



**CITY OF GRAIN VALLEY**  
**BOARD OF ALDERMEN MEETING MINUTES**  
 Regular Session

**12/11/2017**  
**PAGE 1 OF 13**

**ITEM I: CALL TO ORDER**

- The Board of Aldermen of the City of Grain Valley, Missouri, met in Regular Session on December 11, 2017 at 7:02 p.m. in the Council Chambers located at Grain Valley City Hall
- The meeting was called to order by Mayor Mike Todd

**ITEM II: ROLL CALL**

- City Clerk Theresa Osenbaugh called roll
- *Present: Arnold, Bamman, Coleman, Headley, Totton, West*
- *Absent:*

**-QUORUM PRESENT-**

**ITEM III: INVOCATION**

- Invocation was given by Ryan Hunt

**ITEM IV: PLEDGE OF ALLEGIANCE**

- The Pledge of Allegiance was led by Ryan Hunt

**ITEM V: APPROVAL OF AGENDA**

- No Changes

**ITEM VI: PROCLAMATIONS**

- None

**ITEM VII: CITIZEN PARTICIPATION**

- Justin Cox, Treasurer for Ryan Meadows Home Association, 806 Millcreek Court, shared concerns about the aquatic venue inspections by Jackson County Health Department; felt that new stipulations were not necessary for private entities who have been in operation without problems over long periods of time

**ITEM VIII: CONSENT AGENDA**

- October 17, 2017 – Park Board Meeting Minutes
- November 14, 2017 – Park Board Meeting Minutes
- November 27, 2017 – Board of Aldermen Regular Meeting Minutes
- November, 2017 – Court Report
- December 11, 2017 – Accounts Payable

**ELECTED OFFICIALS PRESENT**  
 Mayor Mike Todd  
 Alderman Dale Arnold  
 Alderman Chris Bamman  
 Alderman Jeff Coleman  
 Alderman Bob Headley  
 Alderman Nancy Totton  
 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**  
 City Attorney Jim Cook  
 City Administrator Ryan Hunt  
 Assistant City Administrator Ken Murphy  
 City Clerk Theresa Osenbaugh  
 Community Development Director Rick Arroyo  
 Chief David Starbuck  
 Parks & Recreation Director Shannon Davies  
 Finance Director Cathy Bowden



**CITY OF GRAIN VALLEY**  
**BOARD OF ALDERMEN MEETING MINUTES**  
 Regular Session

**12/11/2017**  
**PAGE 2 OF 13**

- *Alderman West made a Motion to Approve Consent Agenda*
- *The Motion was Seconded by Alderman Bamman*
  - No Discussion
- *Motion to Approve Consent Agenda was voted on with the following voice vote:*
  - *Aye: Arnold, Bamman, Coleman, Headley, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-MOTION APPROVED: 6-0-**

**ITEM IX: PREVIOUS BUSINESS**

- None

**ITEM X: NEW BUSINESS**

- None

**ITEM XI: PRESENTATIONS**

- None

**ITEM XII: PUBLIC HEARING**

- None

**ITEM XIII: ORDINANCES**

**Bill No. B17-25:** An Ordinance Amending the Budget of the City of Grain Valley, Missouri for the Fiscal Year 2017

- City Attorney Jim Cook read **Bill No. B17-25** for its second reading by title only
- *Alderman West moved to accept the second reading of Bill No. B17-25 making it Ordinance #2426*
- *The Motion was Seconded by Alderman Headley*
  - Amendment allows the 2017 budget to be balanced; Parks and Recreation fund revenues and expenditures have been updated to be accurately reflected
- *Bill No. B17-25 was voted upon with the following roll call vote:*
  - *Aye: Arnold, Bamman, Coleman, Headley, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-BILL NO. B17-25 BECAME ORDINANCE #2426: 6-0-**

**ELECTED OFFICIALS PRESENT**

Mayor Mike Todd  
 Alderman Dale Arnold  
 Alderman Chris Bamman  
 Alderman Jeff Coleman  
 Alderman Bob Headley  
 Alderman Nancy Totton  
 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**

City Attorney Jim Cook  
 City Administrator Ryan Hunt  
 Assistant City Administrator Ken Murphy  
 City Clerk Theresa Osenbaugh  
 Community Development Director Rick Arroyo  
 Chief David Starbuck  
 Parks & Recreation Director Shannon Davies  
 Finance Director Cathy Bowden



