



City of Grain Valley

711 Main St
Grain Valley, MO 64029
Phone: 816-847-6292

2022-2023 REQUEST FOR PROPOSALS FOR COMPREHENSIVE PLAN AND PARKS AND RECREATION MASTER PLAN RFP #2022-06

The City of Grain Valley will accept sealed proposals from qualified firms interested in providing the following:

**Seven (7) Signed Copies and One Electronic Copy
MUST BE RECEIVED BY:
2:00 P.M. June 28, 2022**

Please mark your submittal "Sealed Proposal – RFP #2022-06 COMPREHENSIVE PLAN AND PARKS AND RECREATION MASTER PLAN" and send it to:

**City of Grain Valley
Attention: Shannon Davies, Parks and Recreation Director
Mark Trosen, Community Development Director
711 Main St.
Grain Valley, Missouri 64029
816-847-6231 (Shannon) or 816-847-6221 (Mark)**

The City reserves the right to reject any and all proposals, to waive technical defects, and to select the proposal(s) deemed most advantageous to the City.

The undersigned certifies that he/she has the authority to bind this company in an agreement to supply the service or commodity in accordance with all terms and conditions specified herein. Please type or print the information below.

Respondent is REQUIRED to complete, sign and return this form with their submittal.

Company Name		Authorized Person (Print)	
_____		_____	
Address		Signature	
_____		_____	
City/State/Zip		Title	
_____		_____	
Telephone #	Fax #	Date	Tax ID #
_____	_____	_____	_____
E-mail		Entity Type	
_____		_____	

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PART I**PROJECT**

The City of Grain Valley, Missouri seeks consulting services to prepare a comprehensive land use plan by utilizing the city's existing plan as the beginning point ("Project"). The new, updated plan will provide vision, goals, objectives, and polices to guide the city's development and redevelopment for the next 20 years. The plan will guide the Board of Aldermen, Planning and Zoning Commission, staff, developers, property owners, and residents on the appropriate growth and redevelopment for Grain Valley.

The updated plan will integrate all aspects of urban development including demographics, land use recommendations, public facilities, transportation, environmental, and trends. A critical component of the plan will be setting the vision for the city's development and redevelopment. The vision component will need to analyze existing and future infrastructure needs and how technology will play a role in the future.

The selected consultant will be asked to perform a Parks and Recreation Master Plan. The qualified firm will need to take a creative and innovative approach to reviewing the needs of the community, the possible future options for Grain Valley's Parks and Recreation Department, while obtaining open-ended public input about the options. The planning process shall develop a comprehensive vision for the City parks system, individual parks; open space areas; trails; recreation facilities; amenities and programs. The selected consultant will identify areas for future parks and open spaces based on future development and standards for park spaces per population densities.

GENERAL INFORMATION

The City of Grain Valley, located in eastern Jackson County, Missouri, is a growing, full-service community of approximately 16,000 residents. The City operates under a 4th class form of government with six Aldermen and Mayor elected at-large. The City Administrator, appointed by the Board of Aldermen, is the chief executive responsible for the administration of the various departments, the enforcement of all local ordinances, and implementation of policies adopted by the Board of Aldermen.

The mission of Parks and Recreation is to provide exceptional recreational and leisure services to all citizens of the community through a diverse offering of programs in quality park and recreational facilities. With several parks, Armstrong is the largest with 10 acres located in the heart of the community. The Park boasts four picnic shelters, two large playground areas, a skate park, asphalt walking trails, and two lighted baseball fields. The Community Center is home to a gymnasium, fitness center, locker room & shower facilities, conference/meeting room, reception room, and full commercial kitchen. The aquatic center features a zero-depth entrance, tot slide, 12' floating crocodile, diving board and slides. The city has other smaller parks, athletic fields, and trails.

The city employs approximately 62 full-time employees, 30 part-time employees, and 12 seasonal employees. Employees are paid on a bi-weekly basis. Full-time employees are eligible for various benefit programs, including health, dental, vision, and life insurance. Within the City organization, there is one (1)

collective bargaining unit: Fraternal Order of Police West Central Missouri Regional Lodge #50. The City is a member of Midwest Public Risk (MPR), which provides liability insurance and risk management services. MPR also administers the City's workers compensation program.

