend that the vacation be approved, approved with conditions, disapproved or forwarded to the Board of Aldermen without recommendation.
- C. Review and Action by the Board of Aldermen. – Upon receiving the Planning and Zoning Commission's recommendation (or no recommendation) the Board of Aldermen shall review the vacation, recommendation of staff and the Planning and Zoning Commission, and determine if:

1. The proposed vacation is in the public interest;
2. That no private rights will be unreasonably injured or endangered;
3. That the public will suffer no unreasonable loss or inconvenience thereby;
4. The street or alley to be vacated no longer serves a public purpose.

All applications to vacate Right-of-Way shall be approved by ordinance. Following the approval of such ordinance by the Board of Aldermen, the City Clerk shall submit a certified copy of the ordinance to the Jackson County Recorder of Deeds for recording.

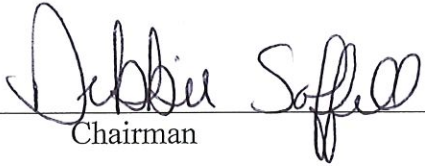
- D. Reservation of Easements. – In vacating any Right-of-Way, the City may require easements to be provided when deemed necessary for the public good or welfare.
- E. Reversion of Land Vacated. – Right-of-Ways which have been vacated shall revert to the owners of the adjacent properties in the same proportion as it was taken from them. Once the Right-of-Way reverts back to the adjacent land owners, the City shall have no obligations to maintain the Right-of-Way unless the City reserves an easement. If the City reserves an easement, the easement document will control in regards to the duties and obligations that City has in regards to the easement area.
- F. Objection to Vacation. – If, either at the time of or prior to the Board of Aldermen's consideration of the Completed Application a written objection to the application is filed with the Community Development Director by any owner or owners of adjacent property who would be a proper party to the application but who has not joined in the application, the Completed Application shall not be approved except upon a two-thirds vote of the entire membership of the Board of Aldermen.

Section 400.600 **Vacation of Utility Easement.**

Vacation of utility easements shall be processed and considered in the same manner as Rights-of-Way.

SECTION 2. That this Resolution shall be in full force and effect immediately upon its execution by the Planning and Zoning Commission of the City of Grain Valley, Missouri.

PASSED AND APPROVED BY THE PLANNING AND ZONING COMMISSION OF THE CITY OF GRAIN VALLEY, MISSOURI, THIS 25 DAY OF September, 2019.


Chairman

ATTEST:


City Clerk



Staff Report**October 14, 2019****ACTION:**

An Ordinance amending Chapter 400, Zoning Regulations, of the Code of Ordinances be amended to include new sections regarding the vacation of right-of-way and utility easements.

PURPOSE:

To establish by ordinance a process so that owners of lands adjoining on both sides of a right-of-way or easement can file an application for said area to be vacated.

BACKGROUND:

The Community Development Department has received inquiries from property owners on how they can acquire ownership of adjacent platted right-of-way or easement areas that are not used for their intended purpose. Often, these areas are being maintained by the property owner.

ANALYSIS:

The resolution establishes a process for property owners adjacent to an unused right-of-way or easement to request the city vacate these areas so that the property will revert these owners.

An application must be signed by at least 75% of the owners of lands adjacent on both sides of the right-of-way proposed to be vacated. The applicant must also submit a filing fee, a legal description, a survey drawing and a consent form from each utility (electric, gas, cable, telephone, water and sewer) signed by utility representative stating no objection to the vacation.

The Planning and Zoning Commission will hold a public hearing on the vacation request. Notice of the hearing will include publication in the Examiner and mailed notice to property owners within 185 feet of the vacated area, at least 15 days prior to the hearing date.

The Planning and Zoning Commission, upon conclusion of the public hearing, shall recommend to the Board of Aldermen, approval, approval with conditions, disapproval, or forward to BOA without a recommendation.

The Board of Aldermen will decide by reviewing the request, evaluate recommendations from Planning & Zoning Commission and Staff and use criteria such as the vacation is in the public interest, no private rights will be injured or



*Community Development
Mark Trosen, Director*

Page 2, Staff Report

endangered, public will suffer no loss or inconvenience and the right-of-way or easement to be vacated no longer serves a public interest.

The Board of Aldermen will approve vacation requests by ordinance. The City Clerk will submit a certified copy of the ordinance for recording to the Jackson County Recorder of Deeds.

If any owner or owners of adjacent property, who would be a proper party to application but did not sign, submits a written objection to the application then the vacation request can not be approved except upon a two-thirds vote of the BOA.

The Planning & Zoning Commission held a public hearing on September 25, 2019. The Commission by a vote of 5 to 0 approved Resolution 19-03.