**CITY OF GRAIN VALLEY**  
**BOARD OF ALDERMEN MEETING MINUTES**  
 Regular Session

**12/11/2017**  
**PAGE 3 OF 13**

**Bill No. B17-26:** An Ordinance Approving the 2018 Fiscal Year Budget, Comprehensive Fee Schedule and Compensation Plan of the City of Grain Valley, Missouri

- City Attorney Jim Cook read **Bill No. B17-26** for its second reading by title only
- *Alderman West moved to accept the second reading of Bill No. B17-26 making it Ordinance #2427*
- *The Motion was Seconded by Alderman Totton*
  - This is the final proposed operating budget for fiscal year 2018; budget workshops were held on 10/24, 11/1, and 11/13
- *Bill No. B17-26 was voted upon with the following roll call vote:*
  - *Aye: Arnold, Bamman, Coleman, Headley, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-BILL NO. B17-26 BECAME ORDINANCE #2427: 6-0-**

**Bill No. B17-27:** An Ordinance Approving the Purchase by the City of Grain Valley, Missouri of Real Property from State Bank of Missouri and Authorizing the City Administrator to Execute All Necessary Documents Required to Effectuate and Close Said Transaction Including a Budget Amendment to Allow For Purchase

- City Attorney Jim Cook read **Bill No. B17-27** for its first reading by title only
- *Alderman Coleman moved to accept first reading of Bill No. B17-27 bringing it back for a second reading by title only*
- *The Motion was Seconded by Alderman Totton*
  - Property has been discussed with the Board of Aldermen several times over the years; City was approached again in the fall regarding purchase; Board of Aldermen discussed the offer in Executive Session and Mr. Hunt was given permission to proceed; State Bank agreed to \$15,000 per lot with a promise to close before the end of the year; \$500 is included in closing costs; the expense will come from the tourism tax fund and will not affect the general fund balance
- *Bill No. B17-27 was voted upon with the following roll call vote:*
  - *Aye: Arnold, Bamman, Coleman, Headley, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-Bill No. B17-27 Approved for a Second Reading: 6-0-**

**ELECTED OFFICIALS PRESENT**  
 Mayor Mike Todd  
 Alderman Dale Arnold  
 Alderman Chris Bamman  
 Alderman Jeff Coleman  
 Alderman Bob Headley  
 Alderman Nancy Totton  
 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**  
 City Attorney Jim Cook  
 City Administrator Ryan Hunt  
 Assistant City Administrator Ken Murphy  
 City Clerk Theresa Osenbaugh  
 Community Development Director Rick Arroyo  
 Chief David Starbuck  
 Parks & Recreation Director Shannon Davies  
 Finance Director Cathy Bowden



**CITY OF GRAIN VALLEY**  
**BOARD OF ALDERMEN MEETING MINUTES**  
 Regular Session

**12/11/2017**  
**PAGE 4 OF 13**

**Bill No. B17-27:** An Ordinance Approving the Purchase by the City of Grain Valley, Missouri of Real Property from State Bank of Missouri and Authorizing the City Administrator to Execute All Necessary Documents Required to Effectuate and Close Said Transaction Including a Budget Amendment to Allow For Purchase

- City Attorney Jim Cook read **Bill No. B17-27** for its second reading by title only
- *Alderman Coleman moved to accept the second reading of Bill No. B17-27 making it Ordinance #2428*
- *The Motion was Seconded by Alderman West*
  - No Discussion
- *Bill No. B17-27 was voted upon with the following roll call vote:*
  - *Aye: Arnold, Bamman, Coleman, Headley, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-BILL NO. B17-27 BECAME ORDINANCE #2428: 6-0-**

**ITEM XIV: RESOLUTIONS**

**Resolution No. R17-40:** A Resolution by the Board of Aldermen of the City of Grain Valley Authorizing the City Administrator to Amend the Agreement for Environmental Services Between the City of Grain Valley and Jackson County, Missouri to Include Aquatic Venue Inspections

