



CITY OF GRAIN VALLEY
BOARD OF ALDERMEN MEETING MINUTES
 Regular Session

08/12/2019
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ITEM I: CALL TO ORDER

- The Board of Aldermen of the City of Grain Valley, Missouri, met in Regular Session on August 12, 2019 at 7:03 p.m. in the Council Chambers located at Grain Valley City Hall
- The meeting was called to order by Mayor Todd

ITEM II: ROLL CALL

- City Clerk Jamie Logan called roll
- *Present: Bass, Cleaver, Headley, Totton, West*
- *Absent: Stratton*

-QUORUM PRESENT-

ITEM III: INVOCATION

- Invocation was given by Derek Steinmuller of LifeConnection Church Grain Valley

ITEM IV: PLEDGE OF ALLEGIANCE

- The Pledge of Allegiance was led by Alderman Totton

ITEM V: APPROVAL OF AGENDA

- City Administrator Hunt requested a motion to amend the agenda to add a presentation from Baker Tilley
- *Alderman Headley motioned to approve amending the agenda*
- *Alderman West seconded the motion*
- *Motion to Approve amendment to the agenda was voted on with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-MOTION TO AMEND APPROVED: 5-0-

ITEM VI: PROCLAMATIONS

- None

ITEM VII: CITIZEN PARTICIPATION

- None

ITEM VIII: CONSENT AGENDA

- October 30, 2018 – Board of Zoning Adjustment Minutes

ELECTED OFFICIALS PRESENT
 Mayor Mike Todd
 Alderman Shea Bass
 Alderman Tom Cleaver
 Alderman Bob Headley
 Alderman Nancy Totton
 Alderman Yolanda West

ELECTED OFFICIALS ABSENT
 Alderman Jayci Stratton

STAFF OFFICIALS PRESENT
 City Administrator Ryan Hunt
 Deputy City Administrator Ken Murphy
 Assistant City Administrator Theresa Osenbaugh
 Finance Director Steven Craig
 Chief James Beale
 Parks and Recreation Director Shannon Davies
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- June 4, 2019 – Park Board Minutes
- July Court Report
- July 22, 2019 – Board of Aldermen Regular Meeting Minutes
- August 12, 2019 – Accounts Payable
- *Alderman West made a Motion to Approve the Consent Agenda*
- *The Motion was Seconded by Alderman Totton*
 - No Discussion
- *Motion to Approve the Consent Agenda was voted on with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-MOTION APPROVED: 5-0-

ITEM IX: PREVIOUS BUSINESS

- None

ITEM X: NEW BUSINESS

- None

ITEM XI: PRESENTATIONS

- Tom Kaleko from Baker Tilly discussed the funding for the new city facilities including the property levy options for a no tax increase question for voters in 2020. Possibilities were discussed with the Board with a potential ordinance to be considered in the future.
 - Alderman Headley asked if we could potentially go back to the drawing board; Finance Director Craig said there could be a special session that could be called and hard to determine what will be done
 - Alderman West requested a list of the various options available; Mr. Kaleko said he could do that

ITEM XII: RESOLUTIONS

Resolution No. R19-34: A Resolution by the Board of Aldermen of the City of Grain Valley, Missouri Authorizing the Use of Jackson County’s 2019 Pavement Maintenance Phase 1 Contract for the City’s 2019 Street Maintenance

- Mayor Todd read **Resolution No. R19-34** by title only
- *Alderman Headley moved to accept Resolution No. R19-34 as read*

ELECTED OFFICIALS PRESENT

Mayor Mike Todd
 Alderman Shea Bass
 Alderman Tom Cleaver
 Alderman Bob Headley
 Alderman Nancy Totton
 Alderman Yolanda West

ELECTED OFFICIALS ABSENT

Alderman Jayci Stratton

STAFF OFFICIALS PRESENT

City Administrator Ryan Hunt
 Deputy City Administrator Ken Murphy
 Assistant City Administrator Theresa Osenbaugh
 Finance Director Steven Craig
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- *The Motion was Seconded by Alderman Bass*
 - Annual CIP street maintenance program the city has participated in since 2011
 - Alderman Totton requested how to get streets on the list; City Administrator Hunt said this is part of the CIP program and determined by that; Community Development Director Trosen shared another proposal which would allow for streets to be put on a 5-year plan and grading system and looks at the condition of roads and prioritize based on condition of the streets
 - Alderman West asked who puts together the GIS system; Mr. Trosen shared an outside firm handles this; shared the roads proposed on tonight's agenda would be completed by September
 - Alderman Totton asked if there was a guarantee on the work
- *Resolution No. R19-34 was voted upon with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Resolution No. R19-34 Approved: 5-0-