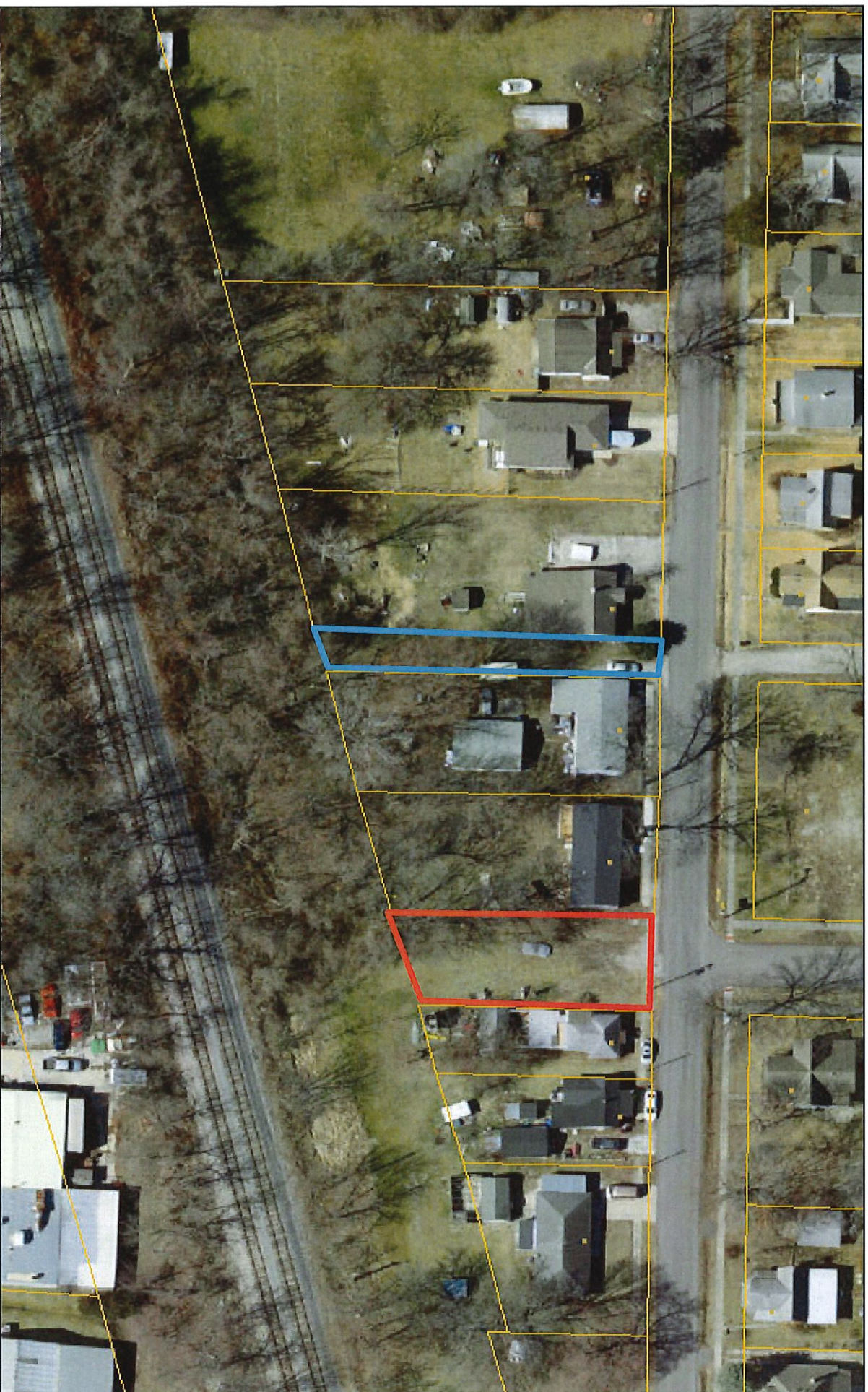
PUBLIC INFORMATION AND PROCESS:

Public Notice was given in the Examiner on September 27, 2019.

STAFF RECOMMENDATION:

Staff recommends approval.

Economic and Community Development - Incentive Viewer



9/25/2019 10:49:54 AM

Tax Parcels



Condo



Jackson County, MO



Tax Parcel



Address

1:1,128

0 0.01 0.01 0.02 0.04 km

Jackson County MO GIS Department, Jackson County, MO GIS Department,

Jackson County, MO GIS Dept
(c) Jackson County, Missouri.

**CITY OF GRAIN VALLEY
BOARD OF ALDERMEN AGENDA ITEM**

MEETING DATE	10/14/2019, 10/28/2019	
BILL NUMBER	B19-29	
AGENDA TITLE	AN ORDINANCE AMENDING SECTION 140.050, DEVELOPMENT AND CONSTRUCTION FEES TO INCLUDE A \$250 APPLICATION FEE FOR VACATION OF RIGHT-OF-WAY AND UTILITY EASEMENTS	
REQUESTING DEPARTMENT	Community Development	
PRESENTER	Mark Trosen, Director of Community Development	
FISCAL INFORMATION	Cost as recommended:	N/A
	Budget Line Item:	N/A
	Balance Available	N/A
	New Appropriation Required:	☐ Yes ☒ No
PURPOSE	To establish an application fee for processing requests to vacate right-of-way and utility easements in accordance to Section 400.500 through section 400.600	
BACKGROUND	The Board of Aldermen have approved an ordinance that would amend Chapter 400, Zoning Regulations, of the Code of Ordinances to include new sections regarding the vacation of right-of-way and utility easements.	
SPECIAL NOTES	This Ordinance would only need to be approved if the Board of Aldermen approves the Ordinance referenced in the background section.	
ANALYSIS	The fee would cover costs associated with processing the application.	
PUBLIC INFORMATION PROCESS	N/A	