- City Attorney Jim Cook read **Resolution No. R17-40** by title only
- *Alderman Headley moved to accept Resolution No. R17-40 as read*
- *The Motion was Seconded by Alderman Totton*
  - Item was tabled at the November 13<sup>th</sup> meeting so further information could be gathered; commercial establishments and home owners associations were contacted as they would be impacted by this program
  - Mr. Davies shared that a letter had been provide to HOA's and businesses who would be impacted; staff were unable to easily reach the Ryan Meadows HOA but did eventually find a contact; this resolution does not affect private pools
  - Alderman Arnold asked about the nature of the agreement; this is an amendment to a resolution which was passed in 2007 and included food safety and sanitation programs; Alderman Arnold asked if this was a legal agreement; Mr. Davies shared that Jackson County provided this as a courtesy since they are bringing the program to Grain Valley; this amends the agreement
  - Mr. Hunt shared this is a governmental cooperative agreement; Jackson County

**ELECTED OFFICIALS PRESENT**  
 Mayor Mike Todd  
 Alderman Dale Arnold  
 Alderman Chris Bamman  
 Alderman Jeff Coleman  
 Alderman Bob Headley  
 Alderman Nancy Totton  
 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**  
 City Attorney Jim Cook  
 City Administrator Ryan Hunt  
 Assistant City Administrator Ken Murphy  
 City Clerk Theresa Osenbaugh  
 Community Development Director Rick Arroyo  
 Chief David Starbuck  
 Parks & Recreation Director Shannon Davies  
 Finance Director Cathy Bowden



**CITY OF GRAIN VALLEY**  
**BOARD OF ALDERMEN MEETING MINUTES**  
Regular Session

**12/11/2017**  
**PAGE 5 OF 13**

has the authority to provide these services within the City limits; Jackson County's ordinance carries authority through the entire county, not just the unincorporated area; cooperative agreements are made so the City is aware of what services are being provided to residents; if Board does not enter into agreement Jackson County will still have the right to perform the inspections and collect the fees

- Alderman Arnold shared concerns about the program being used as revenue generation and doesn't like the inspections as presented; Alderman Arnold felt if a large amount of incidents were occurring and facilities were not being run properly then there would be a need for this; there is personal liability on pool owners and since there has not been an abundance of cases where aquatic facilities have had issues Alderman Arnold didn't feel agencies should be asking for additional paperwork and expenses
- Alderman Totton asked Mr. Cox, Ryan Meadows HOA, if copies of reports are received; Mr. Cox shared reports can be obtained of everything done to the pool; \$5,000 is spent per year to maintain the pool with a professional company
- Mr. Hunt felt the intent of Jackson County was to ensure public safety through monitoring pools that are used as an attraction or commercial draw, similar to need for food handler permits; although currently the City is unaware of any issues with public or commercial swimming pools it should be noted that if someone has gotten sick from a water borne illness questions arise about the steps taken to prevent the illness
- Mr. Deb Sees reminded the Board of previous discussions and paperwork that she provided; report covered water borne illnesses and the pools who were involved with the illness; when something is reported it is likely that five to ten more are sick but don't report it; the ordinance is put in place for public health and safety of citizens in Jackson County; currently Jackson County is one of the only jurisdictions who do not have this program
- Mr. Hunt noted that other counties on both the Kansas and Missouri side have programs like this; Mr. Hunt asked how many pools would be inspected; over 300 pools will be inspected; 4 inspectors will be working during the summer months; County will be providing funds as the amount of the permits won't cover the cost; Mr. Davies clarified that the venue permit is \$150 and the only other fee is the certification for the pool operator; Ms. Sees agreed but noted that many companies are already certified operators
- Alderman Headley reminded all that several municipalities had worked together with the county to remove some of the more burdensome areas of the original

**ELECTED OFFICIALS PRESENT**

Mayor Mike Todd  
Alderman Dale Arnold  
Alderman Chris Bamman  
Alderman Jeff Coleman  
Alderman Bob Headley  
Alderman Nancy Totton  
Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**

City Attorney Jim Cook  
City Administrator Ryan Hunt  
Assistant City Administrator Ken Murphy  
City Clerk Theresa Osenbaugh  
Community Development Director Rick Arroyo  
Chief David Starbuck  
Parks & Recreation Director Shannon Davies  
Finance Director Cathy Bowden





**CITY OF GRAIN VALLEY**  
**BOARD OF ALDERMEN MEETING MINUTES**  
 Regular Session

**12/11/2017**  
**PAGE 6 OF 13**

document so that it wasn't overreaching; Mr. Davies shred the initial draft had concerns from Parks and Recreation Departments; employees met to look at concerns and questions that needed to be clarified and Jackson County was willing to meet; Mr. Davies noted that one can't overstress the importance of clean swimming water; a third party overseeing this is a positive thing; the entity knows what they are looking for and what needs to be addressed

