

**GRAIN VALLEY PARK BOARD**  
**MINUTES**  
January 19, 2021

Meeting called to order at 7:05 P.M. by Vice President Brian Bray.

**ROLL CALL:**

**PRESENT:** Brian Bray (Vice President), Becky Gray (Secretary) Norm Combs, Don Caslavka, Jared English, Terry Hill, Chuck Harris, Alderman Jayci Stratton, Shannon Davies (Director)

**ABSENT:** Nathan Hays

**CONSENT AGENDA:**

- a. **APPROVAL OF MINUTES:** Motion by Chuck Harris, seconded by Jared English to approve the November Minutes. Motion carried.

**TREASURER'S REPORT:**

- a. **REVIEW OF ACCOUNTS PAYABLE/EXPENDITURES/REVENUES:**  
Shannon highlighted and explained the more notable expenditures pertaining to the Blue Branch Creek Bridge project and repairs made to the playgrounds/skate park. In recapping the 2020 Fiscal Year, although our Revenues are down in many of the line items (in large part due to closures/cancellations from the pandemic), we have also seen this balance out with a comparable reduction in Expenditures.

**CITIZEN COMMENTS:** none

**COMMITTEE REPORTS:**

- a. **Veteran's Tribute** – Norm Combs and Mike Switzer
  - i. Norm presented to the board on adding a bronze eagle (statue w/ pedestal) to Legacy Plaza. Norm provided photos of existing eagle similar to what we would be looking at for the site. There was also discussion as to where in the plaza we could erect the statue. The first steps will be to identify costs for this project and then look at potential sources of funding.
  - ii. Mike stated that Pathways of Honor would like to officially dedicate the site to the Park Board turning over ownership and the long-term maintenance. This will be placed on next month's agenda under "New Business."

**OLD BUSINESS:**

- a. **Christina "Kiki" Claphan Memorial Playground** – Shannon Davies
  - i. Shannon is currently working on a grant application to partially fund this project through the Land, Water and Conservation Fund, administered

by the Missouri Department of Conservation. Shannon has been speaking with a landscaping design firm to not only come up with preliminary project costs to include in the grant application for matching funds, but to also use this firm to design a rendering of the new, all-inclusive playground. This promotional material will be used to solicit donations from the community for a playground that will be in memory of Kiki Claphan.

- b. **Blue Branch Creek Trail (Phase 2) Project Update** – Shannon Davies
  - i. Shannon stated that Dondlinger & Sons construction has done quite a bit of clearing not only for the bridge but also for the new trail to the south.
  - ii. The old abutments have been removed and they have rocked the embankments. They have also det the pilings. Construction photos were provided to the board.
  - iii. We are still on target to have the bridge delivered and installed by the middle of March.
  
- c. **Football Facility Improvements** – Chuck Harris
  - i. Chuck stated that GVSL’s youth football program is continuing to grow and there is a need to look at additional (lighted) practice space for teams.
  - ii. GVSL President, Nilesh Patel plans to speak to the board at the next meeting about the following:
    - 1. Installing lighting for the multi-purpose field east of the Pavilion.
    - 2. Crowning of the football fields on Old 40 Highway.
    - 3. Additional practice locations.

#### **NEW BUSINESS:**

- a. **2021 Election of President, Vice President and Secretary** – Board Nomination/Vote
  - i. Brian Bray opened nominations for President. Norm Combs nominated Brian Bray. There were no other nominations. Norm motioned to close nominations and elect Brian Bray for President by acclamation. Motion carried.
  - ii. Brian Bray opened nominations for Vice President. Norm Combs nominated Jared English. There were no other nominations. Norm motioned to close nominations and elect Jared English for Vice President by acclamation. Motion carried.
  - iii. Brian Bray opened nominations for Secretary. Norm Combs nominated Becky Gray. There were no other nominations. Norm motioned to close nominations and elect Beck Gray for Secretary by acclamation. Motion carried.
  
- b. **Pool Management Services Contract Renewal** – Shannon Davies
  - i. Shannon stated that they went out for bid for Pool Management Services for the next three years (2021-23). They received one bid only, which was from

Midwest Pool Management (MPM). MPM has been the company we have used since the 2009 pool season and we have been very happy with them. Shannon will be getting the contract with MPM through the Board of Aldermen at their next meeting.

- d. **Park Board Vacancy – Shannon Davies**
  - i. There is currently one seat on the board that was vacated by Brad Welle.
  - ii. We received one application to fill the seat from Mike Switzer.
  - iii. The board reviewed the application and had a few questions for Mike who present at the meeting.
  - iv. Norm Combs made a motion to have the Mayor appoint Mike Switzer to the Park Board, Jared English seconded.
  - v. Shannon will draft the Resolution to have Mike Switzer appointed at the February 8<sup>th</sup> Board of Aldermen meeting.

#### **DIRECTOR'S REPORT**

##### **1. Operational Updates**

- a. **New, F/T Front Desk Staff Position** – Shannon stated that they budgeted this year for a new F/T position at the community center front desk during the day Monday-Friday. This position will alleviate the excessive turnover that this position has seen over the years with P/T employees.

##### **2. City Updates**

- a. Shannon provided a draft of the City's new Strategic Plan. The focus of the plan is on Community Sustainability, Economic Development, Brand Identity.

##### **3. Past/Current Programs/Special Events**

- a. Fall Karate
- b. Preschool Player's Basketball
- c. Mini Munchkins (Santa's Little Helpers, Winter Wonderland)
- d. Candy Cane Hunt

##### **4. Upcoming Programs/Special Events**

- a. Father-Daughter Valentine Dance – 2/6
- b. Spring Karate – 2/9

#### **TOPICS FOR NEXT MEETING:**

- a. Blue Branch Creek Trail (Phase 2) Project
- b. Christina "Kiki" Claphan Memorial Playground
- c. Football Facility Improvements
- d. Legacy Plaza Transfer

#### **ADJOURNMENT:**

Motion by Norm Combs, seconded by Chuck Harris, to adjourn. Motion carried.

Meeting adjourned at 8:10 P.M.

Next regular meeting will be February 16, 2021.