



**CITY OF GRAIN VALLEY**  
**BOARD OF ALDERMEN MEETING MINUTES**  
 Regular Session

**03/23/2020**  
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**ITEM I: CALL TO ORDER**

- The Board of Aldermen of the City of Grain Valley, Missouri, met in Regular Session on March 23, 2020 at 7:00 p.m. via video conference of the elected officials as a result of the social distancing rule due to the COVID-19 pandemic
- The meeting was called to order by Mayor Todd

**ITEM II: ROLL CALL**

- City Clerk Jamie Logan called roll
- *Present via video conference: Bass, Cleaver, Headley, Stratton, Totton, West*
- *Absent:*

**-QUORUM PRESENT-**

**ITEM III: APPROVAL OF AGENDA**

- No Changes

**ITEM IV: CONSENT AGENDA**

- March 9, 2020 – Board of Aldermen Regular Meeting Minutes
- March 23, 2020 – Accounts Payable
- *Alderman West made a Motion to Approve the Consent Agenda*
- *The Motion was Seconded by Alderman Cleaver*
  - No Discussion
- *Motion to Approve the Consent Agenda was voted on with the following voice vote:*
  - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-MOTION APPROVED: 6-0-**

**ITEM V: PREVIOUS BUSINESS**

- None

**ITEM VI: NEW BUSINESS**

- None

**ITEM VII: PRESENTATIONS**

- None

**ELECTED OFFICIALS PRESENT**

Mayor Mike Todd  
 Alderman Shea Bass  
 Alderman Tom Cleaver  
 Alderman Bob Headley  
 Alderman Jayci Stratton  
 Alderman Nancy Totton  
 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**

Interim City Administrator Ken Murphy  
 Interim Deputy City Administrator Theresa Osenbaugh  
 Chief James Beale  
 Parks and Recreation Director Shannon Davies  
 Community Development Director Mark Trosen  
 City Clerk Jamie Logan  
 City Attorney Joe Lauber



**ITEM VIII: PUBLIC HEARING**

- None

**ITEM IX: ORDINANCES**

**Bill No. B20-06:** An Ordinance Changing the Zoning on Approximately 1.2 Acres from Downtown Transition Zone to R-3P (Multi-Family Residential District-Planned Overlay District) and Approximately 1.9 Acres from C-1 (Central Business District) to R-3P (Multi-Family Residential District-Planned Overlay District) and Approval of Preliminary Development Plan for the Lofts at Old Towne Marketplace

- *Alderman Headley moved to bring up Bill No. B20-06 for its second reading*
- *The Motion was Seconded by Alderman Stratton*
  - Change in zoning for old grocery store and some of the vacant land around there to put in an apartment complex
- *The motion was voted on with the following voice vote:*
  - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
  - *Nay:*
  - *Abstain:*

**Bill No. B20-06:** An Ordinance Changing the Zoning on Approximately 1.2 Acres from Downtown Transition Zone to R-3P (Multi-Family Residential District-Planned Overlay District) and Approximately 1.9 Acres from C-1 (Central Business District) to R-3P (Multi-Family Residential District-Planned Overlay District) and Approval of Preliminary Development Plan for the Lofts at Old Towne Marketplace

*Bill No. B20-06 was read by City Attorney Joe Lauber*

- *Alderman Headley moved to accept the second reading of Bill No. B20-06 making it ordinance #2496*
- *The Motion was Seconded by Alderman Stratton*
- *The motion was voted on with the following roll call vote:*
  - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
  - *Nay:*
  - *Abstain:*

**ELECTED OFFICIALS PRESENT**

Mayor Mike Todd  
 Alderman Shea Bass  
 Alderman Tom Cleaver  
 Alderman Bob Headley  
 Alderman Jayci Stratton  
 Alderman Nancy Totton  
 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**

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**-Bill No. B20-06 BECAME ORDINANCE #2496: 6-0**

**Bill No. B20-07:** An Ordinance Authorizing the City of Grain Valley, Missouri Equipment Lease Purchase Agreement and Authorizing and Approving Certain Documents in Connection with the Delivery of the Lease