- Alderman Coleman asked Ms. Sees how many of the pools are private pools versus municipalities; City owned pools equal approximately 10; majority of pools affected are semi-private or private pools
- Alderman Coleman asked Mr. Davies how many homeowners associations communicated with him; Ms. Sandy Turner spoke with Mr. Davies for Rosewood and Woodbury HOA's; Mr. Davies was not able to talk with anyone from Creekside; Ryan Meadows is present tonight; Alderman Coleman asked for the overall response; response did not lean one way or the other; Ms. Turner was not aware of the discussion but was happy to receive information that could be passed onto the board of the HOA's as well as Elite pools who maintains both of the subdivision pools; Mr. Davies shared that his discussion occurred last Tuesday
- Alderman Coleman still has concerns but can see both sides; Alderman Coleman asked if the illness discussed earlier were from local pools in Grain Valley; Ms. Sees confirmed; Alderman Coleman also recognized Mr. Cox's point of view but did share concerns about safety
- Mayor Todd asked for more details on the inspections; county will schedule a time for the inspections and will accompany the pool company at their regular cleaning time; Ms. Sees has spoken with the pool companies and they do keep the records as they have to keep them for other jurisdictions
- Alderman Bamman asked for clarification on which pools would be required to have lifeguards; lifeguards are now only required at city owned pools; the copy Alderman Bamman is referring to is a draft copy; Alderman Bamman asked if other requirements in the contract have been removed that would have posed a financial penalty to the private pools; Mr. Sees shared that after the first inspection, pools will be given time to become compliant ; this gives HOA's time to budget and gather any equipment needed (first aid is required); Mr. Davies noted that page 35 shows that failure to meet lifeguard requirements would be for municipal pools; Mr. Hunt shared information regarding the different categories of pools
- Alderman West asked if an outside company will do inspections; inspections are in-house and food inspectors will also do pool inspections; 8 inspectors will be

**ELECTED OFFICIALS PRESENT**  
 Mayor Mike Todd  
 Alderman Dale Arnold  
 Alderman Chris Bamman  
 Alderman Jeff Coleman  
 Alderman Bob Headley  
 Alderman Nancy Totton  
 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**  
 City Attorney Jim Cook  
 City Administrator Ryan Hunt  
 Assistant City Administrator Ken Murphy  
 City Clerk Theresa Osenbaugh  
 Community Development Director Rick Arroyo  
 Chief David Starbuck  
 Parks & Recreation Director Shannon Davies  
 Finance Director Cathy Bowden



**CITY OF GRAIN VALLEY**  
**BOARD OF ALDERMEN MEETING MINUTES**  
 Regular Session

**12/11/2017**  
**PAGE 7 OF 13**

- available; when the pool season starts there will be many inspections to do
- Mr. Cox shared concerns about daily PH logs being taken; currently they are being done 3X a week at his HOA; the HOA pays \$65.00/day for pool service; Ms. Sees noted that pool companies had a plan in place that would be cost effective for HOA's
- Mayor Todd asked for more information on the impact to HOA fees; fees would have to be raised but the amount is unknown; Ms. Sees shared that a PH meter can be purchased for daily readings without a company; Jackson County is willing to show HOAs how to do this
- Alderman Headley asked for clarification on whether or not Jackson County can do inspections and charge entities regardless if the resolution passes; Mr. Davies confirmed that Jackson County can do inspections regardless
- Alderman Headley appreciated the partnership with the City being given the opportunity to engage and work on making the program better before implementation
- Alderman Headley asked if there was opportunity to modify the process after a year if areas of improvement are identified; Ms. Sees confirmed
- Alderman Headley confirmed that if the HOAs don't meet compliance then they have 6 months to comply; shared concerns about the potential to double the cost of pool service to the HOAs; Mr. Davies noted that in Woodbury, pools are already cleaned daily which is probably ideal
- Alderman Headley also had concerns about the HOAs having time to go through the information as they don't meet often; Alderman Arnold felt that the majority are unaware that this is being implemented
- Alderman Arnold had concerns about pools experiencing a variance on inspection due to weather conditions, etc. and had concerns that many would get a re-inspection for an "off-day"; Ms. Sees shared if a pool is closed because the chemicals are off there is no re-inspection fee charged to reopen; re-inspections that don't cause closure are allowed once without a charge; a second re-inspection brings a re-inspection fee if the problem isn't fixed after discussion on how to fix; Alderman Arnold doesn't agree with charging fees at all and feels this should be covered with taxes
- Mr. Hunt asked for clarification on the minimum testing standards; operating records requirements mentions testing a minimum of 2x per day; Mr. Hunt asked if this could be spaced to a weekly period based on results; Ms. Sees noted this would need to be assessed as the program progresses
- Mr. Hunt shared from the staff's perspective, this is good for public health ; pools