The City has five (5) departments: Administration, Community Development, Finance, Parks & Recreation and Police. The Administration department is comprised of the City Administrator, Deputy City Administrator, City Clerk, Human Resources Administrator, Public Information Officer, and the Municipal Court Administrator. Community Development includes Planning & Engineering, Building and Code Enforcement, Information Technology, Fleet Maintenance and Public Works Division. Finance Department includes Utility Billing and Accounting. Parks & Recreation includes Park Maintenance, Community Center Management and Recreation.

PART II

A. SCOPE OF SERVICES

1. Expectations

The Project will create a comprehensive plan that will guide the development and redevelopment of Grain Valley for the next 20 years. Because of this it is imperative that the update process engages and gives the community the opportunity to provide input and feedback on the plan's creation. A key aspect to this will be establishing the community's vision for Grain Valley's future. The result of the update process will be a comprehensive plan that provides guidance to the community on how to reach that vision.

2. Services

The consultant firm engaged for the Project is expected to provide a wide range of services related to the plan update. Those services include, but are not limited to, the following:

1. A thorough evaluation of the city's existing comprehensive plan that was adopted in 2014 and any other city plans that guide and/or impact development. These plans include, but are not limited to, the following: Capital Improvement Plan (CIP), Parks and Recreation Plans, Storm Water Master Plan, Water Master Plan, etc.
2. Provide innovative ideas to address the future trends in land use and community development.
3. Evaluation of existing land use map and categories and recommendation on a revised/new map and categories.
4. Analysis of population, economic, and land use trends and integrate them into the comprehensive plan.
5. Identify opportunities for development and redevelopment that will strengthen the city's housing, industry, and commercial land uses.
6. Analysis of, and provide specific recommendations for City's Main Street Corridor, including the Downtown and Transition Zones.
7. Recommendation on an updated/new comprehensive land use Plan that will guide the community's vision for the city's development over the next 20 years.
8. Create a robust public outreach program that is multifaceted, unique, and reaches out to residents and

property and business owners.

9. Coordinate public participation and plan creation with the Comprehensive Plan Steering Committee, Board of Aldermen, Planning and Zoning Commission, Parks and Recreation Board and city staff.
10. Attend and coordinate public meetings, including outreach and informational meetings with the public, Board of Aldermen, Planning and Zoning Commission, and Parks and Recreation Board meetings.
11. Final Comprehensive Plan and Parks and Recreation Master Plan preparation and document.

3. Community Involvement/Engagement

Involving and engaging the community's residents, leaders, workers, businesses, etc. is a critical component to the success of the Project. The city expects the consulting firm to design and implement a robust public outreach program that ensures the public is given the opportunity to participate in the process and provide feedback and direction on the Project.

4. Project Schedule

The city anticipates the Project to occur in 2022 and 2023. The Project will begin in the fall of 2022 and be completed by July of 2023. Project completion is defined as final comprehensive plan approved by the Planning and Zoning Commission and final Parks and Recreation Master Plan approved by Parks and Recreation Board.

Firms responding to this RFP should include an anticipated Project schedule.

5. Deliverables

The objective of this Project is the creation of a Comprehensive Plan and Parks and Recreation Master Plan that provides goals, objectives, and a vision to guide Grain Valley's next 20 years of development and redevelopment.

To accomplish this the following quantitative deliverables must be included in the proposal:

1. Public outreach program and implementation.
2. Planning Commission presentations.
3. Parks and Recreation Board presentations.
4. Board of Aldermen presentations.
5. Facilitate Steering Committee meetings.
6. A complete comprehensive plan ready for adoption by the city. The plan must include, at a minimum, the following components:
 - a. Vision for the community's development.
 - b. Existing conditions.
 - c. Trend analysis.
 - d. Transportation recommendations.

