

**GRAIN VALLEY PARK BOARD
MINUTES
September 21, 2021**

Meeting called to order at 7:00 P.M. by President Brian Bray.

ROLL CALL:

PRESENT: Brian Bray (President), Jared English (Vice President), Becky Gray (Secretary), Norm Combs, Terry Hill, Mike Switzer, Adam Hoover, Alderman Jayci Stratton, Shannon Davies (Director)

ABSENT: Chuck Harris, Lisa Limberg, Alderman Jayci Stratton

CONSENT AGENDA:

- a. **APPROVED ABSENCE:** Lisa Limberg, Alderman Jayci Stratton
- b. **APPROVAL OF MINUTES:** Motion by Norm Combs, seconded by Jared English to approve the August Minutes. Motion carried.

TREASURER'S REPORT:

- a. **REVIEW OF ACCOUNTS PAYABLE/EXPENDITURES/REVENUES:**
Shannon distributed the payables made over the last month and the year-to-date revenues/expenditures for 2021. Many of the more noteworthy payables for this past month were related to the Blue Branch Creek Trail Phase II Trail project. This included trail base rock, a new bucket for the skid steer to assist with backfilling the trail, and bridge bollards. The bollards were installed to prevent golf carts from driving over the bridge but still wide enough for bicycle traffic and to meet ADA standards. Pool revenue was at an all-time high this season. Pool attendance exceeded previous seasons and swim lessons and private pool rentals were almost booked to capacity.

CITIZEN COMMENTS/PRESENTATIONS:

- a. **None**

COMMITTEE REPORTS:

- a. **Veteran's Tribute** – Norm Combs and Mike Switzer
 - i. Norm manned a booth at the annual Grain Valley Fair a couple of weeks ago on behalf of the Pathways of Honor committee for the Veteran's Tribute at Legacy Plaza. He stated that his booth got decent traffic and that he passed out several brick, order forms.

OLD BUSINESS:

- a. **Christina "Kiki" Claphan Memorial Playground** – Shannon Davies
 - i. There is \$400,000 proposed in the 2022 budget for this project.

- ii. Shannon will be meeting with the City's on call engineering firm to start putting the documents together to put this project out for bid to potential playground providers/installers.
 - iii. No update on the LWCF grant that we applied for.
- b. **Blue Branch Creek Trail (Phase 2) Project Update** – Shannon Davies
- i. The asphalt has been laid and park maintenance has started back filling the trail. The connection from OOIDA Drive to Butterfly Trail has also been laid although we still need to cut the curb and install a concrete, ADA ramp from the street, up to the trail.
 - ii. We also still need to get the trailhead parking lot striped and the OOIDA Drive crosswalk.
 - iii. There will be an official ribbon cutting to mark the opening of both the Phase I and II trails at Blue Branch Creek on Wednesday, September 29th at 2:00pm.
- c. **Football Facility Improvements** – Shannon Davies
- i. Shannon stated that GVSL will be using the outfield of Armstrong West for Fall, Flag Football for both practices and games. This will provide a space that has field lights. GVSL will have use of the field Monday-Friday with games on Thursday nights. This should not interfere with the Fall, T-ball season because this program uses the infield only.
 - ii. GVSL will continue to use the fields at the Football Field Complex for the older divisions as well as the multi-purpose field east of the Pavilion.
- d. **Park Board/City Memorandum of Understanding (MOU)** – Group Discussion
- i. The board reviewed the existing MOU.
 - ii. The board agreed to change the City Administrator's attendance to bi-annually instead of quarterly.
 - iii. The City budget workshops are schedule for October 21st and 26th this year, both starting at 6:00pm.
 - iv. Shannon will make the revisions and get an updated copy signed by the Mayor and Park Board President.

NEW BUSINESS:

- a. **2022 Budget Review** – Group Discussion
- i. Shannon provided a copy of the proposed 2022 budget to the board for review and discussion. This will be on the October agenda for further review and discussion.

DIRECTOR'S REPORT:

- a. **Operational Updates**
- i. Grain Valley Fair

- 1) It was well-attended this year. There didn't seem to be as many rides for the older kids this year, something that the fair committee plans on changing next year. Fair attendance would be better if the parade was not right in the middle of the day on Saturday but due to student testing at the high school that morning where the parade is staged and is the starting/stopping point, we don't have another option.

b. City Updates

- i. GVPD is providing a Community Forum on Crime Prevention on 9/23.
- ii. GVPD's annual Night Out Against Crime is on 9/28.
- iii. The City will be hosting several Community Forums on their Branding Initiative.

c. Past/Current Programs/Special Events

- i. Dog Paddle Day
- ii. CLUE Trail Game
- iii. Fall, Youth Baseball/Softball Season

d. Upcoming Programs/Special Events

- i. Fall Karate – 10/5
- ii. Halloween Candy Scramble – 10/16
- iii. Mini Munchkins – Preschool Pumpkins – 10/21
- iv. Trail or Treat – 10/29

TOPICS FOR NEXT MEETING:

- a. Blue Branch Creek Trail (Phase 2) Project
- b. Christina "Kiki" Claphan Memorial Playground
- c. Park Board/City Memorandum of Understanding (MOU)
- d. 2022 Budget Review

ADJOURNMENT:

Motion by Norm Combs, seconded by Jared English to adjourn. Motion carried.

Meeting adjourned at 7:59 P.M.

Next regular meeting will be October 19, 2021.

