

**CITY OF GRAIN VALLEY BOARD OF ALDERMEN  
REGULAR MEETING AGENDA**

**DECEMBER 10, 2018**

**7:00 P.M.**

**OPEN TO THE PUBLIC**

LOCATED IN THE COUNCIL CHAMBERS OF CITY HALL  
711 MAIN STREET – GRAIN VALLEY, MISSOURI

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**ITEM I: CALL TO ORDER**

- Mayor Mike Todd

**ITEM II: ROLL CALL**

- City Clerk Theresa Osenbaugh

**ITEM III: INVOCATION**

- Jason Williams of Valley Community Church

**ITEM IV: PLEDGE OF ALLEGIANCE**

- Alderman Jayci Stratton

**ITEM V: APPROVAL OF AGENDA**

- City Administrator Ryan Hunt

**ITEM VI: PROCLAMATIONS**

- None

**ITEM VII: CITIZEN PARTICIPATION**

- Citizens are Asked to Please Limit Their Comments to Two (2) Minutes

**ITEM VIII: CONSENT AGENDA**

- November 26, 2018 – Board of Aldermen Regular Meeting Minutes
- November 2018 – Court Report
- December 10, 2018 – Accounts Payable

**ITEM IX: PREVIOUS BUSINESS**

- None

**ITEM X: NEW BUSINESS**

- None
- 



**ITEM XI: PRESENTATIONS**

- None

**ITEM XII: PUBLIC HEARING**

- None

**ITEM XIII: ORDINANCES**

**ITEM XIII (A)      An Ordinance by the Board of Aldermen of the City of Grain Valley, Missouri Authorizing the City Administrator to Establish the 2019 Full-Time and Part-Time Pay Scale**  
B18-23  
2<sup>ND</sup> READ

*Introduced by  
Alderman  
West*

To establish a new full and part-time pay scale

**ITEM XIII (B)      An Ordinance Approving the 2019 Fiscal Year Budget and Comprehensive Fee Schedule of the City of Grain Valley, Missouri**  
B18-24  
2<sup>ND</sup> READ

*Introduced by  
Alderman  
West*

To adopt the balanced budget and comprehensive fee schedule for the 2019 Fiscal Year for the City of Grain Valley, Missouri

**ITEM XIII (C)      An Ordinance Amending the Budget of the City of Grain Valley, Missouri for the Fiscal Year 2018**  
B18-25  
1<sup>ST</sup> & 2<sup>ND</sup> READ

*Introduced by  
Alderman  
West*

To amend the current budget (2018) to more accurately reflect the actual revenues and expenditures

**ITEM XIV: RESOLUTIONS**

**ITEM XIV (A)      A Resolution by the Board of Aldermen of the City of Grain Valley Authorizing the City Administrator to Enter Into an Agreement with Springsted Waters for Executive Search Services**  
R18-46  
*Introduced by  
Alderman*

*West*

To provide recruitment services for the selection and final appointment of the Chief of Police

**ITEM XV: CITY ATTORNEY REPORT**

- City Attorney



**ITEM XVI: CITY ADMINISTRATOR & STAFF REPORTS**

- City Administrator Ryan Hunt
- Assistant City Administrator Ken Murphy
- Parks & Recreation Director Shannon Davies
- Community Development Director Rick Arroyo
- Finance Director Cathy Bowden
- Interim Chief of Police James Beale
- City Clerk Theresa Osenbaugh

**ITEM XVII: BOARD OF ALDERMEN REPORTS & COMMENTS**

- Alderman Chris Bamman
- Alderman Jeff Coleman
- Alderman Bob Headley
- Alderman Jayci Stratton
- Alderman Nancy Totton
- Alderman Yolanda West

**ITEM XVIII: MAYOR REPORT**

- Mayor Mike Todd

**ITEM XIX: EXECUTIVE SESSION**

- Legal Actions, Causes of Action of Litigation Pursuant to Section 610.021(1), RSMo. 1998, as Amended
- Leasing, Purchase or Sale of Real Estate Pursuant to Section 610.021(2), RSMo. 1998, as Amended
- Hiring, Firing, Disciplining or Promoting of Employees (personnel issues), Pursuant to Section 610.021(3), RSMo. 1998, as Amended
- Individually Identifiable Personnel Records, Personnel Records, Performance Ratings or Records Pertaining to Employees or Applicants for Employment, Pursuant to Section 610.021(13), RSMo 1998, as Amended

**ITEM XX: ADJOURNMENT**



**PLEASE NOTE**

THE NEXT SCHEDULED MEETING OF THE GRAIN VALLEY BOARD OF ALDERMEN IS A REGULAR MEETING ON JANUARY 14, 2019 AT 7:00 P.M. THE MEETING WILL BE HELD IN THE COUNCIL CHAMBERS OF THE GRAIN VALLEY CITY HALL.

PERSONS REQUIRING AN ACCOMMODATION TO ATTEND AND PARTICIPATE IN THE MEETING SHOULD CONTACT THE CITY CLERK AT 816.847.6211 AT LEAST 48 HOURS BEFORE THE MEETING.

THE CITY OF GRAIN VALLEY IS INTERESTED IN EFFECTIVE COMMUNICATION FOR ALL PERSONS  
UPON REQUEST, THE MINUTES FROM THIS MEETING CAN BE MADE AVAILABLE BY CALLING  
816.847.6211



*Consent*

*Agenda*

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**CITY OF GRAIN VALLEY**  
**BOARD OF ALDERMEN MEETING MINUTES**  
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**ITEM I: CALL TO ORDER**

- The Board of Aldermen of the City of Grain Valley, Missouri, met in Regular Session on November 26, 2018 at 7:01 p.m. in the Council Chambers located at Grain Valley City Hall
- The meeting was called to order by Mayor Todd

**ITEM II: ROLL CALL**

- City Clerk Theresa Osenbaugh called roll
- *Present: Bamman, Headley, Stratton, Totton, West*
- *Absent: Coleman*

**-QUORUM PRESENT-**

**ITEM III: INVOCATION**

- Invocation was given by Chris Allen

**ITEM IV: PLEDGE OF ALLEGIANCE**

- The Pledge of Allegiance was led by Alderman Bob Headley

**ITEM V: APPROVAL OF AGENDA**

- No Changes

**ITEM VI: PROCLAMATIONS**

- None

**ITEM VII: CITIZEN PARTICIPATION**

- None

**ITEM VIII: CONSENT AGENDA**

- October 9, 2018 – Park Board Meeting Minutes
- November 13, 2018 – Board of Aldermen Regular Meeting Minutes
- November 13, 2018 – Board of Aldermen Workshop Minutes
- November 15, 2018 – Board of Aldermen Workshop Minutes
- November 26, 2018 – Accounts Payable

**ELECTED OFFICIALS PRESENT**

Mayor Mike Todd  
 Alderman Chris Bamman  
 Alderman Jeff Coleman  
 Alderman Bob Headley  
 Alderman Jayci Stratton  
 Alderman Nancy Totton  
 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**

City Attorney Jim Cook  
 Assistant City Administrator Ken Murphy  
 City Clerk Theresa Osenbaugh  
 Community Development Director Rick Arroyo  
 Finance Director Cathy Bowden  
 Interim Chief of Police James Beale  
 Parks and Recreation Director Shannon Davies



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- *Alderman West made a Motion to Approve the Consent Agenda*
- *The Motion was Seconded by Alderman Totton*
  - No Discussion
- *Motion to Approve the Consent Agenda was voted on with the following voice vote:*
  - *Aye: Bamman, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-MOTION APPROVED: 5-0-**

**ITEM IX: PREVIOUS BUSINESS**

- None

**ITEM X: NEW BUSINESS**

- None

**ITEM XI: PRESENTATIONS**

- None

**ITEM XII: PUBLIC HEARING**

- None

**ITEM XIII: ORDINANCES**

**Bill No. B18-10:** An Ordinance Approving the Final Plat of Woodbury 6th Plat

City Attorney Matt Geary read **Bill No. B18-10** for its second reading by title only

- *Alderman Bamman moved to accept the second reading of Bill No. B18-10 making it Ordinance #2446*
- *The Motion was Seconded by Alderman West*
  - Ordinance will finalize the Woodbury 6<sup>th</sup> plat; this ordinance was first introduced on June 11, 2018; additional engineering plans were needed before a final approval and those have been received
- *Bill No. B18-10 was voted upon with the following voice vote:*
  - *Aye: Bamman, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-BILL NO. B18-10 BECAME ORDINANCE #2446: 5-0-**

**ELECTED OFFICIALS PRESENT**

Mayor Mike Todd  
 Alderman Chris Bamman  
 Alderman Jeff Coleman  
 Alderman Bob Headley  
 Alderman Jayci Stratton  
 Alderman Nancy Totton  
 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**

City Attorney Jim Cook  
 Assistant City Administrator Ken Murphy  
 City Clerk Theresa Osenbaugh  
 Community Development Director Rick Arroyo  
 Finance Director Cathy Bowden  
 Interim Chief of Police James Beale  
 Parks and Recreation Director Shannon Davies





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**Bill No. B18-18:** An Ordinance Changing the Zoning for Certain Land in Grain Valley from R-1 Single Family to R-3 Multi Family Planned Unit Development

City Attorney Matt Geary read **Bill No. B18-18** for its second reading by title only

- *Alderman Headley moved to accept the second reading of Bill No. B18-18 making it Ordinance #2447*
- *The Motion was Seconded by Alderman Totton*
  - Ordinance will allow Mr. Jeff Wolfe to redevelop property for senior housing
- *Bill No. B18-18 was voted upon with the following voice vote:*
  - *Aye: Bamman, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-BILL NO. B18-18 BECAME ORDINANCE #2447: 5-0-**

**Bill No. B18-19:** An Ordinance Approving a Conditional Use Permit for a Convenience Storage Facility for Chad Risinger

City Attorney Matt Geary read **Bill No. B18-19** for its second reading by title only

- *Alderman Headley moved to accept the second reading of Bill No. B18-19 making it Ordinance #2448*
- *The Motion was Seconded by Alderman Bamman*
  - Ordinance allows a Conditional Use Permit for Mr. Risinger to operate a Convenience Storage Facility
- *Bill No. B18-19 was voted upon with the following voice vote:*
  - *Aye: Bamman, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-BILL NO. B18-19 BECAME ORDINANCE #2448: 5-0-**

**Bill No. B18-20:** An Ordinance Calling an Election in the City of Grain Valley, Missouri on April 2, 2019

City Attorney Matt Geary read **Bill No. B18-20** for its second reading by title only

- *Alderman Headley moved to accept the second reading of Bill No. B18-20 making it Ordinance #2449*

**ELECTED OFFICIALS PRESENT**

Mayor Mike Todd  
 Alderman Chris Bamman  
 Alderman Jeff Coleman  
 Alderman Bob Headley  
 Alderman Jayci Stratton  
 Alderman Nancy Totton  
 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**

City Attorney Jim Cook  
 Assistant City Administrator Ken Murphy  
 City Clerk Theresa Osenbaugh  
 Community Development Director Rick Arroyo  
 Finance Director Cathy Bowden  
 Interim Chief of Police James Beale  
 Parks and Recreation Director Shannon Davies



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- *The Motion was Seconded by Alderman Totton*
  - Filing opens December 11<sup>th</sup> and closes on January 15<sup>th</sup>; election will be for one Alderman in each Ward
- *Bill No. B18-20 was voted upon with the following voice vote:*
  - *Aye: Bamman, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-BILL NO. B18-20 BECAME ORDINANCE #2449: 5-0-**

**Bill No. B18-21:** An Ordinance Approving the Sale of Certain Real Property in Grain Valley, Missouri To L and L Development, LLC and Authorizing the City Administrator to Execute All Necessary Documents Required to Effectuate and Close Said Transaction

City Attorney Matt Geary read **Bill No. B18-21** for its second reading by title only

- *Alderman Bamman moved to accept the second reading of Bill No. B18-21 making it Ordinance #2450*
- *The Motion was Seconded by Alderman Headley*
  - Allows City to close on the property purchased several years ago for ownership transfer to land developer for \$320,000; single family housing will be placed on the land
  - Alderman Totton asked if the current home would be torn down; this is the vacant property that isn't attached to the current site where the house is located
- *Bill No. B18-21 was voted upon with the following voice vote:*
  - *Aye: Bamman, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-BILL NO. B18-21 BECAME ORDINANCE #2450: 5-0-**

**Bill No. B18-23:** An Ordinance by the Board of Aldermen of the City of Grain Valley, Missouri Authorizing the City Administrator to Establish the 2019 Full-Time and Part-Time Pay Scale

City Attorney Matt Geary read **Bill No. B18-23** for its first reading by title only

- *Alderman West moved to accept first reading of Bill No. B18-23 bringing it back for a second reading by title only*

**ELECTED OFFICIALS PRESENT**

Mayor Mike Todd  
 Alderman Chris Bamman  
 Alderman Jeff Coleman  
 Alderman Bob Headley  
 Alderman Jayci Stratton  
 Alderman Nancy Totton  
 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**

City Attorney Jim Cook  
 Assistant City Administrator Ken Murphy  
 City Clerk Theresa Osenbaugh  
 Community Development Director Rick Arroyo  
 Finance Director Cathy Bowden  
 Interim Chief of Police James Beale  
 Parks and Recreation Director Shannon Davies



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- *The Motion was Seconded by Alderman Bamman*
  - Springsted was commissioned to study compensation and benefits; ordinance is to adopt the salary classifications; it is understood that the Board would like an implementation strategy which addresses performance and merit qualifications for increases; the adoption of the payscale does not address implementation at this time
  - Alderman West noted that the range between each paygrade to be 6% and a 40% range from a minimum to the maximum and would like to know how many years are between the minimum pay and the maximum pay for any grade; there is currently no way to advance through the paygrade outside of COLA; a STEP program could be considered to look at experience, education, and other benchmarks to get regular increases that aren't merit or COLA based
  - Aldermen West felt that the agreement called for a comprehensive benefits study and didn't feel this occurred; City Administrator Hunt noted that Springsted drew conclusions after the study and that the comprehensive documents weren't presented to the Board as Springsted was hired to analyze and present the findings; Aldermen West requested more details on the comparison of benefit numbers; further details will be provided
- *Bill No. B18-23 was voted upon with the following voice vote:*
  - *Aye: Bamman, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-Bill No. B18-23 Approved for a Second Reading: 5-0-**

**Bill No. B18-24:** An Ordinance Approving the 2019 Fiscal Year Budget and Comprehensive Fee Schedule of the City of Grain Valley, Missouri

City Attorney Matt Geary read **Bill No. B18-24** for its first reading by title only

- *Alderman West moved to accept first reading of Bill No. B18-24 bringing it back for a second reading by title only*
- *The Motion was Seconded by Alderman Bamman*
  - Proposed 2019 budget was included with Board documents; there is approximately \$280,000 in transportation surplus; proposing to move some funding into a line item that will allow additional projects to occur next year; this will be the only change and will be shown in 210-55-79400 which is the annual CIP appropriation; appropriation is used for street repairs and will be increased to \$375,000 for 2019; this will allow for roadwork, curbs, street repairs, etc.; will be reflected in the final read

ELECTED OFFICIALS PRESENT	ELECTED OFFICIALS ABSENT	STAFF OFFICIALS PRESENT
Mayor Mike Todd		City Attorney Jim Cook
Alderman Chris Bamman		Assistant City Administrator Ken Murphy
Alderman Jeff Coleman		City Clerk Theresa Osenbaugh
Alderman Bob Headley		Community Development Director Rick Arroyo
Alderman Jayci Stratton		Finance Director Cathy Bowden
Alderman Nancy Totton		Interim Chief of Police James Beale
Alderman Yolanda West		Parks and Recreation Director Shannon Davies



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- Alderman Totton asked if this would allow Front Street to be repaired; the cost for this is very large and will not be able to be completed in 2019
- Alderman West asked about a discrepancy between revenues and expenses; Finance Director Cathy Bowden shared that the Community Improvement District (CID) budget had not been included because it had not been approved by the CID board
- *Bill No. B18-24 was voted upon with the following voice vote:*
  - *Aye: Bamman, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-Bill No. B18-24 Approved for a Second Reading: 5-0-**

**ITEM XIV: RESOLUTIONS**

- None

**ITEM XV: CITY ATTORNEY REPORT**

- None

*- Alderman Coleman entered the Board of Aldermen meeting at 7:22PM-*

**ITEM XVI: CITY ADMINISTRATOR & STAFF REPORTS**

- City Administrator Ryan Hunt
  - None
- Assistant City Administrator Ken Murphy
  - None
- Parks & Recreation Director Shannon Davies
  - Holiday Fest and annual tree lighting will be Thursday, November 29<sup>th</sup> in Armstrong Park at 6:00PM
- Community Development Director Rick Arroyo
  - Provided a report on the Winter Storm which occurred on November 25<sup>th</sup>
- Finance Director Cathy Bowden
  - None
- Interim Chief of Police James Beale
  - None
- City Clerk Theresa Osenbaugh
  - Second Board of Aldermen meeting in December is scheduled for Christmas Eve; Board of Aldermen needs to make a decision regarding the cancellation or

**ELECTED OFFICIALS PRESENT**

Mayor Mike Todd  
 Alderman Chris Bamman  
 Alderman Jeff Coleman  
 Alderman Bob Headley  
 Alderman Jayci Stratton  
 Alderman Nancy Totton  
 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**

City Attorney Jim Cook  
 Assistant City Administrator Ken Murphy  
 City Clerk Theresa Osenbaugh  
 Community Development Director Rick Arroyo  
 Finance Director Cathy Bowden  
 Interim Chief of Police James Beale  
 Parks and Recreation Director Shannon Davies



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reschedule of this meeting; all yearend business is scheduled to be completed by the first meeting in December

- *Alderman West moved to cancel the Board of Aldermen meeting scheduled for December 24, 2018*
- *The motion was seconded by Alderman Bamman*
  - No Discussion
- *Motion to cancel the Board of Aldermen meeting scheduled for December 24, 2018 was voted on with the following voice vote:*
  - *Aye: Bamman, Coleman, Headley, Stratton, Totton, West*
  - *Nay: None*
  - *Abstain: None*

**-MOTION APPROVED: 6-0-**

**ITEM XVII: BOARD OF ALDERMEN REPORTS & COMMENTS**

- Alderman Chris Bamman
  - None
- Alderman Jeff Coleman
  - Street crews had roads mainly cleared this morning
  - Alderman Coleman will be tendering resignation due to being elected to the Missouri State House of Representatives; shared sentiments of appreciation for Board and wished everyone the best
- Alderman Bob Headley
  - Noted that in the past, the Board of Aldermen have donated a paycheck to local charities; Mayor Todd shared that the Cosentino family has made a donation resulting in the creation of the Mayor’s Christmas Tree Fund; Grain Valley Assistance Council and Santa Bus will be receiving donations from this fund; Board of Aldermen could donate to the Mayor’s Christmas Tree Fund
  - Appreciated crews working to get roads cleared
- Alderman Jacyi Stratton
  - Street crews did a great job and appreciated them asking people to move cars so roads could be taken care of
- Alderman Nancy Totton
  - Street crews did an excellent job and has heard the same from residents
- Alderman Yolanda West
  - Shared appreciated for the public works crew on the roads
  - Shared congratulations to Alderman Coleman on his election

ELECTED OFFICIALS PRESENT	ELECTED OFFICIALS ABSENT	STAFF OFFICIALS PRESENT
Mayor Mike Todd		City Attorney Jim Cook
Alderman Chris Bamman		Assistant City Administrator Ken Murphy
Alderman Jeff Coleman		City Clerk Theresa Osenbaugh
Alderman Bob Headley		Community Development Director Rick Arroyo
Alderman Jayci Stratton		Finance Director Cathy Bowden
Alderman Nancy Totton		Interim Chief of Police James Beale
Alderman Yolanda West		Parks and Recreation Director Shannon Davies



**CITY OF GRAIN VALLEY**  
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**ITEM XVIII: MAYOR REPORT**

- Mayor Mike Todd
  - Shared appreciation for street crews; storm was not an easy one to handle and many of the crew members haven't been on staff since we had such a major storm; Alderman Headley asked how trucks performed; overall the trucks performed well
  - At the next Board of Aldermen meeting, the Board will need to take action on accepting Alderman Coleman's resignation; discussion will move forward regarding the vacant position; shared appreciation for Alderman Coleman stepping in to fill the vacant seat and staying on the Board thereafter

**ITEM XIX: EXECUTIVE SESSION**

- None

**ITEM XX: ADJOURNMENT**

- The meeting adjourned at 7:31 P.M.

Minutes submitted by:

\_\_\_\_\_  
 Theresa Osenbaugh  
*City Clerk*

\_\_\_\_\_  
 Date

Minutes approved by:

\_\_\_\_\_  
 Mike Todd  
*Mayor*

\_\_\_\_\_  
 Date

**ELECTED OFFICIALS PRESENT**

Mayor Mike Todd  
 Alderman Chris Bamman  
 Alderman Jeff Coleman  
 Alderman Bob Headley  
 Alderman Jayci Stratton  
 Alderman Nancy Totton  
 Alderman Yolanda West

**ELECTED OFFICIALS ABSENT**

**STAFF OFFICIALS PRESENT**

City Attorney Jim Cook  
 Assistant City Administrator Ken Murphy  
 City Clerk Theresa Osenbaugh  
 Community Development Director Rick Arroyo  
 Finance Director Cathy Bowden  
 Interim Chief of Police James Beale  
 Parks and Recreation Director Shannon Davies

# MUNICIPAL DIVISION SUMMARY REPORTING FORM

*Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity*

<b>I. COURT INFORMATION</b>		Contact information same as last report <input type="checkbox"/>	
Municipality: GRAIN VALLEY		Reporting Period: November, 2018	
Mailing Address: 711 MAIN		Software Vendor: Tyler Technologies	
Physical Address: 711 MAIN		County JACKSON	Circuit: 16
Telephone Number: (816) 847-6240		Fax Number: (816) 847-6209	
Prepared By: Kari Boardman	E-mail Address: kboardman@cityofgrainvalley.org	iNotes <input type="checkbox"/>	
Municipal Judge(s): JOHN JACK		Prosecuting Attorney: JAMES COOK	

<b>II. MONTHLY CASELOAD INFORMATION</b>	Alcohol & Drug related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases ( <i>citations / informations</i> ) pending at start of month	116	1,413	299
B. Cases ( <i>citations / informations</i> ) filed	8	63	19
C. Cases ( <i>citations / informations</i> ) disposed			
1. jury trial ( <i>Springfield, Jefferson County, and St. Louis County only</i> )	0	0	0
2. court / bench trial - GUILTY	0	0	0
3. court / bench trial - NOT GUILTY	0	0	0
4. plea of GUILTY in court	7	22	14
5. Violations Bureau Citations ( <i>i.e., written plea of guilty</i> ) and bond forfeitures by court order ( <i>as payment of fines / costs</i> )	0	19	4
6. dismissed by court	0	6	6
7. <i>nolle prosequi</i>	0	0	0
8. certified for jury trial ( <i>not heard in the Municipal Division</i> )	0	0	0
<b>9. TOTAL CASE DISPOSITIONS</b>	7	47	24
D. Cases ( <i>citations / informations</i> ) pending at end of month [pending caseload = (A + B) - C9]	117	1,429	294
E. Trial de Novo and / or appeal applications filed	0	0	0

<b>III. WARRANT INFORMATION</b> ( <i>pre- &amp; post-disposition</i> )		<b>IV. PARKING TICKETS</b>	
1. # Issued during reporting period	24	# Issued during period	0
2. # Served/withdrawn during reporting period	25	<input type="checkbox"/> Court staff does not process parking tickets	
3. # Outstanding at end of reporting period	377		

**MUNICIPAL DIVISION SUMMARY REPORTING FORM**

<b>I. COURT INFORMATION</b>	Municipality: GRAIN VALLEY	Reporting Period: November, 2018
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<b>V. DISBURSEMENTS</b>			
<b>Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)</b>		<b>Other Disbursements cont.</b>	
Fines - Excess Revenue	\$ 4,863.87	EQUIPMENT REIMB DWI	\$ 158.00
Clerk Fee - Excess Revenue	\$ 456.00		\$
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$ 14.06		\$
Bond forfeitures (paid to city) - Excess Revenue	\$ 0.00		\$
<b>Total Excess Revenue</b>	\$ 5,333.93		\$
<b>Other Revenue (non-minor traffic and ordinance violations not subject to the excess revenue percentage limitation)</b>			\$
Fines - Other	\$ 5,149.85		\$
Clerk Fee - Other	\$ 612.00		\$
Judicial Education Fund (JEF) <input checked="" type="checkbox"/> Court does not retain funds for JEF	\$ 0.00		\$
Peace Officer Standard and Training (POST) Commission surcharge	\$ 91.00		\$
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$ 648.83		\$
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$ 18.87		\$
Law Enforcement Training (LET) Fund surcharge	\$ 178.00		\$
Domestic Violence Shelter surcharge	\$ 348.00		\$
Inmate Prisoner Detainee Security Fund surcharge	\$ 0.00		\$
Sheriff's Retirement Fund (SRF) surcharge	\$ 257.41		\$
Restitution	\$ 1,044.97		\$
Parking ticket revenue (including penalties)	\$ 0.00		\$
Bond forfeitures (paid to city) - Other	\$ 250.00		\$
<b>Total Other Revenue</b>	\$ 8,598.93	<b>Total Other Disbursements</b>	\$ 137.61
<b>Other Disbursements:</b> Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs, witness fees, and board bill/jail costs.		<b>Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited</b>	\$ 14,070.47
INCARCERATION REIMBURSEMENT	\$ 238.89	<b>Bond Refunds</b>	\$ 1,885.00
OFFICER REIMBURSEMENT DWI	\$ 218.50	<b>Total Disbursements</b>	\$ 15,955.47

Office of State Courts Administrator, Statistics, 2112 Industrial Drive, P.O. Box 104480, Jefferson City, MO 65110



DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT			
NON-DEPARTMENTAL	GENERAL FUND	MO DEPT OF REVENUE FRATERNAL ORDER OF POLICE AFLAC  MIDWEST PUBLIC RISK  HSA BANK  THE LINCOLN NATIONAL LIFE INSURANCE CO CITY OF GRAIN VALLEY -FLEX ICMA RC  INTERNAL REVENUE SERVICE	MISSOURI WITHHOLDING	2,071.63			
			EMPLOYEE DEDUCTIONS	315.00			
			AFLAC AFTER TAX	62.51			
			AFLAC CRITICAL CARE	6.78			
			AFLAC PRETAX	184.69			
			AFLAC-W2 DD PRETAX	169.16			
			DENTAL	139.42			
			OPEN ACCESS	389.76			
			OPEN ACCESS	151.58			
			HSA	257.06			
			HSA	1,072.49			
			VISION	7.74			
			VISION	34.41			
			VISION	77.41			
			VISION	31.92			
			HSA - GRAIN VALLEY, MO	405.83			
			HSA - GRAIN VALLEY, MO	450.83			
			DEC 2018 DISABILITY	173.56			
			FLEX - DEPENDENT CARE	103.73			
			ICMA 457 %	402.68			
			ICMA 457	349.24			
			ICMA ROTH IRA	30.00			
			FEDERAL WH	5,173.81			
			SOCIAL SECURITY	4,234.85			
			MEDICARE	<u>990.38</u>			
			TOTAL:	17,286.47			
			HR/CITY CLERK	GENERAL FUND	MISSOURI LAGERS MIDWEST PUBLIC RISK  HSA BANK THE LINCOLN NATIONAL LIFE INSURANCE CO SPRINGSTED  INTERNAL REVENUE SERVICE  MARELLY AEDS & FIRST AID	MONTHLY CONTRIBUTIONS	72.00
						DENTAL	8.80
						HSA	120.40
						HSA - GRAIN VALLEY, MO	37.50
						DEC 2018 DISABILITY	7.69
2018 COMPENSATION STUDY	692.99						
2018 COMPENSATION STUDY	350.01						
SOCIAL SECURITY	55.37						
MEDICARE	12.95						
AED OVERSIGHT/COMPLIANCE	<u>2,280.00</u>						
TOTAL:	3,637.71						
INFORMATION TECH	GENERAL FUND	NETSTANDARD INC  VERIZON WIRELESS				OFFICE 365 10/12-11/11	1,539.30
						OFFICE 365 11/12-12/11	1,239.99
			OFFICE 365 11/12-12/11	299.31			
			CELLULAR SERVICE 11/19-12/	160.04			
			CELLULAR SERVICE 11/19-12/	<u>40.01</u>			
			TOTAL:	3,278.65			
BLDG & GRDS	GENERAL FUND	KCP&L	513 GREGG, UNIT A,B,C	75.72			
			596 BUCKNER TARSNEY	26.27			
			CAPPELL & FRONT, PH, PUBLI	11.51			
			618 JAMES ROLLO CT	79.28			
			1608 NW WOODBURY DR	33.42			
			6100 S BUCKNER TARSNEY RD	24.06			
			618 JAMES ROLLO CT	20.46			
			711 MAIN ST	876.88			
			620 JAMES ROLLO CT	26.68			
			517 GREGG	92.15			