**ELECTED OFFICIALS PRESENT**  
 Mayor Mike Todd  
 Alderman Dale Arnold  
 Alderman Chris Bamman  
 Alderman Jeff Coleman  
 Alderman Bob Headley  
 Alderman Nancy Totton  
 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**  
 City Attorney Jim Cook  
 City Administrator Ryan Hunt  
 Assistant City Administrator Ken Murphy  
 City Clerk Theresa Osenbaugh  
 Community Development Director Rick Arroyo  
 Chief David Starbuck  
 Parks & Recreation Director Shannon Davies  
 Finance Director Cathy Bowden



**CITY OF GRAIN VALLEY**  
**BOARD OF ALDERMEN MEETING MINUTES**  
 Regular Session

**12/11/2017**  
**PAGE 8 OF 13**

that are shut down are for safety which is the purpose of this program; City requires a locking gate and fence for private pools over 36” deep which is even more burdensome; Mr. Hunt recognized what Mr. Cox shared but thinks it’s a great idea to have someone oversee pools so residents aren’t getting ill; staff supports this agreement but the final call is for the Board

- Alderman West asked if all HOAs have a private company to take care of the pool; Ryan Meadows, Rosewood and Woodbury all use Elite; Elite would make sure records are kept for the appropriate time
- Alderman Totton asked for clarification on who doesn’t have to have a lifeguard; any pool over 2,000 feet is recommend to have a lifeguard but only municipalities are required to have a lifeguard; there are three categories Category 1: City pool and lifeguards are required; Category 2 is HOAs and Apartment Complexes, Gyms, etc. and this category is recommended to have a lifeguard; Alderman Totton felt HOAs would want to have a lifeguard; Mr. Cox stated that they couldn’t afford a lifeguard and if this was required they would have to close their pool; Alderman Totton felt children’s safety was important
- Mr. Cox shared that if something were to happen at their private pool and someone got sick, the City and County would have no liability; felt it was unfair to have to pay fees to have someone who is not accepting any liability manage their pool
- *Resolution No. R17-40 was voted upon with the following voice vote:*
  - *Aye: Bamman, Headley, Totton*
  - *Nay: Arnold, Coleman, West, Todd*
  - *Abstain: None*

**-Resolution No. R17-40 FAILED: 3-4-**

**Resolution No. R17-45:** A Resolution by the Board of Aldermen of the City of Grain Valley, Missouri Adopting the 2018-2022 Grain Valley Capital Improvements

- City Attorney Jim Cook read **Resolution No. R17-45** by title only
- *Alderman Totton moved to accept Resolution No. R17-45 as read*
- *The Motion was Seconded by Alderman Arnold*
  - Mr. Arroyo reviewed the Capital Improvement Projects; contains park projects, water and sewer projects, and public works projects; includes downtown improvement projects as reconstruction is still intended; some projects are undefined in terms of budget as money hasn’t been defined yet; some projects are moved into the beyond category which means they don’t have a specific date; this plan outlines projects should grant or federal funding opportunities come up so a

**ELECTED OFFICIALS PRESENT**  
 Mayor Mike Todd  
 Alderman Dale Arnold  
 Alderman Chris Bamman  
 Alderman Jeff Coleman  
 Alderman Bob Headley  
 Alderman Nancy Totton  
 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**  
 City Attorney Jim Cook  
 City Administrator Ryan Hunt  
 Assistant City Administrator Ken Murphy  
 City Clerk Theresa Osenbaugh  
 Community Development Director Rick Arroyo  
 Chief David Starbuck  
 Parks & Recreation Director Shannon Davies  
 Finance Director Cathy Bowden