BOARD OR COMMISSION RECOMMENDATION	N/A
DEPARTMENT RECOMMENDATION	Staff Recommends Approval
REFERENCE DOCUMENTS ATTACHED	Ordinance

**CITY OF
GRAIN VALLEY**

**STATE OF
MISSOURI**

BILL NO. B19-29

ORDINANCE NO. _____
SECOND READING _____
FIRST READING _____

October 14, 2019

**AN ORDINANCE AMENDING SECTION 140.050, DEVELOPMENT AND
CONSTRUCTION FEES TO INCLUDE A \$250 APPLICATION FEE FOR VACATION
OF RIGHT-OF-WAY AND UTILITY EASEMENTS.**

WHEREAS, the Board of Aldermen sets the comprehensive fee schedule to outline costs for services for the current fiscal year.

WHEREAS, the Board of Aldermen approved an ordinance amending Chapter 400, Zoning Regulations, of the Code of Ordinances to include Sections 400.500 through 400.600 establishing a process for the vacation of right-of-way and utility easements.

WHEREAS, after a review and revision of the Municipal code it has been determined that the comprehensive fee schedule needs to be updated to reflect establishing a process for the vacation of right-of-way and utility easements.

NOW THEREFORE, BE IT ORDAINED by the Board of Aldermen of the City of Grain Valley, Missouri as follows:

SECTION 1:

That Section 140.050, Development and Construction Fees be amended to include a \$250 application fee for the vacation of right-of-way and utility easements.

Read two times and PASSED by the Board of Aldermen this ____ day of _____, 2019, the aye and nay votes being recorded as follows:

ALDERMAN BASS _____
ALDERMAN HEADLEY _____
ALDERMAN TOTTON _____

ALDERMAN CLEAVER _____
ALDERMAN STRATTON _____
ALDERMAN WEST _____

Mayor _____ (in the event of a tie only)

Approved as to form:

Lauber Municipal Law
City Attorney

Mike Todd
Mayor

ATTEST:

Jamie Logan
City Clerk

**CITY OF GRAIN VALLEY
BOARD OF ALDERMEN AGENDA ITEM**

MEETING DATE	10/28/2019	
BILL NUMBER	B19-30	
AGENDA TITLE	AN ORDINANCE CALLING AN ELECTION IN THE CITY OF GRAIN VALLEY, MISSOURI ON APRIL 7, 2020	
REQUESTING DEPARTMENT	Administration	
PRESENTER	Jamie Logan, City Clerk	
FISCAL INFORMATION	Cost as recommended:	\$17,000
	Budget Line Item:	100-11-78400
	Balance Available:	\$25,000 (2019 Request Fiscal Year Budget)
	New Appropriation Required:	☐ Yes ☒ No
PURPOSE	To give notice of the annual City of Grain Valley, Missouri General Municipal Election	
BACKGROUND	Notice, via ordinance, must be issued by the City Clerk, as the election authority, before candidates can file for election as required by Missouri State Statute.	
SPECIAL NOTES	The first day for candidates to file for the General Municipal Election will be Tuesday, December 17, 2019 beginning at 8:00AM and the last day for candidacy filing will be Tuesday, January 21, 2020 at 5:00PM. Candidates date and time of filing will be recorded and their names shall appear on the ballots in that order per Section 105.020 of the Grain Valley Municipal Code.	
ANALYSIS	Not Applicable	

PUBLIC INFORMATION PROCESS	Notice of City of Grain Valley, Missouri General Municipal Election will be posted in The Examiner on Tuesday, December 10, 2019, outside City Hall, and on the City's webpage.
BOARD OR COMMISSION RECOMMENDATION	Not Applicable
DEPARTMENT RECOMMENDATION	Staff Recommends Approval
REFERENCE DOCUMENTS ATTACHED	Ordinance

**CITY OF
GRAIN VALLEY**

**STATE OF
MISSOURI**

BILL NO. B19-30

ORDINANCE NO.
SECOND READING
FIRST READING

October 28, 2019

**AN ORDINANCE CALLING AN ELECTION IN THE CITY OF GRAIN VALLEY,
MISSOURI ON APRIL 7, 2020**

WHEREAS, it is necessary and proper for the City of Grain Valley, Missouri to hold regular elections in accordance with the revised statutes of the State of Missouri and the City of Grain Valley, Missouri Municipal Code of Ordinances; and

WHEREAS, the City Clerk, as the Election Official for the City of Grain Valley, is required by Missouri State statute to propose an ordinance calling a municipal election.

NOW THEREFORE, BE IT ORDAINED by the Board of Aldermen of the City of Grain Valley, Missouri as follows:

SECTION 1: An election is hereby called for the 7th day of April, 2020 for the purpose of electing Alderman Ward I for a two year term.

SECTION 2: An election is hereby called for the 7th day of April, 2020 for the purpose of electing Alderman Ward II for a two year term.

SECTION 3: An election is hereby called for the 7th day of April, 2020 for the purpose of electing Alderman Ward III for a two year term.