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			1805 NW WILLOW DR	<u>33.31</u>
			TOTAL:	1,299.74
ADMINISTRATION	GENERAL FUND	MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	342.94
		WHEELER LAWN & LANDSCAPING LC	HOLIDAY LIGHTS MAIN	250.00
			HOLIDAY LIGHTS MAIN	1,500.00
			HOLIDAY LIGHTS MAIN	250.00
			HOLIDAY LIGHTS MAIN	1,500.00
		RICOH USA INC	MAILROOM	228.22
			ADMIN	228.22
		AFLAC	HUNT PREMIUMS	2.25
			HUNT PREMIUMS	27.96
			HUNT PREMIUMS	32.19
		MIDWEST PUBLIC RISK	ADMIN HEALTH	337.11
			DENTAL	21.85
			DENTAL	14.18
			DENTAL	17.28
			OPEN ACCESS	154.67
			HSA	198.66
			HSA	73.77
			VISION	5.48
		HSA BANK	HSA - GRAIN VALLEY, MO	22.98
			HSA - GRAIN VALLEY, MO	100.00
		THE LINCOLN NATIONAL LIFE INSURANCE CO	DEC 2018 DISABILITY	78.09
		VERIZON WIRELESS	CELLULAR SERVICES 11/19-12	58.36
		ICMA RC	EMPLOYEE DEDUCTIONS	103.00
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	287.01
			MEDICARE	<u>67.14</u>
			TOTAL:	5,901.36
ELECTED	GENERAL FUND	WHEELER LAWN & LANDSCAPING LC	HOLIDAY LIGHTS MAIN	250.00
			HOLIDAY LIGHTS MAIN	250.00
		VERIZON WIRELESS	CELLULAR SERVICES 11/19-12	<u>80.02</u>
			TOTAL:	580.02
LEGAL	GENERAL FUND	JAMES T COOK	CITY ATTORNEY	<u>150.00</u>
			TOTAL:	150.00
FINANCE	GENERAL FUND	MO DEPT OF REVENUE	MISSOURI WITHHOLDING	0.50
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	185.49
		MIDWEST PUBLIC RISK	DENTAL	8.79
			DENTAL	17.28
			HSA	240.79
		HSA BANK	HSA - GRAIN VALLEY, MO	75.00
		THE LINCOLN NATIONAL LIFE INSURANCE CO	DEC 2018 DISABILITY	19.82
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	146.81
			MEDICARE	<u>34.33</u>
			TOTAL:	728.81
COURT	GENERAL FUND	JAMES T COOK	CITY PROSECUTOR	1,337.50
		JOHN R JACK	DEC 2018 JUDICIAL FEES	600.00
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	143.83
		MIDWEST PUBLIC RISK	DENTAL	17.59
			DENTAL	2.41
			HSA	240.79
			HSA	36.46

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		HSA BANK	HSA - GRAIN VALLEY, MO	75.00
			HSA - GRAIN VALLEY, MO	6.98
		THE LINCOLN NATIONAL LIFE INSURANCE CO	DEC 2018 DISABILITY	14.55
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	110.48
			MEDICARE	<u>25.84</u>
			TOTAL:	2,611.43
VICTIM SERVICES	GENERAL FUND	MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	130.26
		MIDWEST PUBLIC RISK	DENTAL	34.56
			HSA	522.52
		HSA BANK	HSA - GRAIN VALLEY, MO	100.00
		THE LINCOLN NATIONAL LIFE INSURANCE CO	DEC 2018 DISABILITY	12.83
		VERIZON WIRELESS	CELLULAR SERVICES 11/19-12	51.89
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	149.67
			MEDICARE	<u>35.00</u>
			TOTAL:	1,036.73
FLEET	GENERAL FUND	MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	67.02
		MIDWEST PUBLIC RISK	DENTAL	17.28
			HSA	120.40
		HSA BANK	HSA - GRAIN VALLEY, MO	37.50
		THE LINCOLN NATIONAL LIFE INSURANCE CO	DEC 2018 DISABILITY	7.17
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	52.99
			MEDICARE	<u>12.39</u>
			TOTAL:	314.75
POLICE	GENERAL FUND	MISSOURI LAGERS	EMPLOYER CONTRIBUTIONS	3,872.28
			MONTHLY CONTRIBUTIONS	350.52
			RILEY	43.47-
		RICOH USA INC	PD	228.22
			PD	228.22
			PD DESK	32.71
		HAMPEL OIL INC	BULK GASOHAL/DIESEL	54.00
			BULK GASOHAL/DIESEL	694.29
			BULK GASOHAL/DIESEL	138.32
			BULK GASOHAL/DIESEL	739.98
			BULK GASOHAL/DIESEL	56.24
		MIDWEST PUBLIC RISK	DENTAL	211.08
			DENTAL	414.72
			OPEN ACCESS	309.35
			OPEN ACCESS	1,342.58
			OPEN ACCESS	590.86
			HSA	794.62
			HSA	3,130.27
			HSA	3,135.12
		HSA BANK	HSA - GRAIN VALLEY, MO	975.00
			HSA - GRAIN VALLEY, MO	800.00
		ELECTRONICS SUPPLY CO	EVIDENCE RM CAMERAS	642.86
		THE LINCOLN NATIONAL LIFE INSURANCE CO	DEC 2018 DISABILITY	354.24
		SHRED-IT USA	SHRED-IT EVENT	1,126.13
		VERIZON WIRELESS	CELLULAR SERVICES 11/19-12	836.34
			CELLULAR SERVICES 11/19-12	80.02
			CELLULAR SERVICES 11/19-12	155.67
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	3,106.58
			MEDICARE	<u>726.53</u>
			TOTAL:	25,083.28

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT		
ANIMAL CONTROL	GENERAL FUND	MIDWEST PUBLIC RISK	RILEY	17.59		
			DEC 18 MED RECON	240.79		
			RILEY	3.91		
		HSA BANK	RILEY	75.00		
		THE LINCOLN NATIONAL LIFE INSURANCE CO	DEC 2018 DISABILITY	10.00		
		VERIZON WIRELESS	CELLULAR SERVICES 11/19-12	51.89		
		OAK GROVE ANIMAL CLINIC	BOARDING	2,415.00		
			VET CARE	<u>910.00</u>		
			TOTAL:	3,724.18		
		PLANNING & ENGINEERING GENERAL FUND	MISSOURI LAGERS	MONTHLY CONTRIBUTIONS		432.67
PARKISON	246.83-					
HAMPEL OIL INC	BULK GASOHAL/DIESEL			40.93		
MIDWEST PUBLIC RISK	DENTAL			38.55		
	DENTAL			24.19		
	HSA			218.52		
	HSA			563.82		
HSA BANK	HSA - GRAIN VALLEY, MO			175.62		
	HSA - GRAIN VALLEY, MO			55.00		
THE LINCOLN NATIONAL LIFE INSURANCE CO	DEC 2018 DISABILITY			45.88		
INTERNAL REVENUE SERVICE	SOCIAL SECURITY			325.93		
	MEDICARE			<u>76.24</u>		
	TOTAL:			1,750.52		
NON-DEPARTMENTAL	PARK FUND			MO DEPT OF REVENUE	MISSOURI WITHHOLDING	302.80
					FAMILY SUPPORT PAYMENT CENTER	SMITH CASE 91316387
				AFLAC	AFLAC CRITICAL CARE	3.48
		AFLAC PRETAX	15.38			
			AFLAC-W2 DD PRETAX	18.66		
		MIDWEST PUBLIC RISK	DENTAL	29.21		
			HSA	261.27		
			VISION	15.48		
			VISION	4.30		
		HSA BANK	HSA - GRAIN VALLEY, MO	17.50		
			HSA - GRAIN VALLEY, MO	103.54		
		THE LINCOLN NATIONAL LIFE INSURANCE CO	DEC 2018 DISABILITY	35.72		
		CITY OF GRAIN VALLEY -FLEX	FLEX - DEPENDENT CARE	220.83		
			FLEX PLAN	112.50		
		ICMA RC	ICMA 457 %	173.40		
			ICMA 457	458.00		
			ICMA ROTH IRA	34.93		
			ICMA ROTH IRA	1.00		
		INTERNAL REVENUE SERVICE	FEDERAL WH	874.05		
			SOCIAL SECURITY	772.55		
MEDICARE	<u>180.70</u>					
	TOTAL:	3,773.76				
PARK ADMIN	PARK FUND	MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	449.09		
			AT&T	U-VERSE PARK MAINT	65.98	
		WALMART COMMUNITY	PARK BOARD DINNER SUPPLIES	32.38		
		HAMPEL OIL INC	BULK GASOHAL/DIESEL	38.19		
			BULK GASOHAL/DIESEL	103.57		
		AFLAC	HUNT PREMIUMS	0.45		
			HUNT PREMIUMS	5.59		
			HUNT PREMIUMS	6.44		
		MIDWEST PUBLIC RISK	ADMIN HEALTH	67.42		

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			DENTAL	4.37
			DENTAL	5.28
			DENTAL	76.04
			OPEN ACCESS	30.94
			HSA	834.35
			HSA	72.24
			VISION	1.10
		HSA BANK	HSA - GRAIN VALLEY, MO	22.50
			HSA - GRAIN VALLEY, MO	220.00
		THE LINCOLN NATIONAL LIFE INSURANCE CO	DEC 2018 DISABILITY	56.68
		VERIZON WIRELESS	CELLULAR SERVICES 11/19-12	51.89
		SPRINGSTED	2018 COMPENSATION STUDY	138.61
			2018 COMPENSATION STUDY	69.99
		ICMA RC	EMPLOYEE DEDUCTIONS	20.60
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	326.14
			MEDICARE	<u>76.28</u>
			TOTAL:	2,776.12
PARKS STAFF	PARK FUND	MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	226.53
		KCP&L	701 SW EAGLES PKWY BALLFIE	152.82
			ARMSTRONG PARK 041503	112.49
			ARMSTRONG PARK DR	36.18
			ARMSTRONG PARK 098095	43.51
			ARMSTRONG PARK 017576	147.02
			28605 E HWY AA #4	23.85
			JAMES ROLLO SHELTER #2	74.54
			MAIN-ARMSTRONG SHELTER 1	22.47
			618 JAMES ROLLO CT	39.64
			ARMSTRONG PARK	37.16
			6100 S BUCKNER TARSNEY RD	95.18
			28605 E HWY AA FOOTBALL FI	174.88
			618 JAMES ROLLO CT	10.23
		BLUE SPRINGS WINWATER CO	Water Line Replacement-MM	789.18
			Water Line Replacement-MM	830.00
			Water Line Replacement-MM	2,014.22
		MIDWEST PUBLIC RISK	DENTAL	35.18
			DENTAL	34.56
			HSA	397.31
			HSA	481.58
		HSA BANK	HSA - GRAIN VALLEY, MO	150.00
			HSA - GRAIN VALLEY, MO	100.00
		THE LINCOLN NATIONAL LIFE INSURANCE CO	DEC 2018 DISABILITY	32.51
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	242.05
			MEDICARE	<u>56.61</u>
			TOTAL:	6,359.70
RECREATION	PARK FUND	WALMART COMMUNITY	PARK BOARD DINNER SUPPLIES	33.51
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	1.24
			MEDICARE	<u>0.29</u>
			TOTAL:	35.04
COMMUNITY CENTER	PARK FUND	RICOH USA INC	COMM CTR C85162114	26.70
			COMM CTR C85162123	5.72
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	130.02
		KCP&L	713 MAIN ST	1,212.80
			713 MAIN #A	142.36

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		SAMS CLUB/GEGRB	ANTIBACTERIAL WIPES	107.92
		RICOH USA INC	COMM CTR	228.22
			CC DESK	32.68
		MIDWEST PUBLIC RISK	DENTAL	17.59
		THE LINCOLN NATIONAL LIFE INSURANCE CO	DEC 2018 DISABILITY	13.90
		VERIZON WIRELESS	CELLULAR SERVICES 11/19-12	51.89
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	203.12
			MEDICARE	<u>47.52</u>
			TOTAL:	2,220.44
NON-DEPARTMENTAL	TRANSPORTATION	MO DEPT OF REVENUE	MISSOURI WITHHOLDING	118.05
		FAMILY SUPPORT PAYMENT CENTER	DZEKUNSKAS CASE 41452523	30.00
		AFLAC	AFLAC PRETAX	6.66
			AFLAC-W2 DD PRETAX	13.75
		MIDWEST PUBLIC RISK	DENTAL	12.68
			OPEN ACCESS	21.65
			HSA	21.07
			HSA	119.24
			VISION	1.55
			VISION	1.56
			VISION	4.23
		HSA BANK	HSA - GRAIN VALLEY, MO	106.00
			HSA - GRAIN VALLEY, MO	41.38
		THE LINCOLN NATIONAL LIFE INSURANCE CO	DEC 2018 DISABILITY	7.34
		CITY OF GRAIN VALLEY -FLEX	FLEX - DEPENDENT CARE	29.49
		ICMA RC	ICMA 457	40.69
		INTERNAL REVENUE SERVICE	FEDERAL WH	406.53
			SOCIAL SECURITY	248.92
			MEDICARE	<u>58.23</u>
			TOTAL:	1,289.02
TRANSPORTATION	TRANSPORTATION	RONALD ELLEDGE	ELLEDGE: MEALS MO COMMON G	16.00
		WILLIAM WELSH	WELSH: MEALS MO COMMON GRO	16.00
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	314.73
		KCP&L	655 SW EAGLES PKWY	39.98
			618 JAMES ROLLO CT	79.28
			AA HWY & SNI-A-BAR BLVD	33.85
			702 SW EAGLES PKWY	40.49
			GRAIN VLY LED ST LTS	11,402.61
			618 JAMES ROLLO CT	20.46
			711 MAIN ST	75.16
		RICOH USA INC	PW	45.64
		HAMPEL OIL INC	BULK GASOHAL/DIESEL	122.47
			BULK GASOHAL/DIESEL	224.20
		MD REPAIR	FURNACE REPAIR	110.80
		MIDWEST PUBLIC RISK	DENTAL	16.57
			DENTAL	47.90
			OPEN ACCESS	102.09
			HSA	99.34
			HSA	262.83
			HSA	410.73
		HSA BANK	HSA - GRAIN VALLEY, MO	81.87
			HSA - GRAIN VALLEY, MO	103.60
		THE LINCOLN NATIONAL LIFE INSURANCE CO	DEC 2018 DISABILITY	32.24
		VERIZON WIRELESS	CELLULAR SERVICES 11/19-12	48.29
		SPRINGSTED	2018 COMPENSATION STUDY	138.60

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			2018 COMPENSATION STUDY	70.00
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	248.89
			MEDICARE	<u>58.21</u>
			TOTAL:	14,262.83
NON-DEPARTMENTAL	WATER/SEWER FUND	MO DEPT OF REVENUE	MISSOURI WITHHOLDING	790.02
		FAMILY SUPPORT PAYMENT CENTER	DZEKUNSKAS CASE 41452523	120.00
		AFLAC	AFLAC PRETAX	40.56
			AFLAC-W2 DD PRETAX	112.50
		MISCELLANEOUS	SPENCER, SARA	10-134000-05
			DOZARK, ALLISON	20-102200-05
			SWEENEY, BRENT	20-199770-08
			GLISTA, PAWEL	20-199800-09
			RENO, MICHAEL	20-562510-11
			BONEBRAKE, ANNE	20-562730-04
			BEERE, KEVIN	20-567910-01
			COX, ANTHONY	20-603300-06
			DAVE RICHARDS HOME B	20-623689-00
			HARBRUCKER, SYDNEY	20-701890-07
			DAVOLT, BOBBIE	20-701910-09
			BOOZ, DONALD	20-709670-01
			HERNDON, SANDRA	20-712020-01
			TESCH, MARGIE	10-137000-01
			BEAN, GEORGE	10-146200-09
			MALICK, NICHOLAS	10-236300-02
			BRAINARD, CHRIS	10-318270-02
			POPE, JAMIE	10-487690-04
			LEVINE, ART	10-504550-06
			EPSTEIN, ALLAN	10-505560-03
			GUEVEL, NICHOLAS	10-850210-01
			CURTIS, HAZEL	20-150961-01
			RESULTS PROPERTY	20-562870-03
			GRAIN VALLEY PARTNER	20-567450-00
			WHITLOW, MARK	20-603300-02
			BLUE BRONCO	20-701500-10
			WARD DEVELOPMENT	20-701890-00
		MIDWEST PUBLIC RISK	DENTAL	83.46
			OPEN ACCESS	86.62
			HSA	134.84
			HSA	628.67
			HSA	117.99
			VISION	6.19
			VISION	10.56
			VISION	16.91
			VISION	7.98
		HSA BANK	HSA - GRAIN VALLEY, MO	516.08
			HSA - GRAIN VALLEY, MO	347.16
		THE LINCOLN NATIONAL LIFE INSURANCE CO	DEC 2018 DISABILITY	47.99
		CITY OF GRAIN VALLEY -FLEX	FLEX - DEPENDENT CARE	187.61
		ICMA RC	ICMA 457 %	210.21
			ICMA 457	304.57
			ICMA ROTH IRA	14.00
		INTERNAL REVENUE SERVICE	FEDERAL WH	2,734.65
			SOCIAL SECURITY	1,720.89
			MEDICARE	<u>402.45</u>
			TOTAL:	10,298.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT		
WATER	WATER/SEWER FUND	PEREGRINE CORPORATION	BILL PRINT & MAIL	591.13		
			BILL PRINT & MAIL	116.81		
		RONALD ELLEDGE	ELLEDGE: MEALS MO COMMON G	32.00		
		WILLIAM WELSH	WELSH: MEALS MO COMMON GRO	32.00		
		MISSOURI LAGERS	MONTHLY CONTRIBUTIONS	1,094.42		
		KCP&L	825 STONEBROOK DR	40.73		
			1301 TYER RD UNIT A	131.02		
			618 JAMES ROLLO CT	99.10		
			110 SNI-A-BAR BLVD	81.34		
			1301 TYER RD UNIT B	154.73		
			618 JAMES ROLLO CT UNIT B	1,842.41		
			618 JAMES ROLLO CT	25.58		
			711 MAIN ST	150.32		
			1012 STONEBROOK LN	74.71		
		RICOH USA INC	PW	91.29		
			CD	114.11		
		HAMPEL OIL INC	BULK GASOHAL/DIESEL	370.83		
			BULK GASOHAL/DIESEL	448.40		
		AFLAC	HUNT PREMIUMS	0.90		
			HUNT PREMIUMS	11.18		
			HUNT PREMIUMS	12.88		
		MD REPAIR	FURNACE REPAIR	221.60		
		MIDWEST PUBLIC RISK	ADMIN HEALTH	134.84		
			DENTAL	8.74		
			DENTAL	50.68		
			DENTAL	158.01		
			OPEN ACCESS	204.17		
			OPEN ACCESS	61.87		
			HSA	317.85		
			HSA	838.03		
			HSA	1,082.71		
			HSA	229.95		
			VISION	2.19		
			HSA BANK	HSA - GRAIN VALLEY, MO	261.02	
				HSA - GRAIN VALLEY, MO	357.22	
		THE LINCOLN NATIONAL LIFE INSURANCE CO	DEC 2018 DISABILITY	131.23		
		VERIZON WIRELESS	CELLULAR SERVICES 11/19-12	96.59		
		SPRINGSTED	2018 COMPENSATION STUDY	207.90		
			2018 COMPENSATION STUDY	105.00		
		ICMA RC	EMPLOYEE DEDUCTIONS	41.20		
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	860.43		
			MEDICARE	<u>201.23</u>		
			TOTAL:	11,088.35		
		SEWER	WATER/SEWER FUND	PEREGRINE CORPORATION	BILL PRINT & MAIL	591.14
					BILL PRINT & MAIL	116.80
				RONALD ELLEDGE	ELLEDGE: MEALS MO COMMON G	32.00
				WILLIAM WELSH	WELSH: MEALS MO COMMON GRO	32.00
MISSOURI LAGERS	MONTHLY CONTRIBUTIONS			1,094.38		
KCP&L	925 STONE BROOK DR			22.47		
	WOODLAND DR			165.03		
	405 JAMES ROLLO DR			295.33		
	1326 GOLFVIEW DR			69.39		
	618 JAMES ROLLO CT			99.10		
	WINDING CREEK SEWER			22.76		
	618 JAMES ROLLO CT			25.57		



DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			711 MAIN ST	150.32
			1201 SEYMOUR RD	22.59
			110 NW SNI-A-BAR BLVD	22.47
			1017 ROCK CREEK	23.91
		RICOH USA INC	PW	91.29
			CD	114.11
		HAMPEL OIL INC	BULK GASOHAL/DIESEL	370.83
			BULK GASOHAL/DIESEL	448.40
		AFLAC	HUNT PREMIUMS	0.90
			HUNT PREMIUMS	11.19
			HUNT PREMIUMS	12.87
		MD REPAIR	FURNACE REPAIR	221.60
		MIDWEST PUBLIC RISK	ADMIN HEALTH	134.85
			DENTAL	8.73
			DENTAL	50.64
			DENTAL	158.01
			OPEN ACCESS	204.16
			OPEN ACCESS	61.87
			HSA	317.83
			HSA	837.99
			HSA	1,082.70
			HSA	229.96
			VISION	2.18
		HSA BANK	HSA - GRAIN VALLEY, MO	261.01
			HSA - GRAIN VALLEY, MO	357.20
		THE LINCOLN NATIONAL LIFE INSURANCE CO	DEC 2018 DISABILITY	131.23
		VERIZON WIRELESS	CELLULAR SERVICES 11/19-12	96.59
		SPRINGSTED	2018 COMPENSATION STUDY	207.90
			2018 COMPENSATION STUDY	105.00
		ICMA RC	EMPLOYEE DEDUCTIONS	41.20
		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	860.50
			MEDICARE	201.20
			TOTAL:	9,407.20
NON-DEPARTMENTAL	GENERAL FUND	KCMO CITY TREASURER	KC EARNINGS TAX WH	55.31
		HAMPEL OIL INC	CJC FUEL	302.99
			CJC FUEL	280.71
		TYLER TECHNOLOGIES INC	2019 COURT MAINTENANCE	2,373.53
			TOTAL:	3,012.54
HR/CITY CLERK	GENERAL FUND	OFFICE DEPOT	POST IT NOTES	13.11
		WAGWORKS	NOV 2018 MONTHLY FEES	68.00
			TOTAL:	81.11
BLDG & GRDS	GENERAL FUND	A&A ELECTRICAL INC	REPLACE LAMPS AND BALLASTS	109.50
		BATTS COMMUNICATIONS SERVICES INC	DEC MAINTENANCE	125.00
		ORKIN	12/18/2017 SERVICE	69.48
		GENERAL ELEVATOR	DECEMBER SERVICE	141.00
		MO DEPT OF PUBLIC SAFETY	OPERATING CERTIFICATE	25.00
			TOTAL:	469.98
ADMINISTRATION	GENERAL FUND	OFFICE DEPOT	INK/PAPER	31.99
		ROTARY CLUB OF BLUE SPRINGS	MURPHY DUES	333.00
		MENARDS - INDEPENDENCE	HOLIDAY FESTIVAL	378.80
		THE EXAMINER	CITY HALL SUBSCRIPTION	84.12
			TOTAL:	827.91

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
LEGAL	GENERAL FUND	LITTLER MENDELSON PC	FOP LEGAL SERVICES	<u>71.00</u>
			TOTAL:	71.00
COURT	GENERAL FUND	CITY OF BLUE SPRINGS	PRISONER HOUSING FOR OCT 2	420.00
		OFFICE DEPOT	TONER/ CALENDAR/ PAPER	86.02
		ROSS MILLER CLEANERS	OCTOBER 2018 CLEANING	<u>16.25</u>
			TOTAL:	522.27
FLEET	GENERAL FUND	OREILLY AUTOMOTIVE INC	3) 5GAL HYDRLOIL	143.97
		FASTENAL COMPANY	1/4-20 X 5 S/S HCS	17.27
			S/S HCS 1/4-20X5 1/2	6.67
		HOME DEPOT CREDIT SERVICES	RIDGID 16GAL STAINLESS WET	179.00
		SAFETY-KLEEN	USED OIL RECYCLE	100.00
		CINTAS CORPORATION # 430	PW/WOLTZ UNIFORMS	9.76
			PW/WOLTZ UNIFORMS	9.76
			PW/WOLTZ UNIFORMS	9.76
		ALLIED OIL & TIRE COMPANY	55 GL FORMULASHELL 5W30 MO	<u>442.50</u>
			TOTAL:	918.69
POLICE	GENERAL FUND	GALLS LLC	2) MENS L/S CLASS ACT SHIR	157.56
		ADVANCE AUTO PARTS	22" FLEX/26" FLEX	27.18
		OFFICE DEPOT	PAPER/FOLDERS/FILES/TONER	233.49
			PAPER/FOLDERS/FILES/TONER	45.24
		OREILLY AUTOMOTIVE INC	WIPER BLADES	8.68
		STEVEN SMITH	500) BUSINESS CARDS:MILLER	116.00
		RAD SYSTEMS	IIAMS ANNUAL RENEWAL	75.00
		REJIS COMMISSION	NOV 2018 LEWEB SUBSCRIPTIO	<u>304.95</u>
			TOTAL:	968.10
PLANNING & ENGINEERING	GENERAL FUND	OFFICE DEPOT	TONER/ CALENDAR/ PAPER	<u>117.05</u>
			TOTAL:	117.05
NON-DEPARTMENTAL	PARK FUND	KCMO CITY TREASURER	KC EARNINGS TAX WH	16.47
		MISCELLANEOUS	NIKKI HUGGINS:	<u>50.00</u>
			TOTAL:	66.47
PARK ADMIN	PARK FUND	PETTY CASH	2019 PLANNER	16.99
		OFFICE DEPOT	INK/PAPER	<u>70.99</u>
			TOTAL:	87.98
PARKS STAFF	PARK FUND	MENARDS - INDEPENDENCE	PAVILLON INSULATION	308.18
			GLOVES	23.97
		AES LAWNPARTS	CARBURETOR/BLADE ROTOR	<u>223.35</u>
			TOTAL:	555.50
COMMUNITY CENTER	PARK FUND	BATTS COMMUNICATIONS SERVICES INC	DEC MAINTENANCE	12.50
		UNIFIRST CORPORATION	CREDIT	14.25-
			JANITORIAL SUPPLIES	100.16
		GREGS LOCK & KEY SERVICE INC	COMM CTR FRONT DOOR KEYS	<u>22.50</u>
			TOTAL:	120.91
TRANSPORTATION	TRANSPORTATION	CARTER WATERS	BULK TYPE F	231.00
		BATTS COMMUNICATIONS SERVICES INC	DEC MAINTENANCE	12.50
		FELDMANS FARM & HOME	STRAWBALES	40.50
			2" S PUMP W/950 INTEK BS	369.97
			1-1/4" 100' SUCTN HOSE - F	47.25

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		PAVING MAINTENANCE SUPPLY INC	HANDLE-TAPERED WOODEN 6'/S	79.85
		ADVANCE AUTO PARTS	OIL FILTER/WIPER BLADES/TR	21.59
			PWR STEERING	75.13
			PWR STEERING	75.13-
			IDLER PULLEY	7.81
			7MM RATCH WRENCH	1.93
			BAT BOLT SIDE TERM	1.36
		JACQUE LANDERS	MEALS FOR SNOW TEAM B	4.96
		MCDONALDS	MEALS FOR SNOW TEAM	2.38
			MEALS FOR SNOW TEAM	4.75
		OFFICE DEPOT	BATTERY	8.80
			USB 2.0 PRO 64GB 5PACK	11.72
		OREILLY AUTOMOTIVE INC	TENSIONER	15.97
			WASHER PUMP	4.85
			WASHER PUMP	0.07
		COSENTINOS PRICE CHOPPER	SNOW TEAM A MEALS	5.06
		ORKIN	12/18/2017 SERVICE	5.95
			SERVICE 11/27/18	11.63
		BLUE SPRINGS WINWATER CO	MANHOLE LIFTING HOOK	9.60
			2' LEVEL DIGITAL LEVEL W/	24.00
			3000) BLUE FLAG/2000) GREE	24.00
		FASTENAL COMPANY	STNDRD GRD LHRD SHVL	3.99
			3' MEASURING WHEEL	16.06
		HOME DEPOT CREDIT SERVICES	BUILDING MAINTENANCE	11.10
			AIR WHEELBARROW TIRE/TEMPE	15.29
			AIR WHEELBARROW TIRE/TEMPE	5.00
			CRACK SEALER	38.80
			6)50LB QUIKRETE BLACKTOP P	77.82
			6)50LB QUIKRETE BLACKTOP P	13.54
			PAINTERS TOUCH/ MALE ADAPT	10.78
			RIDGID 16GAL STAINLESS WET	8.58
			RIDGID 16GAL STAINLESS WET	18.43
			ASPHALT TOOLS	58.94
		GOODYEAR COMMERCIAL TIRE	FLAT REPAIR - MRT LOOSE	27.69
		LE UPFITTER LLC	2) XTP SINGLE COLOR 6 LED	127.81
		J&A TRAFFIC PRODUCTS	500) 3/8 ALUM SHELL/STEEL	300.00
		CINTAS CORPORATION # 430	PW/WOLTZ UNIFORMS	23.05
			PW/WOLTZ UNIFORMS	23.05
			PW/WOLTZ UNIFORMS	23.05
		GRAINGER	Y STRAINER 316 SS 2" FNPT	40.22
		VIKING-CIVES MIDWEST INC	CYLINDER	215.00
			CYLINDER/O-RING CONN	<u>242.50</u>
			TOTAL:	2,248.20
NON-DEPARTMENTAL	MKTPLACE TIF-PR#2	UMB BANK	GVMO TIF BONDS S/2012 ADMI	<u>2,650.00</u>
			TOTAL:	2,650.00
NON-DEPARTMENTAL	WATER/SEWER FUND	KCMO CITY TREASURER	KC EARNINGS TAX WH	9.12
		MO DEPT OF REVENUE	NOV 2018 SALES TAX	3,375.17
			NOV 2018 SALES TAX	<u>67.51-</u>
			TOTAL:	3,316.78
WATER	WATER/SEWER FUND	BATTS COMMUNICATIONS SERVICES INC	DEC MAINTENANCE	50.00
		ADVANCE AUTO PARTS	OIL FILTER/WIPER BLADES/TR	43.17
			PWR STEERING	150.28
			PWR STEERING	150.28-