**CITY OF GRAIN VALLEY**  
**BOARD OF ALDERMEN MEETING MINUTES**  
 Regular Session

**12/11/2017**  
**PAGE 9 OF 13**

plan is place for project completion

- Mr. Davies reviewed the parks and recreation projects in the CIP; projects were approved by the Park Board; majority of projects are recreation trails or walkways; master trail plan was adopted in 2008; this document is important when grants are applied for or additional sources of funding are sought
- Mr. Arroyo talked about the downtown phases, James Rollo sewer project, overlay projects, water extension project on Dillingham, and Greystone subdivision road maintenance; this is a fluid document; Buckner-Tarsney water line extension is dependent on development; water tower project is slated in 2022 but this is also dependent on commercial development and population growth; this document is important when filling out grant applications to show a plan is in place
- Alderman Arnold noted that the Planning and Zoning Commission had questions on Eagles Parkway where the road is rough and maybe needs attention; Mr. Arroyo reviewed this area and noted that some areas may need to have de-patching done which extends the project as it is slightly more expensive; intent is to overlay once the potholes and joint separations are taken care of
- *Resolution No. R17-45 was voted upon with the following voice vote:*
  - *Aye: Arnold, Bamman, Coleman, Headley, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-Resolution No. R17-45 Approved: 6-0-**

**ITEM XV: CITY ATTORNEY REPORT**

- Mr. Cook shared his gratitude for being honored in the Pathways of Honor; serving in the United States Army was one of the best things he has ever done; the honor bestowed for Citizen of the Year was the most treasured honor he has ever received

**ITEM XVI: CITY ADMINISTRATOR & STAFF REPORTS**

- City Administrator Ryan Hunt
  - Staff Holiday parties will occur on Friday, December 15<sup>th</sup> (hosted by Mr. Cook) and the City Staff Holiday Party will be Friday, December 22<sup>nd</sup> at 11:00am; officials are invited to be a part of these events
  - Thanked staff and volunteers for the time put in on the community events that have been held recently; very proud of staff and the work that was put in; residents are coming out in record numbers and it was an amazing year for the events

**ELECTED OFFICIALS PRESENT**  
 Mayor Mike Todd  
 Alderman Dale Arnold  
 Alderman Chris Bamman  
 Alderman Jeff Coleman  
 Alderman Bob Headley  
 Alderman Nancy Totton  
 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**  
 City Attorney Jim Cook  
 City Administrator Ryan Hunt  
 Assistant City Administrator Ken Murphy  
 City Clerk Theresa Osenbaugh  
 Community Development Director Rick Arroyo  
 Chief David Starbuck  
 Parks & Recreation Director Shannon Davies  
 Finance Director Cathy Bowden



**CITY OF GRAIN VALLEY**  
**BOARD OF ALDERMEN MEETING MINUTES**  
 Regular Session

**12/11/2017**  
**PAGE 10 OF 13**

- Community Development Director Rick Arroyo
  - Snow Routes have been reviewed and crews are ready to launch the snow plan when necessary; notice will be provided this week to those who live on emergency snow routes; map is being updated to add new streets in Rosewood and Woodbury; 1<sup>st</sup> priority routes include the main roads; 2<sup>nd</sup> priority routes include the residential collectors; 3<sup>rd</sup> priority routes include the cul-de-sacs and residential streets
- Finance Director Cathy Bowden
  - Ms. Bowden provided a year-end financial review; invoices and purchase orders are being closed out; payroll is being reconciled; Affordable Care Act reports are being verified; 1099's to vendors are also being reconciled
- City Clerk Theresa Osenbaugh
  - Election Filing begins tomorrow through January 16<sup>th</sup>; candidates will be placed on the ballot in the order which they file
  - Missouri Ethics Commission requires elected officials to file a Personal Financial Disclosure annually; more information will be mailed to each elected official in January; forms are due back around May, 2018
  - Next meeting is scheduled for Christmas Day; City Hall is closed and the Board needs to make a decision about rescheduling or cancelling this meeting
    - *Alderman Coleman moved to cancel the December 25<sup>th</sup>, 2017 Board of Aldermen Regular Meeting*
    - *The Motion was Seconded by Alderman West*
      - No Discussion
    - *Motion to cancel the December 25<sup>th</sup>, 2017 Regular Meeting was voted upon with the following voice vote:*
    - *Aye: Arnold, Bamman, Coleman, Headley, Totton, West*
    - *Nay: None*
    - *Abstain: None*

