

**GRAIN VALLEY PARK BOARD**  
**MINUTES**  
August 16, 2022

Meeting called to order at 7:00 P.M. by President, Brian Bray.

**ROLL CALL:**

**PRESENT:** Brian Bray (President), Jared English (Vice President), Becky Gray (Secretary), Mike Switzer, Adam Hoover, Lisa Limberg, Shawn Brady, Dale Arnold (Alderman Liaison), Shannon Davies (Director)

**ABSENT:** Chuck Harris

**CONSENT AGENDA:**

- a. **APPROVED ABSENCE:** Norm Combs
- b. **APPROVAL OF MINUTES:** Motion by Jared English, seconded by Mike Switzer to approve the June Minutes. Motion carried.
- c. **CANCELLATION OF NEXT MONTH'S MEETING:** Motion by Jared English, seconded by Mike Switzer to cancel the September meeting. Motion carried.

**TREASURER'S REPORT:**

- a. **REVIEW OF ACCOUNTS PAYABLE/EXPENDITURES/REVENUES:**  
Shannon stated that Jerry Jones was renewing his Certified Playground Safety Inspector (CPSI) certification and there is a cost involved with this. Also shown were the costs to add the field lighting at the pavilion field. Park Maintenance also treated the football fields on Old 40 highway for mosquitos, which is done annually.

**CITIZEN COMMENTS/PRESENTATIONS:**

- a. **None**

**COMMITTEE REPORTS:**

- a. **Veteran's Tribute** – Norm Combs and Mike Switzer
  - i. There was discussion about the vegetation around the tribute. The plants there are native flowers and grasses that were purposely planted there. They are a great deterrent to keep geese off of the brick. This vegetation is not mowed so there are times during the year that it is not the most aesthetically pleasing to look at.
  - ii. New flags were recently installed. Shannon stated that they will plan on always having a second set of flags on hand with the goal to replace flags prior to Memorial Day and then again prior to Veteran's Day.

**OLD BUSINESS:**

- a. **Christina "Kiki" Claphan Memorial Playground** – Shannon Davies
  - i. Shannon stated that next month, we should hear from the state about grant funding that we applied for through the Land, Water and Conservation Fund

- ii. (LWCF). The state is running close to a year behind on awarding these grants.
- b. **Grain Valley Park Board By-Laws; Standing Rule 1 – Time & Place of Meetings; SR101 – Group Discussion**
- i. The board discussed continuing meeting once every month or 6 times annually.
  - ii. We agreed that the By-Laws need to state that this entity meets monthly in the event that the need arises. Each meeting’s agenda will list next month’s meeting and the park board will vote at that time whether to have a meeting that following month. We will always plan on meeting every other month but still have the flexibility to meet a month sooner if needed.
  - iii. Shannon Davies stated that based off of annual operations, workload and holidays, the best 6 months in the year to meet are as follows:
    - February
    - April
    - June
    - August
    - October
    - December
  - iv. Shannon will look into the process of how this entity calls for a meeting that falls outside of these 6 months.
- c. **City Comprehensive Plan and Parks Master Plan – Shannon Davies**
- i. Shannon Davies and Brian Bray discussed the process the Steering Committee used to select the firm for this. Five firms submitted proposals for this endeavor.
  - iii. After interviews and review, the committee selected Confluence for this project. The committee felt that they would be easy to work with, had ample experience, maximized community engagement, and reasonable in cost.

**NEW BUSINESS:**

- a. **2023 Budget – Shannon Davies**
- i. The proposed, 2023 Budget was presented by Shannon Davies. Shannon focused on the Capital Improvement Projects and Capital Equipment expenditures. They include:
    - Ryan Meadows/South Middle School trail connection.
    - Micro Seal the Butterfly Trail and parking lot.
    - Install curb cut for Blue Branch Creek Trail on Laura Lane.
    - Replace Santa House roof.
    - New Dri Dek locker room flooring and lifeguard stands for the Aquatics Center. Also replace 7 exterior doors.
    - Replace 1 mower, 1 trailer and the skid steer tracks.
    - Replace all bleachers at Armstrong Park baseball fields.

**DIRECTOR'S REPORT:**

**a. Operational Updates**

- i. Park Improvement Updates – We recently had a resident purchase and adopt a bench and 4 bricks that will be installed on Blue Branch Creek Trail. Solar lights have been added to the small picnic shelters at Monkey Mountain Park and Butterfly Trail. A solar light has also been added to the Blue Branch Creek parking lot trailhead.
- ii. Fall, youth baseball/softball leagues start at the end of this month.

**b. City Updates**

- i. Cake, Cops and Conversations is scheduled for August 27<sup>th</sup> in Armstrong Park.
- ii. The annual Grain Valley Fair is scheduled for September 9-10<sup>th</sup>.

**c. Past/Current Programs/Special Events**

- i. Aquatic Programming
- ii. Preschool Player's T-ball
- iii. Popsicles in the Park
- iv. Movie in the Park

**d. Upcoming Programs/Special Events**

- i. Dog Paddle Day – 9/6
- ii. Tot Time – starts 9/12
- iii. Chess Academy – starts 9/13

**TOPICS FOR NEXT MEETING:**

- a. Christina "Kiki" Claphan Memorial Playground
- b. City Comprehensive Plan and Parks Master Plan
- c. 2023 Budget

**ADJOURNMENT:**

Motion by Jared English, seconded by Mike Switzer to adjourn. Motion carried.

Meeting adjourned at 7:42pm.

Next regular meeting: October 18, 2022