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			IDLER PULLEY	15.62
			7MM RATCH WRENCH	3.88
			BAT BOLT SIDE TERM	2.73
		JACQUE LANDERS	MEALS FOR SNOW TEAM B	9.92
		MCDONALDS	MEALS FOR SNOW TEAM	4.75
			MEALS FOR SNOW TEAM	9.51
		OFFICE DEPOT	BATTERY	17.58
			USB 2.0 PRO 64GB 5PACK	23.43
		SCHWAAB INC	EXCEL MARK SI DATER/DATER	73.50
		OREILLY AUTOMOTIVE INC	TENSIONER	31.95
			WASHER PUMP	9.72
			WASHER PUMP	0.16
		COSENTINOS PRICE CHOPPER	SNOW TEAM A MEALS	10.12
		ORKIN	12/18/2017 SERVICE	11.91
			SERVICE 11/27/18	23.26
		BLUE SPRINGS WINWATER CO	MANHOLE LIFTING HOOK	19.20
			2' LEVEL DIGITAL LEVEL W/	48.00
			3000) BLUE FLAG/2000) GREE	48.00
			2500) BLUE FLAG/1500) GREE	240.00
		FASTENAL COMPANY	STNDRD GRD LHRD SHVL	8.00
			3' MEASURING WHEEL	32.12
		HOME DEPOT CREDIT SERVICES	BUILDING MAINTENANCE	22.21
			AIR WHEELBARROW TIRE/TEMPE	9.99
			6) 50LB QUIKRETE BLACKTOP P	27.08
			RIDGID 16GAL STAINLESS WET	9.12
			RIDGID 16GAL STAINLESS WET	36.84
		GOODYEAR COMMERCIAL TIRE	FLAT REPAIR - MRT LOOSE	55.40
		CINTAS CORPORATION # 430	PW/WOLTZ UNIFORMS	46.09
			PW/WOLTZ UNIFORMS	46.09
			PW/WOLTZ UNIFORMS	46.09
		TYLER TECHNOLOGIES INC	DEC 18 MONTHLY FEES	97.00
			TOTAL:	1,132.44
SEWER	WATER/SEWER FUND	BATTS COMMUNICATIONS SERVICES INC	DEC MAINTENANCE	50.00
		ADVANCE AUTO PARTS	OIL FILTER/WIPER BLADES/TR	43.17
			PWR STEERING	150.28
			PWR STEERING	150.28
			IDLER PULLEY	15.62
			7MM RATCH WRENCH	3.88
			BAT BOLT SIDE TERM	2.73
		JACQUE LANDERS	MEALS FOR SNOW TEAM B	9.92
		MCDONALDS	MEALS FOR SNOW TEAM	4.75
			MEALS FOR SNOW TEAM	9.51
		OFFICE DEPOT	BATTERY	17.58
			USB 2.0 PRO 64GB 5PACK	23.43
		OREILLY AUTOMOTIVE INC	TENSIONER	31.95
			WASHER PUMP	9.72
			WASHER PUMP	0.16
		COSENTINOS PRICE CHOPPER	SNOW TEAM A MEALS	10.12
		ORKIN	12/18/2017 SERVICE	11.91
			SERVICE 11/27/18	23.27
		BLUE SPRINGS WINWATER CO	MANHOLE LIFTING HOOK	19.20
			2' LEVEL DIGITAL LEVEL W/	48.00
			3000) BLUE FLAG/2000) GREE	48.00
			2500) BLUE FLAG/1500) GREE	240.00
		FASTENAL COMPANY	STNDRD GRD LHRD SHVL	8.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			3' MEASURING WHEEL	32.12
		HOME DEPOT CREDIT SERVICES	BUILDING MAINTENANCE	22.21
			AIR WHEELBARROW TIRE/TEMPE	9.99
			6) 50LB QUIKRETE BLACKTOP P	27.08
			RIDGID 16GAL STAINLESS WET	9.12
			RIDGID 16GAL STAINLESS WET	36.84
		GOODYEAR COMMERCIAL TIRE	FLAT REPAIR - MRT LOOSE	55.40
		CINTAS CORPORATION # 430	PW/WOLTZ UNIFORMS	46.09
			PW/WOLTZ UNIFORMS	46.09
			PW/WOLTZ UNIFORMS	46.09
		TYLER TECHNOLOGIES INC	DEC 18 MONTHLY FEES	<u>97.00</u>
			TOTAL:	1,058.95

===== FUND TOTALS =====

100	GENERAL FUND	74,372.30
200	PARK FUND	15,995.92
210	TRANSPORTATION	17,800.05
305	MKTPLACE TIF-PR#2 IDA BDS	2,650.00
600	WATER/SEWER FUND	36,301.72
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	GRAND TOTAL:	147,119.99
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SELECTION CRITERIA

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SELECTION OPTIONS

VENDOR SET: 01-CITY OF GRAIN VALLEY  
VENDOR: All  
CLASSIFICATION: All  
BANK CODE: All  
ITEM DATE: 11/17/2018 THRU 11/30/2018  
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00  
GL POST DATE: 0/00/0000 THRU 99/99/9999  
CHECK DATE: 0/00/0000 THRU 99/99/9999  
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PAYROLL SELECTION

PAYROLL EXPENSES: NO  
EXPENSE TYPE: N/A  
CHECK DATE: 0/00/0000 THRU 99/99/9999  
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PRINT OPTIONS

PRINT DATE: None  
SEQUENCE: By Department  
DESCRIPTION: Distribution  
GL ACCTS: NO  
REPORT TITLE: C O U N C I L R E P O R T  
SIGNATURE LINES: 0  
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PACKET OPTIONS

INCLUDE REFUNDS: YES  
INCLUDE OPEN ITEM: YES  
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# *Ordinances*

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**CITY OF GRAIN VALLEY  
BOARD OF ALDERMEN AGENDA ITEM**

<b>MEETING DATE</b>	11/26/2018, 12/10/2018	
<b>BILL NUMBER</b>	B18-23	
<b>AGENDA TITLE</b>	<b>AN ORDINANCE BY THE BOARD OF ALDERMEN OF THE CITY OF GRAIN VALLEY, MISSOURI AUTHORIZING THE CITY ADMINISTRATOR TO ESTABLISH THE 2019 FULL-TIME AND PART-TIME PAY SCALE</b>	
<b>REQUESTING DEPARTMENT</b>	Administration	
<b>PRESENTER</b>	Ryan Hunt, City Administrator	
<b>FISCAL INFORMATION</b>	Cost as recommended:	To Be Determined
	Budget Line Item:	Various
	Balance Available:	Various
	New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>PURPOSE</b>	To establish a new full and part-time pay scale	
<b>BACKGROUND</b>	In May 2018, the City entered into an agreement with Springsted, Inc. for a classification, compensation and benefit study. The study recommends the City establish a compensation system that addresses internal equity and market competitiveness.	
<b>SPECIAL NOTES</b>	<p>The following methodology was used in the study: meetings with the City Administrator and Department Heads were held; collection of data was obtained through Position Analysis Questionnaires; review of position descriptions, evaluation of positions based on job requirements; market salary information obtained; development of salary line and pay grades determined; assignment of positions to pay grades and development of implementation options.</p> <p>This is the acceptance of the pay scale and does not address the implementation of the compensation study.</p>	

<b>ANALYSIS</b>	There are 29 proposed grades with 6% between the grades and the range of each grade is 40% from the minimum to maximum in the full-time pay scale. There are 11 proposed grades with 6% between the grades and the range of each grade is 40% from the minimum to maximum in the part-time pay scale.
<b>PUBLIC INFORMATION PROCESS</b>	N/A
<b>BOARD OR COMMISSION RECOMMENDATION</b>	N/A
<b>DEPARTMENT RECOMMENDATION</b>	Staff Recommends Approval
<b>REFERENCE DOCUMENTS ATTACHED</b>	Ordinance, Full and Part-Time Pay Scale

**CITY OF  
GRAIN VALLEY**

**STATE OF  
MISSOURI**

BILL NO. B18-23

ORDINANCE NO. \_\_\_\_\_  
SECOND READING \_\_\_\_\_  
FIRST READING \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
November 26, 2018 (5-0)

INTRODUCED BY:  
*ALDERMAN WEST*

**AN ORDINANCE BY THE BOARD OF ALDERMEN OF THE CITY OF GRAIN VALLEY, MISSOURI AUTHORIZING THE CITY ADMINISTRATOR TO ESTABLISH THE 2019 FULL-TIME AND PART-TIME PAY SCALE**

**WHEREAS**, the City of Grain Valley strives to maintain a qualified and experienced staff; and

**WHEREAS**, the Board of Aldermen authorized the City Administrator to enter into agreement with Springsted, Inc. for a classification, compensation and benefit study; and

**WHEREAS**, the Board of Aldermen deem the 2019 full-time and part-time pay as a way to establish internal equity and market competitiveness.

**NOW THEREFORE, BE IT ORDAINED** by the Board of Aldermen of the City of Grain Valley, Missouri as follows:

**SECTION 1:** The 2019 full-time and part-time pay scale is hereby established as shown in Exhibit A and Exhibit B.

**SECTION 2:** The City Administrator is hereby authorized to utilize the 2019 full-time and part-time pay scale.

Read two times and PASSED by the Board of Aldermen this \_\_\_\_ day of \_\_\_\_\_, 2018, the aye and nay votes being recorded as follows:

ALDERMAN BAMMAN \_\_\_\_\_  
ALDERMAN HEADLEY \_\_\_\_\_  
ALDERMAN TOTTON \_\_\_\_\_  
MAYOR \_\_\_\_\_  
*(in the event of a tie only)*

ALDERMAN COLEMAN \_\_\_\_\_  
ALDERMAN STRATTON \_\_\_\_\_  
ALDERMAN WEST \_\_\_\_\_

Approved as to form:

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James Cook  
City Attorney

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Mike Todd  
Mayor

ATTEST:

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Theresa Osenbaugh  
City Clerk

Full-Time Pay Scale

Salary Range (2019)				
Title	Grade	Min	Mid	Max
	1	\$ 19,945.44	\$ 24,931.80	\$ 29,918.16
	2	\$ 21,142.17	\$ 26,427.71	\$ 31,713.25
	3	\$ 22,410.70	\$ 28,013.37	\$ 33,616.04
	4	\$ 23,755.34	\$ 29,694.17	\$ 35,633.01
	5	\$ 25,180.66	\$ 31,475.82	\$ 37,770.99
	6	\$ 26,691.50	\$ 33,364.37	\$ 40,037.25
Public Works Maintenance Assistant	7	\$ 28,292.99	\$ 35,366.23	\$ 42,439.48
Park Maintenance Worker	8	\$ 29,990.57	\$ 37,488.21	\$ 44,985.85
Public Works Maintenance Worker				
Police Clerk	9	\$ 31,790.00	\$ 39,737.50	\$ 47,685.00
Permit Technician				
Animal Control Officer				
Utility Billing Clerk				
	10	\$ 33,697.40	\$ 42,121.75	\$ 50,546.10
Community Center Manager	11	\$ 35,719.25	\$ 44,649.06	\$ 53,578.87
Assistant to the Community Development Director				
Utility Billing Supervisor				
Fleet Maintenance				
Victim Advocate				
Recreation Supervisor				
Public Works Crew Leader	12	\$ 37,862.40	\$ 47,328.00	\$ 56,793.60
Court Administrator	13	\$ 40,134.14	\$ 50,167.68	\$ 60,201.22
Police Department Operations Manager				
Codes Enforcement Officer				
Engineering Inspector/Technician	14	\$ 42,542.19	\$ 53,177.74	\$ 63,813.29
Police Officer				
Accountant				
School Resource Officer				
GIS/IT Specialist	15	\$ 45,094.72	\$ 56,368.41	\$ 67,642.09
Human Resources Administrator/Deputy City				
Detective				
City Clerk	16	\$ 47,800.41	\$ 59,750.51	\$ 71,700.61
Park Maintenance Superintendent				
Public Information Officer				
Building Official	17	\$ 50,668.43	\$ 63,335.54	\$ 76,002.65
Public Works Maintenance Superintendent				
City Planner				
Police Sergeant	18	\$ 53,708.54	\$ 67,135.67	\$ 80,562.81
	19	\$ 56,931.05	\$ 71,163.81	\$ 85,396.58
	20	\$ 60,346.91	\$ 75,433.64	\$ 90,520.37
City Engineer	21	\$ 63,967.73	\$ 79,959.66	\$ 95,951.59
Police Captain	22	\$ 67,805.79	\$ 84,757.24	\$ 101,708.69
Parks & Recreation Director				
	23	\$ 71,874.14	\$ 89,842.67	\$ 107,811.21
	24	\$ 76,186.59	\$ 95,233.23	\$ 114,279.88
Community Development Director	25	\$ 80,757.78	\$ 100,947.23	\$ 121,136.67
Finance Director				
Assistant City Administrator	26	\$ 85,603.25	\$ 107,004.06	\$ 128,404.87
Chief of Police				
	27	\$ 90,739.44	\$ 113,424.31	\$ 136,109.17
City Administrator	28	\$ 96,183.81	\$ 120,229.76	\$ 144,275.72
	29	\$ 101,954.84	\$ 127,443.55	\$ 152,932.26

(Hourly)			
Grade	Min	Mid	Max
1	\$ 9.59	\$ 11.99	\$ 14.38
2	\$ 10.16	\$ 12.71	\$ 15.25
3	\$ 10.77	\$ 13.47	\$ 16.16
4	\$ 11.42	\$ 14.28	\$ 17.13
5	\$ 12.11	\$ 15.13	\$ 18.16
6	\$ 12.83	\$ 16.04	\$ 19.25
7	\$ 13.60	\$ 17.00	\$ 20.40
8	\$ 14.42	\$ 18.02	\$ 21.63
9	\$ 15.28	\$ 19.10	\$ 22.93
10	\$ 16.20	\$ 20.25	\$ 24.30
11	\$ 17.17	\$ 21.47	\$ 25.76
12	\$ 18.20	\$ 22.75	\$ 27.30
13	\$ 19.30	\$ 24.12	\$ 28.94
14	\$ 20.45	\$ 25.57	\$ 30.68
15	\$ 21.68	\$ 27.10	\$ 32.52
16	\$ 22.98	\$ 28.73	\$ 34.47
17	\$ 24.36	\$ 30.45	\$ 36.54
18	\$ 25.82	\$ 32.28	\$ 38.73
19	\$ 27.37	\$ 34.21	\$ 41.06
20	\$ 29.01	\$ 36.27	\$ 43.52
21	\$ 30.75	\$ 38.44	\$ 46.13
22	\$ 32.60	\$ 40.75	\$ 48.90
23	\$ 34.55	\$ 43.19	\$ 51.83
24	\$ 36.63	\$ 45.79	\$ 54.94
25	\$ 38.83	\$ 48.53	\$ 58.24
26	\$ 41.16	\$ 51.44	\$ 61.73
27	\$ 43.62	\$ 54.53	\$ 65.44
28	\$ 46.24	\$ 57.80	\$ 69.36
29	\$ 49.02	\$ 61.27	\$ 73.53

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## 2019 Part-Time Pay Scale

<i>Title</i>	<b>Salary Range (2019) 1.0 FTE</b>			
	<i>Grade</i>	<i>Min</i>	<i>Mid</i>	<i>Max</i>
	1	\$17,888.00	\$18,698.85	\$22,438.62
Front Desk Attendant	2	\$17,888.00	\$19,820.78	\$23,784.94
Concession Attendant	3	\$17,888.00	\$21,010.03	\$25,212.03
Swim Instructor	4	\$17,888.00	\$22,270.63	\$26,724.76
	5	\$18,885.49	\$23,606.87	\$28,328.24
Receptionist/Cashier	6	\$20,018.62	\$25,023.28	\$30,027.94
	7	\$21,219.74	\$26,524.68	\$31,829.61
	8	\$22,492.93	\$28,116.16	\$33,739.39
	9	\$23,842.50	\$29,803.13	\$35,763.75
Concession Manager	10	\$25,273.05	\$31,591.31	\$37,909.58
	11	\$26,789.43	\$33,486.79	\$40,184.15

<b>(Hourly)</b>			
<i>Grade</i>	<i>**Min</i>	<i>Mid</i>	<i>Max</i>
1	\$ 8.60	\$ 8.99	\$ 10.79
2	\$ 8.60	\$ 9.53	\$ 11.44
3	\$ 8.60	\$ 10.10	\$ 12.12
4	\$ 8.60	\$ 10.71	\$ 12.85
5	\$ 9.08	\$ 11.35	\$ 13.62
6	\$ 9.62	\$ 12.03	\$ 14.44
7	\$ 10.20	\$ 12.75	\$ 15.30
8	\$ 10.81	\$ 13.52	\$ 16.22
9	\$ 11.46	\$ 14.33	\$ 17.19
10	\$ 12.15	\$ 15.19	\$ 18.23
11	\$ 12.88	\$ 16.10	\$ 19.32

\*\*Policy: no employee will be paid less than \$8.60 per hour effective January 1, 2019

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**CITY OF GRAIN VALLEY  
BOARD OF ALDERMEN AGENDA ITEM**

<b>MEETING DATE</b>	11/26/2018, 12/10/2018	
<b>BILL NUMBER</b>	B18-24	
<b>AGENDA TITLE</b>	<b>AN ORDINANCE APPROVING THE 2019 FISCAL YEAR BUDGET AND COMPREHENSIVE FEE SCHEDULE OF THE CITY OF GRAIN VALLEY, MISSOURI</b>	
<b>REQUESTING DEPARTMENT</b>	Administration and Finance	
<b>PRESENTER</b>	Ryan Hunt, City Administrator Cathy Bowden, Finance Director	
<b>FISCAL INFORMATION</b>	Cost as recommended:	Not Applicable
	Budget Line Item:	All
	Balance Available:	Not Applicable
	New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>PURPOSE</b>	To adopt the balanced budget and comprehensive fee schedule for the 2019 Fiscal Year for the City of Grain Valley, Missouri	
<b>BACKGROUND</b>	All specific information regarding budget documents provided to the Board of Aldermen for reference	
<b>SPECIAL NOTES</b>	City staff has prepared the attached balanced budget through meetings and work sessions with the Mayor & Board of Aldermen.	
<b>ANALYSIS</b>	None	
<b>PUBLIC INFORMATION PROCESS</b>	The Board of Aldermen held Budget Work Sessions on Monday, October 29, 2018 and November 15, 2018.	
<b>BOARD OR COMMISSION RECOMMENDATION</b>	None	
<b>DEPARTMENT RECOMMENDATION</b>	Staff Recommends Approval	

**REFERENCE DOCUMENTS  
ATTACHED**

Ordinance, 2019 Line Item Summary, and  
Comprehensive Fee Schedule

**CITY OF  
GRAIN VALLEY**

**STATE OF  
MISSOURI**

BILL NO. B18-24

ORDINANCE NO.  
SECOND READING  
FIRST READING

\_\_\_\_\_  
\_\_\_\_\_  
November 26, 2018 (5-0)

INTRODUCED BY:  
*ALDERMAN WEST*

**AN ORDINANCE APPROVING THE 2019 FISCAL YEAR BUDGET AND  
COMPREHENSIVE FEE SCHEDULE OF THE CITY OF GRAIN VALLEY, MISSOURI**

**WHEREAS**, the Board of Aldermen has appointed the City Administrator to prepare and submit the 2019 budget and comprehensive fee schedule; and

**WHEREAS**, the City Administrator has worked closely with the Finance Director, all Department Directors and City staff to develop and prepare the 2019 budget; and

**WHEREAS**, the 2019 budget is a balanced budget as required by the Statutes in the State of Missouri; and

**WHEREAS**, this appropriation order and the budget outline, which are attached hereto; and are a part of this ordinance may not be amended except by written ordinance of the Board of Aldermen; and

**WHEREAS**, Notwithstanding the above, the City Administrator is hereby authorized, in his discretion to make adjustments, revisions or amendments to a particular expense object code/line item within the adopted budget only, and without further order of the Board of Aldermen only in the following circumstances:

- the adjustment, revision or amendment is requested in writing by the department/expenditure authority from whose account the change is proposed to be made;
- the City Finance Director certifies in writing that sufficient unencumbered funds exist for the proposed adjustment, revision or amendment;
- the total amount of the adjustment, revision or amendment does not exceed the overall budget amount as adopted herein; and
- this authorization shall not be construed to allow increases in the total appropriation for a particular fund.

**NOW THEREFORE, BE IT ORDAINED** by the Board of Aldermen of the City of Grain Valley, Missouri the attached detail supports the budget as follows:

**SECTION 1:**

<b>(100) GENERAL FUND</b>				
	Total Revenues			\$ 4,161,133
	Expenditures:			
	City Clerk			\$ 195,811
	Information Tech			201,063
	Building & Graounds			120,966
	Administration			504,179
	Elected Officials			113,935
	Legal			85,000
	Finance			120,134
	Court			132,386
	Victim Services			88,123
	Fleet Maintenance			51,052
	Police			2,208,917
	Animal Control			70,723
	Community Development			267,923
	Total Expenditures:			\$ 4,160,212
	<i>Balance</i>			\$ 921
<b>(170) TOURISM TAX</b>				
	Total Revenues			\$ 40,000
	Total Expenditures			\$ 39,050
	<i>Balance</i>			\$ 950
<b>(200) PARK FUND</b>				
	Total Revenues			\$ 1,563,200
	Expenditures:			
	Park Administration			\$ 558,205
	Park			258,910
	Recreation			86,246
	Community Center			488,383
	Pool			166,355
	Total Expenditures			\$ 1,558,099
	<i>Balance</i>			\$ 5,101

<b>(210) TRANSPORTATION FUND</b>						
	Total Revenues		\$ 1,118,760			
	Total Expenditures		\$ 1,043,983			
	<i>Balance</i>		\$ 74,777			
<b>(230) PUBLIC HEALTH</b>						
	Total Revenues		\$ 99,200			
	Total Expenditures		\$ 98,925			
	<i>Balance</i>		\$ 275			
<b>(250) OLD TOWNE TIF FUND</b>						
	Total Revenues		\$ 305,000			
	Total Expenditures		\$ 305,000			
	<i>Balance</i>		\$ -			
<b>(280) CAPITAL IMPROVEMENT FUND</b>						
	Total Revenues		\$ 565,000			
	Total Expenditures		\$ 565,000			
	<i>Balance</i>		\$ -			
<b>(295) 2011 GENERAL OBLIGATION BOND FUND</b>						
	Total Revenues		\$ -			
	Total Expenditures		\$ -			
	<i>Balance</i>		\$ -			
<b>(300) MARKETPLACE TIF</b>						
	Total Revenues					
	Total Expenditures		\$ 5,000			
	<i>Balance</i>		\$ (5,000)			
<b>(301) MARKETPLACE TIF PROJECT #2 RESERVE</b>						
	Total Revenues		\$ -			
	Total Expenditures		\$ -			
	<i>Balance</i>		\$ -			

<b>(302) MARKETPLACE TIF SPECIAL ALLOCATION FUND Pproject #2</b>			
	Total Revenues		\$ 445,000
	Total Expenditures		\$ 225,000
	<i>Balance</i>		\$ 220,000
<b>(305) MARKETPLACE TIF IDA BONDS PROJECT #2</b>			
	Total Revenues		\$ 245,000
	Total Expenditures		\$ 195,000
	<i>Balance</i>		\$ 50,000
<b>(310) MARKETPLACE NID PROJECT #2</b>			
	Total Revenues		\$ 223,500
	Total Expenditures		\$ 220,700
	<i>Balance</i>		\$ 2,800
<b>(320) MARKETPLACE CID COST PROJECT #2</b>			
	Total Revenues		\$ -
	Total Expenditures		\$ -
	<i>Balance</i>		\$ -
<b>(321) MARKETPLACE CID PROJECT #2 SALES/USE TAX</b>			
	Total Revenues		\$ 354,805
	Total Expenditures		\$ 297,580
	<i>Balance</i>		\$ 57,225
<b>(323) MARKETPLACE CID PROJECT #3 SALES/USE TAX</b>			
	Total Revenues		\$ 5,000
	Total Expenditures		\$ 5,000
	<i>Balance</i>		\$ -

	Total Revenues		\$ 112,000		
	Total Expenditures		\$ 1,000		
	<i>Balance</i>		\$ 111,000		
<b>(330) MARKETPLACE VILLAGE PROJECT 3, SALES/USE TAX</b>					
	Total Revenues		\$ 10,000		
	Total Expenditures		\$ 10,000		
	<i>Balance</i>		\$ -		
<b>(400) DEBT SERVICE FUND</b>					
	Total Revenues		\$ 1,910,000		
	Total Expenditures		\$ 1,686,010		
	<i>Balance</i>		\$ 223,990		
<b>(600) WATER/SEWER FUND</b>					
	Total Revenues		\$ 5,832,472		
	Expenditures				
		Water	\$3,397,859		
		Sewer	\$2,393,539		
	Total Expenditures		\$ 5,791,398		
	<i>Balance</i>		\$ 41,074		

Read two times and PASSED by the Board of Aldermen this \_\_\_\_ day of December, 2018, the aye and nay votes being recorded as follows:

ALDERMAN BAMMAN \_\_\_\_\_  
ALDERMAN HEADLEY \_\_\_\_\_  
ALDERMAN TOTTON \_\_\_\_\_

ALDERMAN COLEMAN \_\_\_\_\_  
ALDERMAN STRATTON \_\_\_\_\_  
ALDERMAN WEST \_\_\_\_\_

MAYOR \_\_\_\_\_  
*(in the event of a tie only)*

Approved as to form:

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James Cook  
City Attorney

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Mike Todd  
Mayor

ATTEST:

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Theresa Osenbaugh  
City Clerk



## 100-GENERAL FUND

REVENUES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED	
<u>PROPERTY TAX</u>					
100-00-41000	PROPERTY TAX REVENUE	962,504.10	1,040,957.72	975,000.00	1,075,000.00
100-00-41100	DELINQUENT PROPERTY TAX	21,788.41	23,085.01	18,000.00	21,000.00
100-00-41400	REPLACEMENT TAX	12,947.95	13,707.10	12,000.00	14,000.00
100-00-41500	RAIL & UTILITY TAX	25,763.54	22,094.18	25,000.00	22,000.00
100-00-41600	FINANCIAL INSTITUTION TAX	1,578.15	0.00	0.00	0.00
100-00-41700	PROPERTY TAX INTEREST	<u>9,901.54</u>	<u>10,216.83</u>	<u>9,000.00</u>	<u>9,000.00</u>
	TOTAL PROPERTY TAX	1,034,483.69	1,110,060.84	1,039,000.00	1,141,000.00
<u>SALES TAX</u>					
100-00-42000	SALES TAX - 1%	<u>867,679.43</u>	<u>686,578.20</u>	<u>910,000.00</u>	<u>1,025,000.00</u>
	TOTAL SALES TAX	867,679.43	686,578.20	910,000.00	1,025,000.00
<u>FRANCHISE FEES</u>					
100-00-43000	ELECTRIC FRANCHISE FEE	574,524.91	556,618.07	570,000.00	575,000.00
100-00-43100	NATURAL GAS FRANCHISE FEE	141,552.08	128,103.33	160,000.00	160,000.00
100-00-43200	TELECOMM FRANCHISE FEE	198,858.54	138,330.86	240,000.00	180,000.00
100-00-43300	CABLE FRANCHISE FEE	<u>161,244.19</u>	<u>129,104.93</u>	<u>165,000.00</u>	<u>165,000.00</u>
	TOTAL FRANCHISE FEES	1,076,179.72	952,157.19	1,135,000.00	1,080,000.00
<u>FINES &amp; FORFEITURES</u>					
100-00-43500	COURT FINES	102,201.18	91,661.41	130,000.00	143,000.00
100-00-43510	COURT COSTS	12,248.87	10,670.13	12,000.00	13,200.00
100-00-43520	CRIME VICTIM FUND-CITY	376.66	328.19	200.00	200.00
100-00-43530	COURT TRAINING	2,040.00	1,786.00	2,000.00	2,000.00
100-00-43535	POST OP TRAINING REVENUE	870.30	864.90	1,000.00	1,000.00
100-00-43550	BOND FORFEITURE	3,760.50	1,870.50	3,000.00	3,000.00
100-00-43560	EQUIPMENT REIMB DWI	2,494.03	1,377.70	3,000.00	3,000.00
100-00-43570	INCARCERATION REIMB	4,826.40	2,481.60	6,000.00	6,000.00
100-00-43600	OFFICER REIMB DWI	4,327.97	2,539.80	6,000.00	6,000.00
100-00-43700	ANIMAL CONTROL REVENUE	<u>15,629.50</u>	<u>13,468.03</u>	<u>15,000.00</u>	<u>15,000.00</u>
	TOTAL FINES & FORFEITURES	148,775.41	127,048.26	178,200.00	192,400.00
<u>PERMITS/LICENSES/FEES</u>					
100-00-44000	BUILDING PERMITS	219,122.11	164,152.03	146,600.00	173,200.00
100-00-44050	PLANNING & ZONING FEES	775.00	17,323.88	1,500.00	1,500.00
100-00-44100	PLAN REVIEW FEES	26,399.72	26,557.43	40,240.00	37,824.00
100-00-44200	CUT PERMIT FEES	2,940.00	3,290.00	1,715.00	2,555.00
100-00-44350	SPRINKLER PERMIT FEES	320.00	180.00	150.00	210.00
100-00-44400	SIGN PERMIT FEES	930.12	901.66	300.00	450.00
100-00-44800	OCCUPATION LICENSE	18,961.75	23,262.50	17,500.00	22,000.00
100-00-44850	LIQUOR LICENSE	6,550.00	9,212.50	9,000.00	6,000.00
100-00-44950	SOLICITORS LICENSE	<u>60.00</u>	<u>25.00</u>	<u>300.00</u>	<u>300.00</u>
	TOTAL PERMITS/LICENSES/FEES	276,058.70	244,905.00	217,305.00	244,039.00
<u>OTHER GOVERNMENTAL</u>					
100-00-45000	GRANT REVENUE	<u>91,254.93</u>	<u>104,570.46</u>	<u>115,228.00</u>	<u>140,934.00</u>
	TOTAL OTHER GOVERNMENTAL	91,254.93	104,570.46	115,228.00	140,934.00