- e. Housing recommendations.
 - f. Land use plan.
 - g. Infrastructure and Utilities.
 - h. Analysis and recommendation for the city's Main Street Corridor Area, Downtown and Transition Zones.
 - i. Economic Development.
 - j. Include a KC Communities for All Ages component, as the city strives for "Gold/Implementation" and becoming more age friendly.
 - k. Create a plan that is **useful, intuitive, and accessible** for the community in a concise, yet cohesive document (the 2014 Comprehensive Plan is over 170 pages in length!).
7. A complete Parks and Recreation Master Plan ready for adoption by the Parks and Recreation Board. The plan must include, at a minimum, the following components:
- a. Parks, Open Space, Trails, and Facilities Inventory – Perform an inventory and analysis of all existing parks, amenities, open space, trails, and facilities. Perform a site visit to each city-owned park, open space, and facility, as well as trails, with the purpose of reviewing the existing conditions and identifying any future improvement needs.
 - b. Evaluation of Current Condition – Provide an evaluation of the condition and usability of existing property, facilities, and amenities. Evaluation to include both natural and built amenities. This evaluation should also include graphic documentation and basic mapping showing locations of parks, trails, shelters, and other major amenities in the parks system.
 - c. Public Input – Obtain public input to identify the public perception of park facilities and programming needs. Utilize a public engagement process to determine various park needs, as well as programming needs. Public input should include various stakeholder groups impacted by park facilities and programs.
 - d. Level of Service Assessment/Citizen Survey – Perform a broad-based statistically valid survey to determine current satisfaction levels with programs and facilities, participation in current programs, parks currently used, identification of any needs.
 - e. Benchmarking Comparisons of Similar Park Systems – Create benchmarking comparisons to at least ten similar parks and recreation systems and using nationally accepted standards. Criteria will be generated by the Consultant and city staff to include such comparative data as park acreage (developed and undeveloped), per capita budgets, capital improvement expenditures, types of facilities and programs offered and so forth. Consultant will work with staff to identify the ten similar systems.
 - f. Vision, Goals & Objectives – Using the information gleaned above, identify a vision statement, proposed level of service standards, short-term goals and objectives and long-term goals and objectives.
8. Electronic copy of the plan in pdf and Word format.
9. Data and analysis used to create the comprehensive plan and the parks and recreation master plan, including but not limited to, spreadsheets, mapping (ESRI format), backing documents, etc.

PART III

A. Submission of Proposals

To be eligible for consideration, *one electronic* and **seven** hard copies (maximum of 30 pages) of the response to the RFP must be received and date stamped by the City of Grain Valley no later than **2:00 PM, JUNE 28, 2022**. Late submittals will not be considered and will be returned to the submitter unopened.

The envelope package should be marked Grain Valley Comprehensive Plan and Parks and Recreation Master Plan.

City of Grain Valley
711 S. Main Street
Grain Valley, MO 64029
**Attn: Shannon Davies, Parks and Recreation Director and
Mark Trosen, Community Development Director**

Questions should be directed in writing to either Shannon Davies at sdavies@cityofgrainvalley.org or Mark Trosen at mtrosen@cityofgrainvalley.org.

B. Proposal Submission Requirements

The proposal should be complete and concise (maximum of 30 pages) and must contain the following information:

1. RFP Title page: Provide the subject of the proposal; the firm's name, address, and telephone number; proposal's contact name, address, telephone number, and email.
2. Transmittal letter: Provide a statement regarding the firm's interest in and understanding of the Project. The letter should include a statement that the firm has read and understands the RFP and agrees to all the conditions, requirements, and terms stated in the RFP. The transmittal letter shall be signed by a duly authorized officer or agent empowered with the right to bind the firm submitting a proposal for consideration.
3. Statement of qualifications: Provide information on the size, location, available resources, and a brief discussion on past experiences related to updating and creating comprehensive plans and park and recreation master plans. Submitted materials should demonstrate the firm's, and any sub-consultant's qualifications, and those of the staff to be assigned to the Project. Firms should demonstrate experience as the lead firm on at least three (3) similar projects, preferably within the past five (5) years.
4. Project team: Identify the project team (including sub-consultants and associates) and provide a statement of qualifications for each individual, including information such as: education, professional registrations, area of expertise and years of service in their respective fields. The following information should be included:

