



CITY OF GRAIN VALLEY
BOARD OF ALDERMEN MEETING MINUTES
Regular Session

04/27/2020
PAGE 1 OF 11

ITEM I: CALL TO ORDER

- The Board of Aldermen of the City of Grain Valley, Missouri, met in Regular Session on April 27, 2020 at 7:00 p.m. via video conference of the elected officials as a result of the social distancing/Stay at home order due to the COVID-19 pandemic
- The meeting was called to order by Mayor Todd

ITEM II: ROLL CALL

- City Clerk Jamie Logan called roll
- *Present via video conference: Bass, Cleaver, Headley, Stratton, Totton, West*
- *Absent:*

-QUORUM PRESENT-

ITEM III: APPROVAL OF AGENDA

- No Changes

ITEM IV: PROCLAMATIONS

- None

ITEM V: CONSENT AGENDA

- March 23, 2020 – Board of Aldermen Regular Meeting Minutes
- April 13, 2020 – Accounts Payable
- April 27, 2020 – Accounts Payable
- *Alderman West made a Motion to Approve the Consent Agenda*
- *The Motion was Seconded by Alderman Cleaver*
 - No Discussion
- *Motion to Approve the Consent Agenda was voted on with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-MOTION APPROVED: 6-0-

ITEM VI: PREVIOUS BUSINESS

- None

ITEM VII: NEW BUSINESS

- Fireworks Permit Applications

ELECTED OFFICIALS PRESENT

Mayor Mike Todd
Alderman Shea Bass
Alderman Tom Cleaver
Alderman Bob Headley
Alderman Jayci Stratton
Alderman Nancy Totton
Alderman Yolanda West

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT

City Administrator Ken Murphy
Deputy City Administrator Theresa Osenbaugh
Chief James Beale
Parks and Recreation Director Shannon Davies
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CITY OF GRAIN VALLEY
BOARD OF ALDERMEN MEETING MINUTES
 Regular Session

04/27/2020
 PAGE 2 OF 11

- Jerry Spooner, representing the Grain Valley Band Parent Association, requested approval of their 2020 Application for Permit to Sell Fireworks
 - City Clerk, Jamie Logan, confirmed that the application has been received and is complete
 - Applicant is requesting that their application be approved for selling in the parking lot of Price Chopper
- *Alderman Headley made a Motion to Approve Grain Valley Band Parent Association's Application for Permit to Sell Fireworks.*
- *The Motion was Seconded by Alderman West*
 - *No discussion*
- *Motion to Approve Grain Valley Band Parent Association's Application for Permit to Sell Fireworks was voted on with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-MOTION APPROVED: 6-0-
- Tasha Lindsey, representing the Grain Valley Partnership, requested approval of their 2020 Application for Permit to Sell Fireworks
 - City Clerk, Jamie Logan, confirmed that the application has been received and missing Certificate of Insurance; once received, the Fireworks Permit will be issued
- *Alderman Headley made a Motion to Approve Grain Valley Partnership's Application for Permit to Sell Fireworks*
- *The Motion was Seconded by Alderman Bass*
 - *No Discussion*
- *Motion to Approve Grain Valley Partnership's Application for Permit to Sell Fireworks was voted on with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-MOTION APPROVED: 6-0-
- **Liquor License Request – Quik Trip**
 - Presented new liquor license application to the Board of Aldermen to be voted on at the next Board of Aldermen meeting
 - The liquor license application has been reviewed by Chief and all is in order at

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 Mayor Mike Todd
 Alderman Shea Bass
 Alderman Tom Cleaver
 Alderman Bob Headley
 Alderman Jayci Stratton
 Alderman Nancy Totton
 Alderman Yolanda West

ELECTED OFFICIALS ABSENT

STAFF OFFICIALS PRESENT
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BOARD OF ALDERMEN MEETING MINUTES
 Regular Session

04/27/2020
 PAGE 3 OF 11

this time and has been signed off by Chief Beale

- Erik Eckhart from Quik Trip updated their potential opening date to May 21

ITEM VIII: PRESENTATIONS

- None

ITEM IX: PUBLIC HEARING

- None

ITEM X: ORDINANCES

Bill No. B13-50: An Ordinance Approving Redevelopment Project 1B of the Grain Valley Interchange Tax Increment Financing Plan as a Redevelopment Project and Adopting Tax Increment Financing Therein

- *Alderman Headley moved to bring up Bill No. B13-50 for it second reading*
- *The Motion was Seconded by Alderman Cleaver*
 - *City Attorney Joe Lauber discussed history of TIF projects and process and bringing these back for second reading ten years later; 1A activated in 2013; TIF revenues can be collected now; Alderman Headley asked period of time to capture and payback bills; City Attorney Lauber shared 23 years to capture TIF Revenue; clock starts once activated; can pay City back for costs incurred*
- *The motion was voted on with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
 - *Nay:*
 - *Abstain:*