SECTION 4: An election is hereby called for the 7th day of April, 2020 for the purpose of electing Mayor for a two year term.

Read two times and PASSED by the Board of Aldermen this ____ day of _____, 2019 the aye and nay votes being recorded as follows:

ALDERMAN BASS _____
ALDERMAN HEADLEY _____
ALDERMAN TOTTON _____

ALDERMAN CLEAVER _____
ALDERMAN STRATTON _____
ALDERMAN WEST _____

MAYOR _____ (in the event of a tie only)

Approved as to form:

Lauber Municipal Law
City Attorney

Mike Todd
Mayor

ATTEST:

Jamie Logan
City Clerk

Resolutions

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**CITY OF GRAIN VALLEY
BOARD OF ALDERMEN AGENDA ITEM**

MEETING DATE	10/28/2019	
BILL NUMBER	R19-41	
AGENDA TITLE	A RESOLUTION BY THE BOARD OF ALDERMEN OF THE CITY OF GRAIN VALLEY, MISSOURI AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH OAK GROVE ANIMAL CLINIC	
REQUESTING DEPARTMENT	Police	
PRESENTER	James W. Beale Sr, Chief of Police	
FISCAL INFORMATION	Cost as recommended:	Fees listed in Contract Agreement
	Budget Line Item:	Kenneling – 100-21-78050: \$10,000 Vet Care -100-21-78090: \$5,000
	Balance Available:	Kenneling - \$4,075 Vet Care - \$1,795.69
	New Appropriation Required:	☐ Yes ☒ No
PURPOSE	To provide animal care, boarding and related services to animals taken into custody by Grain Valley Animal Control Officer	
BACKGROUND	The current contract with Oak Grove Animal Hospital expires November 6 th , 2019. The current contract has two additional one-year extensions. An updated contract has been established to use the one-year option to address the specific needs of the City of Grain Valley and its Animal Control Officer.	

SPECIAL NOTES	Captain Hedger and Animal Control Officer Ken Tuttle visited Crain Animal Clinic, Grain Valley Animal Clinic, and Oak Grove Animal Clinic to evaluate and compare each to determine which clinic best meets the needs of the City and the Animal Control Officer.
ANALYSIS	See attached memo from Captain Hedger
PUBLIC INFORMATION PROCESS	N/A
BOARD OR COMMISSION RECOMMENDATION	N/A
DEPARTMENT RECOMMENDATION	Staff Recommends Approval
REFERENCE DOCUMENTS ATTACHED	Resolution, Contract, and Memo

**CITY OF
GRAIN VALLEY**

**STATE OF
MISSOURI**

October 28th, 2019

**RESOLUTION NUMBER
R19-41**

A RESOLUTION BY THE BOARD OF ALDERMEN OF THE CITY OF GRAIN VALLEY, MISSOURI AUTHORIZING THE CITY ADMINSTRATOR TO ENTER INTO AN AGREEMENT WITH OAK GROVE ANIMAL CLINIC

WHEREAS, the Board of Aldermen of the City of Grain Valley, Missouri is dedicated to Public Safety; and

WHEREAS, the Board of Aldermen the Grain Valley Police Department and its Animal Control Officer are required to investigate and handle a variety of animal issues including animals at large, animal bites, abandoned animals, vicious animals and licensing; and

WHEREAS, the Board of Aldermen the Grain Valley Police Department find that the Oak Grove Animal Clinic has fulfilled and/or exceeded all requirements of the current Contract; and

NOW THEREFORE, BE IT RESOLVED by the Board of Aldermen of the City of Grain Valley, Missouri as follows:

SECTION 1: The City Administrator is hereby authorized to enter into an Agreement for Animal Care Services with the Oak Grove Animal Clinic or Oak Grove, Missouri.

PASSED and APPROVED, via voice vote, (-) this __ Day of _____, 2019.

Mike Todd
Mayor

ATTEST:

Jamie Logan
City Clerk

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GENERAL SERVICES AGREEMENT

FOR

ANIMAL CARE SERVICES

THIS AGREEMENT is entered into as of the _____ day of _____, 2019 (the “Effective Date”), by and between Oak Grove Animal Clinic, a Missouri corporation, having an office at 1604 S. Broadway Street, Oak Grove, MO. 64075 (the “Service Provider”) and the City of Grain Valley, Missouri, a Missouri municipal corporation (the “City”).

WHEREAS, the City desires to have professional animal care services as needed; and,

WHEREAS, Oak Grove Animal Clinic has the ability to provide these services on request; and,

WHEREAS, the City desires to use Service Provider to perform services outlined below to and visitors of Grain Valley; and,

NOW, THEREFORE, in consideration of the promises and mutual covenants between the parties and for other good and valuable consideration the receipt of which is acknowledged by the parties, agree as follows:

1. Term of Agreement.

The Term of this Agreement shall be for one (1) year, If the Service Provider and City agree on the first year (1) year performance, this contract may be renewed for one (1) additional year. Note that the first (1) year of performance shall run for one (1) calendar year beginning at the time of the contract execution. The City shall reserve the right to terminate the current contract upon its stated expiration and solicit new bids. The option to renew is at the discretion of the City and may be based on reasons other than performance. If the option is exercised, the Service Provider shall negotiate any new or modified charges with the City and acceptance is subject to the approval of the City.