- a. Identify the project manager who will lead the Project.
 - b. Identify any sub-consultants that will be part of the Project team.
 - c. Names and proposed roles of other individual team members.
 - d. Education, experience, and biographies of all team members addressing the qualifications and considerations of the RFP.
 - e. Describe the qualifications of the firm and any sub-consultants to perform the work requested. Include information about pertinent prior experience.
 - f. An outline of the proposed functions of the individuals and their back-up as well as their experience in the specific assigned functions.
5. Understanding of the Project and Grain Valley: Include a summary of the firm's understanding of the Project as described in this RFP, the City of Grain Valley, and the unique issues facing the city. Identify the city's background and issues that will impact the firm's methodology and approach to the Project.
 6. Methodology and approach: Provide a description of the method and approach your firm intends to utilize to complete the Project. Discuss and clearly explain the methodology proposed to satisfactorily achieve the required services for the Project. The respondent must document a clear understanding of the RFP's entire scope of work and Project intent including data requirements, public participation process, all aspects of technical analysis, projections, advanced technology, and software. Firms should provide suggested innovative approaches the city should consider when implementing this Project.
 7. Project timeline: Provide a proposed schedule from the start to the completion of the Project. The schedule should include phasing, key tasks, milestones, and approximate completion dates.
 8. Work samples: List and provide in electronic format only (web link or pdf) at least three (3) examples of comprehensive land use and parks master plans completed within the last five (5) years in which the consulting firm was the project's lead agency. The work samples are not included in the 30-page submission limit.
 9. References: Provide a list of municipal clients for which the firm was the lead agency in providing services similar to the ones described in this RFP. Provide contact information (name, position, address, telephone number, and email) of persons that the city may contact to verify work completed and performance.
 10. Verify firm capacity: Provide a statement of the firm's ability to begin and complete the Project within the timeframe identified in this RFP and in the manner described in the RFP response.
 11. Cost breakdown: Submit a not-to-exceed cost for the Project, including travel and material expenses. The costs should be broken out to correspond with the completion of major tasks as described in the Project timeline.
 12. Supporting information (optional): Provide other supporting information that the firm feels may assist the city in reviewing the firm's qualifications and RFP response.

The City will not be liable for any costs incurred by the Consultant in preparation of a proposal submitted in response to this RFP, nor for presentations or other activities related to responding to this RFP. No costs chargeable for work under the proposed contract may be incurred before receipt of either a fully executed contract with the City or specific written authorization from the City.

PART IV

A. Timeline

The desired completion date for the Comprehensive Plan and Parks and Recreation Master Plan is July 2023. The anticipated schedule is included in the following timetable. Funding is provided by the city through the American Recovery Plan Act.

Activity	Targeted Dates
RFP Released	May 5, 2022
Pre-Proposal Conference for Q&A (held at City Hall, 711 Main Street)	June 7, 2022 (10:00AM)
RFP Deadline	June 28, 2022 (2:00PM)
Formal Interviews with Selection Committee (following review of qualifications); and Consultant selected	Week of July 18, 2022
Contract negotiation with Selected Consultant; and Contract presented to Mayor and Board of Aldermen and Request for Resolution Approval	July 25, 2022 - August 22, 2022
Consultant research, community engagement and plan development; and Monthly updates to Steering Committee, Planning and Zoning Commission and Park Board.	September 2022 – May, 2023
Work sessions with Planning and Zoning Commission, Park Board and Board of Aldermen	June, 2023
Adoption of 2023 Comprehensive Plan by Planning and Zoning Commission and 2023 Parks and Recreation Master Plan by Parks Board and approval by Board of Aldermen	July, 2023

B. Evaluation of Proposals

The city will evaluate proposals and select the respondent which meets the best interest of the city. The City shall be the sole judge of its own best interests, the proposals, and the resulting negotiated contract. The City’s decision will be final.

A selection committee will evaluate the proposals that are submitted. From those, the best will be invited to a formal interview to make a presentation to the committee.

The selection committee will consist of Board of Aldermen representative, representative from the Planning and Zoning Commission, representative from the Parks and Recreation Board, City Administrator, Deputy City Administrator, Parks and Recreation Director and Community Development Director.

The City’s evaluation criteria may include, but shall not be limited to, the following:

- Overall responsiveness to the RFP and quality of the proposal in clearly stating an understanding of the work to be performed.
- The firm’s qualifications, experience, and demonstrated familiarity with comprehensive planning, parks and recreation master planning, specifically for cities comparable to Grain Valley.

- The key personnel to be assigned to the project and their present workload.
- Organization of the team and approach to completing the project.
- Quality of references from previous clients for similar projects and examples of projects provided.
- Cost of services. Although a significant factor, fees and expenses may not be the dominant factor. Fees and expenses will be a particularly important factor when all other evaluation criteria are relatively equal.

After completion of this process, staff will endeavor to negotiate a contract with the successful respondent. Upon reaching agreement on a contract, this negotiated contract amount will be presented to the Board of Aldermen for approval by Resolution authorizing the City Administrator to sign a contract with the successful respondent.

In the event that a mutually agreeable contract cannot be negotiated with said respondent, the staff will then enter contract negotiations with the next highest rated respondent, and so on until a mutually agreeable contract can be negotiated.