100-GENERAL FUND

REVENUES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
<u>RECREATION</u>				
100-00-46110.1042 TRAIL OR TREAT	25.00	0.00	0.00	0.00
TOTAL RECREATION	25.00	0.00	0.00	0.00
<u>CHARGES FOR SERVICES</u>				
100-00-46402 MOWING REVENUE	740.00	1,380.29	500.00	1,000.00
100-00-46441 SPECIAL EVENT PERMIT	70.00	75.00	0.00	0.00
100-00-46460 HOUSE RENT	4,200.00	1,400.00	4,200.00	0.00
TOTAL CHARGES FOR SERVICES	5,010.00	2,855.29	4,700.00	1,000.00
<u>SALE OF ASSET/MERCHAND</u>				
100-00-46900 SALE OF ASSETS	2,212.50	10,325.00	6,000.00	4,000.00
TOTAL SALE OF ASSET/MERCHAND	2,212.50	10,325.00	6,000.00	4,000.00
<u>TIF, NID, CID</u>				
<u>MISCELLANEOUS</u>				
100-00-47500 MISCELLANEOUS REVENUE	1,558.95	1,237.34	3,000.00	3,000.00
100-00-47520 MAYOR'S XMAS TREE FUND	0.00	2,500.00	0.00	0.00
100-00-47605 LOSS CONTROL REVENUE	3,969.05	4,212.36	0.00	0.00
100-00-47700 INTEREST REVENUE	12,605.29	30,084.68	5,000.00	14,000.00
100-00-47725 CID ADMIN FEES	599.74	2,573.93	500.00	3,000.00
100-00-47800 VENDING REBATES	45.60	59.00	100.00	100.00
100-00-47845 SHOP WITH A COP DONATIONS	3,845.00	4,498.00	0.00	4,000.00
100-00-47850 VICTIM RIGHTS REVENUE	0.00	1,350.00	5,000.00	5,000.00
100-00-47855 BACKPACKS & BADGES DONATIONS	0.00	0.00	2,000.00	3,000.00
100-00-47880 DARE REVENUE	37,414.00	24,692.00	19,500.00	25,500.00
100-00-47890 DARE OFFICER GVSD	102,460.47	0.00	102,460.00	102,460.00
100-00-47900 DARE SALARY REVENUE	41,350.00	57,615.00	45,500.00	59,500.00
100-00-47920 POLICE REPORT FEES	2,986.00	2,969.26	3,000.00	3,000.00
100-00-47930 FINGERPRINT FEES	275.00	200.00	200.00	200.00
TOTAL MISCELLANEOUS	207,109.10	131,991.57	186,260.00	222,760.00
<u>BONDS, FD BAL, CAPT LEAS</u>				
100-00-48700 BEGINNING FUND BALANCE	0.00	0.00	218,000.00	110,000.00
TOTAL BONDS, FD BAL, CAPT LEAS	0.00	0.00	218,000.00	110,000.00
TOTAL REVENUES	3,708,788.48	3,370,491.81	4,009,693.00	4,161,133.00

100-GENERAL FUND

DEPARTMENTAL EXPENDITURES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
HR/CITY CLERK =====				
<u>PERSONNEL SERVICES</u>				
100-07-61100 SALARIES	19,807.88	21,231.04	24,000.08	24,000.08
100-07-61500 F.I.C.A.	1,431.32	1,668.04	1,836.01	1,836.01
100-07-61520 UNEMPLOYMENT	65.00	52.31	67.50	67.50
100-07-61530 WORKERS COMPENSATION	41.04	37.48	275.80	327.80
100-07-61540 HEALTH INSURANCE	2,383.67	2,569.06	2,742.00	3,090.00
100-07-61555 HSA	644.85	837.98	900.00	900.00
100-07-61560 DENTAL	194.19	192.34	231.00	231.00
100-07-61570 LIFE INSURANCE	60.00	66.00	162.00	72.00
100-07-61575 SHORT TERM DISABILITY	0.00	77.02	125.00	100.00
100-07-61580 RETIREMENT	691.24	1,752.88	1,872.01	1,872.01
100-07-61590 EAP EXPENSE	<u>7.53</u>	<u>8.30</u>	<u>75.00</u>	<u>75.00</u>
TOTAL PERSONNEL SERVICES	25,326.72	28,492.45	32,286.40	32,571.40
<u>STAFF DEVELOPMENT</u>				
100-07-62000 EDUCATION REIMBURSEMENT	0.00	1,923.00	3,000.00	2,500.00
100-07-62080 TRAINING	1,057.24	608.00	3,235.00	3,916.00
100-07-62200 SUBS & MEMBERSHIPS	230.00	539.00	950.00	1,120.00
100-07-62250 MEETINGS & CONFERENCES	3,434.48	2,841.93	5,716.00	4,352.00
100-07-62320 MILEAGE	<u>0.00</u>	<u>0.00</u>	<u>250.00</u>	<u>250.00</u>
TOTAL STAFF DEVELOPMENT	4,721.72	5,911.93	13,151.00	12,138.00
<u>PROFESSIONAL SERVICES</u>				
100-07-72000 PROFESSIONAL SERVICES	6,159.47	11,628.21	14,216.00	29,859.00
100-07-72080 CODIFICATION	<u>3,483.83</u>	<u>1,653.88</u>	<u>3,200.00</u>	<u>3,200.00</u>
TOTAL PROFESSIONAL SERVICES	9,643.30	13,282.09	17,416.00	33,059.00
<u>SUPPLIES &amp; COMMODITIES</u>				
100-07-73000 OFFICE/OPERATING SUPPLIES	492.18	1,077.05	2,000.00	3,000.00
100-07-73100 POSTAGE	<u>991.38</u>	<u>1,182.83</u>	<u>2,937.00</u>	<u>1,987.00</u>
TOTAL SUPPLIES & COMMODITIES	1,483.56	2,259.88	4,937.00	4,987.00
<u>PROGRAM EXPENSES</u>				
100-07-74190 SAFETY COMMITTEE	<u>2,936.30</u>	<u>4,678.60</u>	<u>4,750.00</u>	<u>5,500.00</u>
TOTAL PROGRAM EXPENSES	2,936.30	4,678.60	4,750.00	5,500.00
<u>CONTRACTUAL EXPENSES</u>				
100-07-76000 INSURANCE	78,691.43	84,386.54	86,560.00	92,000.00
100-07-76100 APPLICANT COSTS	10,864.00	7,686.00	9,095.00	9,485.00
100-07-76200 ADVERTISING	1,285.28	1,754.30	3,140.00	2,505.00
100-07-76210 PRINTING	<u>0.00</u>	<u>158.06</u>	<u>200.00</u>	<u>200.00</u>
TOTAL CONTRACTUAL EXPENSES	90,840.71	93,984.90	98,995.00	104,190.00

100-GENERAL FUND

DEPARTMENTAL EXPENDITURES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
<u>UTILITIES</u>				
100-07-76510 CELLULAR SERVICE	<u>460.00</u>	<u>600.00</u>	<u>720.00</u>	<u>720.00</u>
TOTAL UTILITIES	460.00	600.00	720.00	720.00
<u>MISCELLANEOUS EXPENSE</u>				
100-07-78000 MISCELLANEOUS	<u>1,902.97</u>	<u>156.88</u>	<u>2,645.50</u>	<u>2,645.50</u>
TOTAL MISCELLANEOUS EXPENSE	1,902.97	156.88	2,645.50	2,645.50
<hr/>				
TOTAL HR/CITY CLERK	137,315.28	149,366.73	174,900.90	195,810.90
INFORMATION TECH =====				
<u>PERSONNEL SERVICES</u>				
100-08-61500 F.I.C.A.	0.00	39.75	0.00	0.00
100-08-61540 HEALTH INSURANCE	0.00	68.91	0.00	0.00
100-08-61555 HSA	0.00	23.93	0.00	0.00
100-08-61560 DENTAL	0.00	5.18	0.00	0.00
100-08-61575 SHORT TERM DISABILITY	0.00	0.26	0.00	0.00
100-08-61580 RETIREMENT	<u>0.00</u>	<u>40.64</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PERSONNEL SERVICES	0.00	178.67	0.00	0.00
<u>STAFF DEVELOPMENT</u>				
100-08-62050 COMPUTER TRAINING	54.27	0.00	2,500.00	2,500.00
100-08-62250 MEETINGS & CONFERENCES	<u>0.00</u>	<u>24.00</u>	<u>500.00</u>	<u>500.00</u>
TOTAL STAFF DEVELOPMENT	54.27	24.00	3,000.00	3,000.00
<u>SUPPLIES &amp; COMMODITIES</u>				
100-08-73010 COMPUTER SUPPLIES	<u>1,877.87</u>	<u>1,682.17</u>	<u>4,090.00</u>	<u>10,900.00</u>
TOTAL SUPPLIES & COMMODITIES	1,877.87	1,682.17	4,090.00	10,900.00
<u>MAINTENANCE EXPENSE</u>				
100-08-74600 COMPUTER MAINTENANCE	25,027.43	47,377.93	61,600.00	78,496.00
100-08-74620 WEB SITE MAINTENANCE	<u>926.82</u>	<u>970.88</u>	<u>1,150.00</u>	<u>1,150.00</u>
TOTAL MAINTENANCE EXPENSE	25,954.25	48,348.81	62,750.00	79,646.00
<u>UTILITIES</u>				
100-08-76510 CELLULAR SERVICE	<u>2,973.42</u>	<u>2,780.55</u>	<u>3,120.00</u>	<u>3,120.00</u>
TOTAL UTILITIES	2,973.42	2,780.55	3,120.00	3,120.00
<u>CAPITAL EQUIPMENT</u>				
100-08-78500 CAPITAL EQUIPMENT	3,024.45	254.63	3,000.00	16,872.00
100-08-78520 COMPUTER EQUIPMENT	10,507.66	3,347.85	8,000.00	11,900.00
100-08-78530 COMPUTER SOFTWARE	<u>46,626.77</u>	<u>71,339.18</u>	<u>75,314.00</u>	<u>75,625.00</u>
TOTAL CAPITAL EQUIPMENT	60,158.88	74,941.66	86,314.00	104,397.00
<hr/>				
TOTAL INFORMATION TECH	91,018.69	127,955.86	159,274.00	201,063.00

## 100-GENERAL FUND

DEPARTMENTAL EXPENDITURES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
<hr/>				
BLDG & GRDS				
=====				
<u>PERSONNEL SERVICES</u>				
100-09-61100 SALARIES	6,055.80	0.00	0.00	0.00
100-09-61500 F.I.C.A.	463.29	0.00	0.00	0.00
100-09-61520 UNEMPLOYMENT	65.00	0.00	0.00	0.00
100-09-61530 WORKERS COMPENSATION	913.66	0.00	0.00	0.00
100-09-61540 HEALTH INSURANCE	204.96	0.00	0.00	0.00
100-09-61555 HSA	76.75	0.00	0.00	0.00
100-09-61560 DENTAL	18.46	0.00	0.00	0.00
100-09-61570 LIFE INSURANCE	12.00	0.00	0.00	0.00
100-09-61580 RETIREMENT	159.51	0.00	0.00	0.00
100-09-61590 EAP EXPENSE	<u>3.31</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PERSONNEL SERVICES	7,972.74	0.00	0.00	0.00
<u>UTILITIES</u>				
100-09-76500 GENERAL PHONE SERVICE	3,681.95	2,959.76	4,176.00	4,176.00
100-09-76550 INTERNET SERVICES	2,536.37	2,303.70	2,844.00	8,640.00
100-09-76590 PHONE INSTALLATION & MAINT	1,761.25	1,535.00	2,400.00	2,400.00
100-09-76600 ELECTRICITY	18,200.23	18,061.76	20,000.00	20,000.00
100-09-76700 GAS SERVICE	793.90	656.24	1,200.00	1,200.00
100-09-76800 TRASH SERVICE	<u>706.56</u>	<u>1,002.38</u>	<u>1,000.00</u>	<u>1,420.00</u>
TOTAL UTILITIES	27,680.26	26,518.84	31,620.00	37,836.00
<u>BLDG MAINTENANCE</u>				
100-09-76900 BLDG & GRNDS MAINT	37,888.73	36,620.90	52,270.00	55,630.00
100-09-76930 BLDG & JANITORIAL SUPPLIES	<u>2,502.10</u>	<u>2,274.06</u>	<u>2,500.00</u>	<u>2,500.00</u>
TOTAL BLDG MAINTENANCE	40,390.83	38,894.96	54,770.00	58,130.00
<u>CAPITAL EQUIPMENT</u>				
<hr/>				
<u>CAPITAL PROJECTS</u>				
100-09-79880 BUILDING IMPROVEMENTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>25,000.00</u>
TOTAL CAPITAL PROJECTS	0.00	0.00	0.00	25,000.00
<hr/>				
TOTAL BLDG & GRDS	76,043.83	65,413.80	86,390.00	120,966.00
ADMINISTRATION				
=====				
<u>PERSONNEL SERVICES</u>				
100-10-61100 SALARIES	116,113.90	101,360.83	120,823.64	304,343.64
100-10-61110 OVERTIME	0.00	54.80	0.00	0.00
100-10-61500 F.I.C.A.	8,533.05	8,386.02	9,290.98	9,330.76
100-10-61520 UNEMPLOYMENT	252.95	205.66	270.00	270.00
100-10-61530 WORKERS COMPENSATION	196.11	262.37	1,536.93	1,621.81
100-10-61540 HEALTH INSURANCE	17,116.33	17,662.84	16,965.00	19,290.00

## 100-GENERAL FUND

		2017	2018	2018	2019
DEPARTMENTAL EXPENDITURES		ACTUAL	ACTUAL	BUDGET	APPROVED
100-10-61555	HSA	2,150.64	2,715.30	3,750.00	2,850.00
100-10-61560	DENTAL	1,295.85	1,147.73	1,256.00	1,306.00
100-10-61570	LIFE INSURANCE	318.00	297.00	324.00	324.00
100-10-61575	SHORT TERM DISABILITY	0.00	782.68	440.00	440.00
100-10-61580	RETIREMENT	11,188.09	10,501.32	8,750.10	8,790.66
100-10-61590	EAP EXPENSE	37.98	29.06	262.50	262.50
100-10-61600	CAR ALLOWANCE	<u>5,000.00</u>	<u>4,200.00</u>	<u>4,800.00</u>	<u>4,800.00</u>
TOTAL PERSONNEL SERVICES		162,202.90	147,605.61	168,469.15	353,629.37
<u>STAFF DEVELOPMENT</u>					
100-10-62200	SUBS & MEMBERSHIPS	8,970.75	9,634.50	11,375.00	9,550.00
100-10-62250	MEETINGS & CONFERENCES	<u>1,613.69</u>	<u>2,550.24</u>	<u>9,285.00</u>	<u>9,240.00</u>
TOTAL STAFF DEVELOPMENT		10,584.44	12,184.74	20,660.00	18,790.00
<u>PROFESSIONAL SERVICES</u>					
100-10-72000	PROFESSIONAL SERVICES	<u>1,204.50</u>	<u>8,533.15</u>	<u>14,500.00</u>	<u>14,000.00</u>
TOTAL PROFESSIONAL SERVICES		1,204.50	8,533.15	14,500.00	14,000.00
<u>SUPPLIES &amp; COMMODITIES</u>					
100-10-73000	OFFICE/OPERATING SUPPLIES	1,516.22	1,242.21	1,500.00	1,500.00
100-10-73100	POSTAGE	1,768.10	4,444.73	4,000.00	4,000.00
100-10-73250	OFFICE FURNITURE	<u>4,401.13</u>	<u>0.00</u>	<u>2,000.00</u>	<u>1,000.00</u>
TOTAL SUPPLIES & COMMODITIES		7,685.45	5,686.94	7,500.00	6,500.00
<u>OPERATING EXPENSE</u>					
100-10-73500	FUEL	<u>899.48</u>	<u>1,332.04</u>	<u>2,250.00</u>	<u>1,750.00</u>
TOTAL OPERATING EXPENSE		899.48	1,332.04	2,250.00	1,750.00
<u>PROGRAM EXPENSES</u>					
100-10-74100.1042	SPEC EVENT TRAIL/TREAT	3,851.22	3,897.33	4,000.00	3,500.00
100-10-74100.1046	SPEC EVNT MAYORS TREE LIGHTING	3,860.56	1,638.21	4,000.00	4,000.00
100-10-74100.6000	SPEC EVENT PARADE	1,161.70	1,377.81	1,300.00	1,300.00
100-10-74170	CHRISTMAS LIGHT EXPENSE	3,966.15	3,000.00	3,000.00	4,000.00
100-10-74220	OUTSIDE SERVICE AGENCIES	1,500.00	1,500.00	1,500.00	1,500.00
100-10-74430	FUND RAISING EVENTS	<u>400.00</u>	<u>380.00</u>	<u>1,200.00</u>	<u>1,200.00</u>
TOTAL PROGRAM EXPENSES		14,739.63	11,793.35	15,000.00	15,500.00
<u>MAINTENANCE EXPENSE</u>					
<u>CONTRACTUAL EXPENSES</u>					
100-10-76200	ADVERTISING	6,162.69	9,585.00	13,500.00	9,300.00
100-10-76210	PRINTING	0.00	0.00	1,000.00	1,000.00
100-10-76490	OFFICE EQUIPMENT LEASE	<u>7,664.90</u>	<u>6,141.38</u>	<u>7,270.00</u>	<u>7,270.00</u>
TOTAL CONTRACTUAL EXPENSES		13,827.59	15,726.38	21,770.00	17,570.00
<u>UTILITIES</u>					
100-10-76510	CELLULAR SERVICE	<u>1,595.25</u>	<u>2,662.66</u>	<u>2,940.00</u>	<u>2,940.00</u>
TOTAL UTILITIES		1,595.25	2,662.66	2,940.00	2,940.00

## 100-GENERAL FUND

DEPARTMENTAL EXPENDITURES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
<u>TIF, NID, CID</u>				
<u>MISCELLANEOUS EXPENSE</u>				
100-10-78000 MISCELLANEOUS	2,427.78	1,785.54	3,000.00	3,000.00
100-10-78080 ADMINISTRATOR DISCRETION	<u>666.94</u>	<u>986.32</u>	<u>3,000.00</u>	<u>3,000.00</u>
TOTAL MISCELLANEOUS EXPENSE	3,094.72	2,771.86	6,000.00	6,000.00
<u>CAPITAL EQUIPMENT</u>				
100-10-78500 CAPITAL EQUIPMENT	8,370.00	0.00	0.00	0.00
100-10-78599 LAND ACQUISITIONS	<u>(0.25)</u>	<u>131,426.03</u>	<u>128,000.00</u>	<u>0.00</u>
TOTAL CAPITAL EQUIPMENT	8,369.75	131,426.03	128,000.00	0.00
<u>DEBT SERVICE</u>				
100-10-89200 PRINCIPAL PAY/LOANS	<u>42,032.00</u>	<u>42,031.75</u>	<u>42,500.00</u>	<u>42,500.00</u>
TOTAL DEBT SERVICE	42,032.00	42,031.75	42,500.00	42,500.00
<hr/>				
TOTAL ADMINISTRATION	266,235.71	381,754.51	429,589.15	479,179.37
 <u>ELECTED</u>				
=====				
<u>PERSONNEL SERVICES</u>				
100-11-61100 SALARIES - ELECTED	20,841.66	19,533.00	30,000.00	33,500.00
100-11-61500 F.I.C.A.	1,594.42	1,494.30	1,698.50	2,532.75
100-11-61520 UNEMPLOYMENT	0.00	0.00	130.00	0.00
100-11-61530 WORKERS COMPENSATION	<u>19.35</u>	<u>46.71</u>	<u>361.20</u>	<u>381.20</u>
TOTAL PERSONNEL SERVICES	22,455.43	21,074.01	32,189.70	36,413.95
<u>STAFF DEVELOPMENT</u>				
100-11-62200 SUBS & MEMBERSHIPS	375.00	385.00	375.00	375.00
100-11-62250 MEETINGS & CONFERENCES	3,685.00	5,038.16	6,990.00	8,678.00
100-11-62320 MILEAGE	<u>0.00</u>	<u>0.00</u>	<u>758.00</u>	<u>758.00</u>
TOTAL STAFF DEVELOPMENT	4,060.00	5,423.16	8,123.00	9,811.00
<u>PROFESSIONAL SERVICES</u>				
100-11-72000 PROFESSIONAL SERVICES	1,500.00	0.00	4,500.00	4,500.00
100-11-72005 PUBLIC COMMUNICATIONS	<u>7,980.58</u>	<u>8,472.52</u>	<u>9,000.00</u>	<u>9,000.00</u>
TOTAL PROFESSIONAL SERVICES	9,480.58	8,472.52	13,500.00	13,500.00
<u>SUPPLIES &amp; COMMODITIES</u>				
100-11-73000 OFFICE/OPERATING SUPPLIES	<u>205.66</u>	<u>244.02</u>	<u>600.00</u>	<u>500.00</u>
TOTAL SUPPLIES & COMMODITIES	205.66	244.02	600.00	500.00
<u>PROGRAM EXPENSES</u>				
100-11-74225 GV YES PROGRAM	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>
TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	10,000.00

100-GENERAL FUND

DEPARTMENTAL EXPENDITURES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
<u>MAINTENANCE EXPENSE</u>				
<u>CONTRACTUAL EXPENSES</u>				
100-11-76200 ADVERTISING	75.42	0.00	265.00	265.00
TOTAL CONTRACTUAL EXPENSES	75.42	0.00	265.00	265.00
<u>UTILITIES</u>				
100-11-76510 CELLULAR SERVICE	3,980.00	4,271.71	4,720.00	7,920.00
TOTAL UTILITIES	3,980.00	4,271.71	4,720.00	7,920.00
<u>MISCELLANEOUS EXPENSE</u>				
100-11-78000 MISCELLANEOUS	57.00	0.00	0.00	525.00
100-11-78070 DISCRETIONARY FUND	4,188.18	2,048.31	5,000.00	5,000.00
100-11-78400 ELECTION EXPENSE	13,094.67	8,340.66	16,000.00	25,000.00
TOTAL MISCELLANEOUS EXPENSE	17,339.85	10,388.97	21,000.00	30,525.00
<u>CAPITAL EQUIPMENT</u>				
100-11-78520 COMPUTER EQUIPMENT	0.00	0.00	0.00	5,000.00
TOTAL CAPITAL EQUIPMENT	0.00	0.00	0.00	5,000.00
TOTAL ELECTED	57,596.94	49,874.39	80,397.70	113,934.95
<u>LEGAL</u>				
=====				
<u>PERSONNEL SERVICES</u>				
<u>PROFESSIONAL SERVICES</u>				
100-12-72000 PROFESSIONAL SERVICES	23,025.97	32,377.14	60,000.00	65,000.00
100-12-72400 SETTLEMENT EXPENSES	7,556.24	3,295.81	20,000.00	20,000.00
TOTAL PROFESSIONAL SERVICES	30,582.21	35,672.95	80,000.00	85,000.00
<u>MISCELLANEOUS EXPENSE</u>				
TOTAL LEGAL	30,582.21	35,672.95	80,000.00	85,000.00
<u>FINANCE</u>				
=====				
<u>PERSONNEL SERVICES</u>				
100-14-61100 SALARIES	63,601.52	56,544.79	64,451.92	64,451.92
100-14-61500 F.I.C.A.	4,462.14	4,359.59	4,930.58	4,930.58
100-14-61520 UNEMPLOYMENT	145.27	118.17	155.25	155.25
100-14-61530 WORKERS COMPENSATION	103.64	145.32	59.34	63.34
100-14-61540 HEALTH INSURANCE	5,924.72	5,083.73	5,458.00	6,180.00
100-14-61555 HSA	1,475.73	1,657.59	1,800.00	1,800.00
100-14-61560 DENTAL	610.57	565.30	641.00	641.00



## 100-GENERAL FUND

	2017	2018	2018	2019
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	APPROVED
100-14-61570 LIFE INSURANCE	144.00	132.00	144.00	144.00
100-14-61575 SHORT TERM DISABILITY	0.00	198.28	250.00	250.00
100-14-61580 RETIREMENT	4,966.07	4,476.95	4,822.84	4,822.84
100-14-61590 EAP EXPENSE	<u>15.07</u>	<u>16.60</u>	<u>150.00</u>	<u>150.00</u>
TOTAL PERSONNEL SERVICES	81,448.73	73,298.32	82,862.93	83,588.93
<u>STAFF DEVELOPMENT</u>				
100-14-62200 SUBS & MEMBERSHIPS	270.00	270.00	375.00	375.00
100-14-62250 MEETINGS & CONFERENCES	3,536.27	2,031.05	3,320.00	3,200.00
100-14-62350 ED & REF MATERIALS	<u>150.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL STAFF DEVELOPMENT	3,956.27	2,301.05	3,695.00	3,575.00
<u>PROFESSIONAL SERVICES</u>				
100-14-72050 AUDITOR	<u>28,400.00</u>	<u>27,450.00</u>	<u>29,400.00</u>	<u>30,000.00</u>
TOTAL PROFESSIONAL SERVICES	28,400.00	27,450.00	29,400.00	30,000.00
<u>SUPPLIES &amp; COMMODITIES</u>				
100-14-73000 OFFICE/OPERATING SUPPLIES	821.68	1,424.17	1,250.00	1,250.00
100-14-73200 OFFICE EQUIPMENT	0.00	0.00	500.00	0.00
100-14-73250 OFFICE FURNITURE	<u>0.00</u>	<u>0.00</u>	<u>400.00</u>	<u>400.00</u>
TOTAL SUPPLIES & COMMODITIES	821.68	1,424.17	2,150.00	1,650.00
<u>UTILITIES</u>				
100-14-76510 CELLULAR SERVICE	<u>502.80</u>	<u>600.00</u>	<u>720.00</u>	<u>720.00</u>
TOTAL UTILITIES	502.80	600.00	720.00	720.00
<u>DEPR/AMORTIZATION</u>				
<u>MISCELLANEOUS EXPENSE</u>				
100-14-78000 MISCELLANEOUS	40.00	0.00	600.00	600.00
100-14-78010 TAX REPORTING FEES	<u>256.00</u>	<u>12.50</u>	<u>500.00</u>	<u>0.00</u>
TOTAL MISCELLANEOUS EXPENSE	296.00	12.50	1,100.00	600.00
TOTAL FINANCE	115,425.48	105,086.04	119,927.93	120,133.93
COURT				
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<u>PERSONNEL SERVICES</u>				
100-15-61100 SALARIES	45,508.76	40,150.64	45,387.68	45,387.68
100-15-61110 OVERTIME	1,924.97	1,777.78	1,500.00	1,500.00
100-15-61200 JUDGE	7,200.00	7,200.00	7,500.00	7,500.00
100-15-61500 F.I.C.A.	3,355.52	3,250.68	3,587.16	3,587.16
100-15-61520 UNEMPLOYMENT	130.00	104.63	135.00	135.00
100-15-61530 WORKERS COMPENSATION	87.91	85.68	51.60	54.60
100-15-61540 HEALTH INSURANCE	5,464.83	5,637.64	5,458.00	6,180.00
100-15-61555 HSA	1,491.95	1,769.57	1,800.00	1,800.00
100-15-61560 DENTAL	450.95	419.06	461.00	462.00
100-15-61570 LIFE INSURANCE	144.00	132.00	144.00	144.00

## 100-GENERAL FUND

	2017	2018	2018	2019
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	APPROVED
100-15-61575 SHORT TERM DISABILITY	0.00	146.04	250.00	175.00
100-15-61580 RETIREMENT	3,782.78	3,415.12	3,690.24	3,690.24
100-15-61590 EAP EXPENSE	<u>21.70</u>	<u>16.60</u>	<u>150.00</u>	<u>150.00</u>
TOTAL PERSONNEL SERVICES	69,563.37	64,105.44	70,114.68	70,765.68
<u>STAFF DEVELOPMENT</u>				
100-15-62200 SUBS & MEMBERSHIPS	85.00	170.00	150.00	170.00
100-15-62400 COURT FUNDED TRAINING	<u>2,883.64</u>	<u>1,556.36</u>	<u>3,000.00</u>	<u>3,000.00</u>
TOTAL STAFF DEVELOPMENT	2,968.64	1,726.36	3,150.00	3,170.00
<u>PROFESSIONAL SERVICES</u>				
100-15-72000 PROFESSIONAL SERVICES	<u>24,700.00</u>	<u>24,375.00</u>	<u>30,000.00</u>	<u>30,000.00</u>
TOTAL PROFESSIONAL SERVICES	24,700.00	24,375.00	30,000.00	30,000.00
<u>SUPPLIES &amp; COMMODITIES</u>				
100-15-73000 OFFICE/OPERATING SUPPLIES	1,304.61	966.76	3,500.00	3,500.00
100-15-73100 POSTAGE	<u>478.38</u>	<u>371.66</u>	<u>500.00</u>	<u>500.00</u>
TOTAL SUPPLIES & COMMODITIES	1,782.99	1,338.42	4,000.00	4,000.00
<u>OPERATING EXPENSE</u>				
100-15-73650 PRISONER RELATED COST	<u>13,285.48</u>	<u>8,311.42</u>	<u>24,000.00</u>	<u>24,000.00</u>
TOTAL OPERATING EXPENSE	13,285.48	8,311.42	24,000.00	24,000.00
<u>PROGRAM EXPENSES</u>				
<u>MAINTENANCE EXPENSE</u>				
<u>CONTRACTUAL EXPENSES</u>				
100-15-76210 PRINTING	0.00	0.00	500.00	100.00
100-15-76420 ONLINE & CC FEES	<u>103.05</u>	<u>316.77</u>	<u>300.00</u>	<u>300.00</u>
TOTAL CONTRACTUAL EXPENSES	103.05	316.77	800.00	400.00
<u>UTILITIES</u>				
<u>MISCELLANEOUS EXPENSE</u>				
100-15-78000 MISCELLANEOUS	<u>167.37</u>	<u>0.00</u>	<u>50.00</u>	<u>50.00</u>
TOTAL MISCELLANEOUS EXPENSE	167.37	0.00	50.00	50.00
<u>CAPITAL EQUIPMENT</u>				
TOTAL COURT	112,570.90	100,173.41	132,114.68	132,385.68
VICTIM SERVICES				
=====				
<u>PERSONNEL SERVICES</u>				
100-17-61100 SALARIES	29,579.26	37,297.80	62,140.00	62,140.00
100-17-61110 OVERTIME	158.81	274.32	0.00	0.00
100-17-61500 F.I.C.A.	2,018.40	2,715.11	4,754.06	4,754.06