Resolution No. R19-35: A Resolution by the Board of Aldermen of the City of Grain Valley Establishing the Need to Amend the 2019 Budget and Authorizing the City Administrator to Enter into an Agreement With CFS Engineers for Design And Engineering Services for the Pedestrian Bridge at Blue Branch Creek, Contingent Upon the Allocation of Funding for Said Services

- Mayor Todd read **Resolution No. R19-35** by title only
- *Alderman Headley moved to accept Resolution No. R19-35 as read*
- *The Motion was Seconded by Alderman West*
 - Legal counsel suggested this process occurs when budget amendments are requested; if approved there will be an ordinance following
 - Alderman Headley clarified if this was a bridge discussed in Planning and Zoning in the past; this was different and Parks Director Shannon Davies shared Tap funds cannot be applied to design and engineering which is why there is a request to approve
- *Resolution No. R19-35 was voted upon with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Resolution No. R19-35 Approved: 5-0-

ELECTED OFFICIALS PRESENT
Mayor Mike Todd
Alderman Shea Bass
Alderman Tom Cleaver
Alderman Bob Headley
Alderman Nancy Totton
Alderman Yolanda West

ELECTED OFFICIALS ABSENT
Alderman Jayci Stratton

STAFF OFFICIALS PRESENT
City Administrator Ryan Hunt
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Resolution No. R19-36: A Resolution by the Board of Alderman of the City of Grain Valley, Missouri, Adopting a Labor Agreement with the Fraternal Order of Police for Sworn Police Officers and Authorizing the Mayor to Sign the Agreement on Behalf of the City

- Mayor Todd read **Resolution No. R19-36** by title only
- *Alderman Headley moved to accept Resolution No. R19-36 as read*
- *The Motion was Seconded by Alderman Totton*
 - Result of the Labor negotiations the City has worked out with FOP; This includes the economic portion, discipline, and grievance policy; It was agreed upon on August 1
 - Chief Beale shared he feels it holds both sides accountable
 - Alderman Totton questioned if more officers could be hired; Chief Beale says he hopes so
- *Resolution No. R19-36 was voted upon with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Resolution No. R19-36 Approved: 5-0-

Resolution No. R19-37: A Resolution by the Board of Alderman of the city of Grain Valley, Missouri, Adopting a Labor Agreement with the Fraternal Order Of Police for Sworn Police Sergeants and the Mayor to Sign the Agreement on Behalf of the City

- Mayor Todd read **Resolution No. R19-37** by title only
- *Alderman Headley moved to accept Resolution No. R19-37 as read*
- *The Motion was Seconded by Alderman Totton*
 - Similar negotiation and contract as was for the officers; contract can be renegotiated annually
- *Resolution No. R19-37 was voted upon with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Resolution No. R19-37 Approved: 5-0-

ELECTED OFFICIALS PRESENT
 Mayor Mike Todd
 Alderman Shea Bass
 Alderman Tom Cleaver
 Alderman Bob Headley
 Alderman Nancy Totton
 Alderman Yolanda West

ELECTED OFFICIALS ABSENT
 Alderman Jayci Stratton

STAFF OFFICIALS PRESENT
 City Administrator Ryan Hunt
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ITEM XIII: ORDINANCES

Bill No. B19-19: An Ordinance Amending Section 500.075 Of the Code Of Ordinances Of The City Of Grain Valley, Missouri, Pertaining to The Requirement That Certain Trades Holding A Valid Master Trade Certification

- *Alderman Cleaver motioned to bring up Bill No. B19-19 for a second reading*
- *The Motion was Seconded by Alderman West*
 - To recognize master trade certificates issued by the state specific to electricians
- *Motion to bring up Bill No. B19-19 for a second reading was voted upon with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Motion Approved: 5-0-

Bill No. B19-19: An Ordinance Amending Section 500.075 Of the Code Of Ordinances Of The City Of Grain Valley, Missouri, Pertaining to The Requirement That Certain Trades Holding A Valid Master Trade Certification City Attorney Mr. Deane read **Bill No. B19-19** for its second reading by title only

- *Alderman Headley moved to accept the second reading of Bill No. B19-19 making it ordinance #2471*
- *The Motion was Seconded by Alderman Cleaver*
 - No Discussion
- *Bill No. B19-19 was voted upon with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Totton, West*
 - *Nay: None*
 - *Abstain: None*
- *The motion was voted on with the following roll call vote:*
 - *Aye: Bass, Cleaver, Headley, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Bill No. B19-19 BECAME ORDINANCE #2471: 5-0-