Bill No. B13-50: An Ordinance Approving Redevelopment Project 1B of the Grain Valley Interchange Tax Increment Financing Plan as a Redevelopment Project and Adopting Tax Increment Financing Therein

Bill No. B13-50 was read by City Attorney Joe Lauber

- *Alderman Headley moved to accept the second reading of Bill No. B13-50 making it ordinance #2499*
- *The Motion was Seconded by Alderman Totton*
- *The motion was voted on with the following roll call vote:*
 - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*

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 Alderman Shea Bass
 Alderman Tom Cleaver
 Alderman Bob Headley
 Alderman Jayci Stratton
 Alderman Nancy Totton
 Alderman Yolanda West

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CITY OF GRAIN VALLEY
BOARD OF ALDERMEN MEETING MINUTES
 Regular Session

04/27/2020
 PAGE 4 OF 11

- *Nay:*
- *Abstain:*

-Bill No. B13-50 BECAME ORDINANCE #2499: 6-0

Bill No. B13-51: An Ordinance Approving Redevelopment Project 3 of the Grain Valley Interchange Tax Increment Financing Plan as a Redevelopment Project and Adopting Tax Increment Financing Therein

- *Alderman Headley moved to make the first reading by title only of Bill No. B13-51*
- *The Motion was Seconded by Alderman Cleaver*
- *Motion to make the first reading of Bill No. B13-51 was voted upon with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Motion Approved: 6-0-

Bill No. B13-51 was read by City Attorney Joe Lauber

Bill No. B13-51: An Ordinance Approving Redevelopment Project 3 of the Grain Valley Interchange Tax Increment Financing Plan as a Redevelopment Project and Adopting Tax Increment Financing Therein

- *Alderman Headley moved to accept the second reading of Bill No. B13-51 bringing it back for a second reading by title only*
- *The Motion was Seconded by Alderman Cleaver*
- *The motion was voted on with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Bill No. B13-51 Approved for a Second Reading: 6-0-

Bill No. B13-51: An Ordinance Approving Redevelopment Project 3 of the Grain Valley Interchange Tax Increment Financing Plan as a Redevelopment Project and Adopting Tax Increment Financing Therein

ELECTED OFFICIALS PRESENT

Mayor Mike Todd
 Alderman Shea Bass
 Alderman Tom Cleaver
 Alderman Bob Headley
 Alderman Jayci Stratton
 Alderman Nancy Totton
 Alderman Yolanda West

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CITY OF GRAIN VALLEY
BOARD OF ALDERMEN MEETING MINUTES
 Regular Session

04/27/2020
 PAGE 5 OF 11

Bill No. B13-51 was read by City Attorney Joe Lauber

- *Alderman Headley moved to accept the second reading of Bill No. B13-51 making it ordinance #2500*
- *The Motion was Seconded by Alderman Cleaver*
 - *No Discussion*
- *The motion was voted on with the following roll call vote:*
 - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
 - *Nay:*
 - *Abstain:*

-Bill No. B13-51 BECAME ORDINANCE #2500: 6-0

Bill No. B13-52: An Ordinance Approving Redevelopment Project 4 of the Grain Valley Interchange Tax Increment Financing Plan as A Redevelopment Project and Adopting Tax Increment Financing Therein

- *Alderman Headley moved to make the second reading by title only of Bill No. B13-52*
- *The Motion was Seconded by Alderman Totton*
- *Motion to make the first reading of Bill No. B13-52 was voted upon with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Motion Approved: 6-0-

Bill No. B13-52 was read by City Attorney Joe Lauber

Bill No. B13-52: An Ordinance Approving Redevelopment Project 4 of the Grain Valley Interchange Tax Increment Financing Plan as A Redevelopment Project and Adopting Tax Increment Financing Therein

- *Alderman Headley moved to accept the second reading of Bill No. B13-52 making it ordinance #2501*
- *The Motion was Seconded by Alderman Cleaver*
 - *No discussion*
- *The motion was voted on with the following roll call vote:*

ELECTED OFFICIALS PRESENT

Mayor Mike Todd
 Alderman Shea Bass
 Alderman Tom Cleaver
 Alderman Bob Headley
 Alderman Jayci Stratton
 Alderman Nancy Totton
 Alderman Yolanda West

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CITY OF GRAIN VALLEY
BOARD OF ALDERMEN MEETING MINUTES
 Regular Session

04/27/2020
 PAGE 6 OF 11

- *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
- *Nay: None*
- *Abstain: None*