2. Scope of Services.

The Service Provider shall provide the scope of work (Exhibit A) requested by the City. The Service Provider is responsible for the work done by any and all employees used to perform the Scope of Work. The Service Provider is solely responsible for payment of wages, salaries, fringe benefits and other compensations of, or claimed by, the Service Provider’s personal in the performance of the Scope of Work, including, without limitation, contributions to any employee benefit plans and all payroll taxes.

The Service Provider will utilize the personal services of its staff to deliver the Scope of Work. The Service Provider may also engage third-party contractors and other parties in connection with its performance of the Scope of Work, subject to prior approval by the City.

In addition to the Scope of Work to be provided pursuant to this Agreement, the City may select the Service Provider to provide animal services which are otherwise capable of being the subject of a stand-alone agreement. This Agreement is non-exclusive. In the event the Service Provider is engaged to provide such services, the City and the Service Provider shall enter into a written supplemental agreement describing the scope of services to be provided by the Service Provider and the City, providing for compensation for services to be provided by the Service Provider, and providing completion times for said services.

A. Description of Services

Service Provider will provide general animal care services as needed. Service Provider must be able to care for sick or injured animals, board animals, euthanize animals, and dispose of dead animals, as well as any other animal-related medical issue(s) typically treated by a licensed veterinarian.

B. Definitions

- Boarding: the act of providing a resting place for an animal while offering adequate food, water, ventilation, and space to stay comfortable and healthy.
- Day: One calendar day, or any portion thereof, which begins at 12:00 AM and ends 11:59 PM.
- Extra-Large Dog: a dog (canine) that weights more than ninety (90) pounds.
- Feral Cat: a cat without owner identification of any kind whose usual and consistent temperament is extreme fear and resistance to contact with people.
- Large Dog: a dog (canine) that weights between sixty-one (61) and ninety (90) pounds.
- Medium Dog: a dog (canine) that weights between thirty-one (31) and sixty (60) pounds.
- Small Dog: a dog (canine) that weights between zero (0) and thirty (30) pounds.
- Wild Animal: a living creature that is not a plant, and is untamed or not domesticated, in a natural state.

3. Compensation and Invoices

- A. The City agrees to compensate the Service Provider, for animal services in accordance with the Pricing Page contained in Exhibit A.
1. Service Provider must provide a written price quote for all other service(s) that may be necessary on a per case basis; must be approved and signed by the Chief of Police or other designated Police Department official before service is performed.
- B. The City will pay all proper invoices within thirty (30) days of receipt. The following establishes the invoice procedure.

1. The contractor must submit itemized invoices to the City of Grain Valley on a calendar month basis. Invoices must be submitted to accounts payable showing the dates of service, description of services provided, charges for those services, quantity and unit costs of service and/or materials involved.

4. The City's Responsibility

The City shall give prompt notice to the Service Provider of any matters of which the City becomes aware that may affect the Scope of Work of the Service Provider. The City shall cooperate with the Service Provider in performing the Scope of Work by making available at reasonable times and places relevant City documents and pertinent City officers and employees to advise, assist, consult and direct the Service Provider.

5. Insurance

A. General Provisions: The Service Provider shall provide the City evidence of liability insurance and shall maintain, during the life of the Agreement, insurance acceptable to the City which will afford protection and coverage in accordance with the requirements set forth below.

B. Limits and Coverage

1. A policy of insurance for Commercial General Liability Coverage and Automobile Liability Coverage shall be provided in the aggregate amount of not less than \$1,000,000 for all claims arising out of a single accident or occurrence and \$1,000,000 for any one person in a single accident or occurrence. The City shall be listed as an additional insured. The policy shall not be cancelled, or materially modified so as to be out of compliance with the requirements of this section, or not renewed without thirty (30) days advanced written notice of such event being given to the City. This coverage shall provide protection for all operations by the Service Provider or any sub Service Provider or any sub-sub Service Provider or by anyone directly employed by any of them.
2. The Service Provider shall obtain and maintain Worker's Compensation Insurance for a limit of \$1,000,000 for all of their respective employees, and in case any work is sublet, the Service Provider shall require any subcontractors to provide Worker's Compensation Insurance for all subcontractors' employees, in compliance with Missouri law. The Service Provider hereby indemnifies the City for any damage resulting to it from failure of either the Service Provider or any contractor or

subcontractor to obtain and maintain such insurance. The Service Provider shall provide the City with a certificate of insurance indicating Worker's Compensation coverage by the Effective Date.

3. All insurance shall be procured through agencies and be written by insurance companies which are acceptable to the City, e.g., coverage's should be places with Insurance Carriers that are licensed to do business in the State of Missouri as an admitted Carrier and all coverage's placed are subject to the City's approval as to form and content, as well as Carrier. All required coverages shall be obtained and paid for by the Service Provider.

6. Relationship of Parties

It is the intent of the parties that the Service Provider shall be an independent contractor in its capacity hereunder. Nothing herein shall be construed to create an employer-employee relationship. All services performed pursuant to this Agreement shall be performed by the Service Provider as an independent contractor. The Service Provider shall not have the power to bind or obligate the City except as set forth in this Agreement or as otherwise approved by the City in writing.

