

**GRAIN VALLEY PARK BOARD**  
**MINUTES**  
November 17, 2020

Meeting called to order at 7:00 P.M. by President Brad Welle.

**ROLL CALL:**

**PRESENT:** Brad Welle (President), Norm Combs, Don Caslavka, Jared English, Terry Hill, Chuck Harris, Alderman Jayci Stratton, Shannon Davies (Director)

**ABSENT:** Brian Bray (Vice President), Becky Gray (Secretary), Nathan Hays

**CONSENT AGENDA:**

- a. **APPROVAL OF MINUTES:** Motion by Norm Combs, and seconded by Jared English to approve the September Minutes. Motion carried.

**TREASURER'S REPORT:**

- a. **REVIEW OF ACCOUNTS PAYABLE/EXPENDITURES/REVENUES:**  
Shannon highlighted and explained the more notable expenditures. Although Revenues are down in many of the line items (in large part due to closures/cancellations from the pandemic), we have also seen this balance out with a reduction in Expenditures.

**CITIZEN COMMENTS:** none

**COMMITTEE REPORTS:**

- a. **Veteran's Tribute** – Norm Combs and Mike Switzer
  - i. Norm stated that he would like to see a statue of a Soaring Eagle erected at the site. He has been doing some research on potential sculptors and costs.
  - ii. Now with the Tribute complete, the POH Committee would like to see some information about the site in the next edition of the City View.
  - iii. Some fundraising efforts for upkeep of the site will continue.

**OLD BUSINESS:**

- a. **2021 Budget Prep** – Shannon Davies
  - a. Shannon again distributed a copy of the proposed 2021 Budget for discussion. Shannon asked if there were any additional questions before it goes before the Board of Aldermen for approval.
  - b. Steven Craig (Finance Director) and Jack Ryan-Feldman (Financial Advisor with Baker Tilly) presented on the Park Reserve Fund. They explained the minimum amount that must be kept in that fund, a historical perspective of how the fund has grown each year, and how these funds can be used for projects in the Capital Improvements Fund (CIP) over the next 5 years.

**b. Christina “Kiki” Claphan Memorial – Shannon Davies**

- i. Shannon has reached out to 4 playground manufacturers regarding the installation of a new, all-inclusive playground that would be constructed in memory of Kiki. They included Miracle Recreation, GameTime, Playworld Systems and Park and Play Structures. This will replace the existing playgrounds in Armstrong Park.
- ii. Shannon provided photos and a video on some recent all-inclusive playgrounds that have been constructed in other towns and explained the various play components and surfacing material.
- iii. Shannon will be coordinating site visits with these playground manufacturers to start looking at the existing site, arrive at preliminary costs, and see about designing some renderings to start promoting the playground.
- iv. Shannon stated that he would like to put together a steering committee of local stakeholders to help guide the design of the playground.

**c. Blue Branch Creek Trail (Phase 2) Project Update – Shannon Davies**

- i. Shannon stated that they received 6 bids for the construction and installation of the bridge. References were checked on the 2 low bidders, which was Dondlinger & Sons Construction and TASC0 (Shannon provided the Bid Tab reflecting the 6 bids that were submitted for the project).
- ii. The City decided to move forward with Dondlinger & Sons Construction (low bidder) whose bid came in at \$222,580.50. Last week, the City and Dondlinger had the Pre-construction Meeting.
- iii. Shannon provided the board with the Construction Timeline that was submitted by Dondlinger. The Notice to Proceed is scheduled for November 30<sup>th</sup>. Assuming everything goes smoothly and there are no big weather delays, they are proposing to be done with the bridge installation by the 3<sup>rd</sup> week in March.

**NEW BUSINESS:**

- a. Football Facility Improvements – Chuck Harris
  - i. Chuck requested that this be tabled to our December Park Board Meeting when Nilesh Patel (GVSL President) can attend to discuss.

**DIRECTOR’S REPORT**

**1. Operational Updates**

- a. **Fall, Youth Baseball/Softball** – Shannon stated that the Fall Season completed last month with no major issues due to COVID-19. A little over 350 kids participated.
- b. **2020 Park Board Photo** – Shannon stated that we will be having the annual Park Board photo at our December meeting and reminded everyone to wear their light blue Park Board shirts.

**2. City Updates**

- a. The City is finalizing their Strategic Plan. Shannon will present this information at the December Park Board meeting.
- b. Due to the pandemic, the Mayor's Tree Lighting & Holiday Festival will be Virtual – Live through the City's Facebook. This is scheduled for November 23<sup>rd</sup> at 6:30pm.

**3. Past/Current Programs/Special Events**

- a. Fall Karate
- b. Preschool Player's Basketball
- c. Mini Munchkins (Preschool Pumpkins & Tiny Turkeys)

**4. Upcoming Programs/Special Events**

- a. Holiday Fitness Membership Special – starts 12/1
- b. Mini Munchkins (Santa's Little Helpers) – 12/17
- c. Candy Cane Hunt – 12/19

**TOPICS FOR NEXT MEETING:**

- a. Blue Branch Creek Trail (Phase 2) Project
- b. Christina "Kiki" Claphan Memorial
- c. Strategic Plan
- d. Football Facility Improvements

**ADJOURNMENT:**

Motion by Norm Combs, seconded by Jared English, to adjourn. Motion carried.

Meeting adjourned at 8:21 P.M.

Next regular meeting will be December 15, 2020.