ELECTED OFFICIALS PRESENT
 Mayor Mike Todd
 Alderman Shea Bass
 Alderman Tom Cleaver
 Alderman Bob Headley
 Alderman Nancy Totton
 Alderman Yolanda West

ELECTED OFFICIALS ABSENT
 Alderman Jayci Stratton

STAFF OFFICIALS PRESENT
 City Administrator Ryan Hunt
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Bill No. B19-20: An Ordinance Amending the Code Of Ordinances By Adopting One New Title Regulating Medical Marijuana Within The City Limits

- *Alderman Headley motioned to bring up Bill No. B19-20 for a second reading*
- *The Motion was Seconded by Alderman Bass*
 - *Updating municipal code to reflect states constitutional amendment*
- *Motion to bring up Bill No. B19-20 for a second reading was voted upon with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Motion Approved: 5-0-

Bill No. B19-20: An Ordinance Amending the Code Of Ordinances By Adopting One New Title Regulating Medical Marijuana Within The City Limits

- *Alderman Cleaver moved to accept the second reading of Bill No. B19-20 making it ordinance #2472*
- *The Motion was Seconded by Alderman Bass*
 - *Alderman Totton asked how medical marijuana will be regulated; Mr. Hunt shared will be treated like other medications*
- *Bill No. B19-20 was voted upon with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, West*
 - *Nay: Totton*
 - *Abstain: None*
- *The motion was voted on with the following roll call vote:*
 - *Aye: Bass, Cleaver, Headley, West*
 - *Nay: Totton*
 - *Abstain: None*

-Bill No. B19-20 BECAME ORDINANCE #2472: 4-1-

Mayor Todd requested for a motion for the Medical Marijuana topic go to Planning and Zoning to update the code

- *Alderman Headley so moved*
- *Alderman Cleaver seconded the motion*
 - *Alderman Bass clarified if Planning and Zoning is where things are determined as far as how close to schools and other zoning issues are discussed*

ELECTED OFFICIALS PRESENT
 Mayor Mike Todd
 Alderman Shea Bass
 Alderman Tom Cleaver
 Alderman Bob Headley
 Alderman Nancy Totton
 Alderman Yolanda West

ELECTED OFFICIALS ABSENT
 Alderman Jayci Stratton

STAFF OFFICIALS PRESENT
 City Administrator Ryan Hunt
 Deputy City Administrator Ken Murphy
 Assistant City Administrator Theresa Osenbaugh
 Finance Director Steven Craig
 Chief James Beale
 Parks and Recreation Director Shannon Davies
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- *Motion to send the Medical Marijuana topic to Planning and Zoning for discussion and code updates was voted upon with the following voice vote:*
 - *Aye: Cleaver, Bass, Headley, Totton, West*
 - *Nay: None*
 - *Abstain: None*

Bill No. B19-21: An Ordinance by the Board of Aldermen of the City of Grain Valley, Missouri Authorizing the City Administrator to Amend the 2019 Budget to Allocate Funding from Park Reserves for Design and Engineering Service for the Blue Branch Creek Pedestrian Bridge

- *Alderman Headley moved to make the first reading by title only of Bill No. B19-21*
- *The Motion was Seconded by Alderman Cleaver*
 - The Board considered the resolution earlier in the evening pertaining to this ordinance; The city was awarded program funding, but programmed for 2020; need design and engineering completed before that point
- *Motion to make the first reading of Bill No. B19-21 was voted upon with the following voice vote:*
 - *Aye: Cleaver, Bass, Headley, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Motion Approved: 5-0-

Bill No. B19-21: An Ordinance by the Board of Aldermen of the City of Grain Valley, Missouri Authorizing the City Administrator to Amend the 2019 Budget to Allocate Funding from Park Reserves for Design and Engineering Service for the Blue Branch Creek Pedestrian Bridge

City Attorney Mr. Deane read **Bill No. B19-21** for its first reading by title only

- *Alderman Headley moved to accept the first reading of Bill No. B19-21 bringing it back for a second reading by title only*
- *The Motion was Seconded by Alderman Totton*
 - *No Discussion*
- *Bill No. B19-21 was voted upon with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Bill No. B19-21 Approved for a Second Reading: 5-0-

ELECTED OFFICIALS PRESENT
 Mayor Mike Todd
 Alderman Shea Bass
 Alderman Tom Cleaver
 Alderman Bob Headley
 Alderman Nancy Totton
 Alderman Yolanda West