7. Notices

Any notices, approval or other communication between the City and the Service Provider pursuant to this Agreement shall be made in writing and shall be deemed to be effective upon receipt or refusal of Service and may be given by personal delivery, courier, reliable overnight delivery or deposit in the United State mail, postage prepaid, registered or certified, return receipt requested, to the address specified below or to such other address as may later be designated by written notice of the other party:

The City:

City of Grain Valley
Attn: James W. Beale Sr, Chief of Police
711 Main Street
Grain Valley, Missouri 64029

Oak Grove Animal Clinic:

Oak Grove Animal Clinic
Attn: Douglas Neal
1604 S. Broadway
Oak Grove, Missouri 64075

Nothing contained in this section shall be construed to restrict the transmission of routine communication between representatives of the City and the Service Provider.

8. Disputes

In the event of a dispute between the City and the Service Provider arising out of or related to this Agreement, the aggrieved party shall notify the other parties of the dispute within a reasonable time after such dispute arises in an effort to resolve the dispute by direct negotiation or mediation. During the pending of any dispute, the parties shall continue diligently to fulfill their respective obligations hereunder. The parties agree to participate in a minimum of two (2) hours mediation to attempt to resolve any dispute hereunder, and said mediation is a condition precedent to filing any type of lawsuit or claim. The parties will attempt to select a mutually agreeable mediator, but, if they cannot agree, then each party will submit the name of a mediator, and those two (2) mediators will select a third mediator whose designation shall be binding upon the parties. The parties shall equally pay for the costs of the mediation.

9. Waiver

A waiver by any party of any breach of this Agreement by any other party shall only be in writing. Such a waiver shall not affect the waiving party's rights with respect to any other or further breach or the same kind of breach on another occasion.

10. Severability

The invalidity, illegality, or unenforceability of any provision of this Agreement or the occurrence of any event rendering any portion or provision of this Agreement void shall in no way affect the validity or enforceability of any other portion or provision of this Agreement. Any invalid, illegal or unenforceable provision shall be deemed severed from this Agreement, and the balance of this Agreement shall be construed and enforced as if it did not contain the particular portion or provision held to be invalid, illegal or unenforceable. The parties further agree to amend this Agreement to replace any stricken provision with a valid, legal and enforceable provision that comes as close as possible to the intent of the stricken provision. The provisions of this Section shall not prevent this entire Agreement from being invalidated should a provision which is of the essence of this Agreement be determined to be invalid, illegal or unenforceable.

11. Entire Agreement; Governing Law

This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior and contemporaneous agreements and negotiations with respect thereto. This Agreement may be amended only by a written instrument signed by all parties. This Agreement shall be governed by the laws of the State of Missouri. In the event this Agreement is litigated, venue shall be proper only in the Circuit Court of Jackson County, Missouri.

12. Termination

The obligation to provide further services under this Agreement may be terminated by either party upon thirty (30) days' advance written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. Written notice shall be satisfied by sending said notice via USPS certified mail with proof thereof. The thirty (30) day notice period begins on the postmark date. Notice shall be sent to the parties contact information as listed in section seven (7) of this agreement. In the event of termination, Service Provider will be paid for all services rendered to the date of termination, and all Reimbursable Expenses. If any work or service hereunder is in progress, but not completed as of the date of termination, then said contract may be extended upon written approval of the City until said work or services are completed and accepted.

13. Assignment

Neither the City nor the Service Provider shall assign any rights or duties under this Agreement without the prior written consent of the other party, which consent may be granted or withheld in such other party's absolute discretion. Nothing contained in this Section shall prevent the Service Provider from engaging independent Service Providers, associates, and subcontractors to assist in performance of the Project Services subject to prior approval by the City.

14. No Third-Party Rights

The provisions of this Agreement shall not be deemed to create any third party benefit hereunder for any member of the public or to authorize any one, not a party hereto, to maintain suit pursuant to the terms of this Agreement.

15. Counterparts

This Agreement may be executed in separate counterparts.

16. Good Faith Efforts and Cooperation

The parties agree to use good faith efforts in a professional manner in the performance of their services and covenants in this Agreement and to cooperate at all times and coordinate their activities as necessary during the Term of this Agreement to assist in performance of the Project Services and to ensure performance of the Project Services in an efficient and timely manner.

17. Authority

Each party represents to the other parties that it has the power and authority to enter into this Agreement and that the person(s) executing it on its behalf has the power to do so and to bind it to the terms of this Agreement. The City represents that it has taken all action necessary or appropriate to authorize the City to execute, deliver and perform this Agreement and to cause it to be binding upon the City. The Service Provider represents that it has taken all action necessary or appropriate to authorize it to execute, deliver and perform this Agreement and to cause it to be binding upon the Service Provider.

18. Covenant Against Contingent Fees

The Service Provider warrants that the Service Provider has not employed or retained any company or person, other than a bona fide employee working for the Service Provider, to solicit or secure this Agreement, and that Service Provider has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gifts, or any other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, the City shall have the right to annul this Agreement without liability or, at its discretion, to deduct from the contract price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift, or contingent fee.