-Bill No. B13-52 BECAME ORDINANCE #2501: 6-0

ITEM XI: RESOLUTIONS

Resolution No. R20-24: A Resolution by the Board of Aldermen of the City of Grain Valley, Missouri Authorizing the City Administrator to Purchase Equipment and Materials for the Installation of a Fixed Base Meter Reading System and Computer Software

- *Alderman Headley motioned to approve Resolution No. R20-24*
- *The Motion was Seconded by Alderman Stratton*
 - *City conscious of spending and not requesting approval for anything that isn't necessary at this time; These meters will allow for monitoring in real time of water meters and this will reduce manpower spent driving around town to read meters; Working with Neptune team and start with 2 towers vs. 5 to see if signals can be picked up across the whole city, if so, it will save \$10,000; Alderman Totton asked if there was a tower failure if there is a back up; The old way of reading meters can still be used in the event of a failure*
- *Resolution No. R20-24 was voted upon with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Resolution No. R20-24 Approved: 6-0-

Resolution No. R20-25: A Resolution by the Board of Aldermen of the City of Grain Valley Authorizing the City Administrator to Sign an Agreement with Jackson County, Missouri for Distribution of Combat Funds of \$82,500.00 for the 2020 Fiscal Year

- *Alderman Headley motioned to approve Resolution No. R20-25*
- *The Motion was Seconded by Alderman Totton*
 - *Annual disbursement of Combat funds to cover things like DARE programs; Alderman Bass asked how this compares with last year; Chief Beale shared \$5,000 difference from last year's amount*
- *Resolution No. R20-25 was voted upon with the following voice vote:*

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Mayor Mike Todd
 Alderman Shea Bass
 Alderman Tom Cleaver
 Alderman Bob Headley
 Alderman Jayci Stratton
 Alderman Nancy Totton
 Alderman Yolanda West

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CITY OF GRAIN VALLEY
BOARD OF ALDERMEN MEETING MINUTES
 Regular Session

04/27/2020
PAGE 7 OF 11

- *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
- *Nay: None*
- *Abstain: None*

-Resolution No. R20-25 Approved: 6-0-

Resolution No. R20-26: A Resolution by the Board of Aldermen of the City of Grain Valley, Missouri Authorizing the City Administrator to Lease a Skid Steer for the Public Works Division to Complete Routine Tasks and Projects

- *Alderman Headley motioned to approve Resolution No. R20-26*
- *The Motion was Seconded by Alderman Cleaver*
 - *Started leasing equipment a few years ago to keep newer equipment around vs. owning and being responsible for maintenance; Using a new vendor this time as the old vendor no longer doing this, 36-month lease*
- *Resolution No. R20-26 was voted upon with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Resolution No. R20-26 Approved: 6-0-

Resolution No. R20-27: A Resolution by the Board of Aldermen of the City of Grain Valley Authorizing the City Administrator to Execute an Agreement with Blue Nile Contractors, Inc. for the Dillingham Water Main and Trail

- *Alderman Headley motioned to approve Resolution No. R20-27*
- *The Motion was Seconded by Alderman Totton*
 - *This was part of a project they bundled with another project with the trail to save some funds; total budget was \$370,000 & \$294,000 was the bids came back at and this was lower than the engineer's budget*
- *Resolution No. R20-27 was voted upon with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Resolution No. R20-27 Approved: 6-0-

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CITY OF GRAIN VALLEY
BOARD OF ALDERMEN MEETING MINUTES
 Regular Session

04/27/2020
 PAGE 8 OF 11

Resolution No. R20-28: A Resolution Authorizing the City Administrator to Approve the Midwest Public Risk (MPR) 2020-2021 Plan Elections and Rates for Employee Health, Dental and Vision Benefit Coverage

- *Alderman Headley motioned to approve Resolution No. R20-28*
- *The Motion was Seconded by Alderman West*
 - *There is good news for insurance renewals for the first year in a while; Plan year is July to June of the following year; A 15% increase was budgeted and it was under 5% increase with 3.8% and 4.8% per plan and this keeps all benefits the same as they are now*
- *Resolution No. R20-28 was voted upon with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Resolution No. R20-28 Approved: 6-0-

ITEM XII: CITY ATTORNEY REPORT

- For the record, the Bill numbers for ordinances read tonight will be updated from B20-09, B20-10, and B20-11 respectively to B13-50, B13-51, & B13-52
- Mr. Lauber discussed the Stay at Home orders with our City; Various levels of government can issue Stay at Home orders such as Governors, Counties, and some Cities & these are enforced by what elected officials feel for each city; The entity imposing orders would primarily be responsible for enforcement; The City does not need to enforce a Stay at Home order issued by a higher level of government; Cities could assist with State or County Orders by utilizing Police officers to disburse crowds, etc.; At the highest level of involvement a City could adopt their Stay at Home order; for Cities that didn't adopt their own Stay at Home order would rely on the counties to enforce
 - Alderman Cleaver clarified a City can implement their own Stay at Home order, but cannot opt out of what Jackson County issued
- They will offer Elected Official Training as in years past; The conferences will be postponed & they are working on setting dates for these- looking to June 19 potentially at MPR

