

**GRAIN VALLEY PARK BOARD**  
**MINUTES**  
April 20, 2021

Meeting called to order at 7:01 P.M. by President Brian Bray.

**ROLL CALL:**

**PRESENT:** Brian Bray (President), Jared English (Vice President), Becky Gray (Secretary), Norm Combs, Don Caslavka, Terry Hill, Chuck Harris, Mike Switzer, Shannon Davies (Director)

**ABSENT:** Alderman Jayci Stratton

**CONSENT AGENDA:**

- a. **APPROVAL OF MINUTES:** Motion by Chuck Harris, seconded by Jared English to approve the February Minutes. Motion carried.

**TREASURER'S REPORT:**

- a. **REVIEW OF ACCOUNTS PAYABLE/EXPENDITURES/REVENUES:**  
Shannon passed around the finalized revenue and expense report for 2020. Shannon again explained that where we had shortfalls in revenue due to the Covid-19 and the subsequent cancellations/closures, we also saw a reduction in expenses with reduced labor, supplies and materials.

**CITIZEN COMMENTS:** none

**COMMITTEE REPORTS:**

- a. **Veteran's Tribute** – Norm Combs and Mike Switzer
  - i. The official Dedication for Legacy Plaza is scheduled for Wednesday, May 5, 2021 at 4:00pm. The Park Board will then take control of the site and provide routine maintenance in perpetuity.

**OLD BUSINESS:**

- a. **Legacy Plaza Transfer to Park Board** – Mike Switzer/Norm Combs
  - i. See item a. above under Committee Reports.
- b. **Christina "Kiki" Claphan Memorial Playground** – Shannon Davies
  - i. Last February, Shannon submitted a grant application to partially fund this project through the Land, Water and Conservation Fund, administered by the Missouri Department of Conservation. The All-Inclusive Playground is an estimated \$400,000 and the grant request is for \$120,000. Shannon has started preliminary discussions with the City's on-call engineer to start

looking at putting together the project scope so that we can go out for bid on the project later this year.

- c. **Blue Branch Creek Trail (Phase 2) Project Update** – Shannon Davies
  - i. The pedestrian bridge over Blue Branch Creek was installed on April 2nd. The weather cooperated and the install went very smoothly. City staff will now begin clearing and grubbing the pathways where the sections of trail will go connecting either end of the bridge. The City has contracted with an asphalt company for street repairs. This same company will lay the asphalt trail once staff has cleared it and added compacted rock. This trail project also includes a small trailhead parking lot at the dead end of Cross Creek Drive on the south side of the creek. We are looking at the end of June or early July to get this completed.
  
- d. **Football Facility Improvements** – Shannon Davies/Chuck Harris
  - i. GVSL submitted a proposal to provide field lighting for the multi-purpose field east of the Pavilion. The lighting will assist GVSL spring/fall football teams with the ability to practice later into the evening. The proposal is \$10,445. GVSL is asking if the Park Board or City would be willing to pay half for this endeavor. Shannon will check with the City Administrator to see if this is something that we can cost-share. This project is not something we budgeted for in 2021 so there is a good chance that we would have to wait until the fiscal year to move forward.

**NEW BUSINESS:**

- a. **Recommendation to fill Vacant Park Board Seat** – Group Discussion
  - i. We currently have one application to fill the vacant park board seat. Shannon emailed the application for Adam Hoover to the park board for review last week. Recommendation by Bryan Bray to have the Mayor appoint Adam Hoover to the Grain Valley Park Board. Don Caslavka first, and Mike Switzer seconded the motion. Shannon will draft a resolution to have Adam Hoover appointed at the May 24<sup>th</sup> Board of Aldermen meeting.
  
- b. **Park Board Reappointments** – Shannon Davies
  - i. Don Caslavka and Mike Switzer’s terms are up at the end of May. Shannon will be drafting a resolution to have both reappointed for the May 24<sup>th</sup> Board of Aldermen Meeting.

**DIRECTOR’S REPORT:**

**1. Operational Updates**

- a. All of our summer seasonal positions have been filled.
- b. Currently, our F/T Recreation Supervisor position is posted. This is currently Melissa Strader's position but she had decided to take the newly created F/T position at the community center front desk.
- c. Park maintenance has installed security lighting at one of the picnic table shelters at Monkey Mountain Park. Now that we have been able to test this system for level of brightness, we will be adding the same security lighting for all of the other shelters at Monkey Mountain Park.

**2. City Updates**

- a. Shannon provided April's Board of Aldermen election results.
- b. No update on the City's Community Campus.

**2. Past/Current Programs/Special Events**

- a. Preschool Players Soccer
- b. Community Garden

**3. Upcoming Programs/Special Events**

- a. Private & Group Swim Lessons
- b. Private Pool Rentals
- c. Water Aerobics

**TOPICS FOR NEXT MEETING:**

- a. Blue Branch Creek Trail (Phase 2) Project
- b. Christina "Kiki" Claphan Memorial Playground
- c. Football Facility Improvements
- d. Park Board Vacancy
- e. Park Board Reappointments
- f. Park Board Bylaws Review

**ADJOURNMENT:**

Motion by Norm Combs, seconded by Don Caslavka, to adjourn. Motion carried.

Meeting adjourned at 7:52 P.M.

Next regular meeting will be May 18, 2021.