**-Motion Approved: 6-0-**

- Chief David Starbuck
  - Shop with a Cop will be on December 21<sup>st</sup>; Officer Iiams recommend the program; Target is supporting the program; 26 children will attend; invitation to participate has been extended to Buckner, Lake Lotawana, and Lone Jack; Santa Bus will take the children to Target; private donations were also received from OOIDA, Allen Lefko and First Baptist Church; each child will be able to spend approximatley \$150
  - Chief Starbuck attended Police Chiefs Association Training Conference;

**ELECTED OFFICIALS PRESENT**  
 Mayor Mike Todd  
 Alderman Dale Arnold  
 Alderman Chris Bamman  
 Alderman Jeff Coleman  
 Alderman Bob Headley  
 Alderman Nancy Totton  
 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**  
 City Attorney Jim Cook  
 City Administrator Ryan Hunt  
 Assistant City Administrator Ken Murphy  
 City Clerk Theresa Osenbaugh  
 Community Development Director Rick Arroyo  
 Chief David Starbuck  
 Parks & Recreation Director Shannon Davies  
 Finance Director Cathy Bowden



**CITY OF GRAIN VALLEY**  
**BOARD OF ALDERMEN MEETING MINUTES**  
 Regular Session

**12/11/2017**  
**PAGE 11 OF 13**

conference provided legal updates and also had an excellent presentation on cyber attacks targeting City Governments; updates were also given on intervention techniques for certain populations

- Parks and Recreation Director Shannon Davies
  - Holiday Festival was held on November 30; thanked those who attended; felt the turnout was one of the best yet
  - Christmas Tree Drop-off will be available for residents beginning on December 26<sup>th</sup> through January 8<sup>th</sup>, 2018; drop off is located in the parking lot of Armstrong Park near the West Ballfield

**ITEM XVII: BOARD OF ALDERMEN REPORTS & COMMENTS**

- Alderman Dale Arnold
  - Wished all happy holidays and thanked all for their work
- Alderman Jeff Coleman
  - Thanked Ms. Sees for coming out and addressing the Board regardless of the vote
  - Congratulated the City on the Mayor’s Tree Lighting; choirs were great and Frank White was also appreciated
  - Thanked the Parks and Recreation Department and Board for the Dillingham Trail ribbon cutting; felt the bridge was a great piece to connect the neighborhoods
- Alderman Bob Headley
  - Shared enjoyment of the Mayor’s Christmas Tree Lighting
  - Wished all a Merry Christmas and Happy New Year
- Alderman Nancy Totton
  - Shared that she was impressed with Price Chopper in their program which helped raise money for the middle school band; felt the support was wonderful and wanted more people to be aware of it
  - Wished all happy holidays
- Alderman Yolanda West
  - Shared happy holidays to all and noted that those who decorated Main Street did a great job; felt Main Street looks beautiful
  - Asked how Mr. Johnston’s request to park the Santa Bus at his home was handled; the issue is still being researched; Board shared concerns of timing; Alderman Arnold shared disappoint in not receiving an answer; Mr. Hunt will follow up with Mr. Geary to find out his recommendation based off of research; Mr. Hunt asked if Mr. Cook was briefed by Mr. Geary on the situation; follow up will be conducted immediately and memo will be provided to the Board; Alderman Arnold felt a special meeting may need to be conducted to allow the

ELECTED OFFICIALS PRESENT	ELECTED OFFICIALS ABSENT	STAFF OFFICIALS PRESENT
Mayor Mike Todd		City Attorney Jim Cook
Alderman Dale Arnold		City Administrator Ryan Hunt
Alderman Chris Bamman		Assistant City Administrator Ken Murphy
Alderman Jeff Coleman		City Clerk Theresa Osenbaugh
Alderman Bob Headley		Community Development Director Rick Arroyo
Alderman Nancy Totton		Chief David Starbuck
Alderman Yolanda West		Parks & Recreation Director Shannon Davies
		Finance Director Cathy Bowden



**CITY OF GRAIN VALLEY**  
**BOARD OF ALDERMEN MEETING MINUTES**  
 Regular Session

**12/11/2017**  
**PAGE 12 OF 13**

variance; any variance would need to go to Board of Zoning Adjustment; Mayor Todd reminded the Board that residents have 10 days to correct an issue once a notice is given and there hasn't been a problem in several years