ITEM XIII: CITY ADMINISTRATOR & STAFF REPORTS

- City Administrator Ken Murphy
 - 2nd meeting in May is scheduled for Memorial Day and asked if May 27 would work in place of May 25; Alderman Totton asked if in person or by phone again; and that part cannot be determined yet

ELECTED OFFICIALS PRESENT

Mayor Mike Todd
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 Alderman Tom Cleaver
 Alderman Bob Headley
 Alderman Jayci Stratton
 Alderman Nancy Totton
 Alderman Yolanda West

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BOARD OF ALDERMEN MEETING MINUTES
 Regular Session

04/27/2020
 PAGE 9 OF 11

- Deputy City Administrator Theresa Osenbaugh
 - None
- Chief James Beale
 - None
- Finance Director Steven Craig
 - None
- Parks & Recreation Director Shannon Davies
 - None
- Community Development Director Mark Trosen
 - Printed reports
 - Public Works Staff completed Meter Replacement Program; all 400 have been replaced
- City Clerk Jamie Logan
 - None

ITEM XIV: BOARD OF ALDERMEN REPORTS & COMMENTS

- Alderman Shea Bass
 - None
- Alderman Tom Cleaver
 - None
- Alderman Bob Headley
 - Asked how City Staff is doing with the Stay at Home orders; City Administrator Murphy shared Department Heads using virtual meetings and everyone seems to be settling in with the changes; Alderman Headley asked if there have been any lessons learned from doing things at home and virtually; Have learned we need more online systems/access for items such as permits/occupational licenses
- Alderman Jayci Stratton
 - None
- Alderman Nancy Totton
 - None
- Alderman Yolanda West
 - None

ITEM XV: MAYOR REPORT

- Mayor Mike Todd
 - Read Ryan Hunt’s resignation letter from City Administrator position

ELECTED OFFICIALS PRESENT

Mayor Mike Todd
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 Alderman Jayci Stratton
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 Alderman Yolanda West

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BOARD OF ALDERMEN MEETING MINUTES
 Regular Session

04/27/2020
PAGE 10 OF
11

- There is a statement to be released that the City will no longer be promoting the Community Campus bond questions; it cannot be removed from ballot at this time and it will still need a vote; if it passes, the bonds do not need to be issued right away
- Shared what is happening in other cities and doom and gloom stories of layoffs, reserves depleting, etc. and this is one time we are okay we are not reliant on sales tax from retail base – no decrease in water usage
- Ken Murphy’s title has been updated to City Administrator without an interim on there; City Attorney Lauber said okay to enter into an agreement;
 - Motion to Ratify from Alderman Headley
 - Seconded by Alderman Stratton
- *Motion to ratify the agreement was voted upon with the following voice vote:*
 - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-Motion to ratify agreement Approved: 6-0-

ITEM XVI: EXECUTIVE SESSION

- Mayor stated an executive session was needed for Legal Actions, Causes of Action of Litigation Pursuant to Section 610.021(1)
- *Alderman Headley moved to close the Regular Meeting for item related Legal Actions, Causes of Action of Litigation Pursuant to Section 610.021(1), RSMo. 1998, as Amended*
- *The motion was seconded by Alderman Totton*
 - No Discussion
- *The motion was voted on with the following roll call vote:*
 - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
 - *Nay: None*
 - *Abstain: None*

-MOTION CARRIED: 6-0-

-THE REGULAR MEETING CLOSED AT 8:03 PM-

-THE REGULAR MEETING OPENED AT 8:32 PM-

ITEM XIX: ADJOURNMENT

- The meeting adjourned at 8:32 P.M.

ELECTED OFFICIALS PRESENT

Mayor Mike Todd
 Alderman Shea Bass
 Alderman Tom Cleaver
 Alderman Bob Headley
 Alderman Jayci Stratton
 Alderman Nancy Totton
 Alderman Yolanda West

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Regular Session

04/27/2020
PAGE 11 OF
11

Minutes submitted by:

Jamie Logan
City Clerk

Date

Minutes approved by:

Mike Todd
Mayor

Date

non-official

ELECTED OFFICIALS PRESENT

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Alderman Shea Bass
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Alderman Nancy Totton
Alderman Yolanda West

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