19. Ownership of Documents

Payment by City to Service Provider as provided herein shall vest in City title to all drawings, sketches, studies, analyses, reports, models, and other paper, documents, computer files, and material produced by Service Provider exclusively for the Project Services performed pursuant to this Agreement up to the time of such payments, and the right to use the same without other or further compensation, provided that any use for another purpose shall be without liability to the Service Provider. Service Provider will provide City will drawings, sketches, studies, analyses, reports, models, and other paper, documents, computer files, and material produced by Service Provider exclusively for the Project Services within five (5) business days of receiving a request by City for the same, subject to reasonable reproduction costs but not search time costs.

20. Compliance with Laws

Service Provider shall comply with all federal, state, and local laws, ordinances, and regulations applicable to the Project Services. Service Provider shall secure all licenses, permits, etc. from public and private sources necessary for the fulfillment of its obligations under this Agreement.

21. Service Provider's Endorsement

Service Provider shall endorse as necessary all records, specifications and estimates furnished by it.

22. Inspection of Documents

Service Provider shall maintain all records pertaining to the Project Services for inspection, upon reasonable advance notice and during normal business hours at Service Provider's place of business, by a City representative during the contract period and for ten (10) years from the date of final payment for each individual project performed pursuant to this Agreement.

23. Indemnification and Hold Harmless

Service Provider shall indemnify and hold harmless City and its officers, agents, employees, elected or appointed officials, and attorneys, each in their official and individual capacities, from and against judgments, damages, losses, expenses, including reasonable attorneys' fees, to the extent caused by the negligent acts, errors, omissions, or willful misconduct of Service Provider, or its employees, or subcontractors, in the performance of Service Provider's duties under this Agreement, or any supplements or amendments thereto.

24. Professional Responsibility

Service Provider will exercise reasonable skill, care, and diligence in the performance of its services in accordance with customarily accepted veterinarian practices. If Service Provider fails to meet the foregoing standard, Service Provider will perform at its own cost, and without reimbursement from City, the services necessary to correct errors and omissions that are caused by Service Provider's failure to comply with above standard.

25. Tax Exempt

City and its agencies are exempt from State and local sales taxes. Sites of all transactions derived from this Agreement shall be deemed to have been accomplished within the State of Missouri.

26. Safety

In the performance of the Project Services, Service Provider shall comply with the applicable provisions of the Federal Occupational Safety and Health Act, as well as any pertinent federal, state and/or local safety or environmental codes.

27. Anti-Discrimination Clause

Service Provider and its agents, employees, or subcontractors shall not in any way, directly or indirectly, discriminate against any person because of age, race, color, handicap, sex, national origin, or religious creed.

IN WITNESS WHEREOF, the Service Provider and the City have executed this Agreement as of the Effective Date.

OAK GROVE ANIMAL CLINIC:

GRAIN VALLEY, MISSOURI:

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Exhibit "A" SCOPE OF WORK - PRICING PAGE

SERVICE TYPE	2017-2020 PRICE
Emergency Or After-Hour Service Fees	
Emergency Exam (weight, body score, dehydration, obvious injury, etc.)	\$40.00
Emergency Response/Callout	\$125.00
Emergency Care of Animal (fluids and/or stitches)	\$200.00
Dog (Canine) Exam and Test Fees	
Exam (weight, body score, dehydration, obvious injury, etc.)	\$40.00
Heartworm	\$30.00
Parvovirus Test	\$30.00
Fecal Test for Parasites	\$15.00
X-Rays	\$125.00
Blood Work	\$88.00
Cat (Feline) Exam and Test Fees	
Exam (weight, body score, dehydration, obvious injury, etc.)	\$40.00
Heartworm	\$30.00
FeLV Test/FIV Test (Combined)	\$46.00
Fecal Test for Parasites	\$15.00
X-Rays	\$125.00
Blood Work	\$88.00
Dog (Canine) Vaccines	
COMBINED Distemper (CDV); Adenovirus-2 (CAV,,2/hepatitis)•, (CPV); Parainfluenza (CPiV)	\$35.00
Bordetella bronchiseptica* * (to only be administered by Service Provider when documentation of vaccination is not provided by the City)	\$20.00
Total for Above Vaccines If Given Together	\$55.00
Rabies Vaccine (1-year)	\$29.00
Rabies Vaccine (3-Year)	\$65.00
Cat (Feline) Vaccines	

COMBINED Herpesvirus-1 (Feline Viral Rhinotracheitis/FHV-1); Calicivirus (FCV); Panleukopenia (FPV)	\$55.00
Rabies Vaccine (1-year)	\$29.00
Rabies Vaccine (3-Year)	\$65.00
Dog (Canine) Medications	
Capstar (or similar) for Dog (2-25 lbs.)	\$6.00
Capstar (or similar) for Dog (25+ lbs.)	\$6.00

