

GRAIN VALLEY PARK BOARD
MINUTES
July 21, 2020

Meeting called to order at 7:12 P.M. by Vice President Brian Bray.

ROLL CALL:

PRESENT: Brian Bray (Vice President), Don Caslavka, Jared English, Terry Hill, Chuck Harris, Alderman Jayci Stratton, Shannon Davies (Director)

ABSENT: Brad Welle (President), Becky Gray (Secretary), Norm Combs, Nathan Hays

CONSENT AGENDA:

- a. **APPROVAL OF MINUTES:** Motion by Jared English and seconded by Chuck Harris to approve the June Minutes. Motion carried.

TREASURER'S REPORT:

- a. **REVIEW OF ACCOUNTS PAYABLE/EXPENDITURES/REVENUES:**
Shannon highlighted and explained the more notable expenditures. Year-to-date revenues/expenses were also reviewed.

CITIZEN COMMENTS: none

COMMITTEE REPORTS:

- a. **Veteran's Tribute** – Jared English
 - i. Jared reported that the POH Committee is looking at a date in October to dedicate the site back to the parks department.

OLD BUSINESS:

- a. **Capital Improvements Plan (CIP) 2021-2025** – Dick Tuttle/Shannon Davies
 - i. Shannon distributed the draft for final review/discussion. It will now go before Planning and Zoning and then on to the Board of Aldermen for adoption.
- b. **Blue Branch Creek Trail Project (Phase 2) Update** – Shannon Davies
 - i. Final permitting for right-of-way is being completed for the bridge.
 - ii. In the process of getting the Phase 1 portion of the trail as well as the trail section that will connect at the dead end of Cross Creek Drive to the school district boundary, recorded as a city easement.
 - iii. CFS will be providing us a cost estimate for Construction Management of the project.
 - iv. CFS is shooting to have the Scope of Services pulled together within the next 3-4 weeks so that we can put the project out to bid.

- c. **Dillingham Trail Connector Project Update** – Shannon Davies
 - i. The water line portion of the project has been completed.
 - ii. Blue Nile is currently cutting-in the trail and laying the base rock.
- d. **Park Board By-Laws** – Group Discussion
 - i. The board reviewed the proposed revisions to the Park Board By-Laws for the last time.
 - ii. Chuck Harris made a motion to approve the updated Park Board By-Laws. Second by Don Caslavka.
- e. **Park Ordinance “Sale of Services/Merchandise” Review** – Group Discussion
 - i. The proposed language for the revisions of this ordinance were discussed.
 - ii. There was some ambiguity in what we would allow when an entity has partnered with the Parks and Recreation Department when charging for and providing a service, versus an entity providing services that has no affiliation with the department or city on park property.
 - iii. Shannon will address this language and then have the City Administrator and City Attorney review it before the next Park Board meeting.
- f. **Christina “Kiki” Claphan Memorial** – Shannon Davies
 - i. Nothing new to report.

NEW BUSINESS:

- a. **No New Business**

DIRECTOR’S REPORT

1. Operational Updates

- a. COVID-19 – Shannon provided some operational updates as it relates to COVID-19. We have slowly started reopening facilities and amenities but still with restrictions. Face masks are required at the Community Center and Aquatic Center.
- b. Staff had started working on the development of the 2021 Budget.
- c. Registration is underway for the Fall, Youth Baseball/Softball season.

2. City Updates

- a. Due to COVID-19, there have been several special event cancellations and changes. Both the annual Community Development and Night Out on Crime events have been cancelled for this year. All of our Movie in the Park events have been cancelled. As far as the annual Fair, there will still be an event, but we will only have food truck

vendors and merchandise vendors. There will be no carnival rides/games. They are still planning on having the 5K Run but there will be no parade.

3. Past/Current Programs/Special Events

- a. Senior Citizen Fitness Classes
- b. Group Swim lessons
- c. Private Swim lessons

4. Upcoming Programs/Special Events

- a. Movie in the Park (Onward) – 8/7

TOPICS FOR NEXT MEETING:

- a. Blue Branch Creek Trail (Phase 2) Project
- b. Dillingham Trail Connector Project
- c. “Sale of Merchandise/Services” Ordinance
- d. Christina “Kiki” Claphan Memorial

ADJOURNMENT:

Motion by Chuck Harris, seconded by Jared English, to adjourn. Motion carried.

Meeting adjourned at 8:10 P.M.

Next regular meeting will be August 18, 2020.