The City reserves the right to reject any or all responses and to waive any informality in the process when to do so would be to the advantage of the City.

The City reserves the right to reject any response(s) for noncompliance with the provisions outlined in this RFP.

The City, in its sole discretion, may choose not to award a contract at any time because of unforeseen circumstances or if it is determined to be in the best interest of the City not to do so.

EXHIBIT "A" NON-COLLUSION CERTIFICATION

STATE OF MISSOURI

CITY/COUNTY OF _____

_____ being first duly sworn, deposes and says that he is

_____ Title of Person Signing

of _____

_____ Name of Bidder

that all statements made and facts set out in the proposal for the above project are true and correct; and the bidder (The person, firm, association, or corporation making said bid) has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with said bid or any contract which may result from its acceptance.

Affiant further certifies that bidder is not financially interested in, or financially affiliated with, any other bidder for the above project.

BY _____

BY _____

BY _____

SWORN to before me this _____ day of _____ 20 ____.

Notary Public

My Commission Expires _____

**GENERAL CONDITIONS
GOVERNING RESPONSES AND SUBSEQUENT CONTRACTS
City of Grain Valley, MO**

1. SCOPE: The following terms and conditions, unless otherwise modified by the City of Grain Valley within this document, shall govern the submission of proposals and subsequent contracts. The City of Grain Valley reserves the right to reject any proposal that takes exception to these conditions.
2. DEFINITIONS AS USED HEREIN:
 - a. The term "request for proposal" means a solicitation of a formal, sealed proposal.
 - b. The term "respondent" means the person, firm, bidder or corporation who submits a formal sealed proposal.
 - c. The term "City" means City of Grain Valley, MO.
 - d. The term "Board of Aldermen" means the governing body of the City of Grain Valley, MO.
 - e. The term "contractor" means the respondent awarded a contract under this proposal.
3. COMPLETING PROPOSAL: All information must be legible. Any and all corrections and/or erasures must be initialed. Each proposal must be signed in ink by an authorized representative of the respondent and required information must be provided. The contents of the proposal submitted by the successful respondent of this RFP will become a part of any contract award as a result of this solicitation.
4. REQUEST FOR INFORMATION: Any requests for clarification of additional information deemed necessary by any respondent to present a proper proposal shall be submitted in writing to the City of Grain Valley, 711 Main Street Grain Valley, MO 64029, referencing this RFP number, a minimum of five (5) calendar days prior to the proposal submission date. Any request received after the above stated deadline will not be considered. All requests received prior to the above stated deadline will be responded to in writing by the City in the form of an addendum addressed to all prospective respondents.
5. CONFIDENTIALITY OF PROPOSAL INFORMATION: Each proposal must be submitted in or under cover of a sealed envelope to provide confidentiality of the information enclosed. The envelope should be sealed and clearly marked with RFP number and the name of the project.

All proposals and supporting documents will remain confidential until a final contract has been executed. Information that discloses proprietary or financial information submitted in response to qualification statements will not become public information. This is in accordance with the Missouri Sunshine Law.
6. SUBMISSION OF PROPOSAL: Proposals are to be sealed and submitted to the City of Grain Valley, 711 Main Street Grain Valley, MO 64029, prior to the date and time indicated on the cover sheet. At such time, all proposals received will be formally opened. The opening will consist of only the name and address recording of respondents.
7. ADDENDA: All changes, additions and/or clarifications in connection with this proposal will be issued by the Purchasing office in the form of a WRITTEN ADDENDUM. SUBMIT EQUAL NUMBER OF SIGNED ADDENDUM WITH THE NUMBER OF PROPOSALS REQUIRED. Verbal responses and/or representations shall not be binding on the City.
8. LATE PROPOSALS AND MODIFICATION OR WITHDRAWALS: Proposals received after the date and time indicated on the cover sheet shall not be considered.