- Asked how the fencing request for the autistic boy turned out; the fence was already completed when the Board was addressed at the past meeting; the family didn't have to get a variance because through the community, labor and materials were donated and the fence satisfied the Code
- Alderman Bamman
  - School Board has approved the expansion of the Early Childhood Center and the project will begin in January
  - Two Board seats will be open in the next election cycle; at least one new Board Member will be elected

**ITEM XIII: MAYOR REPORT**

- Mayor Todd shared concerns about vandalism that is occurring within the community; felt it was time to increase youth activities and would like to work with at-risk kids in hopes that as they get older less crimes will occur; introduced Mayor's Initiative which will be named, "Grain Valley YES" (Youth Engagement Service); the Mayor is not asking the Board to allocate funds this year but would like to form steering community with officials from churches, the school district, residents, elected officials, business owners, etc.; discussion will be centered around what steps as a community need to be taken to curb issues; other communities have youth outreach programs within police department; initially looking at the program being geared towards adolescents; shared example that Grain Valley doesn't even have an outdoor basketball court for kids; Alderman Totton shared concerns about basketball in neighborhoods being noisy; Mayor Todd shared a list of activities that could be considered

**ITEM XIX: EXECUTIVE SESSION –**

- Mayor Todd stated a need to hold an Executive Session for Individually Identifiable Personnel Records, Personnel Records, Performance Ratings or Records Pertaining to Employees or Applicants for Employment, Pursuant to Section 610.021(13), RSMo 1998, as Amended and Leasing, Purchase or Sale of Real Estate Pursuant to Section 610.021(2), RSMo. 1998, as Amended
- *Alderman Coleman moved to close the Regular Meeting for items related to Section 610.021(13), RSMo. 1998 and Section 610.021 (2), RSMo. 1998, As Amended*
- *The motion was seconded by Alderman Arnold*
  - No Discussion

**ELECTED OFFICIALS PRESENT**  
 Mayor Mike Todd  
 Alderman Dale Arnold  
 Alderman Chris Bamman  
 Alderman Jeff Coleman  
 Alderman Bob Headley  
 Alderman Nancy Totton  
 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**  
 City Attorney Jim Cook  
 City Administrator Ryan Hunt  
 Assistant City Administrator Ken Murphy  
 City Clerk Theresa Osenbaugh  
 Community Development Director Rick Arroyo  
 Chief David Starbuck  
 Parks & Recreation Director Shannon Davies  
 Finance Director Cathy Bowden



**CITY OF GRAIN VALLEY**  
**BOARD OF ALDERMEN MEETING MINUTES**  
 Regular Session

**12/11/2017**  
**PAGE 13 OF 13**

- *The motion was voted on with the following roll call vote:*
  - *Aye: Arnold, Bamman, Coleman, Headley, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-MOTION CARRIED: 6-0-**

**-THE REGULAR MEETING CLOSED AT 8:46PM**

- *Alderman Headley moved to open the Regular Meeting*
- *The motion was seconded by Alderman Coleman*
  - *No Discussion*
- *The motion was voted on with the following roll call vote:*
  - *Aye: Arnold, Bamman, Coleman, Headley, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-MOTION CARRIED: 6-0-**

**-THE REGULAR MEETING OPENED AT 9:50 PM**

**ITEM XX: ADJOURNMENT**

- *The meeting adjourned at 9:50 P.M.*

Minutes submitted by:

\_\_\_\_\_  
 Theresa Osenbaugh  
*City Clerk*

\_\_\_\_\_  
 Date

Minutes approved by:

\_\_\_\_\_  
 Mike Todd  
*Mayor*

\_\_\_\_\_  
 Date

**ELECTED OFFICIALS PRESENT**  
 Mayor Mike Todd  
 Alderman Dale Arnold  
 Alderman Chris Bamman  
 Alderman Jeff Coleman  
 Alderman Bob Headley  
 Alderman Nancy Totton  
 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**  
 City Attorney Jim Cook  
 City Administrator Ryan Hunt  
 Assistant City Administrator Ken Murphy  
 City Clerk Theresa Osenbaugh  
 Community Development Director Rick Arroyo  
 Chief David Starbuck  
 Parks & Recreation Director Shannon Davies  
 Finance Director Cathy Bowden