ELECTED OFFICIALS ABSENT
 Alderman Jayci Stratton

STAFF OFFICIALS PRESENT
 City Administrator Ryan Hunt
 Deputy City Administrator Ken Murphy
 Assistant City Administrator Theresa Osenbaugh
 Finance Director Steven Craig
 Chief James Beale
 Parks and Recreation Director Shannon Davies
 Community Development Director Mark Trosen
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Bill No. B19-21: An Ordinance by the Board of Aldermen of the City of Grain Valley, Missouri Authorizing the City Administrator to Amend the 2019 Budget to Allocate Funding from Park Reserves for Design and Engineering Service for the Blue Branch Creek Pedestrian Bridge

- *Alderman Headley moved to make the second reading by title only of Bill No. B19-21*
- *The Motion was Seconded by Alderman Totton*
 - No Discussion
- *Motion to make the second reading of Bill No. B19-21 was voted upon with the following voice vote:*
 - *Aye: Cleaver, Bass, Headley, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Motion Approved: 5-0-

Bill No. B19-21: An Ordinance by the Board of Aldermen of the City of Grain Valley, Missouri Authorizing the City Administrator to Amend the 2019 Budget to Allocate Funding from Park Reserves for Design and Engineering Service for the Blue Branch Creek Pedestrian Bridge

City Attorney Mr. Deane read **Bill No. B19-21** for its second reading by title only

- *Alderman Headley moved to accept the second reading of Bill No. B19-21 making it Ordinance #2473*
- *The Motion was Seconded by Alderman Totton*
 - None
- *Motion to accept the second reading of Bill No. B19-21 was voted upon with the following voice vote:*
 - *Aye: Cleaver, Bass, Headley, Totton, West*
 - *Nay: None*
 - *Abstain: None*
- *Bill No. B19-21 was voted upon with the following roll call vote:*
 - *Aye: Bass, Cleaver, Headley, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Bill No. B19-21 BECAME ORDINANCE #2473: 5-0-

ELECTED OFFICIALS PRESENT
 Mayor Mike Todd
 Alderman Shea Bass
 Alderman Tom Cleaver
 Alderman Bob Headley
 Alderman Nancy Totton
 Alderman Yolanda West

ELECTED OFFICIALS ABSENT
 Alderman Jayci Stratton

STAFF OFFICIALS PRESENT
 City Administrator Ryan Hunt
 Deputy City Administrator Ken Murphy
 Assistant City Administrator Theresa Osenbaugh
 Finance Director Steven Craig
 Chief James Beale
 Parks and Recreation Director Shannon Davies
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Bill No. B19-22: An Ordinance of the City of Grain Valley, Missouri, to Establish a Procedure to Disclose Potential Conflicts of Interest and Substantial Interests for Certain Municipal Officials

- *Alderman Headley moved to make the first reading by title only of Bill No. B19-22*
- *The Motion was Seconded by Alderman Totton*
 - Biannual statement that sets out who needs to complete the Financial Interest Statement
- *Motion to make the first reading of Bill No. B19-22 was voted upon with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Motion Approved: 5-0-

Bill No. B19-22: An Ordinance of the City of Grain Valley, Missouri, to Establish a Procedure to Disclose Potential Conflicts of Interest and Substantial Interests for Certain Municipal Officials

City Attorney Mr. Deane read **Bill No. B19-22** for its first reading by title only

- *Alderman Headley moved to accept the first reading of Bill No. B19-22 bringing it back for a second reading by title only at the next meeting*
- *The Motion was Seconded by Alderman Totton*
 - **No Discussion**
- *Bill No. B19-22 was voted upon with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Bill No. B19-22 Approved for a Second Reading: 5-0-

ITEM XIV: CITY ATTORNEY REPORT

- None

ELECTED OFFICIALS PRESENT
 Mayor Mike Todd
 Alderman Shea Bass
 Alderman Tom Cleaver
 Alderman Bob Headley
 Alderman Nancy Totton
 Alderman Yolanda West

ELECTED OFFICIALS ABSENT
 Alderman Jayci Stratton

STAFF OFFICIALS PRESENT
 City Administrator Ryan Hunt
 Deputy City Administrator Ken Murphy
 Assistant City Administrator Theresa Osenbaugh
 Finance Director Steven Craig
 Chief James Beale
 Parks and Recreation Director Shannon Davies
 Community Development Director Mark Trosen
 City Clerk Jamie Logan
 City Attorney Jeffrey Deane