100-GENERAL FUND

DEPARTMENTAL EXPENDITURES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
100-17-61520 UNEMPLOYMENT	283.17	104.63	265.00	265.00
100-17-61530 WORKERS COMPENSATION	94.50	99.85	101.60	107.60
100-17-61540 HEALTH INSURANCE	5,736.87	11,008.69	11,813.00	13,370.00
100-17-61555 HSA	1,053.50	2,200.00	2,400.00	2,400.00
100-17-61560 DENTAL	412.99	745.06	820.00	870.00
100-17-61570 LIFE INSURANCE	84.00	132.00	144.00	144.00
100-17-61575 SHORT TERM DISABILITY	0.00	128.30	250.00	175.00
100-17-61580 RETIREMENT	531.51	2,423.80	3,123.12	3,123.12
100-17-61590 EAP EXPENSE	<u>17.48</u>	<u>16.60</u>	<u>150.00</u>	<u>150.00</u>
TOTAL PERSONNEL SERVICES	39,970.49	57,146.16	85,960.78	87,498.78
STAFF DEVELOPMENT	_____	_____	_____	_____
PROFESSIONAL SERVICES	_____	_____	_____	_____
SUPPLIES & COMMODITIES	_____	_____	_____	_____
OPERATING EXPENSE	_____	_____	_____	_____
PROGRAM EXPENSES	_____	_____	_____	_____
CONTRACTUAL EXPENSES	_____	_____	_____	_____
UTILITIES	_____	_____	_____	_____
100-17-76510 CELLULAR SERVICE	<u>702.93</u>	<u>608.31</u>	<u>624.00</u>	<u>624.00</u>
TOTAL UTILITIES	702.93	608.31	624.00	624.00
TOTAL VICTIM SERVICES	40,673.42	57,754.47	86,584.78	88,122.78
CRIME PREVENTION	_____	_____	_____	_____
PERSONNEL SERVICES	_____	_____	_____	_____
STAFF DEVELOPMENT	_____	_____	_____	_____
SUPPLIES & COMMODITIES	_____	_____	_____	_____
OPERATING EXPENSE	_____	_____	_____	_____
MAINTENANCE EXPENSE	_____	_____	_____	_____
CONTRACTUAL EXPENSES	_____	_____	_____	_____

## 100-GENERAL FUND

DEPARTMENTAL EXPENDITURES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
<u>FLEET</u>				
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<u>PERSONNEL SERVICES</u>				
100-19-61100 SALARIES	23,219.43	19,761.58	22,339.20	22,339.20
100-19-61500 F.I.C.A.	1,717.31	1,594.37	1,708.95	1,708.95
100-19-61520 UNEMPLOYMENT	65.00	52.31	67.50	67.50
100-19-61530 WORKERS COMPENSATION	936.06	807.19	495.50	523.50
100-19-61540 HEALTH INSURANCE	2,920.72	2,591.43	2,742.00	3,090.00
100-19-61555 HSA	771.52	838.86	900.00	900.00
100-19-61560 DENTAL	393.77	380.32	410.00	435.00
100-19-61570 LIFE INSURANCE	72.00	66.00	144.00	100.00
100-19-61575 SHORT TERM DISABILITY	0.00	71.82	125.00	100.00
100-19-61580 RETIREMENT	1,873.77	1,633.34	1,742.46	1,742.46
100-19-61590 EAP EXPENSE	<u>10.84</u>	<u>8.30</u>	<u>75.00</u>	<u>75.00</u>
TOTAL PERSONNEL SERVICES	31,980.42	27,805.52	30,749.61	31,081.61
<u>SUPPLIES &amp; COMMODITIES</u>				
100-19-73000 OFFICE/OPERATING SUPPLIES	<u>138.98</u>	<u>126.05</u>	<u>150.00</u>	<u>150.00</u>
TOTAL SUPPLIES & COMMODITIES	138.98	126.05	150.00	150.00
<u>OPERATING EXPENSE</u>				
100-19-73570 FLEET MAINTENANCE SUPPLIES	<u>7,167.85</u>	<u>6,937.16</u>	<u>7,500.00</u>	<u>7,500.00</u>
TOTAL OPERATING EXPENSE	7,167.85	6,937.16	7,500.00	7,500.00
<u>MAINTENANCE EXPENSE</u>				
100-19-74500 VEHICLE MAINTENANCE	<u>907.61</u>	<u>948.60</u>	<u>2,500.00</u>	<u>2,000.00</u>
TOTAL MAINTENANCE EXPENSE	907.61	948.60	2,500.00	2,000.00
<u>TOOLS &amp; EQUIPMENT</u>				
100-19-75400 MISC HAND TOOLS	<u>1,941.45</u>	<u>1,745.48</u>	<u>2,000.00</u>	<u>2,000.00</u>
TOTAL TOOLS & EQUIPMENT	1,941.45	1,745.48	2,000.00	2,000.00
<u>CONTRACTUAL EXPENSES</u>				
100-19-76350 UNIFORMS	<u>501.92</u>	<u>436.47</u>	<u>750.00</u>	<u>750.00</u>
TOTAL CONTRACTUAL EXPENSES	501.92	436.47	750.00	750.00
<u>UTILITIES</u>				
100-19-76510 CELLULAR SERVICE	<u>502.80</u>	<u>600.00</u>	<u>720.00</u>	<u>720.00</u>
TOTAL UTILITIES	502.80	600.00	720.00	720.00
<u>BLDG MAINTENANCE</u>				
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<u>MISCELLANEOUS EXPENSE</u>				
100-19-78000 MISCELLANEOUS	<u>43.86</u>	<u>0.00</u>	<u>100.00</u>	<u>100.00</u>
TOTAL MISCELLANEOUS EXPENSE	43.86	0.00	100.00	100.00

## 100-GENERAL FUND

DEPARTMENTAL EXPENDITURES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
<u>CAPITAL EQUIPMENT</u>				
100-19-78500 CAPITAL EQUIPMENT	<u>0.00</u>	<u>9,249.00</u>	<u>9,250.00</u>	<u>6,750.00</u>
TOTAL CAPITAL EQUIPMENT	0.00	9,249.00	9,250.00	6,750.00
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TOTAL FLEET	43,184.89	47,848.28	53,719.61	51,051.61
POLICE =====				
<u>PERSONNEL SERVICES</u>				
100-20-61100 SALARIES	1,148,942.69	1,070,448.71	1,215,053.96	1,215,311.54
100-20-61110 OVERTIME	51,879.92	53,957.44	45,000.00	45,000.00
100-20-61130 SALARIES - ANIMAL CARE - K9	5,152.72	4,303.58	5,200.00	3,700.00
100-20-61500 F.I.C.A.	84,403.83	86,047.21	97,598.40	96,471.34
100-20-61520 UNEMPLOYMENT	3,380.94	2,925.82	3,915.00	3,915.00
100-20-61530 WORKERS COMPENSATION	40,410.76	52,526.43	40,801.16	43,194.48
100-20-61540 HEALTH INSURANCE	155,247.84	181,266.68	205,881.00	258,375.00
100-20-61555 HSA	32,261.27	36,996.01	47,400.00	45,000.00
100-20-61560 DENTAL	12,441.05	12,695.13	15,199.00	15,900.00
100-20-61570 LIFE INSURANCE	3,492.00	3,276.00	3,744.00	3,888.00
100-20-61575 SHORT TERM DISABILITY	0.00	3,482.44	6,500.00	4,600.00
100-20-61580 RETIREMENT	97,529.85	101,085.34	118,948.02	122,698.48
100-20-61590 EAP EXPENSE	487.54	398.12	3,600.00	3,750.00
100-20-61600 CLOTHING ALLOWANCE-GRANT	<u>1,805.25</u>	<u>1,575.00</u>	<u>1,800.00</u>	<u>1,800.00</u>
TOTAL PERSONNEL SERVICES	1,637,435.66	1,610,983.91	1,810,640.54	1,863,603.84
<u>STAFF DEVELOPMENT</u>				
100-20-62080 TRAINING	0.00	0.00	0.00	5,165.00
100-20-62100 IN HOUSE TRAINING	1,360.97	357.76	968.00	8,914.00
100-20-62200 SUBS & MEMBERSHIPS	1,284.00	1,335.00	1,625.00	1,575.00
100-20-62250 MEETINGS & CONFERENCES	2,127.11	3,543.87	4,550.00	4,500.00
100-20-62350 ED & REF MATERIALS	110.00	0.00	150.00	100.00
100-20-62410 COURT TRAINING EXPENSES	<u>3,124.88</u>	<u>6,550.94</u>	<u>7,500.00</u>	<u>7,500.00</u>
TOTAL STAFF DEVELOPMENT	8,006.96	11,787.57	14,793.00	27,754.00
<u>PROFESSIONAL SERVICES</u>				
100-20-72000 PROFESSIONAL SERVICES	32,395.69	33,951.09	44,200.00	46,200.00
100-20-72040 LABORATORY SERVICES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>
TOTAL PROFESSIONAL SERVICES	32,395.69	33,951.09	44,200.00	46,700.00
<u>SUPPLIES &amp; COMMODITIES</u>				
100-20-73000 OFFICE/OPERATING SUPPLIES	2,761.93	2,834.75	3,000.00	3,200.00
100-20-73100 POSTAGE	792.80	543.90	800.00	800.00
100-20-73200 OFFICE EQUIPMENT	6,312.31	0.00	2,800.00	0.00
100-20-73250 OFFICE FURNITURE	<u>1,532.94</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES & COMMODITIES	11,399.98	3,378.65	6,600.00	4,000.00

100-GENERAL FUND

DEPARTMENTAL EXPENDITURES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
<u>OPERATING EXPENSE</u>				
100-20-73500 FUEL	<u>35,701.64</u>	<u>42,638.71</u>	<u>42,700.00</u>	<u>45,000.00</u>
TOTAL OPERATING EXPENSE	35,701.64	42,638.71	42,700.00	45,000.00
<u>PROGRAM EXPENSES</u>				
100-20-74400 D.A.R.E. EXPENSES	21,470.49	19,748.82	19,920.00	21,120.00
100-20-74410 K-9 UNIT	195.00	7,153.75	7,200.00	1,000.00
100-20-74420 VICTIM RIGHTS EXPENDITURES	1,015.78	632.50	1,500.00	1,500.00
100-20-74425 SHOP WITH A COP EXPENSES	3,845.05	0.00	0.00	4,000.00
100-20-74430 VR FUNDRAISERS EXPENDITURES	0.00	0.00	2,500.00	2,500.00
100-20-74435 BACKPACKS & BADGES EXPENSE	0.00	0.00	2,000.00	3,000.00
100-20-74440 CRIME PREVENTION EXPENDITURES	<u>5,359.88</u>	<u>5,771.03</u>	<u>6,465.00</u>	<u>5,750.00</u>
TOTAL PROGRAM EXPENSES	31,886.20	33,306.10	39,585.00	38,870.00
<u>MAINTENANCE EXPENSE</u>				
100-20-74500 VEHICLE MAINTENANCE	399.42	0.00	0.00	0.00
100-20-74550 FLEET MAINTENANCE	19,384.72	15,593.94	20,000.00	20,000.00
100-20-74590 VEHICLE WASHES	1,008.00	867.25	1,200.00	1,200.00
100-20-74610 RADIO MAINTENANCE	<u>52.50</u>	<u>0.00</u>	<u>1,000.00</u>	<u>1,000.00</u>
TOTAL MAINTENANCE EXPENSE	20,844.64	16,461.19	22,200.00	22,200.00
<u>TOOLS &amp; EQUIPMENT</u>				
100-20-75000 PATROL EQUIPMENT	17,702.45	3,956.56	5,685.00	15,645.00
100-20-75010 RADAR GUNS	0.00	3,519.17	3,500.00	16,782.90
100-20-75030 RADIO EQUIPMENT	3,213.00	177.98	1,500.00	8,788.80
100-20-75040 VEHICLE EQUIPMENT	6,834.37	11,574.34	20,700.00	3,000.00
100-20-75100 INVESTIGATIVE EQUIPMENT	<u>863.73</u>	<u>71.99</u>	<u>1,000.00</u>	<u>2,310.95</u>
TOTAL TOOLS & EQUIPMENT	28,613.55	19,300.04	32,385.00	46,527.65
<u>CONTRACTUAL EXPENSES</u>				
100-20-76010 LAW ENFORCEMENT NETWORK	5,245.10	5,586.70	4,258.00	6,078.00
100-20-76210 PRINTING	843.12	1,103.00	1,000.00	1,000.00
100-20-76350 UNIFORMS	13,071.58	13,297.57	16,400.00	19,864.40
100-20-76490 OFFICE EQUIPMENT LEASE	<u>8,035.97</u>	<u>7,068.84</u>	<u>8,380.72</u>	<u>8,380.72</u>
TOTAL CONTRACTUAL EXPENSES	27,195.77	27,056.11	30,038.72	35,323.12
<u>UTILITIES</u>				
100-20-76510 CELLULAR SERVICE	<u>12,919.33</u>	<u>11,592.07</u>	<u>13,431.00</u>	<u>13,431.00</u>
TOTAL UTILITIES	12,919.33	11,592.07	13,431.00	13,431.00
<u>BLDG MAINTENANCE</u>				
<u>MISCELLANEOUS EXPENSE</u>				
100-20-78000 MISCELLANEOUS	2,789.02	1,311.35	2,200.00	2,500.00
100-20-78360 RECOUPMENT EXPENSES	<u>131.99</u>	<u>342.41</u>	<u>120.00</u>	<u>120.00</u>
TOTAL MISCELLANEOUS EXPENSE	2,921.01	1,653.76	2,320.00	2,620.00

100-GENERAL FUND

DEPARTMENTAL EXPENDITURES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
<u>CAPITAL EQUIPMENT</u>				
100-20-78500 CAPITAL EQUIPMENT	<u>29,839.62</u>	<u>57,774.77</u>	<u>58,000.00</u>	<u>30,000.00</u>
TOTAL CAPITAL EQUIPMENT	29,839.62	57,774.77	58,000.00	30,000.00
<u>DEBT SERVICE</u>				
100-20-89100 INTEREST EXPENSE	0.00	0.00	0.00	2,601.48
100-20-89200 PRINCIPAL PAY/LOANS	<u>18,018.02</u>	<u>0.00</u>	<u>0.00</u>	<u>30,286.32</u>
TOTAL DEBT SERVICE	18,018.02	0.00	0.00	32,887.80
TOTAL POLICE	1,897,178.07	1,869,883.97	2,116,893.26	2,208,917.41
<u>ANIMAL CONTROL</u>				
=====				
<u>PERSONNEL SERVICES</u>				
100-21-61100 SALARIES	30,720.00	24,555.75	31,200.00	31,200.00
100-21-61110 OVERTIME	112.50	33.75	0.00	0.00
100-21-61500 F.I.C.A.	2,080.46	1,811.01	2,386.80	2,386.80
100-21-61520 UNEMPLOYMENT	130.00	104.63	135.00	135.00
100-21-61530 WORKERS COMPENSATION	576.96	650.62	371.60	392.60
100-21-61540 HEALTH INSURANCE	7,338.52	7,251.65	10,629.00	11,760.00
100-21-61555 HSA	1,715.00	1,950.00	2,400.00	1,800.00
100-21-61560 DENTAL	387.52	378.82	436.00	436.00
100-21-61570 LIFE INSURANCE	132.00	132.00	144.00	144.00
100-21-61575 SHORT TERM DISABILITY	0.00	100.00	250.00	120.00
100-21-61580 RETIREMENT	1,096.53	1,918.13	2,433.60	2,433.60
100-21-61590 EAP EXPENSE	<u>15.07</u>	<u>16.60</u>	<u>150.00</u>	<u>150.00</u>
TOTAL PERSONNEL SERVICES	44,304.56	38,902.96	50,536.00	50,958.00
<u>STAFF DEVELOPMENT</u>				
100-21-62080 TRAINING	<u>380.00</u>	<u>0.00</u>	<u>0.00</u>	<u>700.00</u>
TOTAL STAFF DEVELOPMENT	380.00	0.00	0.00	700.00
<u>SUPPLIES &amp; COMMODITIES</u>				
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<u>OPERATING EXPENSE</u>				
100-21-73500 FUEL	<u>595.38</u>	<u>336.82</u>	<u>1,000.00</u>	<u>1,000.00</u>
TOTAL OPERATING EXPENSE	595.38	336.82	1,000.00	1,000.00
<u>MAINTENANCE EXPENSE</u>				
100-21-74550 FLEET MAINTENANCE	<u>130.05</u>	<u>38.21</u>	<u>500.00</u>	<u>500.00</u>
TOTAL MAINTENANCE EXPENSE	130.05	38.21	500.00	500.00
<u>TOOLS &amp; EQUIPMENT</u>				
100-21-75020 SUPPORT (AMMO FILM ETC)	<u>295.66</u>	<u>258.05</u>	<u>525.00</u>	<u>1,125.00</u>
TOTAL TOOLS & EQUIPMENT	295.66	258.05	525.00	1,125.00

## 100-GENERAL FUND

DEPARTMENTAL EXPENDITURES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
<u>CONTRACTUAL EXPENSES</u>				
100-21-76210 PRINTING	604.00	75.00	500.00	500.00
100-21-76350 UNIFORMS	<u>463.90</u>	<u>93.43</u>	<u>400.00</u>	<u>400.00</u>
TOTAL CONTRACTUAL EXPENSES	1,067.90	168.43	900.00	900.00
<u>UTILITIES</u>				
100-21-76510 CELLULAR SERVICE	<u>358.36</u>	<u>569.83</u>	<u>540.00</u>	<u>540.00</u>
TOTAL UTILITIES	358.36	569.83	540.00	540.00
<u>MISCELLANEOUS EXPENSE</u>				
100-21-78000 MISCELLANEOUS	238.14	0.00	0.00	0.00
100-21-78050 KENNELING	6,186.39	11,640.00	14,700.00	10,000.00
100-21-78090 VET CARE	<u>3,313.24</u>	<u>5,348.78</u>	<u>6,300.00</u>	<u>5,000.00</u>
TOTAL MISCELLANEOUS EXPENSE	9,737.77	16,988.78	21,000.00	15,000.00
<u>CAPITAL EQUIPMENT</u>				
TOTAL ANIMAL CONTROL	56,869.68	57,263.08	75,001.00	70,723.00
<u>PLANNING &amp; ENGINEERING</u>				
=====				
<u>PERSONNEL SERVICES</u>				
100-31-61100 SALARIES	144,433.32	125,663.37	144,073.11	154,573.11
100-31-61110 OVERTIME	44.59	54.84	1,000.00	200.00
100-31-61500 F.I.C.A.	10,259.34	9,659.37	11,021.60	11,831.60
100-31-61520 UNEMPLOYMENT	421.09	339.31	398.37	413.37
100-31-61530 WORKERS COMPENSATION	3,538.50	3,334.67	5,743.66	6,068.30
100-31-61540 HEALTH INSURANCE	17,393.53	16,815.23	17,733.00	22,150.00
100-31-61555 HSA	4,469.48	5,083.94	5,550.00	5,910.00
100-31-61560 DENTAL	1,409.61	1,379.80	1,435.00	1,683.00
100-31-61570 LIFE INSURANCE	429.60	382.80	417.60	432.60
100-31-61575 SHORT TERM DISABILITY	0.00	458.65	725.00	591.00
100-31-61580 RETIREMENT	11,534.39	9,906.76	11,169.57	11,169.57
100-31-61590 EAP EXPENSE	<u>77.02</u>	<u>58.92</u>	<u>435.00</u>	<u>450.00</u>
TOTAL PERSONNEL SERVICES	194,010.47	173,137.66	199,701.91	215,472.55
<u>STAFF DEVELOPMENT</u>				
100-31-62050 COMPUTER TRAINING	135.00	0.00	800.00	200.00
100-31-62200 SUBS & MEMBERSHIPS	1,611.65	2,165.80	2,260.00	2,280.00
100-31-62250 MEETINGS & CONFERENCES	641.00	623.50	1,060.00	1,400.00
100-31-62320 MILEAGE	0.00	0.00	100.00	100.00
100-31-62350 ED & REF MATERIALS	<u>0.00</u>	<u>93.79</u>	<u>380.00</u>	<u>400.00</u>
TOTAL STAFF DEVELOPMENT	2,387.65	2,883.09	4,600.00	4,380.00
<u>PROFESSIONAL SERVICES</u>				
100-31-72000 PROFESSIONAL SERVICES	310.00	3,000.00	3,000.00	1,500.00
100-31-72010 ENGINEERING SERVICES	0.00	228.01	2,500.00	5,000.00



## 100-GENERAL FUND

DEPARTMENTAL EXPENDITURES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
100-31-72100 RECORDING FEES	<u>387.00</u>	<u>178.00</u>	<u>300.00</u>	<u>400.00</u>
TOTAL PROFESSIONAL SERVICES	697.00	3,406.01	5,800.00	6,900.00
<u>SUPPLIES &amp; COMMODITIES</u>				
100-31-73000 OFFICE/OPERATING SUPPLIES	1,652.95	1,221.95	2,000.00	2,000.00
100-31-73100 POSTAGE	504.01	348.18	600.00	600.00
100-31-73200 OFFICE EQUIPMENT	666.28	3,872.05	5,160.00	2,040.00
100-31-73250 OFFICE FURNITURE	<u>(70.20)</u>	<u>0.00</u>	<u>600.00</u>	<u>600.00</u>
TOTAL SUPPLIES & COMMODITIES	2,753.04	5,442.18	8,360.00	5,240.00
<u>OPERATING EXPENSE</u>				
100-31-73500 FUEL	<u>1,979.11</u>	<u>2,060.83</u>	<u>2,250.00</u>	<u>2,250.00</u>
TOTAL OPERATING EXPENSE	1,979.11	2,060.83	2,250.00	2,250.00
<u>PROGRAM EXPENSES</u>				
100-31-74360 NEIGHBORHOOD SERVICES	<u>0.00</u>	<u>490.00</u>	<u>500.00</u>	<u>500.00</u>
TOTAL PROGRAM EXPENSES	0.00	490.00	500.00	500.00
<u>MAINTENANCE EXPENSE</u>				
100-31-74550 FLEET MAINTENANCE	<u>737.63</u>	<u>469.96</u>	<u>1,000.00</u>	<u>1,000.00</u>
TOTAL MAINTENANCE EXPENSE	737.63	469.96	1,000.00	1,000.00
<u>TOOLS &amp; EQUIPMENT</u>				
100-31-75040 VEHICLE EQUIPMENT	<u>0.00</u>	<u>0.00</u>	<u>400.00</u>	<u>400.00</u>
TOTAL TOOLS & EQUIPMENT	0.00	0.00	400.00	400.00
<u>CONTRACTUAL EXPENSES</u>				
100-31-76200 ADVERTISING	1,080.63	559.69	1,000.00	1,000.00
100-31-76210 PRINTING	145.00	435.00	1,100.00	500.00
100-31-76350 UNIFORMS	<u>1,199.90</u>	<u>0.00</u>	<u>1,200.00</u>	<u>1,200.00</u>
TOTAL CONTRACTUAL EXPENSES	2,425.53	994.69	3,300.00	2,700.00
<u>UTILITIES</u>				
100-31-76510 CELLULAR SERVICE	<u>1,517.40</u>	<u>1,230.00</u>	<u>1,548.00</u>	<u>2,880.00</u>
TOTAL UTILITIES	1,517.40	1,230.00	1,548.00	2,880.00
<u>BLDG MAINTENANCE</u>				
<u>MISCELLANEOUS EXPENSE</u>				
100-31-78000 MISCELLANEOUS	97.38	105.66	400.00	400.00
100-31-78060 ABATEMENT SERVICES	<u>1,325.00</u>	<u>725.00</u>	<u>2,500.00</u>	<u>2,500.00</u>
TOTAL MISCELLANEOUS EXPENSE	1,422.38	830.66	2,900.00	2,900.00
<u>CAPITAL EQUIPMENT</u>				
100-31-78500 CAPITAL EQUIPMENT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>23,300.00</u>
TOTAL CAPITAL EQUIPMENT	0.00	0.00	0.00	23,300.00
<u>CAPITAL PROJECTS</u>				

100-GENERAL FUND

DEPARTMENTAL EXPENDITURES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
DEBT SERVICE				
TOTAL PLANNING & ENGINEERING	207,930.21	190,945.08	230,359.91	267,922.55
ECONOMIC DEVELOPMENT				
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STAFF DEVELOPMENT				
PROFESSIONAL SERVICES				
SUPPLIES & COMMODITIES				
PROGRAM EXPENSES				
MAINTENANCE EXPENSE				
CONTRACTUAL EXPENSES				
UTILITIES				
MISCELLANEOUS EXPENSE				
CAPITAL EQUIPMENT				
CAPITAL PROJECTS				
TOTAL EXPENDITURES	3,132,625.31	3,238,992.57	3,825,152.92	4,135,211.18
=====				
REVENUES OVER/(UNDER) EXPENDITURES	576,163.17	131,499.24	184,540.08	25,921.82
OTHER FINANCING SOURCES & USES				
OTHER SOURCES				
OTHER USES				
100-10-89510 TRANSFER TO ECON DEV (TOURISM)	31,000.00	7,500.00	7,500.00	0.00
100-10-89520 TRANSFER TO MKT PL TIF RESERVE	50,000.00	50,000.00	140,000.00	0.00
100-10-89560 TRANSFER TO PARKS	<u>25,000.00</u>	<u>25,000.00</u>	<u>25,000.00</u>	<u>25,000.00</u>
TOTAL OTHER USES	106,000.00	82,500.00	172,500.00	25,000.00
TOTAL OTHER SOURCES & USES	( 106,000.00)	( 82,500.00)	( 172,500.00)	( 25,000.00)
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTEHR USES	470,163.17	48,999.24	12,040.08	921.82

BUDGET PRESENTATION

AS OF: NOVEMBER 30TH, 2018

170-TOURISM TAX FUND

REVENUES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
<hr/>				
<u>SALES TAX</u>				
170-00-42900 TOURISM TAX	<u>36,610.65</u>	<u>36,093.47</u>	<u>40,000.00</u>	<u>40,000.00</u>
TOTAL SALES TAX	36,610.65	36,093.47	40,000.00	40,000.00
<u>MISCELLANEOUS</u>	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
<u>BONDS, FD BAL, CAPT LEAS</u>	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
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TOTAL REVENUES	36,610.65	36,093.47	40,000.00	40,000.00
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170-TOURISM TAX FUND

DEPARTMENTAL EXPENDITURES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
<u>ECONOMIC DEVELOPMENT</u>				
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<u>STAFF DEVELOPMENT</u>				
170-70-62200 SUBS & MEMBERSHIPS	7,500.00	7,500.00	8,000.00	8,500.00
170-70-62250 MEETINGS & CONFERENCES	<u>402.91</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL STAFF DEVELOPMENT	7,902.91	7,500.00	8,000.00	8,500.00
<u>PROFESSIONAL SERVICES</u>				
170-70-72000 PROFESSIONAL SERVICES	<u>35,500.00</u>	<u>35,289.41</u>	<u>35,500.00</u>	<u>25,550.00</u>
TOTAL PROFESSIONAL SERVICES	35,500.00	35,289.41	35,500.00	25,550.00
<u>PROGRAM EXPENSES</u>				
170-70-74155 CHAMBER SPONSORSHIPS	<u>18,875.00</u>	<u>3,500.00</u>	<u>3,500.00</u>	<u>5,000.00</u>
TOTAL PROGRAM EXPENSES	18,875.00	3,500.00	3,500.00	5,000.00
<u>CAPITAL EQUIPMENT</u>				
170-70-78599 LAND ACQUISITIONS	<u>45,301.60</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL EQUIPMENT	45,301.60	0.00	0.00	0.00
TOTAL ECONOMIC DEVELOPMENT	107,579.51	46,289.41	47,000.00	39,050.00
TOTAL EXPENDITURES	107,579.51	46,289.41	47,000.00	39,050.00
	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	( 70,968.86)	( 10,195.94)	( 7,000.00)	950.00
<u>OTHER FINANCING SOURCES &amp; USES</u>				
<u>OTHER SOURCES</u>				
170-00-49100 TRANSFER FROM GENERAL FUND	<u>31,000.00</u>	<u>7,500.00</u>	<u>7,500.00</u>	<u>0.00</u>
TOTAL OTHER SOURCES	31,000.00	7,500.00	7,500.00	0.00
<u>OTHER USES</u>				
TOTAL OTHER SOURCES & USES	31,000.00	7,500.00	7,500.00	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTEHR USES	( 39,968.86)	( 2,695.94)	500.00	950.00

## 200-PARK FUND

REVENUES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED	
<u>PROPERTY TAX</u>					
200-00-41000	PROPERTY TAX REVENUE	212,524.60	229,847.08	215,000.00	238,000.00
200-00-41100	DELINQUENT PROPERTY TAX	4,811.55	5,097.87	4,000.00	5,000.00
200-00-41400	REPLACEMENT TAX	2,858.95	3,026.58	2,500.00	3,000.00
200-00-41500	RAIL & UTILITY TAX	5,688.68	4,878.47	5,000.00	5,000.00
200-00-41700	PROPERTY TAX INTEREST	<u>2,186.26</u>	<u>2,255.92</u>	<u>2,000.00</u>	<u>2,500.00</u>
	TOTAL PROPERTY TAX	228,070.04	245,105.92	228,500.00	253,500.00
<u>SALES TAX</u>					
200-00-42100	SALES TAX - 1/2%	386,713.06	327,658.13	420,000.00	483,000.00
200-00-42700	CIGARETTE TAX	<u>26,894.40</u>	<u>24,709.20</u>	<u>25,000.00</u>	<u>25,000.00</u>
	TOTAL SALES TAX	413,607.46	352,367.33	445,000.00	508,000.00
<u>PERMITS/LICENSES/FEES</u>					
200-00-44960	BILLBOARD LICENSE TAX	<u>5,462.37</u>	<u>5,791.37</u>	<u>7,000.00</u>	<u>6,000.00</u>
	TOTAL PERMITS/LICENSES/FEES	5,462.37	5,791.37	7,000.00	6,000.00
<u>OTHER GOVERNMENTAL</u>					
<u>PARKS</u>					
200-00-46050	YOUTH FIELD COSTS	0.00	0.00	1,000.00	1,500.00
200-00-46051	SHELTER HOUSE FEES	10,050.00	9,085.00	10,500.00	10,500.00
200-00-46053	BALL FIELD RENTAL	8,187.50	3,235.00	7,000.00	7,000.00
200-00-46055	COMMUNITY GARDEN	194.00	320.00	360.00	360.00
200-00-46090	REC SPONSORSHIP REVENUE	<u>100.00</u>	<u>0.00</u>	<u>500.00</u>	<u>500.00</u>
	TOTAL PARKS	18,531.50	12,640.00	19,360.00	19,860.00
<u>RECREATION</u>					
200-00-46110	SPECIAL EVENTS - PARK	508.60	185.75	300.00	300.00
200-00-46130	REC PROGRAMS REVENUE	3,959.00	8,449.22	5,515.00	7,735.00
200-00-46153	SOFTBALL - SPRING FEES	( 14,403.00)	10,425.00	15,750.00	14,500.00
200-00-46157	SOFTBALL-FALL FEES	35,766.15	9,090.00	5,500.00	5,500.00
200-00-46160	BASEBALL-PARTICIPANT FEES	14,306.00	16,490.00	12,500.00	12,500.00
200-00-46161	BASEBALL SPRING LEAGUE	23,978.00	31,515.00	29,000.00	30,000.00
200-00-46185	REC CONCESSIONS REVENUE	23,977.78	19,501.39	25,000.00	24,000.00
200-00-46190	SPONSORSHIP REV-RECREATION	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>
	TOTAL RECREATION	88,092.53	95,656.36	93,565.00	95,035.00
<u>COMMUNITY CENTER</u>					
200-00-46210	SPECIAL EVENTS- COMMUNITY CTR	4,060.00	4,382.00	5,020.00	5,870.00
200-00-46250	FITNESS MEMBERSHIP	6,015.00	5,265.00	8,000.00	6,000.00
200-00-46255	DAILY ADMISSIONS - FITNESS	1,645.44	1,122.50	4,500.00	2,000.00
200-00-46260	COMMUNITY CENTER RENTAL-ROOMS	45,793.25	37,427.50	40,000.00	42,500.00
200-00-46270	COMMUNITY CENTER RENTAL-GYM	10,310.00	13,645.00	12,000.00	12,500.00
200-00-46280	COMMUNITY CENTER CLASSES	<u>25,682.00</u>	<u>24,011.50</u>	<u>22,760.00</u>	<u>23,750.00</u>
	TOTAL COMMUNITY CENTER	93,505.69	85,853.50	92,280.00	92,620.00