- *Alderman Headley moved to make the first reading by title only of Bill No. B20-07*
- *The Motion was Seconded by Alderman Cleaver*
  - *This was discussed during budget time and determined lease purchase option; since then another vehicle has been totaled and will be purchasing the third using insurance proceeds; requesting a double read tonight*
- *Motion to make the first reading of Bill No. B20-07 was voted upon with the following voice vote:*
  - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-Motion Approved: 6-0-**

*Bill No. B20-07 was read by City Attorney Joe Lauber*

**Bill No. B20-07:** An Ordinance Authorizing the City of Grain Valley, Missouri Equipment Lease Purchase Agreement and Authorizing and Approving Certain Documents in Connection with the Delivery of the Lease

- *Alderman Headley moved to accept the first reading of Bill No. B20-07 bringing it back for a second reading by title only*
- *The Motion was Seconded by Alderman Cleaver*
- *The motion was voted on with the following voice vote:*
  - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-Bill No. B20-07 Approved for a Second Reading: 6-0-**

**Bill No. B20-07:** An Ordinance Authorizing the City of Grain Valley, Missouri Equipment Lease Purchase Agreement and Authorizing and Approving Certain Documents in Connection with the Delivery of the Lease

**ELECTED OFFICIALS PRESENT**

Mayor Mike Todd  
 Alderman Shea Bass  
 Alderman Tom Cleaver  
 Alderman Bob Headley  
 Alderman Jayci Stratton  
 Alderman Nancy Totton  
 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

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*Bill No. B20-07 was read by City Attorney Joe Lauber*

- *Alderman Headley moved to accept the second reading of Bill No. B20-07 making it ordinance #2497*
- *The Motion was Seconded by Alderman Bass*
  - *No Discussion*
- *The motion was voted on with the following roll call vote:*
  - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
  - *Nay:*
  - *Abstain:*
- *The motion was voted on with the following roll call vote:*
  - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
  - *Nay:*
  - *Abstain:*

**-Bill No. B20-07 BECAME ORDINANCE #2497: 6-0**

**Bill No. B20-08:** An Ordinance Relating to Emergency Preparedness and Emergencies in the City of Grain Valley

- *Alderman Headley moved to make the first reading by title only of Bill No. B20-08*
- *The Motion was Seconded by Alderman Stratton*
  - *Put something in place for certain situations where the mayor can declare a state of emergency; piece of framework a city should have going forward and available for use*
- *Motion to make the first reading of Bill No. B20-08 was voted upon with the following voice vote:*
  - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-Motion Approved: 6-0-**

*Bill No. B20-08 was read by City Attorney Joe Lauber*

**ELECTED OFFICIALS PRESENT**

Mayor Mike Todd  
 Alderman Shea Bass  
 Alderman Tom Cleaver  
 Alderman Bob Headley  
 Alderman Jayci Stratton  
 Alderman Nancy Totton  
 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

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 City Clerk Jamie Logan  
 City Attorney Joe Lauber



**Bill No. B20-08: An Ordinance Relating to Emergency Preparedness and Emergencies in the City of Grain Valley**

- *Alderman Headley moved to accept the first reading of Bill No. B20-08 bringing it back for a second reading by title only*
- *The Motion was Seconded by Alderman Stratton*
- *The motion was voted on with the following voice vote:*
  - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-Bill No. B20-08 Approved for a Second Reading: 6-0-**

**Bill No. B20-08: An Ordinance Relating to Emergency Preparedness and Emergencies in the City of Grain Valley**

*Bill No. B20-08 was read by City Attorney Joe Lauber*

- *Alderman Headley moved to accept the second reading of Bill No. B20-08 making it ordinance #2498*
- *The Motion was Seconded by Alderman Cleaver*
  - *No Discussion*
- *The motion was voted on with the following roll call vote:*
  - *Aye: Bass, Cleaver, Headley, Stratton, Totton, West*
  - *Nay:*
  - *Abstain:*

**-Bill No. B20-08 BECAME ORDINANCE #2498: 6-0**

**ITEM X: PROCLAMATIONS**

- Interim City Administrator Ken Murphy read the Emergency Government Proclamation of State of Emergency