Proposals may be withdrawn or modified in writing prior to the proposal submission deadline. Proposals that are resubmitted or modified must be sealed and submitted to the Purchasing Office prior to the proposal submission deadline. Each respondent may submit only one (1) response to this proposal.
9. BONDS:

When a Bond is required it shall be executed with the proper sureties, through a company licensed to operate in the State of Missouri, and hold a current Certificate of Authority as an acceptable surety under 31 CFR Part 223 (and be listed on the current U.S. Department of the Treasury Circular 570 and have at least A Best's rating and a FPR9 or better financial performance rating per the current A.M. Best Company ratings.)
10. NEGOTIATION: The City reserves the right to negotiate any and all elements of this proposal.
11. TERMINATION: Subject to the provisions below, any contract derived from this Request For Proposal may be terminated by either party upon thirty (30) days advance written notice to the other party; but if any work or service hereunder is in progress, but not completed as of the date of termination, then said contract may be extended upon written approval of the City until said work or services are completed and accepted.
 - (a) TERMINATION FOR CONVENIENCE

In the event that the contract is terminated or cancelled upon request and for the convenience of the City, without the required thirty (30) days advance written notice, then the City shall negotiate reasonable termination costs, if applicable.
 - (b) TERMINATION FOR CAUSE

Termination by the City for cause, default or negligence on the part of the contractor shall be excluded from the foregoing provision; termination costs, if any, shall not apply. The thirty (30) days advance notice requirement is waived in the event of Termination for Cause.

(c) TERMINATION DUE TO UNAVAILABILITY OF FUNDS IN SUCCEEDING FISCAL YEARS.

When funds are not appropriated or otherwise made available to support continuation of performance in a subsequent fiscal year, the contract shall be cancelled and the contractor shall be reimbursed for the reasonable value of any nonrecurring costs incurred but not amortized in the price of the supplies or services delivered under the contract.

12. TAX EXEMPT: The City and its Agencies are exempt from State and local sales taxes. Sites of all transactions derived from this proposal shall be deemed to have been accomplished within the State of Missouri.
13. SAFETY: All practices, materials, supplies, and equipment shall comply with the Federal Occupational Safety and Health Act, as well as any pertinent Federal, State and/or local safety or environmental codes.
14. RIGHTS RESERVED: The City reserves the right to reject any or all proposals, to waive any minor informality or irregularity in any proposal, and to make award to the response deemed to be most advantageous to the City.
15. RESPONDENT PROHIBITED: Respondents are prohibited from assigning, transferring, conveying, subletting, or otherwise disposing of this proposal or any resultant agreement or its rights, title, or interest therein or its power to execute such agreement to any other person, company or corporation without the previous written approval of the City.
16. DISCLAIMER OF LIABILITY: The City, or any of its agencies, will not hold harmless or indemnify any respondent for any liability whatsoever.
17. HOLD HARMLESS: The contractor shall agree to protect defend, indemnify, and hold the Board of Aldermen, City of Grain Valley, MO, its officers, commissions, employees and agents free and harmless from and against any and all losses, penalties, damages, settlements, costs, charges, professional fees or other expenses or liabilities of every kind and character resulting from the error, omission or negligent act of the contractor, its agents, employees or representatives, in the performance of the contractor's duties under any agreement resulting from award of this proposal.
18. LAW GOVERNING: All contractual agreements shall be subject to, governed by, and construed according to the laws of the State of Missouri.
19. ANTI-DISCRIMINATION CLAUSE: No respondent on this request shall in any way, directly or indirectly discriminate against any person because of age, race, color, handicap, sex, national origin, or religious creed.
20. DOMESTIC PRODUCTS
The City of Grain Valley has adopted a formal written policy to encourage the purchase of products manufactured or produced in the United States. (City of Grain Valley Resolution No. 87-18, MO. State Statute No. 34.353, Section 3, (5).
21. CONFLICTS: No salaried officer or employee of the City, and no member of the Board of Aldermen shall have a financial interest, direct or indirect, in this contract. A violation of this provision renders the contract void. Federal conflict of interest regulations and applicable provisions of Sections 105.450 – 105.496 shall not be violated. Contractor covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services to be performed under this contract. The Contractor further covenants that in the performance of this contract no person having such interest shall be employed.
22. DEBARMENT: By submission of its response, the Contractor certifies that neither it nor its principals is presently debarred or suspended by any Federal Department or agency, including listing in the U.S. General Services Administrations List of Parties Excluded from Federal Procurement or Non-Procurement programs; or if the amount of this response is equal to in excess of \$100,000, that neither it nor its principals nor its subcontractors receiving sub-awards equal to or in excess of \$100,000 is presently disbarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by an Federal Department , agency or prevision of law. If the Contractor is unable to certify any of the statements in this certification, the responder must attach an explanation to its response.

Para 17 Revised by Legal 1-4-96
Para 21 Revised by Legal 10-31-03
Para 20 Added by Legal 8/02