ITEM XV: CITY ADMINISTRATOR & STAFF REPORTS

- City Administrator Ryan Hunt
 - September 28 is Truman Heartland Gala and to RSVP to Ms. Osenbaugh
- Deputy City Administrator Ken Murphy
 - None
- Assistant City Administrator Theresa Osenbaugh
 - None
- Chief James Beale
 - Chief Beale thanked the Board for their attendance at the National Night Out last Tuesday with a headcount of 534 people and the majority of the police department in attendance
 - Active shooter training was held at the school district this past Friday; all three SROs trained over 600 teachers via lecture and experience based; Since February 2019, Grain Valley has been meeting with Blue Springs and CJC and have agreed to create a task force for active shooter preparation on a larger scale
- Finance Director Steven Craig
 - None
- Parks & Recreation Director Shannon Davies
 - Blue Branch Creek Trail shared base rock has been installed; This allows pedestrians to cross to the downtown corridor; Phase II will include pedestrian bridge voted on this evening connecting largest neighborhood and schools
 - Design and construction of park entrance signs installed over this past week and two more will go in at Monkey Mountain Park; This is one step towards proper signage at parks
 - Aquatic Center pool season wrapping up; open weekends through Labor day; The annual dog swim is the day after Labor Day
- Community Development Director Mark Trosen
 - None
- City Clerk Jamie Logan
 - None

ITEM XVI: BOARD OF ALDERMEN REPORTS & COMMENTS

- Alderman Shea Bass
 - None
- Alderman Tom Cleaver
 - Enjoyed the National Night Out

ELECTED OFFICIALS PRESENT
 Mayor Mike Todd
 Alderman Shea Bass
 Alderman Tom Cleaver
 Alderman Bob Headley
 Alderman Nancy Totton
 Alderman Yolanda West

ELECTED OFFICIALS ABSENT
 Alderman Jayci Stratton

STAFF OFFICIALS PRESENT
 City Administrator Ryan Hunt
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- Enjoyed the high school ribbon cutting for and seeing the new modern addition
- Alderman Bob Headley
 - Appreciated the work with the county/state to get the patch by Price Chopper fixed
 - Requested update on road work Buckner Tarsney Road work North of I-70; Mr. Trosen will get the information
 - Said thank you for the big showing at the police National Night Out
- Alderman Jayci Stratton
 - Absent
- Alderman Nancy Totton
 - Thank you to all that visited for her mother's funeral and for the floral arrangement
- Alderman Yolanda West
 - None

ITEM XVII: MAYOR REPORT

- Mayor Mike Todd
 - Asked for clarification on Alderman Totton's ride along and asked if the police we pick up someone with a Kansas City, Missouri warrant, do we drive them to Kansas City; Chief Beale said it depends on how busy they are and usually they will drive them down there

ITEM XVIII: EXECUTIVE SESSION

- City Administrator Hunt stated a need to hold an Executive Session for Hiring, Firing, Disciplining or Promoting of Employees (personnel issues), Pursuant to Section 610.021(3), RSMo. 1998, as Amended
- *Alderman Headley moved to close the Regular Meeting for items related to Section 610.021 (3), RSMo. 1998, As Amended*
- *The motion was seconded by Alderman Cleaver*
 - No Discussion
- *The motion was voted on with the following roll call vote:*
 - *Aye: Bass, Cleaver, Headley, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-MOTION CARRIED: 5-0-

-THE REGULAR MEETING CLOSED AT 7:58 PM-

ELECTED OFFICIALS PRESENT

Mayor Mike Todd
Alderman Shea Bass
Alderman Tom Cleaver
Alderman Bob Headley
Alderman Nancy Totton
Alderman Yolanda West

ELECTED OFFICIALS ABSENT

Alderman Jayci Stratton

STAFF OFFICIALS PRESENT

City Administrator Ryan Hunt
Deputy City Administrator Ken Murphy
Assistant City Administrator Theresa Osenbaugh
Finance Director Steven Craig
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- *Alderman Headley moved to open the Regular Meeting*
- *The motion was seconded by Alderman Totton*
 - No Discussion
- *The motion was voted on with the following roll call vote:*
 - *Aye: Bass, Cleaver, Headley, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-MOTION CARRIED: 5-0-

-THE REGULAR MEETING OPENED AT 9:30 PM

ITEM XIX: ADJOURNMENT

- The meeting adjourned at 9:30 P.M.

Minutes submitted by:

 Jamie Logan
 City Clerk

 Date

Minutes approved by:

 Mike Todd
 Mayor

 Date

ELECTED OFFICIALS PRESENT
 Mayor Mike Todd
 Alderman Shea Bass
 Alderman Tom Cleaver
 Alderman Bob Headley
 Alderman Nancy Totton
 Alderman Yolanda West

ELECTED OFFICIALS ABSENT
 Alderman Jayci Stratton

STAFF OFFICIALS PRESENT
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 Parks and Recreation Director Shannon Davies
 Community Development Director Mark Trosen
 City Clerk Jamie Logan
 City Attorney Jeffrey Deane