200-PARK FUND

REVENUES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED	
<u>POOL</u>					
200-00-46310	SPECIAL EVENTS - POOL	17,928.48	19,947.00	18,375.00	17,460.00
200-00-46366	DAILY ADMISSIONS - POOL	44,855.00	38,645.00	40,000.00	40,000.00
200-00-46367	SEASON PASSES	19,077.50	18,042.00	18,000.00	18,500.00
200-00-46369	POOL RENTALS	8,510.00	10,255.00	8,500.00	10,000.00
200-00-46380	POOL CONCESSIONS REVENUE	18,151.25	14,100.75	16,500.00	16,500.00
200-00-46390	SPONSORSHIP REV-POOL	<u>0.00</u>	<u>0.00</u>	<u>250.00</u>	<u>0.00</u>
TOTAL POOL	108,522.23	100,989.75	101,625.00	102,460.00	
<u>SALE OF ASSET/MERCHAND</u>					
200-00-46900	SALE OF ASSETS	<u>1,858.50</u>	<u>0.00</u>	<u>0.00</u>	<u>2,500.00</u>
TOTAL SALE OF ASSET/MERCHAND	1,858.50	0.00	0.00	2,500.00	
<u>MISCELLANEOUS</u>					
200-00-47500	MISCELLANEOUS REVENUE	122.52	0.00	200.00	100.00
200-00-47700	INTEREST REVENUE	6,996.78	18,850.45	1,500.00	8,000.00
200-00-47750	DONATIONS	0.00	0.00	100.00	0.00
200-00-47800	VENDING REBATES	<u>85.40</u>	<u>122.20</u>	<u>100.00</u>	<u>125.00</u>
TOTAL MISCELLANEOUS	7,204.70	18,972.65	1,900.00	8,225.00	
<u>BONDS, FD BAL, CAPT LEAS</u>					
200-00-48700	BEGINNING FUND BALANCE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>120,000.00</u>
TOTAL BONDS, FD BAL, CAPT LEAS	0.00	0.00	0.00	120,000.00	
TOTAL REVENUES	964,855.02	917,376.88	989,230.00	1,208,200.00	
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200-PARK FUND

DEPARTMENTAL EXPENDITURES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
PARK ADMIN				
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<u>PERSONNEL SERVICES</u>				
200-22-61100 SALARIES	150,233.16	133,281.09	151,168.37	202,272.37
200-22-61500 F.I.C.A.	10,013.49	9,744.77	12,014.28	12,022.23
200-22-61520 UNEMPLOYMENT	338.00	272.02	351.00	351.00
200-22-61530 WORKERS COMPENSATION	225.02	335.26	368.48	388.48
200-22-61540 HEALTH INSURANCE	20,273.34	21,451.91	22,755.00	20,350.00
200-22-61555 HSA	4,302.66	5,327.52	6,000.00	4,800.00
200-22-61560 DENTAL	1,841.05	1,843.77	2,050.00	1,750.00
200-22-61570 LIFE INSURANCE	385.20	356.40	388.80	388.80
200-22-61575 SHORT TERM DISABILITY	0.00	566.71	650.00	450.00
200-22-61580 RETIREMENT	12,197.99	11,253.57	11,740.06	11,748.17
200-22-61590 EAP EXPENSE	<u>55.74</u>	<u>43.14</u>	<u>390.00</u>	<u>390.00</u>
TOTAL PERSONNEL SERVICES	199,865.65	184,476.16	207,875.99	254,911.05
<u>STAFF DEVELOPMENT</u>				
200-22-62080 TRAINING	310.00	136.00	500.00	400.00
200-22-62200 SUBS & MEMBERSHIPS	1,318.00	1,156.22	1,335.00	1,325.00
200-22-62250 MEETINGS & CONFERENCES	2,390.46	2,641.42	2,675.00	2,449.00
200-22-62320 MILEAGE	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>	<u>100.00</u>
TOTAL STAFF DEVELOPMENT	4,018.46	3,933.64	4,610.00	4,274.00
<u>PROFESSIONAL SERVICES</u>				
200-22-72000 PROFESSIONAL SERVICES	<u>0.00</u>	<u>1,849.99</u>	<u>2,000.00</u>	<u>1,000.00</u>
TOTAL PROFESSIONAL SERVICES	0.00	1,849.99	2,000.00	1,000.00
<u>SUPPLIES &amp; COMMODITIES</u>				
200-22-73000 OFFICE/OPERATING SUPPLIES	728.34	836.03	850.00	900.00
200-22-73100 POSTAGE	<u>2,409.28</u>	<u>2,547.81</u>	<u>2,750.00</u>	<u>2,750.00</u>
TOTAL SUPPLIES & COMMODITIES	3,137.62	3,383.84	3,600.00	3,650.00
<u>OPERATING EXPENSE</u>				
200-22-73500 FUEL	<u>7,175.27</u>	<u>5,894.49</u>	<u>7,750.00</u>	<u>7,500.00</u>
TOTAL OPERATING EXPENSE	7,175.27	5,894.49	7,750.00	7,500.00
<u>PROGRAM EXPENSES</u>				
<u>MAINTENANCE EXPENSE</u>				
200-22-74550 FLEET MAINTENANCE	462.10	750.00	750.00	1,000.00
200-22-74600 COMPUTER MAINTENANCE	<u>2,435.28</u>	<u>2,283.31</u>	<u>2,400.00</u>	<u>7,440.00</u>
TOTAL MAINTENANCE EXPENSE	2,897.38	3,033.31	3,150.00	8,440.00
<u>TOOLS &amp; EQUIPMENT</u>				
200-22-75350 TOOLS & SUPPLIES	<u>17.25</u>	<u>0.00</u>	<u>100.00</u>	<u>100.00</u>
TOTAL TOOLS & EQUIPMENT	17.25	0.00	100.00	100.00

200-PARK FUND

DEPARTMENTAL EXPENDITURES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
<u>CONTRACTUAL EXPENSES</u>				
200-22-76000 INSURANCE	15,945.62	17,107.10	17,548.00	18,500.00
200-22-76200 ADVERTISING	2.54	12.00	300.00	200.00
200-22-76210 PRINTING	5,586.41	5,930.75	6,400.00	6,400.00
200-22-76350 UNIFORMS	<u>1,005.43</u>	<u>1,169.41</u>	<u>1,010.00</u>	<u>1,235.00</u>
TOTAL CONTRACTUAL EXPENSES	22,540.00	24,219.26	25,258.00	26,335.00
<u>UTILITIES</u>				
200-22-76500 GENERAL PHONE SERVICE	608.45	494.01	720.00	780.00
200-22-76510 CELLULAR SERVICE	1,124.30	1,169.83	1,335.00	1,380.00
200-22-76550 INTERNET SERVICES	<u>2,274.11</u>	<u>2,315.74</u>	<u>2,400.00</u>	<u>2,580.00</u>
TOTAL UTILITIES	4,006.86	3,979.58	4,455.00	4,740.00
<u>BLDG MAINTENANCE</u>				
<u>TIF, NID, CID</u>				
<u>MISCELLANEOUS EXPENSE</u>				
200-22-78000 MISCELLANEOUS	<u>1,415.98</u>	<u>1,057.61</u>	<u>1,500.00</u>	<u>1,500.00</u>
TOTAL MISCELLANEOUS EXPENSE	1,415.98	1,057.61	1,500.00	1,500.00
<u>CAPITAL EQUIPMENT</u>				
200-22-78500 CAPITAL EQUIPMENT	54,902.25	46,407.73	47,871.00	48,500.00
200-22-78520 COMPUTER EQUIPMENT	0.00	1,623.35	1,630.00	0.00
200-22-78530 COMPUTER SOFTWARE	<u>3,900.00</u>	<u>3,900.00</u>	<u>4,200.00</u>	<u>4,200.00</u>
TOTAL CAPITAL EQUIPMENT	58,802.25	51,931.08	53,701.00	52,700.00
<u>CAPITAL PROJECTS</u>				
200-22-78720 PARK IMPROVEMENTS	19,277.00	0.00	12,655.00	44,255.00
200-22-78780 TRAIL IMPROVEMENTS	<u>192,961.98</u>	<u>0.00</u>	<u>40,000.00</u>	<u>148,800.00</u>
TOTAL CAPITAL PROJECTS	212,238.98	0.00	52,655.00	193,055.00
<u>DEBT SERVICE</u>				
TOTAL PARK ADMIN	516,115.70	283,758.96	366,654.99	558,205.05
PARK				
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<u>PERSONNEL SERVICES</u>				
200-23-61100 SALARIES	100,794.95	81,774.81	102,365.60	101,404.16
200-23-61110 OVERTIME	1,941.77	3,592.63	3,100.00	3,100.00
200-23-61130 SALARIES - SEASONAL PARKS	10,881.50	5,386.89	13,459.80	13,495.80
200-23-61500 F.I.C.A.	8,299.86	7,184.35	9,269.15	9,121.84
200-23-61520 UNEMPLOYMENT	547.27	401.66	665.00	665.00
200-23-61530 WORKERS COMPENSATION	3,770.62	7,971.09	3,106.40	3,281.40
200-23-61540 HEALTH INSURANCE	14,132.04	11,816.89	16,400.00	30,950.00
200-23-61555 HSA	3,852.00	3,100.00	5,400.00	6,000.00



## 200-PARK FUND

		2017	2018	2018	2019
DEPARTMENTAL EXPENDITURES		ACTUAL	ACTUAL	BUDGET	APPROVED
200-23-61560	DENTAL	1,174.96	880.32	1,282.00	1,750.00
200-23-61570	LIFE INSURANCE	420.00	348.00	432.00	432.00
200-23-61575	SHORT TERM DISABILITY	0.00	298.16	750.00	550.00
200-23-61580	RETIREMENT	7,742.67	4,566.49	8,562.52	8,409.52
200-23-61590	EAP EXPENSE	<u>60.86</u>	<u>45.56</u>	<u>450.00</u>	<u>450.00</u>
TOTAL PERSONNEL SERVICES		153,618.50	127,366.85	165,242.47	179,609.72
<u>STAFF DEVELOPMENT</u>					
200-23-62080	TRAINING	<u>435.00</u>	<u>175.00</u>	<u>450.00</u>	<u>350.00</u>
TOTAL STAFF DEVELOPMENT		435.00	175.00	450.00	350.00
<u>PROGRAM EXPENSES</u>					
200-23-74080	BALL FIELD MAINTENANCE	7,391.85	7,556.00	11,230.00	8,000.00
200-23-74085	COMMUNITY GARDEN EXPENSE	<u>0.00</u>	<u>0.00</u>	<u>300.00</u>	<u>300.00</u>
TOTAL PROGRAM EXPENSES		7,391.85	7,556.00	11,530.00	8,300.00
<u>MAINTENANCE EXPENSE</u>					
200-23-74500	VEHICLE & EQUIP MAINTENANCE	486.11	335.10	1,000.00	1,000.00
200-23-74550	FLEET MAINTENANCE	7,054.24	8,063.30	8,500.00	9,000.00
200-23-74800	PLAYGROUND MAINTENANCE	<u>503.40</u>	<u>8,161.79</u>	<u>8,000.00</u>	<u>8,000.00</u>
TOTAL MAINTENANCE EXPENSE		8,043.75	16,560.19	17,500.00	18,000.00
<u>TOOLS &amp; EQUIPMENT</u>					
200-23-75350	TOOLS & SUPPLIES	<u>7,468.14</u>	<u>5,838.92</u>	<u>6,500.00</u>	<u>6,500.00</u>
TOTAL TOOLS & EQUIPMENT		7,468.14	5,838.92	6,500.00	6,500.00
<u>UTILITIES</u>					
200-23-76510	CELLULAR SERVICE	1,428.40	1,620.00	2,160.00	2,160.00
200-23-76600	ELECTRICITY	19,319.04	20,865.52	17,500.00	20,000.00
200-23-76700	GAS SERVICE	907.65	879.04	1,000.00	1,000.00
200-23-76800	TRASH SERVICE	<u>405.00</u>	<u>539.00</u>	<u>495.00</u>	<u>540.00</u>
TOTAL UTILITIES		22,060.09	23,903.56	21,155.00	23,700.00
<u>BLDG MAINTENANCE</u>					
200-23-76900	BLDG & GRNDS MAINT	<u>9,703.75</u>	<u>21,565.86</u>	<u>24,755.00</u>	<u>22,450.00</u>
TOTAL BLDG MAINTENANCE		9,703.75	21,565.86	24,755.00	22,450.00
<u>CAPITAL EQUIPMENT</u>					
200-23-78520	COMPUTER EQUIPMENT	<u>591.09</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL EQUIPMENT		591.09	0.00	0.00	0.00
TOTAL PARK		209,312.17	202,966.38	247,132.47	258,909.72
<u>RECREATION</u>					
=====					
<u>PERSONNEL SERVICES</u>					
200-24-61120	SALARIES - CONCESSION	9,656.70	8,281.09	8,500.00	9,000.00
200-24-61150	SALARIES - REC LEADER	1,486.34	2,316.17	1,188.00	1,946.00

200-PARK FUND

		2017	2018	2018	2019
DEPARTMENTAL EXPENDITURES		ACTUAL	ACTUAL	BUDGET	APPROVED
200-24-61500	F.I.C.A.	848.87	812.81	1,200.00	1,200.00
200-24-61520	UNEMPLOYMENT	232.86	172.86	600.00	600.00
200-24-61530	WORKERS COMPENSATION	<u>211.38</u>	<u>1,008.55</u>	<u>800.00</u>	<u>850.00</u>
TOTAL PERSONNEL SERVICES		12,436.15	12,591.48	12,288.00	13,596.00
<u>STAFF DEVELOPMENT</u>					
200-24-62080	TRAINING	<u>0.00</u>	<u>240.00</u>	<u>240.00</u>	<u>0.00</u>
TOTAL STAFF DEVELOPMENT		0.00	240.00	240.00	0.00
<u>PROGRAM EXPENSES</u>					
200-24-74020	CONCESSIONS	11,343.19	9,987.36	10,000.00	12,500.00
200-24-74030	PROGRAM SUPPLIES	2,175.42	3,756.31	4,205.00	4,250.00
200-24-74070	BASEBALL EXPENSE- FALL	8,633.05	13,040.23	13,100.00	10,600.00
200-24-74071	BASEBALL EXPENSE-SPRING	23,531.00	26,143.00	25,600.00	26,200.00
200-24-74072	YOUTH SOFTBALL - FALL	5,054.00	5,622.28	6,750.00	5,100.00
200-24-74073	YOUTH SOFTBALL - SPRING	<u>11,271.00</u>	<u>8,668.00</u>	<u>8,830.00</u>	<u>12,500.00</u>
TOTAL PROGRAM EXPENSES		62,007.66	67,217.18	68,485.00	71,150.00
<u>MAINTENANCE EXPENSE</u>					
<u>CONTRACTUAL EXPENSES</u>					
200-24-76410	CONTRACT LABOR	<u>1,000.00</u>	<u>1,210.00</u>	<u>1,500.00</u>	<u>1,500.00</u>
TOTAL CONTRACTUAL EXPENSES		1,000.00	1,210.00	1,500.00	1,500.00
<u>UTILITIES</u>					
<u>CAPITAL EQUIPMENT</u>					
<u>DEBT SERVICE</u>					
TOTAL RECREATION		75,443.81	81,258.66	82,513.00	86,246.00
COMMUNITY CENTER					
=====					
<u>PERSONNEL SERVICES</u>					
200-25-61100	SALARIES	43,987.88	38,954.27	44,212.48	44,212.48
200-25-61150	SALARIES - REC LEADER	709.24	448.58	1,000.00	1,268.00
200-25-61160	SALARIES - PART TIME	36,571.07	34,460.43	45,507.58	47,238.80
200-25-61500	F.I.C.A.	5,820.95	5,937.06	7,365.55	7,996.01
200-25-61520	UNEMPLOYMENT	503.18	354.19	1,051.75	1,051.75
200-25-61530	WORKERS COMPENSATION	269.65	501.63	205.78	220.78
200-25-61560	DENTAL	424.44	378.82	461.00	461.00
200-25-61570	LIFE INSURANCE	144.00	132.00	144.00	144.00
200-25-61575	SHORT TERM DISABILITY	0.00	139.00	250.00	200.00
200-25-61580	RETIREMENT	3,468.07	3,120.48	3,380.43	3,380.43
200-25-61590	EAP EXPENSE	<u>21.70</u>	<u>16.60</u>	<u>150.00</u>	<u>150.00</u>
TOTAL PERSONNEL SERVICES		91,920.18	84,443.06	103,728.57	106,323.25

200-PARK FUND

DEPARTMENTAL EXPENDITURES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
<u>STAFF DEVELOPMENT</u>				
200-25-62080 TRAINING	<u>0.00</u>	<u>290.00</u>	<u>290.00</u>	<u>0.00</u>
TOTAL STAFF DEVELOPMENT	0.00	290.00	290.00	0.00
<u>PROFESSIONAL SERVICES</u>				
<u>SUPPLIES &amp; COMMODITIES</u>				
200-25-73000 OFFICE/OPERATING SUPPLIES	644.71	547.60	1,300.00	1,000.00
200-25-73100 POSTAGE	0.00	0.00	100.00	100.00
200-25-73290 MISC SUPPLIES & MATERIALS	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>	<u>100.00</u>
TOTAL SUPPLIES & COMMODITIES	644.71	547.60	1,500.00	1,200.00
<u>PROGRAM EXPENSES</u>				
200-25-74030 PROGRAM SUPPLIES	<u>3,153.19</u>	<u>3,140.70</u>	<u>3,832.00</u>	<u>3,250.00</u>
TOTAL PROGRAM EXPENSES	3,153.19	3,140.70	3,832.00	3,250.00
<u>MAINTENANCE EXPENSE</u>				
200-25-74530 EQUIPMENT MAINTENANCE	485.74	1,622.28	1,900.00	1,900.00
200-25-74600 COMPUTER MAINTENANCE	48.66	10.49	250.00	250.00
200-25-74650 FITNESS EQUIPMENT MAINTENANCE	<u>658.57</u>	<u>1,566.51</u>	<u>1,500.00</u>	<u>1,500.00</u>
TOTAL MAINTENANCE EXPENSE	1,192.97	3,199.28	3,650.00	3,650.00
<u>CONTRACTUAL EXPENSES</u>				
200-25-76350 UNIFORMS	360.00	304.00	500.00	500.00
200-25-76410 COMMUNITY CTR PROGRAMS	9,055.60	9,937.10	11,230.00	11,480.00
200-25-76420 ONLINE & CC FEES	5,453.51	5,279.88	5,500.00	5,500.00
200-25-76490 OFFICE EQUIPMENT LEASE	<u>3,754.03</u>	<u>3,512.36</u>	<u>3,789.96</u>	<u>3,989.96</u>
TOTAL CONTRACTUAL EXPENSES	18,623.14	19,033.34	21,019.96	21,469.96
<u>UTILITIES</u>				
200-25-76500 GENERAL PHONE SERVICE	169.50	137.50	200.00	200.00
200-25-76510 CELLULAR SERVICE	620.13	569.83	615.00	660.00
200-25-76550 INTERNET SERVICES	2,417.54	1,543.44	0.00	2,420.00
200-25-76600 ELECTRICITY	22,456.48	22,648.25	20,000.00	22,000.00
200-25-76700 GAS SERVICE	2,187.87	2,275.19	4,000.00	3,500.00
200-25-76800 TRASH SERVICE	<u>1,056.20</u>	<u>812.00</u>	<u>1,200.00</u>	<u>1,200.00</u>
TOTAL UTILITIES	28,907.72	27,986.21	26,015.00	29,980.00
<u>BLDG MAINTENANCE</u>				
200-25-76900 BLDG & GRNDS MAINT	11,724.36	7,679.90	14,180.00	15,310.00
200-25-76930 BLDG & JANITORIAL SUPPLIES	<u>4,494.92</u>	<u>5,821.29</u>	<u>6,000.00</u>	<u>6,000.00</u>
TOTAL BLDG MAINTENANCE	16,219.28	13,501.19	20,180.00	21,310.00
<u>MISCELLANEOUS EXPENSE</u>				
200-25-78000 MISCELLANEOUS	<u>527.04</u>	<u>311.45</u>	<u>500.00</u>	<u>500.00</u>
TOTAL MISCELLANEOUS EXPENSE	527.04	311.45	500.00	500.00

200-PARK FUND

DEPARTMENTAL EXPENDITURES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
<u>CAPITAL EQUIPMENT</u>				
200-25-78500 CAPITAL EQUIPMENT	<u>0.00</u>	<u>3,782.20</u>	<u>10,400.00</u>	<u>34,800.00</u>
TOTAL CAPITAL EQUIPMENT	0.00	3,782.20	10,400.00	34,800.00
<u>CAPITAL PROJECTS</u>				
<u>DEBT SERVICE</u>				
200-25-89000 BOND PRINCIPAL	195,000.00	205,000.00	205,000.00	230,000.00
200-25-89100 INTEREST EXPENSE	50,588.66	42,020.00	42,100.00	33,000.00
200-25-89320 CUSTODIAL FEES - BONDS	<u>2,120.00</u>	<u>2,970.71</u>	<u>2,900.00</u>	<u>2,900.00</u>
TOTAL DEBT SERVICE	247,708.66	249,990.71	250,000.00	265,900.00
<u>TOTAL COMMUNITY CENTER</u>				
TOTAL COMMUNITY CENTER	408,896.89	406,225.74	441,115.53	488,383.21
<u>POOL</u>				
=====				
<u>PERSONNEL SERVICES</u>				
200-26-61120 SALARIES - CONCESSION	9,593.73	8,654.23	9,500.00	9,500.00
200-26-61150 SALARIES - REC LEADER	6,349.75	6,491.88	6,410.00	5,830.00
200-26-61500 F.I.C.A.	1,219.69	1,158.60	1,750.00	1,750.00
200-26-61520 UNEMPLOYMENT	41.27	31.87	150.00	150.00
200-26-61530 WORKERS COMPENSATION	<u>5.26</u>	<u>82.49</u>	<u>700.00</u>	<u>740.00</u>
TOTAL PERSONNEL SERVICES	17,209.70	16,419.07	18,510.00	17,970.00
<u>PROFESSIONAL SERVICES</u>				
<u>OPERATING EXPENSE</u>				
200-26-73770 SUPPLIES & EQUIPMENT	<u>2,510.90</u>	<u>414.86</u>	<u>3,000.00</u>	<u>3,000.00</u>
TOTAL OPERATING EXPENSE	2,510.90	414.86	3,000.00	3,000.00
<u>PROGRAM EXPENSES</u>				
200-26-74020 CONCESSIONS	9,045.64	7,523.48	8,500.00	9,000.00
200-26-74030 PROGRAM SUPPLIES	<u>145.64</u>	<u>131.30</u>	<u>150.00</u>	<u>150.00</u>
TOTAL PROGRAM EXPENSES	9,191.28	7,654.78	8,650.00	9,150.00
<u>CONTRACTUAL EXPENSES</u>				
200-26-76050 POOL MANAGEMENT	93,970.26	99,867.00	99,867.00	102,510.00
200-26-76410 SPECIAL EVENTS - POOL	<u>435.60</u>	<u>799.20</u>	<u>700.00</u>	<u>700.00</u>
TOTAL CONTRACTUAL EXPENSES	94,405.86	100,666.20	100,567.00	103,210.00
<u>UTILITIES</u>				
<u>BLDG MAINTENANCE</u>				
200-26-76900 BLDG & GRNDS MAINT	<u>7,148.98</u>	<u>3,929.72</u>	<u>6,000.00</u>	<u>6,000.00</u>
TOTAL BLDG MAINTENANCE	7,148.98	3,929.72	6,000.00	6,000.00

200-PARK FUND

DEPARTMENTAL EXPENDITURES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
<u>MISCELLANEOUS EXPENSE</u>				
200-26-78000 MISCELLANEOUS	97.02	0.00	200.00	200.00
TOTAL MISCELLANEOUS EXPENSE	97.02	0.00	200.00	200.00
<u>CAPITAL EQUIPMENT</u>				
200-26-78500 CAPITAL EQUIPMENT	8,156.94	12,982.11	19,200.00	26,825.00
200-26-78520 COMPUTER EQUIPMENT	537.36	700.00	700.00	0.00
TOTAL CAPITAL EQUIPMENT	8,694.30	13,682.11	19,900.00	26,825.00
TOTAL POOL	139,258.04	142,766.74	156,827.00	166,355.00
TOTAL EXPENDITURES	1,349,026.61	1,116,976.48	1,294,242.99	1,558,098.98
REVENUES OVER/(UNDER) EXPENDITURES	( 384,171.59)	( 199,599.60)	( 305,012.99)	( 349,898.98)
<u>OTHER FINANCING SOURCES &amp; USES</u>				
<u>OTHER SOURCES</u>				
200-00-49100 TRANSFER FROM GENERAL FUND	25,000.00	25,000.00	25,000.00	25,000.00
200-00-49500 TRANSFER FROM CAPITAL IMPROVE	250,000.00	250,000.00	250,000.00	265,000.00
200-00-49650 TRANSFER FROM TRANSPORTATION	25,000.00	25,000.00	25,000.00	25,000.00
200-00-49700 TRANSFER FROM PUBLIC HEALTH	40,000.00	40,000.00	40,000.00	40,000.00
TOTAL OTHER SOURCES	340,000.00	340,000.00	340,000.00	355,000.00
<u>OTHER USES</u>				
TOTAL OTHER SOURCES & USES	340,000.00	340,000.00	340,000.00	355,000.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTEHR USES	( 44,171.59)	140,400.40	34,987.01	5,101.02

210-TRANSPORTATION

REVENUES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
<u>SALES TAX</u>				
210-00-42200 SALES TAX - 1/2%	386,713.11	327,659.67	420,000.00	483,000.00
210-00-42400 MOTOR VEHICLE SALES TAX	115,812.22	89,369.55	110,000.00	115,000.00
210-00-42500 MOTOR FUEL TAX	346,288.56	257,819.64	345,000.00	350,000.00
210-00-42600 MOTOR VEHICLE FEE INCREASE	<u>56,774.39</u>	<u>44,186.38</u>	<u>55,000.00</u>	<u>55,000.00</u>
TOTAL SALES TAX	905,588.28	719,035.24	930,000.00	1,003,000.00
<u>PERMITS/LICENSES/FEES</u>				
210-00-44600 DEVELOPER FEES	19,995.78	62,537.40	44,642.00	62,640.00
210-00-44650 TRAFFIC SIGN REVENUE	1,820.00	3,900.00	2,600.00	3,120.00
210-00-44655 STREET LIGHT UPGRADE	<u>15,000.00</u>	<u>52,500.00</u>	<u>27,500.00</u>	<u>40,000.00</u>
TOTAL PERMITS/LICENSES/FEES	36,815.78	118,937.40	74,742.00	105,760.00
<u>OTHER GOVERNMENTAL</u>				
<u>CHARGES FOR SERVICES</u>				
<u>SALE OF ASSET/MERCHAND</u>				
210-00-46900 SALE OF ASSETS	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>0.00</u>
TOTAL SALE OF ASSET/MERCHAND	0.00	0.00	1,500.00	0.00
<u>MISCELLANEOUS</u>				
210-00-47500 MISCELLANEOUS REVENUE	8.92	0.00	0.00	0.00
210-00-47700 INTEREST REVENUE	<u>6,497.44</u>	<u>21,585.60</u>	<u>1,000.00</u>	<u>10,000.00</u>
TOTAL MISCELLANEOUS	6,506.36	21,585.60	1,000.00	10,000.00
<u>BONDS, FD BAL, CAPT LEAS</u>				
TOTAL REVENUES	948,910.42	859,558.24	1,007,242.00	1,118,760.00
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## 210-TRANSPORTATION