Flea and Tick Preventative for Dog (0-55+ lbs.)	\$12.50
Heartworm Preventative for Dog (0 -100+ lbs.)	\$8.00
Ear Mite Treatment for Dog	\$12.00
Internal Parasite (Worms) Treatment for Dog	\$2.00 per ml
Antibiotics Per Pill for Dog	Varies
Steroids Per Pill for Dog	Varies
Cat (Feline) Medications	
Capstar (or similar) for Cat (2-25 lbs.)	\$6.00
Flea and Tick Preventative for Cat	\$12.50
Heartworm Preventative for Cat	\$8.00
Ear Mite Treatment for Cat	\$12.00
Internal Parasite (Worms) Treatment for Cat	\$2.00 per ml
Antibiotics Per Pill for Cat	Varies
Spay (Ovariohysterectomy) for Female Animals	
Cat, Feral Cat, Pregnant Cat	\$75.00
Dog (0-91+ lbs.)	\$150.00
Pregnant Dog	\$225.00
Neuter for Male Animals	
cat, Feral Cat	\$50.00
Dog (0-91+ lbs.)	\$100.00
Microchip Fees	
Option 1 : Only Implant Microchip(s) If Chip is Provided	Free
Option 2: Purchase, Register, and Implant Microchip(s)	\$49.00
Rabies Observation/Quarantine Fees for Animals Considered Non-Aggressive	
Rabies Observation/Quarantine Per Day	\$30.00
Rabies Observation/Quarantine 10 Day	\$300.00
Rabies Test Fee Per State Regulations (visit http://health.mo.gov/lab/rabies.php for details)	
Removal of Head	\$75.00
Preparation, Packaging, and Administrative Fees	\$50.00

Euthanasia Fee Only Per Animal	
Animal Type: cat; feral cat; Nursing Cat with kittens; Dog (0-91+1bs); Nursing Dog with puppies; Wild Animal	\$35.00
Disposal Fee Only Per Animal*	
Animal Type: cat; feral cat; Nursing Cat with kittens; Dog (0-91+1bs); Nursing Dog with puppies; Wild Animal *(City will assume responsibility for disposal of animal unless otherwise arranged with Service Provider)	\$20.00
Documentation, Collection, and/or Testimony	
Evidence Collection	\$100 per hour
Case Documentation	\$100 per hour

Court Testimony	\$200 per hour
Boarding Fees Per Calendar Day	
Animal Type: cat; cat; Nursing Cat with kittens; Dog (0-91+1bs); Nursing Dog with puppies; Bottle Fed Puppies; Other Domestic/Exotic Pet Animals	\$15.00
Total Kennels Available Each Calendar Day for City's Use:	
Animal Type: Cat	20
Animal Type: Dog (0-91+1bs); Nursing Dog with puppies; Other Domestic/Exotic Pet Animals	25
Grooming Fees	
Flea Bath and Blow Dry (As Needed): cat: dog (0 — 91+ lbs.)	\$25.00
Nail Trim (for Medical Necessity): cat: dog (0 — 91+ lbs.)	\$15.00
Removal of Matted Fur (As Needed): cat: dog (0 — 91+ lbs.)	\$35.00
Bath, Brush, and Nails Clipped (for Adopted Animals Only): cat: dog (0 9k+ lbs.)	\$40.00
Adoption Protocol	
Service Provider agrees to hold impounded animals for up to five (5) business days. After this time, impounded animals are eligible for adoption and Service Provider will assist in connecting City with rescue organizations for taking possession of eligible unclaimed animals.	



GRAIN VALLEY

POLICE

711 Main St
Grain Valley, MO 64029
Phone 816.847.6250
Fax 816.847.6259

Inter-Officer Memorandum

Date: 10-8-19

To: Chief James Beale
From: Captain Scott Hedger
Ref: Vet Office Inspections

On 10-8-19 ACO Ken Tuttle and myself went to inspect prospective veterinary facilities for our animal care. We toured and spoke with 3 veterinary offices on this date. Grain Valley Animal Hospital, Crain Veterinary, and the Oak Grove Animal Clinic.

First, we toured Crain Veterinary and spoke with the office manager. The facility is very nice and clean. They have all the services required except they will not offer us 24hr veterinary care when and if needed. Also, in the past their prices were considerably higher than the other facilities.

Second, we toured the Grain Valley Animal Hospital and spoke with Dr. Obrien. He advised us that he would offer 24hr veterinary care if needed. The facility is not well kept, and they do not have the housing facilities needed for our city. As you know there has also been issues with the management of this facility in the past.

Third, we toured the Oak Grove Animal Clinic and we spoke with Dr. Neal and Dr. Messner. The facility is clean, and they have more than ample housing for our city's animal control needs. Dr. Neal assured us they will give 24hr veterinary care if requested. They are our current animal control facility and to my knowledge we have no issues.

In the past one of our aldermen questioned the number of euthanasia's performed by the Oak Grove Animal Clinic. To clear up that issue the clinics have no say in when these animals are euthanized other than in extreme cases where the animal is injured or sick beyond being helped. The city is responsible for determining how long the animals will be held before they are euthanized.

If you have any other questions, please let me know.

A handwritten signature in black ink, appearing to read "Captain Scott Hedger", with a long horizontal line extending to the right.

Captain Scott Hedger
Patrol Division/ACO

INTENTIONALLY LEFT BLANK