**ELECTED OFFICIALS PRESENT**

Mayor Mike Todd  
 Alderman Shea Bass  
 Alderman Tom Cleaver  
 Alderman Bob Headley  
 Alderman Jayci Stratton  
 Alderman Nancy Totton  
 Alderman Yolanda West

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**ITEM XI: RESOLUTIONS**

**Resolution No. R20-23:** A Resolution by the Board of Aldermen of the City of Grain Valley, Missouri Authorizing the Interim City Administrator to Enter into an Agreement with Utility Service Company, Inc. to Provide Maintenance for City Owned Water Towers

- Alderman Headley motioned to approve Resolution No. R20-23
- The Motion was Seconded by Alderman Totton
  - Yearly rotation for maintenance for the water towers and handles cleaning, inspections, maintenance, etc.; ongoing annual maintenance
- Resolution No. R20-23 was voted upon with the following voice vote:
  - Aye: Bass, Cleaver, Headley, Stratton, Totton, West
  - Nay: None
  - Abstain: None

**-Resolution No. R20-23 Approved: 6-0-**

**ITEM XII: CITY ATTORNEY REPORT**

- Things are rapidly changed in respect to COVID-19 in respect to the pandemic; encourage those interested in learning more information [www.mocities.com](http://www.mocities.com) and there is a COVID response section & posted a section regarding stay at home order today

**ITEM XIII: CITY ADMINISTRATOR & STAFF REPORTS**

- Interim City Administrator Ken Murphy
  - The City has been on multiple conference calls trying to go through all of this; trying to put things on our social media pages and push information out as we get it.
- Interim Deputy City Administrator Theresa Osenbaugh
  - None
- Chief James Beale
  - None
- Finance Director Steven Craig
  - None
- Parks & Recreation Director Shannon Davies
  - First phase of trail completed and ribbon cutting postponed from tomorrow's original date
  -

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 Alderman Tom Cleaver  
 Alderman Bob Headley  
 Alderman Jayci Stratton  
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- Community Development Director Mark Trosen
  - Printed report
- City Clerk Jamie Logan
  - None

**ITEM XIV: BOARD OF ALDERMEN REPORTS & COMMENTS**

- Alderman Shea Bass
  - None
- Alderman Tom Cleaver
  - Asked if we've issued masks and gloves to our officers for protection; Chief Beale said they are waiting on their mask order; and there is no estimated date for arrival as these items are in big demand right now
- Alderman Bob Headley
  - Thanked everyone for putting in extra work to get everything in place for the emergency orders
- Alderman Jayci Stratton
  - Thanked everyone for the extra work they are putting in; People are asking her if people need letters to go places or if they will be ticketed; It is not a requirement for cities to enforce anything put into place by the counties; Mr. Lauber said unless we have our own ordinance, we do not have anything in particular we need to do with exception of breaking up large gathering; Best source of information is to go to Jackson County's website and under their COVID response section; there is a FAQ section of how this will be done; County is expecting all to voluntarily comply; they will not require documentation for travel in the area
  - Asking what makes it necessary for a city to have a proclamation and how is the timing of these decided; Mr. Lauber shared that a city has received a direct hit with something – tornado, flooding; and that these can help pave the way to allow the mayor to take certain actions without waiting for a meeting and to react quickly in times of emergency; Many cities were not prepared for this across Missouri and many have responded very quickly and hopefully we can flatten that curve
- Alderman Nancy Totton
  - Said citizens are telling her they are receiving letters from their employers that they are required to go to work
- Alderman Yolanda West
  - None

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**ITEM XV: MAYOR REPORT**

- Mayor Mike Todd
  - Two companies in town that make items helpful in a time like this; Liquid Soap is working to make hand sanitizers and Heartland Industries is making disinfectant sprays with hopes to be able to share these items in a drive thru service in the near future here in Grain Valley

**ITEM XVI: EXECUTIVE SESSION**

- None

**ITEM XIX: ADJOURNMENT**

- The meeting adjourned at 7:37 P.M.

Minutes submitted by:

\_\_\_\_\_  
 Jamie Logan  
 City Clerk

\_\_\_\_\_  
 Date

Minutes approved by:

\_\_\_\_\_  
 Mike Todd  
*Mayor*

\_\_\_\_\_  
 Date

non-official

**ELECTED OFFICIALS PRESENT**

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