DEPARTMENTAL EXPENDITURES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
TRANSPORTATION				
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<u>PERSONNEL SERVICES</u>				
210-55-61100 SALARIES	101,977.82	86,326.51	106,838.35	121,803.75
210-55-61110 OVERTIME	4,752.50	6,161.96	5,150.00	5,150.00
210-55-61500 F.I.C.A.	7,419.84	6,884.71	8,558.34	9,380.80
210-55-61520 UNEMPLOYMENT	346.92	247.34	343.25	359.25
210-55-61530 WORKERS COMPENSATION	3,738.92	4,510.16	4,943.96	5,362.72
210-55-61540 HEALTH INSURANCE	18,382.97	18,436.63	21,982.00	25,300.00
210-55-61555 HSA	3,274.08	3,699.33	4,620.00	4,860.00
210-55-61560 DENTAL	1,406.00	1,378.41	1,638.00	1,885.00
210-55-61570 LIFE INSURANCE	339.96	300.60	367.40	382.20
210-55-61575 SHORT TERM DISABILITY	0.00	312.64	590.00	491.00
210-55-61580 RETIREMENT	8,040.40	7,286.35	8,933.80	8,946.31
210-55-61590 EAP EXPENSE	<u>49.05</u>	<u>35.69</u>	<u>388.50</u>	<u>397.50</u>
TOTAL PERSONNEL SERVICES	149,728.46	135,580.33	164,353.60	184,318.53
<u>STAFF DEVELOPMENT</u>				
210-55-62050 COMPUTER TRAINING	0.00	0.00	600.00	1,040.00
210-55-62080 TRAINING	39.80	223.60	500.00	500.00
210-55-62200 SUBS & MEMBERSHIPS	120.40	221.00	220.00	220.00
210-55-62250 MEETINGS & CONFERENCES	2,140.64	557.00	1,040.00	840.00
210-55-62320 MILEAGE	0.00	0.00	120.00	120.00
210-55-62350 ED & REF MATERIALS	<u>0.00</u>	<u>0.00</u>	<u>60.00</u>	<u>125.00</u>
TOTAL STAFF DEVELOPMENT	2,300.84	1,001.60	2,540.00	2,845.00
<u>PROFESSIONAL SERVICES</u>				
210-55-72000 PROFESSIONAL SERVICES	0.00	3,128.13	4,000.00	2,000.00
210-55-72010 ENGINEERING SERVICES	<u>0.00</u>	<u>456.01</u>	<u>18,000.00</u>	<u>2,000.00</u>
TOTAL PROFESSIONAL SERVICES	0.00	3,584.14	22,000.00	4,000.00
<u>SUPPLIES &amp; COMMODITIES</u>				
210-55-73000 OFFICE/OPERATING SUPPLIES	408.99	288.83	500.00	500.00
210-55-73100 POSTAGE	253.20	44.76	400.00	400.00
210-55-73200 OFFICE EQUIPMENT	35.25	82.76	185.00	185.00
210-55-73250 OFFICE FURNITURE	<u>0.00</u>	<u>49.99</u>	<u>100.00</u>	<u>170.00</u>
TOTAL SUPPLIES & COMMODITIES	697.44	466.34	1,185.00	1,255.00
<u>OPERATING EXPENSE</u>				
210-55-73500 FUEL	4,815.54	4,477.33	6,000.00	6,000.00
210-55-73520 SALT & SAND	9,070.36	31,400.50	35,200.00	35,200.00
210-55-73540 ROCK MATERIALS	5,422.26	2,110.24	5,000.00	5,400.00
210-55-73550 ASPHALT MATERIALS	32,132.43	15,279.50	34,983.00	34,500.00
210-55-73730 STREET/STORM SUPPLIES	15,046.48	17,662.23	34,500.00	41,500.00
210-55-73740 TRAFFIC SIGNS SIGNALS SUPPLIES	5,473.06	4,889.88	13,700.00	36,200.00
210-55-73790 PERSONAL SAFETY	<u>657.99</u>	<u>469.67</u>	<u>1,100.00</u>	<u>1,100.00</u>
TOTAL OPERATING EXPENSE	72,618.12	76,289.35	130,483.00	159,900.00

## 210-TRANSPORTATION

DEPARTMENTAL EXPENDITURES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
<u>MAINTENANCE EXPENSE</u>				
210-55-74530 EQUIPMENT MAINTENANCE	5,849.34	2,457.15	4,750.00	4,750.00
210-55-74550 FLEET MAINTENANCE	3,403.19	2,589.95	6,000.00	7,400.00
210-55-74600 COMPUTER MAINTENANCE	1,474.02	2,648.93	2,860.00	4,449.60
210-55-74860 CRACK SEALING	<u>0.00</u>	<u>0.00</u>	<u>8,250.00</u>	<u>5,500.00</u>
TOTAL MAINTENANCE EXPENSE	10,726.55	7,696.03	21,860.00	22,099.60
<u>TOOLS &amp; EQUIPMENT</u>				
210-55-75300 HAND TOOLS	431.11	385.41	900.00	900.00
210-55-75310 SMALL EQUIPMENT	<u>2,848.19</u>	<u>9,284.99</u>	<u>9,285.00</u>	<u>1,120.00</u>
TOTAL TOOLS & EQUIPMENT	3,279.30	9,670.40	10,185.00	2,020.00
<u>CONTRACTUAL EXPENSES</u>				
210-55-76000 INSURANCE	9,547.52	10,495.97	11,021.00	11,400.00
210-55-76030 STREET SWEEPING	11,050.00	5,800.00	13,000.00	13,260.00
210-55-76200 ADVERTISING	0.00	0.00	500.00	500.00
210-55-76210 PRINTING	0.00	0.00	500.00	500.00
210-55-76350 UNIFORMS	1,196.65	1,049.36	1,400.00	1,460.00
210-55-76390 EQUIPMENT RENTAL	330.00	340.00	1,000.00	1,000.00
210-55-76470 ANNUAL CONCRETE MAINTENANCE	27,910.35	29,106.92	30,000.00	30,000.00
210-55-76490 OFFICE EQUIPMENT LEASE	<u>552.01</u>	<u>540.07</u>	<u>1,388.08</u>	<u>1,388.08</u>
TOTAL CONTRACTUAL EXPENSES	50,586.53	47,332.32	58,809.08	59,508.08
<u>UTILITIES</u>				
210-55-76500 GENERAL PHONE SERVICE	916.34	548.44	960.00	960.00
210-55-76510 CELLULAR SERVICE	1,062.81	1,490.08	1,431.00	2,112.00
210-55-76520 PAGER SERVICE & EQUIPMENT	104.50	47.50	100.00	100.00
210-55-76550 INTERNET SERVICES	1,014.28	999.11	600.00	1,140.00
210-55-76590 PHONE INSTALLATION & MAINT	169.50	137.50	500.00	500.00
210-55-76600 ELECTRICITY	154,408.94	137,670.49	163,152.00	179,076.00
210-55-76700 GAS SERVICE	<u>933.39</u>	<u>937.66</u>	<u>1,200.00</u>	<u>1,200.00</u>
TOTAL UTILITIES	158,609.76	141,830.78	167,943.00	185,088.00
<u>BLDG MAINTENANCE</u>				
210-55-76900 BLDG & GRNDS MAINT	1,190.78	799.78	2,308.00	2,494.00
210-55-76930 BLDG & JANITORIAL SUPPLIES	<u>5.76</u>	<u>6.59</u>	<u>400.00</u>	<u>400.00</u>
TOTAL BLDG MAINTENANCE	1,196.54	806.37	2,708.00	2,894.00
<u>TIF, NID, CID</u>				
<u>MISCELLANEOUS EXPENSE</u>				
210-55-78000 MISCELLANEOUS	<u>526.01</u>	<u>340.07</u>	<u>1,000.00</u>	<u>1,000.00</u>
TOTAL MISCELLANEOUS EXPENSE	526.01	340.07	1,000.00	1,000.00
<u>CAPITAL EQUIPMENT</u>				
210-55-78500 CAPITAL EQUIPMENT	15,987.11	48,083.00	75,700.00	13,570.00
210-55-78520 COMPUTER EQUIPMENT	0.00	7,988.07	10,980.00	140.00
210-55-78530 COMPUTER SOFTWARE	<u>2,098.82</u>	<u>3,591.75</u>	<u>5,840.00</u>	<u>4,845.00</u>
TOTAL CAPITAL EQUIPMENT	18,085.93	59,662.82	92,520.00	18,555.00



210-TRANSPORTATION

DEPARTMENTAL EXPENDITURES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
<u>CAPITAL PROJECTS</u>				
210-55-79400 ANNUAL CIP APPROPRIATION	177,677.00	153,000.00	253,000.00	375,000.00
210-55-79880 BUILDING IMPROVEMENTS	<u>155.96</u>	<u>352.11</u>	<u>1,220.00</u>	<u>500.00</u>
TOTAL CAPITAL PROJECTS	177,832.96	153,352.11	254,220.00	375,500.00
<u>DEBT SERVICE</u>				
TOTAL TRANSPORTATION	646,188.44	637,612.66	929,806.68	1,018,983.21
TOTAL EXPENDITURES	646,188.44	637,612.66	929,806.68	1,018,983.21
	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	302,721.98	221,945.58	77,435.32	99,776.79
<u>OTHER FINANCING SOURCES &amp; USES</u>				
<u>OTHER SOURCES</u>				
<u>OTHER USES</u>				
210-55-89560 TRANSFER TO PARKS	<u>25,000.00</u>	<u>25,000.00</u>	<u>25,000.00</u>	<u>25,000.00</u>
TOTAL OTHER USES	25,000.00	25,000.00	25,000.00	25,000.00
TOTAL OTHER SOURCES & USES	( 25,000.00)	( 25,000.00)	( 25,000.00)	( 25,000.00)
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTEHR USES	277,721.98	196,945.58	52,435.32	74,776.79

230-PUBLIC HEALTH

REVENUES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED	
<u>PROPERTY TAX</u>					
230-00-41000	PROPERTY TAX REVENUE	84,827.70	91,744.21	87,000.00	92,000.00
230-00-41100	DELINQUENT PROPERTY TAX	1,916.68	2,030.76	2,000.00	2,000.00
230-00-41400	REPLACEMENT TAX	1,141.16	1,208.07	1,000.00	1,200.00
230-00-41500	RAIL & UTILITY TAX	2,270.66	1,947.26	2,000.00	2,000.00
230-00-41700	PROPERTY TAX INTEREST	<u>872.67</u>	<u>900.43</u>	<u>1,000.00</u>	<u>1,000.00</u>
TOTAL PROPERTY TAX		91,028.87	97,830.73	93,000.00	98,200.00
<u>OTHER GOVERNMENTAL</u>					
<u>MISCELLANEOUS</u>					
230-00-47500	MISCELLANEOUS REVENUE	<u>954.80</u>	<u>0.00</u>	<u>1,000.00</u>	<u>1,000.00</u>
TOTAL MISCELLANEOUS		954.80	0.00	1,000.00	1,000.00
<u>BONDS, FD BAL, CAPT LEAS</u>					
230-00-48700	BEGINNING FUND BALANCE	<u>0.00</u>	<u>0.00</u>	<u>64,000.00</u>	<u>0.00</u>
TOTAL BONDS, FD BAL, CAPT LEAS		0.00	0.00	64,000.00	0.00
<hr/>					
TOTAL REVENUES	91,983.67	97,830.73	158,000.00	99,200.00	
	=====	=====	=====	=====	

230-PUBLIC HEALTH

DEPARTMENTAL EXPENDITURES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
<hr/>				
PUBLIC HEALTH =====				
<u>PERSONNEL SERVICES</u>	_____	_____	_____	_____
<u>OPERATING EXPENSE</u>	_____	_____	_____	_____
<u>PROGRAM EXPENSES</u>				
230-33-74200 SENIOR HEALTH SERVICES	13,544.12	9,528.67	15,000.00	16,000.00
230-33-74210 GV CLEAN UP	16,677.04	15,838.22	15,000.00	16,500.00
230-33-74300 COMMUNITY PROGRAMS	<u>11,389.17</u>	<u>16,027.59</u>	<u>23,000.00</u>	<u>26,425.00</u>
TOTAL PROGRAM EXPENSES	41,610.33	41,394.48	53,000.00	58,925.00
<u>MAINTENANCE EXPENSE</u>	_____	_____	_____	_____
<u>TIF, NID, CID</u>	_____	_____	_____	_____
<u>MISCELLANEOUS EXPENSE</u>	_____	_____	_____	_____
<u>CAPITAL EQUIPMENT</u>				
230-33-78599 LAND AQUISITION	<u>0.00</u>	<u>60,988.02</u>	<u>64,000.00</u>	<u>0.00</u>
TOTAL CAPITAL EQUIPMENT	0.00	60,988.02	64,000.00	0.00
<hr/>				
TOTAL PUBLIC HEALTH	41,610.33	102,382.50	117,000.00	58,925.00
TOTAL EXPENDITURES	41,610.33	102,382.50	117,000.00	58,925.00
	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	50,373.34	( 4,551.77)	41,000.00	40,275.00
 <u>OTHER FINANCING SOURCES &amp; USES</u>				
 <u>OTHER USES</u>				
230-33-89540 TRANSFER TO COMMUNITY CENTER	<u>40,000.00</u>	<u>40,000.00</u>	<u>40,000.00</u>	<u>40,000.00</u>
TOTAL OTHER USES	40,000.00	40,000.00	40,000.00	40,000.00
<hr/>				
TOTAL OTHER SOURCES & USES	( 40,000.00)	( 40,000.00)	( 40,000.00)	( 40,000.00)
<hr/>				
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTEHR USES	10,373.34	( 44,551.77)	1,000.00	275.00

250-OLD TOWNE TIF

REVENUES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
<u>PROPERTY TAX</u>				
250-00-41000 PROPERTY TAX REVENUE	<u>229,689.50</u>	<u>20,535.19</u>	<u>230,000.00</u>	<u>230,000.00</u>
TOTAL PROPERTY TAX	229,689.50	20,535.19	230,000.00	230,000.00
<u>SALES TAX</u>				
250-00-42000 SALES TAX REVENUE	<u>96,605.85</u>	<u>65,861.75</u>	<u>100,000.00</u>	<u>50,000.00</u>
TOTAL SALES TAX	96,605.85	65,861.75	100,000.00	50,000.00
<u>OTHER GOVERNMENTAL</u>				
<u>CHARGES FOR SERVICES</u>				
<u>SALE OF ASSET/MERCHAND</u>				
<u>TIF, NID, CID</u>				
250-00-47100 COUNTY TAX REVENUE	<u>53,133.70</u>	<u>34,025.89</u>	<u>50,000.00</u>	<u>25,000.00</u>
TOTAL TIF, NID, CID	53,133.70	34,025.89	50,000.00	25,000.00
<u>MISCELLANEOUS</u>				
TOTAL REVENUES	379,429.05	120,422.83	380,000.00	305,000.00
	=====	=====	=====	=====

250-OLD TOWNE TIF

DEPARTMENTAL EXPENDITURES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
<hr/>				
TIF-OLD TOWN MKT PLACE =====				
<u>TIF, NID, CID</u>				
250-80-77310 TIF EXPENSE - OLD TOWNE MARKET	224.51	306.25	0.00	0.00
250-80-77320 DEVELOPER EXPENSE-PROP TAX	234,590.69	20,535.19	230,000.00	230,000.00
250-80-77330 DEVELOPER EXPENSE-SALES TAX	<u>150,637.91</u>	<u>93,310.92</u>	<u>150,000.00</u>	<u>75,000.00</u>
TOTAL TIF, NID, CID	385,453.11	114,152.36	380,000.00	305,000.00
<hr/>				
TOTAL TIF-OLD TOWN MKT PLACE	385,453.11	114,152.36	380,000.00	305,000.00
<hr/>				
TIF - UNDESIGNATED =====				
<u>TIF, NID, CID</u>	_____	_____	_____	_____
<hr/>				
TOTAL EXPENDITURES	385,453.11	114,152.36	380,000.00	305,000.00
	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	( 6,024.06)	6,270.47	0.00	0.00
<hr/>				
<u>OTHER FINANCING SOURCES &amp; USES</u>				
<u>OTHER USES</u>	_____	_____	_____	_____
<hr/>				
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTEHR USES	( 6,024.06)	6,270.47	0.00	0.00

280-CAPITAL PROJECTS FUND

REVENUES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
<hr/>				
<u>SALES TAX</u>				
280-00-42300 SALES TAX - 1/2%	<u>386,713.40</u>	<u>327,659.65</u>	<u>420,000.00</u>	<u>483,000.00</u>
TOTAL SALES TAX	386,713.40	327,659.65	420,000.00	483,000.00
<u>CHARGES FOR SERVICES</u>				
	<hr/>	<hr/>	<hr/>	<hr/>
<u>SALE OF ASSET/MERCHAND</u>				
	<hr/>	<hr/>	<hr/>	<hr/>
<u>TIF, NID, CID</u>				
	<hr/>	<hr/>	<hr/>	<hr/>
<u>MISCELLANEOUS</u>				
	<hr/>	<hr/>	<hr/>	<hr/>
<u>BONDS, FD BAL, CAPT LEAS</u>				
280-00-48700 BEGINNING FUND BALANCE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>82,000.00</u>
TOTAL BONDS, FD BAL, CAPT LEAS	0.00	0.00	0.00	82,000.00
<hr/>				
TOTAL REVENUES	386,713.40	327,659.65	420,000.00	565,000.00
	=====	=====	=====	=====

280-CAPITAL PROJECTS FUND

DEPARTMENTAL EXPENDITURES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
CAPITAL IMPROVEMENTS =====				
PROFESSIONAL SERVICES	_____	_____	_____	_____
OPERATING EXPENSE	_____	_____	_____	_____
TIF, NID, CID	_____	_____	_____	_____
MISCELLANEOUS EXPENSE	_____	_____	_____	_____
CAPITAL EQUIPMENT	_____	_____	_____	_____
CAPITAL PROJECTS				
280-88-79910 SNI-BAR FARMS IMPROVEMENTS	0.00	18,299.11	18,270.00	300,000.00
280-88-79915 STREET & PARKING IMPROVEMENTS	<u>0.00</u>	<u>107,178.93</u>	<u>131,730.00</u>	<u>0.00</u>
TOTAL CAPITAL PROJECTS	0.00	125,478.04	150,000.00	300,000.00
DEBT SERVICE	_____	_____	_____	_____
TOTAL CAPITAL IMPROVEMENTS	0.00	125,478.04	150,000.00	300,000.00
TOTAL EXPENDITURES	0.00	125,478.04	150,000.00	300,000.00
REVENUES OVER/(UNDER) EXPENDITURES	386,713.40	202,181.61	270,000.00	265,000.00
OTHER FINANCING SOURCES & USES				
OTHER SOURCES	_____	_____	_____	_____
OTHER USES				
280-88-89510 TRANSFER TO COMMUNITY CENTER	<u>250,000.00</u>	<u>250,000.00</u>	<u>250,000.00</u>	<u>265,000.00</u>
TOTAL OTHER USES	250,000.00	250,000.00	250,000.00	265,000.00
TOTAL OTHER SOURCES & USES	( 250,000.00)	( 250,000.00)	( 250,000.00)	( 265,000.00)
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTEHR USES	136,713.40	( 47,818.39)	20,000.00	0.00

BUDGET PRESENTATION

AS OF: NOVEMBER 30TH, 2018

290-GO BONDS

REVENUES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
OTHER GOVERNMENTAL	_____	_____	_____	_____
CHARGES FOR SERVICES	_____	_____	_____	_____
SALE OF ASSET/MERCHAND	_____	_____	_____	_____
MISCELLANEOUS	_____	_____	_____	_____
BONDS, FD BAL, CAPT LEAS	_____	_____	_____	_____
	=====	=====	=====	=====



290-GO BONDS

DEPARTMENTAL EXPENDITURES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
<hr/>				
NON-DEPARTMENTAL =====				
PROFESSIONAL SERVICES	_____	_____	_____	_____
OPERATING EXPENSE	_____	_____	_____	_____
DEBT SERVICE	_____	_____	_____	_____
<hr/>				
CITY HALL PROJECT =====				
CAPITAL EQUIPMENT	_____	_____	_____	_____
CAPITAL PROJECTS	_____	_____	_____	_____
<hr/>				
PARKS PROJECTS =====				
OPERATING EXPENSE	_____	_____	_____	_____
CAPITAL EQUIPMENT	_____	_____	_____	_____
CAPITAL PROJECTS	_____	_____	_____	_____
DEBT SERVICE	_____	_____	_____	_____
<hr/>				
STREETS PROJECTS =====				
OPERATING EXPENSE	_____	_____	_____	_____
CAPITAL PROJECTS	_____	_____	_____	_____
DEBT SERVICE	_____	_____	_____	_____
<hr/>				
WATER/SEWER PROJECTS =====				
OPERATING EXPENSE	_____	_____	_____	_____
MAINTENANCE EXPENSE	_____	_____	_____	_____

290-GO BONDS

DEPARTMENTAL EXPENDITURES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
CAPITAL PROJECTS	_____	_____	_____	_____
DEBT SERVICE	_____	_____	_____	_____
STORMWATER PROJECTS				
=====				
CAPITAL PROJECTS	_____	_____	_____	_____
=====	=====	=====	=====	=====
OTHER FINANCING SOURCES & USES				
OTHER SOURCES	_____	_____	_____	_____
OTHER USES	_____	_____	_____	_____
	_____	_____	_____	_____

REVENUES & OTHER SOURCES OVER

BUDGET PRESENTATION

AS OF: NOVEMBER 30TH, 2018

295-2011 GO BONDS

REVENUES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
<hr/>				
<u>MISCELLANEOUS</u>				
295-00-47700 INTEREST REVENUE	<u>1,264.53</u>	<u>2,190.41</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MISCELLANEOUS	1,264.53	2,190.41	0.00	0.00
<u>BONDS, FD BAL, CAPT LEAS</u>				
295-00-48700 BEGINNING FUND BALANCE	<u>0.00</u>	<u>0.00</u>	<u>183,600.00</u>	<u>0.00</u>
TOTAL BONDS, FD BAL, CAPT LEAS	0.00	0.00	183,600.00	0.00
<hr/>				
TOTAL REVENUES	1,264.53	2,190.41	183,600.00	0.00
	=====	=====	=====	=====

295-2011 GO BONDS

DEPARTMENTAL EXPENDITURES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
<hr/>				
NON-DEPARTMENTAL =====				
PROFESSIONAL SERVICES	_____	_____	_____	_____
CAPITAL PROJECTS				
295-00-79486 DEPOSIT W/ MODOT-MAIN ST	0.00	( 10,200.89)	0.00	0.00
295-00-79900 DOWNTOWN STREET IMPROVEMENTS	<u>0.00</u>	<u>183,597.17</u>	<u>197,255.83</u>	<u>0.00</u>
TOTAL CAPITAL PROJECTS	0.00	173,396.28	197,255.83	0.00
DEBT SERVICE	_____	_____	_____	_____
<hr/>				
TOTAL NON-DEPARTMENTAL	0.00	173,396.28	197,255.83	0.00
TOTAL EXPENDITURES	0.00	173,396.28	197,255.83	0.00
	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	1,264.53	( 171,205.87)	( 13,655.83)	0.00
OTHER FINANCING SOURCES & USES				
OTHER SOURCES	_____	_____	_____	_____
OTHER USES	_____	_____	_____	_____
<hr/>				
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTEHR USES	1,264.53	( 171,205.87)	( 13,655.83)	0.00

BUDGET PRESENTATION

AS OF: NOVEMBER 30TH, 2018

300-MKT PLACE TIF-PR#2

REVENUES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
MISCELLANEOUS	_____	_____	_____	_____
<u>BONDS, FD BAL, CAPT LEAS</u>				
300-00-48350 DEVELOPER REIMBURSEMENT	<u>4,812.34</u>	( <u>19,879.00</u> )	<u>5,000.00</u>	<u>0.00</u>
TOTAL BONDS, FD BAL, CAPT LEAS	4,812.34	( 19,879.00 )	5,000.00	0.00
TOTAL REVENUES	4,812.34	( 19,879.00 )	5,000.00	0.00
	=====	=====	=====	=====

300-MKT PLACE TIF-PR#2

DEPARTMENTAL EXPENDITURES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
<hr/>				
NON-DEPARTMENTAL				
=====				
<u>PROFESSIONAL SERVICES</u>				
300-00-72000 PROFESSIONAL SERVICES	<u>4,103.75</u>	<u>796.25</u>	<u>5,000.00</u>	<u>5,000.00</u>
TOTAL PROFESSIONAL SERVICES	4,103.75	796.25	5,000.00	5,000.00
<u>CONTRACTUAL EXPENSES</u>				
_____				
<u>TIF, NID, CID</u>				
_____				
<u>DEBT SERVICE</u>				
300-00-89110 CUSTODIAL FEES	<u>2,031.66</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL DEBT SERVICE	2,031.66	0.00	0.00	0.00
<hr/>				
TOTAL NON-DEPARTMENTAL	6,135.41	796.25	5,000.00	5,000.00
TOTAL EXPENDITURES	6,135.41	796.25	5,000.00	5,000.00
=====				
REVENUES OVER/(UNDER) EXPENDITURES	( 1,323.07)	( 20,675.25)	0.00	( 5,000.00)
<u>OTHER FINANCING SOURCES &amp; USES</u>				
_____				
<u>OTHER USES</u>				
_____				
<hr/>				
REVENUES & OTHER SOURCES OVER				
(UNDER) EXPENDITURES & OTEHR USES	( 1,323.07)	( 20,675.25)	0.00	( 5,000.00)

BUDGET PRESENTATION

AS OF: NOVEMBER 30TH, 2018

301-MKT PL TIF RESERVE PR#2

REVENUES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
MISCELLANEOUS	_____	_____	_____	_____
	=====	=====	=====	=====

301-MKT PL TIF RESERVE PR#2

DEPARTMENTAL EXPENDITURES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
<hr/>				
=====				
<u>OTHER FINANCING SOURCES &amp; USES</u>				
<u>OTHER SOURCES</u>				
301-00-49100      TRANSFER FROM GENERAL FUND	50,000.00	50,000.00	140,000.00	0.00
301-00-49760      TRANSFER FROM PR2 SPEC ALLOC	<u>16,954.17</u>	<u>93,334.51</u>	<u>50,000.00</u>	<u>0.00</u>
TOTAL OTHER SOURCES	66,954.17	143,334.51	190,000.00	0.00
<u>OTHER USES</u>				
<hr/>				
TOTAL OTHER SOURCES & USES	66,954.17	143,334.51	190,000.00	0.00
<hr/>				
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTEHR USES	66,954.17	143,334.51	190,000.00	0.00



302-MKTPL TIF-PR#2 SPEC ALLOC

REVENUES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
<u>PROPERTY TAX</u>				
302-00-41001 TIF PROJECT #2 PROPERTY TAX	<u>73,949.58</u>	<u>79,352.10</u>	<u>75,000.00</u>	<u>80,000.00</u>
TOTAL PROPERTY TAX	73,949.58	79,352.10	75,000.00	80,000.00
<u>SALES TAX</u>				
302-00-42001 TIF PROJECT #2 SALES TAXES	<u>59,339.60</u>	<u>284,233.79</u>	<u>150,000.00</u>	<u>300,000.00</u>
TOTAL SALES TAX	59,339.60	284,233.79	150,000.00	300,000.00
<u>TIF, NID, CID</u>				
302-00-47100 COUNTY TAX REVENUES	<u>36,302.65</u>	<u>108,674.73</u>	<u>50,000.00</u>	<u>65,000.00</u>
TOTAL TIF, NID, CID	36,302.65	108,674.73	50,000.00	65,000.00
<u>MISCELLANEOUS</u>				
302-00-47700 INTEREST REVENUE	<u>147.66</u>	<u>854.55</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MISCELLANEOUS	147.66	854.55	0.00	0.00
<u>BONDS, FD BAL, CAPT LEAS</u>				
TOTAL REVENUES	169,739.49	473,115.17	275,000.00	445,000.00
	=====	=====	=====	=====

302-MKTPL TIF-PR#2 SPEC ALLOC

DEPARTMENTAL EXPENDITURES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
<hr/>				
NON-DEPATMENTAL =====				
TIF, NID, CID	_____	_____	_____	_____
<hr/>				
	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	169,739.49	473,115.17	275,000.00	445,000.00
 <u>OTHER FINANCING SOURCES &amp; USES</u>				
<u>OTHER USES</u>				
302-00-89520 TRANSFER TO MKT PL TIF RESERVE	14,074.99	92,056.97	50,000.00	0.00
302-00-89521 TRANSFER TO TIF BOND (305)	<u>173,820.05</u>	<u>213,602.11</u>	<u>225,000.00</u>	<u>225,000.00</u>
TOTAL OTHER USES	187,895.04	305,659.08	275,000.00	225,000.00
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TOTAL OTHER SOURCES & USES	( 187,895.04)	( 305,659.08)	( 275,000.00)	( 225,000.00)
<hr/>				
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTEHR USES	( 18,155.55)	167,456.09	0.00	220,000.00

BUDGET PRESENTATION

AS OF: NOVEMBER 30TH, 2018

305-MKTPLACE TIF-PR#2 IDA BDS

REVENUES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
<hr/>				
MISCELLANEOUS				
305-00-47700 INTEREST REVENUE	652.10	2,800.90	0.00	0.00
TOTAL MISCELLANEOUS	652.10	2,800.90	0.00	0.00
BONDS, FD BAL, CAPT LEAS				
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TOTAL REVENUES	652.10	2,800.90	0.00	0.00
	=====	=====	=====	=====

305-MKTPLACE TIF-PR#2 IDA BDS

DEPARTMENTAL EXPENDITURES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
<hr/>				
NON-DEPARTMENTAL				
=====				
<u>TIF, NID, CID</u>				
305-00-77341 CITY REIMBURSEMENT	<u>13,253.75</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TIF, NID, CID	13,253.75	0.00	0.00	0.00
<u>DEBT SERVICE</u>				
305-00-89000 BOND PRINCIPAL	85,000.00	90,000.00	90,000.00	90,000.00
305-00-89100 INTEREST EXPENSE	104,193.76	102,387.50	103,000.00	100,000.00
305-00-89110 CUSTODIAL FEES	<u>2,554.00</u>	<u>4,085.71</u>	<u>4,000.00</u>	<u>5,000.00</u>
TOTAL DEBT SERVICE	191,747.76	196,473.21	197,000.00	195,000.00
<hr/>				
TOTAL NON-DEPARTMENTAL	205,001.51	196,473.21	197,000.00	195,000.00
TOTAL EXPENDITURES	205,001.51	196,473.21	197,000.00	195,000.00
=====				
REVENUES OVER/(UNDER) EXPENDITURES	( 204,349.41)	( 193,672.31)	( 197,000.00)	( 195,000.00)
<u>OTHER FINANCING SOURCES &amp; USES</u>				
<u>OTHER SOURCES</u>				
305-00-49761 TRANSFER FROM CID FUNDS	17,973.40	23,140.22	40,000.00	20,000.00
305-00-49910 TRANSFER FROM SPECIAL ALLOW	<u>170,940.87</u>	<u>213,602.11</u>	<u>225,000.00</u>	<u>225,000.00</u>
TOTAL OTHER SOURCES	188,914.27	236,742.33	265,000.00	245,000.00
<hr/>				
TOTAL OTHER SOURCES & USES	188,914.27	236,742.33	265,000.00	245,000.00
<hr/>				
REVENUES & OTHER SOURCES OVER				
(UNDER) EXPENDITURES & OTEHR USES	( 15,435.14)	43,070.02	68,000.00	50,000.00

