

**GRAIN VALLEY PARK BOARD**  
**MINUTES**  
May 18, 2021

Meeting called to order at 7:03 P.M. by President Brian Bray.

**ROLL CALL:**

**PRESENT:** Brian Bray (President), Jared English (Vice President), Norm Combs, Don Caslavka, Chuck Harris, Mike Switzer, Alderman Jayci Stratton, Shannon Davies (Director)

**ABSENT:** Becky Gray (Secretary), Terry Hill

**CONSENT AGENDA:**

- a. **APPROVAL OF MINUTES:** Motion by Norm Combs, seconded by Chuck Harris to approve the April Minutes. Motion carried.

**TREASURER'S REPORT:**

- a. **REVIEW OF ACCOUNTS PAYABLE/EXPENDITURES/REVENUES:**  
Shannon distributed the year-to-date revenues/expenditures for 2021. He made note of the spike in ballfield rental revenue so far this spring. Some of the more noteworthy expenses this month included the chemical treatment for lake vegetation and muskrat removal at Butterfly Trail.

**CITIZEN COMMENTS:** none

**COMMITTEE REPORTS:**

- a. **Veteran's Tribute** – Norm Combs and Mike Switzer
  - i. The official Celebration/Dedication for the Veteran's Tribute at Legacy Plaza took place on Wednesday, May 5th. Mike Switzer passed-out a photo of all of the veteran's that were in attendance. The event was a success and well-attended.

**OLD BUSINESS:**

- a. **Christina "Kiki" Claphan Memorial Playground** – Shannon Davies
  - i. Shannon has started preliminary discussions with the City's on-call engineering firm for the design, scope, specifications for this project.
  - ii. Shannon has not received any news from the state regarding the LWCF grant that was applied for to help fund this project.
- b. **Blue Branch Creek Trail (Phase 2) Project Update** – Shannon Davies
  - i. The clearing for the trail that connects either end of the pedestrian bridge has begun. With the help of the Public Works department, rock is being hauled-in

- to build-up the area where the trailhead parking lot will be installed.
- ii. There have been some delays with construction due to the wet weather.
- c. **Football Facility Improvements** – Shannon Davies/Chuck Harris
  - i. GVSL submitted a proposal to provide field lighting for the multi-purpose field east of the Pavilion. The lighting will assist GVSL spring/fall football teams with the ability to practice later into the evening. The proposal is \$10,445. GVSL asked if the Park Board or City would be willing to pay half for this endeavor. Shannon Davies confirmed that the City would be able to cover half of the costs for the field lights. However, the City would have to budget for it in the 2022 fiscal year as this was not a budgeted item for 2021.
- d. **Park Board Reappointments** – Shannon Davies
  - i. Don Caslavka notified the Park Board tonight that this will be his last meeting as he is stepping down from the Park Board. In the next few weeks, Don will be moving to Blue Springs and longer meet the residency requirement.
  - ii. Shannon Davies has a resolution on the agenda for the May 24<sup>th</sup> Board of Aldermen meeting appointing Adam Hoover and reappointing Mike Switzer to the Park Board for a 3-year term.

**NEW BUSINESS:**

- a. **Park Board By-Laws Review** – Group Discussion
  - i. Discussion focused on the following:
    - 1) Section 603: allowing the majority of the active members at that time to constitute a quorum
    - 2) Section 604: clarification regarding member absences, when it meets the threshold for removal of a member due to absenteeism, who contacts that member and in what form, and defining an “Excused Absence”
    - 3) Section 606: outlining the parameters for “Citizen Comments” regarding time limitations and pre-approved citizen presentations
    - 4) Shannon will update the language in these 3 sections for the Park Board to review and approve at the June meeting.

**DIRECTOR’S REPORT:**

- a. **Operational Updates**
  - i. Full-Time Recreation Supervisor Status
    - 1) Interviews for this position are occurring next week.

- ii. 2021 Pool Season
  - 1) Staff are currently getting the aquatic facility ready for the Memorial Day weekend opening.
- iii. Youth Baseball/Softball Season
  - 1) Games have officially started and will run through the end of June.

**b. City Updates**

- i. The City will be issuing a RFQ for design services to assist with the evaluation of existing city facilities and the planning for improvements to existing buildings and/or the construction of new.
- ii. The annual Community Development Event is scheduled for June 17<sup>th</sup> in Armstrong Park.

**c. Past/Current Programs/Special Events**

- i. Preschool Players Soccer
- ii. Community Garden

**d. Upcoming Programs/Special Events**

- i. Movie in the Park (Trolls World Tour) – 6/4
- ii. Storybook Trail – Starts 6/4
- iii. Private & Group Swim Lessons – Starts 6/7
- iv. Private Pool Rentals – Starts in June
- v. Water Aerobics – Starts 6/7
- vi. Popsicles in the Park – 6/15

**TOPICS FOR NEXT MEETING:**

- a. Blue Branch Creek Trail (Phase 2) Project
- b. Christina “Kiki” Claphan Memorial Playground
- c. Football Facility Improvements
- d. Park Board Vacancy
- e. Park Board Reappointments
- f. Park Board By-Laws Review
- g. Community for All Ages

**ADJOURNMENT:**

Motion by Norm Combs, seconded by Chuck Harris, to adjourn. Motion carried.

Meeting adjourned at 8:13 P.M.

Next regular meeting will be June 22, 2021.