BUDGET PRESENTATION

AS OF: NOVEMBER 30TH, 2018

310-MKT PLACE NID- PR#2

REVENUES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
<u>MISCELLANEOUS</u>				
310-00-47700 INTEREST REVENUE	<u>0.00</u>	<u>0.00</u>	<u>200.00</u>	<u>0.00</u>
TOTAL MISCELLANEOUS	0.00	0.00	200.00	0.00
<u>BONDS, FD BAL, CAPT LEAS</u>				
310-00-48010 NID ASSESSMENTS	<u>0.00</u>	<u>217,890.24</u>	<u>223,500.00</u>	<u>223,500.00</u>
TOTAL BONDS, FD BAL, CAPT LEAS	0.00	217,890.24	223,500.00	223,500.00
<hr/>				
TOTAL REVENUES	0.00	217,890.24	223,700.00	223,500.00
	=====	=====	=====	=====

310-MKT PLACE NID- PR#2

DEPARTMENTAL EXPENDITURES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
<hr/>				
NON-DEPARTMENTAL				
=====				
<u>PROFESSIONAL SERVICES</u>				
310-00-72000 PROFESSIONAL SERVICES	0.00	0.00	500.00	500.00
TOTAL PROFESSIONAL SERVICES	0.00	0.00	500.00	500.00
<u>TIF, NID, CID</u>				
<hr/>				
<u>CAPITAL PROJECTS</u>				
<hr/>				
<u>DEBT SERVICE</u>				
310-00-89000 PRINCIPAL PAYMENTS	0.00	125,000.00	125,000.00	125,000.00
310-00-89100 INTEREST EXPENSE	71,032.61	92,763.75	94,000.00	91,000.00
310-00-89110 CUSTODIAL FEES	0.00	385.71	4,200.00	4,200.00
TOTAL DEBT SERVICE	71,032.61	218,149.46	223,200.00	220,200.00
<hr/>				
TOTAL NON-DEPARTMENTAL	71,032.61	218,149.46	223,700.00	220,700.00
TOTAL EXPENDITURES	71,032.61	218,149.46	223,700.00	220,700.00
=====				
REVENUES OVER/(UNDER) EXPENDITURES	( 71,032.61)	( 259.22)	0.00	2,800.00
<u>OTHER FINANCING SOURCES &amp; USES</u>				
<u>OTHER USES</u>				
<hr/>				
<hr/>				
REVENUES & OTHER SOURCES OVER				
(UNDER) EXPENDITURES & OTEHR USES	( 71,032.61)	( 259.22)	0.00	2,800.00

BUDGET PRESENTATION

AS OF: NOVEMBER 30TH, 2018

311-MKT PL NID- PRO#2 DEBT

REVENUES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
PROPERTY TAX	_____	_____	_____	_____
	=====	=====	=====	=====

BUDGET PRESENTATION

AS OF: NOVEMBER 30TH, 2018

320-MKT PLACE CID - PR#2

REVENUES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
<hr/>				
<u>BONDS, FD BAL, CAPT LEAS</u>				
320-00-48360 COST REIMBURSEMENT	<u>13,253.75</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL BONDS, FD BAL, CAPT LEAS	13,253.75	0.00	0.00	0.00
<hr/>				
TOTAL REVENUES	13,253.75	0.00	0.00	0.00
	=====	=====	=====	=====



320-MKT PLACE CID - PR#2

DEPARTMENTAL EXPENDITURES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
<hr/>				
NON-DEPARTMENTAL =====				
PROFESSIONAL SERVICES	_____	_____	_____	_____
<hr/>				
	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	13,253.75	0.00	0.00	0.00
<hr/>				
OTHER FINANCING SOURCES & USES	_____			
<hr/>				
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTEHR USES	13,253.75	0.00	0.00	0.00

BUDGET PRESENTATION

AS OF: NOVEMBER 30TH, 2018

321-MKT PL CID-PR2 SALES/USE

REVENUES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
<u>SALES TAX</u>				
321-00-42003 MK PL CID PR#2 SALES TAX	43,172.16	174,286.22	120,000.00	229,000.00
321-00-42004 MK PL CID PR#2 USE TAX	<u>18,475.11</u>	<u>17,050.73</u>	<u>100.00</u>	<u>1,000.00</u>
TOTAL SALES TAX	61,647.27	191,336.95	120,100.00	230,000.00
<u>TIF, NID, CID</u>				
<u>MISCELLANEOUS</u>				
321-00-47700 INTEREST REVENUE	<u>134.25</u>	<u>1,221.84</u>	<u>50.00</u>	<u>500.00</u>
TOTAL MISCELLANEOUS	134.25	1,221.84	50.00	500.00
<u>BONDS, FD BAL, CAPT LEAS</u>				
321-00-48700 BEGINNING FUND BALANCE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>124,305.00</u>
TOTAL BONDS, FD BAL, CAPT LEAS	0.00	0.00	0.00	124,305.00
TOTAL REVENUES	61,781.52	192,558.79	120,150.00	354,805.00
	=====	=====	=====	=====

321-MKT PL CID-PR2 SALES/USE

DEPARTMENTAL EXPENDITURES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
<hr/>				
NON-DEPARTMENTAL				
=====				
<u>OPERATING EXPENSE</u>				
321-00-73800 CID OPERATING EXPENSES	<u>2,840.00</u>	<u>2,750.00</u>	<u>6,480.00</u>	<u>6,350.00</u>
TOTAL OPERATING EXPENSE	2,840.00	2,750.00	6,480.00	6,350.00
<u>TIF, NID, CID</u>				
321-00-77340 DEVELOPER REIMBURSEMENT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>153,230.00</u>
TOTAL TIF, NID, CID	0.00	0.00	0.00	153,230.00
<u>MISCELLANEOUS EXPENSE</u>				
<hr/>				
<u>DEBT SERVICE</u>				
321-00-89111 CITY ADMIN FEES	599.74	2,573.93	1,800.00	3,000.00
321-00-89112 SPECIAL ALLOCATION FD TRNS	<u>0.00</u>	<u>0.00</u>	<u>71,000.00</u>	<u>115,000.00</u>
TOTAL DEBT SERVICE	599.74	2,573.93	72,800.00	118,000.00
<hr/>				
TOTAL NON-DEPARTMENTAL	3,439.74	5,323.93	79,280.00	277,580.00
TOTAL EXPENDITURES	3,439.74	5,323.93	79,280.00	277,580.00
=====				
REVENUES OVER/(UNDER) EXPENDITURES	58,341.78	187,234.86	40,870.00	77,225.00
<u>OTHER FINANCING SOURCES &amp; USES</u>				
<u>OTHER USES</u>				
321-00-89521 TRANSFER TO TIF BOND	<u>17,973.40</u>	<u>23,140.22</u>	<u>40,000.00</u>	<u>20,000.00</u>
TOTAL OTHER USES	17,973.40	23,140.22	40,000.00	20,000.00
<hr/>				
TOTAL OTHER SOURCES & USES	( 17,973.40)	( 23,140.22)	( 40,000.00)	( 20,000.00)
<hr/>				
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTEHR USES	40,368.38	164,094.64	870.00	57,225.00

BUDGET PRESENTATION

AS OF: NOVEMBER 30TH, 2018

323-MKT PL CID-PROJECT #3

REVENUES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
<hr/>				
<u>BONDS, FD BAL, CAPT LEAS</u>				
323-00-48350 DEVELOPER REIMBURSEMENT	<u>12,505.58</u>	<u>5,573.75</u>	<u>5,000.00</u>	<u>5,000.00</u>
TOTAL BONDS, FD BAL, CAPT LEAS	12,505.58	5,573.75	5,000.00	5,000.00
<hr/>				
TOTAL REVENUES	12,505.58	5,573.75	5,000.00	5,000.00
	=====	=====	=====	=====

323-MKT PL CID-PROJECT #3

DEPARTMENTAL EXPENDITURES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
<hr/>				
NON-DEPARTMENTAL				
=====				
<u>PROFESSIONAL SERVICES</u>				
323-00-72000 PROFESSIONAL SERVICES	<u>8,439.38</u>	<u>2,606.25</u>	<u>5,000.00</u>	<u>5,000.00</u>
TOTAL PROFESSIONAL SERVICES	8,439.38	2,606.25	5,000.00	5,000.00
<u>CONTRACTUAL EXPENSES</u>				
323-00-76200 ADVERTISING	<u>497.45</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CONTRACTUAL EXPENSES	497.45	0.00	0.00	0.00
<hr/>				
TOTAL NON-DEPARTMENTAL	8,936.83	2,606.25	5,000.00	5,000.00
TOTAL EXPENDITURES	8,936.83	2,606.25	5,000.00	5,000.00
	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	3,568.75	2,967.50	0.00	0.00
<u>OTHER FINANCING SOURCES &amp; USES</u>				
<hr/>				
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTEHR USES	3,568.75	2,967.50	0.00	0.00

325-INTRCHG TIF- PR #1,3,4

REVENUES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
<u>PROPERTY TAX</u>				
325-00-41001.91 TIF PROJECT 1A PROPERTY TAX	<u>49,825.24</u>	<u>0.00</u>	<u>33,000.00</u>	<u>40,000.00</u>
TOTAL PROPERTY TAX	49,825.24	0.00	33,000.00	40,000.00
<u>SALES TAX</u>				
325-00-42005.91 TIF PRIA SALES TAXES	<u>45,124.71</u>	<u>36,333.79</u>	<u>50,000.00</u>	<u>50,000.00</u>
TOTAL SALES TAX	45,124.71	36,333.79	50,000.00	50,000.00
<u>TIF, NID, CID</u>				
325-00-47100.91 PROJECT 1A COUNTY TAX REV	<u>27,839.96</u>	<u>25,040.33</u>	<u>20,000.00</u>	<u>20,000.00</u>
TOTAL TIF, NID, CID	27,839.96	25,040.33	20,000.00	20,000.00
<u>MISCELLANEOUS</u>				
325-00-47700 INTEREST REVENUE	<u>1,988.40</u>	<u>6,400.33</u>	<u>1,000.00</u>	<u>2,000.00</u>
TOTAL MISCELLANEOUS	1,988.40	6,400.33	1,000.00	2,000.00
<u>BONDS, FD BAL, CAPT LEAS</u>				
325-00-48350.93 DEVELOPER REIMBURSE PROJ #3	<u>0.00</u>	<u>0.00</u>	<u>20,000.00</u>	<u>0.00</u>
TOTAL BONDS, FD BAL, CAPT LEAS	0.00	0.00	20,000.00	0.00
TOTAL REVENUES	124,778.31	67,774.45	124,000.00	112,000.00
	=====	=====	=====	=====

325-INTRCHG TIF- PR #1,3,4

DEPARTMENTAL EXPENDITURES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
<hr/>				
NON-DEPARTMENTAL =====				
<u>PROFESSIONAL SERVICES</u>				
325-00-72000 PROFESSIONAL SERVICES	0.00	0.00	0.00	1,000.00
325-00-72000.93 PROF. SER PROJECT #3	<u>0.00</u>	<u>0.00</u>	<u>20,000.00</u>	<u>0.00</u>
TOTAL PROFESSIONAL SERVICES	0.00	0.00	20,000.00	1,000.00
<hr/>				
<u>CAPITAL PROJECTS</u>	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
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TOTAL NON-DEPARTMENTAL	0.00	0.00	20,000.00	1,000.00
TOTAL EXPENDITURES	0.00	0.00	20,000.00	1,000.00
	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	124,778.31	67,774.45	104,000.00	111,000.00
<hr/>				
<u>OTHER FINANCING SOURCES &amp; USES</u>				
<u>OTHER USES</u>	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
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REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTEHR USES	124,778.31	67,774.45	104,000.00	111,000.00

BUDGET PRESENTATION

AS OF: NOVEMBER 30TH, 2018

330-TIF PROJECT #3

REVENUES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
PROPERTY TAX	_____	_____	_____	_____
SALES TAX	_____	_____	_____	_____
TIF, NID, CID	_____	_____	_____	_____
MISCELLANEOUS	_____	_____	_____	_____
BONDS, FD BAL, CAPT LEAS				
330-00-48350 DEVELOPER REIMBURSEMENT	<u>3,355.62</u>	<u>926.25</u>	<u>0.00</u>	<u>10,000.00</u>
TOTAL BONDS, FD BAL, CAPT LEAS	3,355.62	926.25	0.00	10,000.00
TOTAL REVENUES	3,355.62	926.25	0.00	10,000.00
	=====	=====	=====	=====



330-TIF PROJECT #3

DEPARTMENTAL EXPENDITURES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
<hr/>				
NON-DEPARTMENTAL =====				
<u>PROFESSIONAL SERVICES</u>				
330-00-72000 PROFESSIONAL SERVICES	4,818.12	1,806.25	0.00	10,000.00
TOTAL PROFESSIONAL SERVICES	4,818.12	1,806.25	0.00	10,000.00
<u>CAPITAL PROJECTS</u>				
<hr/>				
TOTAL NON-DEPARTMENTAL	4,818.12	1,806.25	0.00	10,000.00
TOTAL EXPENDITURES	4,818.12	1,806.25	0.00	10,000.00
	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	( 1,462.50)	( 880.00)	0.00	0.00
<u>OTHER FINANCING SOURCES &amp; USES</u>				
<hr/>				
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTEHR USES	( 1,462.50)	( 880.00)	0.00	0.00

## 400-DEBT SERVICE FUND

REVENUES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED	
<u>PROPERTY TAX</u>					
400-00-41000	PROPERTY TAX REVENUE	1,736,906.17	1,879,263.85	1,740,000.00	1,800,000.00
400-00-41100	DELINQUENT PROPERTY TAX	38,039.12	40,315.07	25,000.00	30,000.00
400-00-41400	REPLACEMENT TAX	23,375.65	24,746.21	20,000.00	20,000.00
400-00-41500	RAIL & UTILITY TAX	46,512.37	39,887.88	40,000.00	40,000.00
400-00-41700	PROPERTY TAX INTEREST	<u>17,875.76</u>	<u>18,445.03</u>	<u>15,000.00</u>	<u>15,000.00</u>
TOTAL PROPERTY TAX	1,862,709.07	2,002,658.04	1,840,000.00	1,905,000.00	
<u>MISCELLANEOUS</u>					
400-00-47700	INTEREST REVENUE	<u>4,218.72</u>	<u>13,970.18</u>	<u>1,000.00</u>	<u>5,000.00</u>
TOTAL MISCELLANEOUS	4,218.72	13,970.18	1,000.00	5,000.00	
<u>BONDS, FD BAL, CAPT LEAS</u>					
400-00-48000	REFUNDING BOND PROCEEDS	0.00	3,380,000.00	0.00	0.00
400-00-48100	BOND PREMIUMS	<u>0.00</u>	<u>194,241.26</u>	<u>0.00</u>	<u>0.00</u>
TOTAL BONDS, FD BAL, CAPT LEAS	0.00	3,574,241.26	0.00	0.00	
TOTAL REVENUES	1,866,927.79	5,590,869.48	1,841,000.00	1,910,000.00	
	=====	=====	=====	=====	

400-DEBT SERVICE FUND

DEPARTMENTAL EXPENDITURES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
<hr/>				
DEBT SERVICE =====				
<u>SUPPLIES &amp; COMMODITIES</u>	_____	_____	_____	_____
<u>OPERATING EXPENSE</u>	_____	_____	_____	_____
<u>DEBT SERVICE</u>				
400-44-89000 BOND PRINCIPAL	1,515,000.00	4,850,000.00	1,390,000.00	1,530,000.00
400-44-89100 INTEREST EXPENSE	218,491.25	165,474.09	190,000.00	151,010.00
400-44-89110 CUSTODIAL FEES	2,252.50	3,272.15	5,000.00	5,000.00
400-44-89300 BOND ISSUANCE COST	<u>0.00</u>	<u>45,950.27</u>	<u>0.00</u>	<u>0.00</u>
TOTAL DEBT SERVICE	1,735,743.75	5,064,696.51	1,585,000.00	1,686,010.00
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TOTAL DEBT SERVICE	1,735,743.75	5,064,696.51	1,585,000.00	1,686,010.00
TOTAL EXPENDITURES	1,735,743.75	5,064,696.51	1,585,000.00	1,686,010.00
	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	131,184.04	526,172.97	256,000.00	223,990.00
<hr/>				
<u>OTHER FINANCING SOURCES &amp; USES</u>				
<u>OTHER SOURCES</u>	_____	_____	_____	_____
<u>OTHER USES</u>	_____	_____	_____	_____
<hr/>				
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTEHR USES	131,184.04	526,172.97	256,000.00	223,990.00

BUDGET PRESENTATION

AS OF: NOVEMBER 30TH, 2018

600-WATER/SEWER FUND

REVENUES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
<u>SALES TAX</u>				
600-00-42800 SALES TAX ADMIN FEE	554.01	774.65	600.00	600.00
TOTAL SALES TAX	554.01	774.65	600.00	600.00
<u>PERMITS/LICENSES/FEEES</u>				
600-00-44500 DEVELOPER FEES - WATER	2,933.77	8,505.69	720.00	930.00
600-00-44550 DEVELOPER FEES - SEWER	7,371.93	47,130.25	7,000.00	0.00
TOTAL PERMITS/LICENSES/FEEES	10,305.70	55,635.94	7,720.00	930.00
<u>OTHER GOVERNMENTAL</u>				
<u>CHARGES FOR SERVICES</u>				
600-00-46411 REIMBURSEMENT LABOR	63.76	0.00	0.00	0.00
600-00-46412 REIMBURSEMENT FOR PROJECTS	144.85	0.00	0.00	0.00
600-00-46415 WATER REVENUE	2,418,944.08	2,370,580.85	2,450,000.00	2,500,000.00
600-00-46421 RECONNECT FEES	16,725.00	15,025.00	16,000.00	15,900.00
600-00-46423 PENALTIES	74,662.72	70,887.98	72,000.00	72,000.00
600-00-46424 SEWER COLLECTIONS	2,298,573.52	2,181,034.02	2,225,000.00	2,300,000.00
600-00-46425 SEWER TAP FEES	262,999.20	198,900.00	227,100.00	244,100.00
600-00-46426 TAPPING FEES	564,585.00	418,412.00	535,640.00	556,166.00
600-00-46431 METER REPLACEMENT	72,830.24	68,300.18	75,000.00	75,000.00
600-00-46432 TOWER ANTENNAE FEE	28,884.72	29,751.26	29,000.00	30,000.00
600-00-46450 RE LEASE - PW MAINT PROPERTY	476.33	476.33	0.00	476.00
600-00-46460 HOUSE RENT	4,200.00	1,400.00	4,200.00	0.00
TOTAL CHARGES FOR SERVICES	5,743,089.42	5,354,767.62	5,633,940.00	5,793,642.00
<u>SALE OF ASSET/MERCHAND</u>				
600-00-46900 SALE OF ASSETS	0.00	1,150.00	6,000.00	0.00
TOTAL SALE OF ASSET/MERCHAND	0.00	1,150.00	6,000.00	0.00
<u>MISCELLANEOUS</u>				
600-00-47500 MISCELLANEOUS REVENUE	1,035.53	1,853.30	2,000.00	2,000.00
600-00-47700 INTEREST REVENUE	21,571.57	61,750.37	8,000.00	35,000.00
600-00-47820 CONTRIBUTION - PW WEEK	854.65	150.00	400.00	300.00
TOTAL MISCELLANEOUS	23,461.75	63,753.67	10,400.00	37,300.00
<u>BONDS, FD BAL, CAPT LEAS</u>				
600-00-48700 BEGINNING FUND BALANCE	0.00	0.00	128,000.00	0.00
TOTAL BONDS, FD BAL, CAPT LEAS	0.00	0.00	128,000.00	0.00
TOTAL REVENUES	5,777,410.88	5,476,081.88	5,786,660.00	5,832,472.00

## BUDGET PRESENTATION

AS OF: NOVEMBER 30TH, 2018

## 600-WATER/SEWER FUND

DEPARTMENTAL EXPENDITURES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
WATER				
=====				
<u>PERSONNEL SERVICES</u>				
600-60-61100 SALARIES	363,980.15	312,022.92	374,958.89	421,447.69
600-60-61110 OVERTIME	9,504.89	10,268.17	10,300.00	10,300.00
600-60-61500 F.I.C.A.	26,126.41	24,192.92	29,349.54	31,280.35
600-60-61520 UNEMPLOYMENT	1,122.30	815.46	1,125.25	1,162.25
600-60-61530 WORKERS COMPENSATION	8,247.74	9,974.97	11,293.91	12,231.44
600-60-61540 HEALTH INSURANCE	56,810.15	60,518.39	66,106.00	79,800.00
600-60-61555 HSA	10,907.06	12,775.26	15,240.00	15,840.00
600-60-61560 DENTAL	4,617.41	4,625.00	5,042.00	5,955.00
600-60-61570 LIFE INSURANCE	1,139.52	1,023.60	1,159.60	1,194.20
600-60-61575 SHORT TERM DISABILITY	0.00	1,289.92	1,925.00	1,521.00
600-60-61580 RETIREMENT	28,876.91	26,278.86	29,803.70	29,845.92
600-60-61590 EAP EXPENSE	164.61	122.01	1,227.00	1,250.00
600-60-61810 PENSION EXPENSE	<u>51,206.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PERSONNEL SERVICES	562,703.15	463,907.48	547,530.89	611,827.85
<u>STAFF DEVELOPMENT</u>				
600-60-62000 EDUCATION REIMBURSEMENT	0.00	0.00	2,000.00	2,000.00
600-60-62050 COMPUTER TRAINING	0.00	0.00	0.00	880.00
600-60-62080 TRAINING	204.60	631.50	1,000.00	1,000.00
600-60-62200 SUBS & MEMBERSHIPS	345.80	564.25	400.00	400.00
600-60-62250 MEETINGS & CONFERENCES	305.10	1,414.00	2,380.00	1,980.00
600-60-62320 MILEAGE	0.00	0.00	240.00	240.00
600-60-62350 ED & REF MATERIALS	<u>0.00</u>	<u>0.00</u>	<u>250.00</u>	<u>250.00</u>
TOTAL STAFF DEVELOPMENT	855.50	2,609.75	6,270.00	6,750.00
<u>PROFESSIONAL SERVICES</u>				
600-60-72000 PROFESSIONAL SERVICES	61,723.03	62,488.97	67,980.00	62,730.00
600-60-72010 ENGINEERING SERVICES	<u>0.00</u>	<u>456.01</u>	<u>18,200.00</u>	<u>38,000.00</u>
TOTAL PROFESSIONAL SERVICES	61,723.03	62,944.98	86,180.00	100,730.00
<u>SUPPLIES &amp; COMMODITIES</u>				
600-60-73000 OFFICE/OPERATING SUPPLIES	2,314.51	1,978.19	2,500.00	2,500.00
600-60-73100 POSTAGE	14,892.38	12,278.50	18,800.00	16,000.00
600-60-73200 OFFICE EQUIPMENT	213.66	25.57	370.00	370.00
600-60-73250 OFFICE FURNITURE	<u>0.00</u>	<u>100.00</u>	<u>200.00</u>	<u>340.00</u>
TOTAL SUPPLIES & COMMODITIES	17,420.55	14,382.26	21,870.00	19,210.00
<u>OPERATING EXPENSE</u>				
600-60-73500 FUEL	11,326.78	10,662.61	12,000.00	12,000.00
600-60-73540 ROCK MATERIALS	2,323.74	978.71	1,000.00	2,000.00
600-60-73700 WATER PURCHASE	663,271.48	533,828.08	649,180.00	667,000.00
600-60-73760 MISSOURI ONE CALL	3,792.10	3,413.80	3,500.00	3,500.00
600-60-73790 PERSONAL SAFETY	<u>1,315.96</u>	<u>939.44</u>	<u>2,200.00</u>	<u>2,200.00</u>
TOTAL OPERATING EXPENSE	682,030.06	549,822.64	667,880.00	686,700.00

## 600-WATER/SEWER FUND

DEPARTMENTAL EXPENDITURES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
<u>MAINTENANCE EXPENSE</u>				
600-60-74530 EQUIPMENT MAINTENANCE	2,333.67	2,422.02	5,000.00	5,000.00
600-60-74550 FLEET MAINTENANCE	7,026.72	5,834.85	10,000.00	11,800.00
600-60-74570 METER REPLACEMENT PROGRAM	1,367.58	74,509.73	80,900.00	74,100.00
600-60-74600 COMPUTER MAINTENANCE	2,948.04	5,297.81	5,520.00	8,899.20
600-60-74710 TANK & PUMP MAINTENANCE	5,168.11	2,619.64	6,650.00	6,600.00
600-60-74720 WATER LINE MAINTENANCE	18,328.59	21,201.03	20,100.00	20,100.00
600-60-74730 NEW WATER METERS & LINE MATL	<u>(1,170.09)</u>	<u>30,528.55</u>	<u>31,250.00</u>	<u>40,925.00</u>
TOTAL MAINTENANCE EXPENSE	36,002.62	142,413.63	159,420.00	167,424.20
<u>TOOLS &amp; EQUIPMENT</u>				
600-60-75300 HAND TOOLS	1,096.29	818.85	2,300.00	1,800.00
600-60-75310 SMALL EQUIPMENT	<u>1,928.40</u>	<u>2,187.86</u>	<u>2,480.00</u>	<u>2,240.00</u>
TOTAL TOOLS & EQUIPMENT	3,024.69	3,006.71	4,780.00	4,040.00
<u>CONTRACTUAL EXPENSES</u>				
600-60-76000 INSURANCE	13,812.93	14,812.24	15,194.00	16,000.00
600-60-76020 TRI/BLUE/GV WATER UPGRADES	784,264.20	653,029.10	758,850.00	780,200.00
600-60-76200 ADVERTISING	0.00	4,792.50	7,450.00	4,950.00
600-60-76210 PRINTING	4,458.95	3,889.10	5,000.00	5,000.00
600-60-76350 UNIFORMS	2,392.73	2,096.24	2,800.00	2,920.00
600-60-76390 EQUIPMENT RENTAL	228.40	30.00	1,000.00	1,000.00
600-60-76420 ONLINE & CC FEES	21,300.16	21,108.94	20,000.00	20,000.00
600-60-76425 NOTIFICATION FEES	292.85	135.40	300.00	300.00
600-60-76490 OFFICE EQUIPMENT LEASE	<u>3,029.40</u>	<u>2,817.48</u>	<u>3,095.00</u>	<u>2,745.00</u>
TOTAL CONTRACTUAL EXPENSES	829,779.62	702,711.00	813,689.00	833,115.00
<u>UTILITIES</u>				
600-60-76500 GENERAL PHONE SERVICE	1,832.70	1,096.33	1,920.00	1,920.00
600-60-76510 CELLULAR SERVICE	2,163.66	3,060.20	2,862.00	4,224.00
600-60-76520 PAGER SERVICE & EQUIPMENT	103.98	94.98	100.00	100.00
600-60-76550 INTERNET SERVICES	2,028.53	1,901.45	1,200.00	2,280.00
600-60-76590 PHONE INSTALLATION & MAINT	678.00	550.00	1,000.00	1,000.00
600-60-76600 ELECTRICITY	38,739.70	29,887.82	44,100.00	39,000.00
600-60-76700 GAS SERVICE	2,030.67	1,752.70	2,000.00	2,000.00
600-60-76800 TRASH SERVICE	<u>323.12</u>	<u>507.50</u>	<u>420.00</u>	<u>420.00</u>
TOTAL UTILITIES	47,900.36	38,850.98	53,602.00	50,944.00
<u>BLDG MAINTENANCE</u>				
600-60-76900 BLDG & GRNDS MAINT	6,921.98	2,660.20	11,516.00	6,138.00
600-60-76930 BLDG & JANITORIAL SUPPLIES	<u>11.52</u>	<u>13.16</u>	<u>800.00</u>	<u>800.00</u>
TOTAL BLDG MAINTENANCE	6,933.50	2,673.36	12,316.00	6,938.00
<u>DEPR/AMORTIZATION</u>				
600-60-77540 DEPRECIATION EXPENSE	740,667.00	0.00	0.00	0.00
600-60-77580 AMORTIZATION EXPENSE	74,218.00	0.00	0.00	0.00
600-60-77590 BAD DEBT EXPENSE	<u>25,954.65</u>	<u>30,709.29</u>	<u>28,500.00</u>	<u>21,000.00</u>
TOTAL DEPR/AMORTIZATION	840,839.65	30,709.29	28,500.00	21,000.00

## 600-WATER/SEWER FUND

DEPARTMENTAL EXPENDITURES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
<u>MISCELLANEOUS EXPENSE</u>				
600-60-78000 MISCELLANEOUS	1,051.95	2,183.93	3,000.00	3,000.00
600-60-78410 LONG/SHORT	( 30.00)	0.00	0.00	0.00
600-60-78420 PUBLIC WORKS WEEK EVENT	<u>2,111.43</u>	<u>3,497.17</u>	<u>4,390.00</u>	<u>2,600.00</u>
TOTAL MISCELLANEOUS EXPENSE	3,133.38	5,681.10	7,390.00	5,600.00
<u>CAPITAL EQUIPMENT</u>				
600-60-78500 CAPITAL EQUIPMENT	7,254.24	72,210.00	128,600.00	27,140.00
600-60-78520 COMPUTER EQUIPMENT	0.00	794.00	1,360.00	1,530.00
600-60-78530 COMPUTER SOFTWARE	6,916.47	16,394.06	18,885.00	12,660.00
600-60-78599 LAND ACQUISITIONS	<u>917.88</u>	<u>60,988.02</u>	<u>64,000.00</u>	<u>0.00</u>
TOTAL CAPITAL EQUIPMENT	15,088.59	150,386.08	212,845.00	41,330.00
<u>CAPITAL PROJECTS</u>				
600-60-78940 WATER SYSTEM CONSTRUCTION	0.00	0.00	0.00	192,000.00
600-60-79400 ANNUAL CIP APPROPRIATION	0.00	0.00	154,900.00	175,000.00
600-60-79880 BUILDING IMPROVEMENTS	<u>311.91</u>	<u>729.06</u>	<u>2,440.00</u>	<u>1,000.00</u>
TOTAL CAPITAL PROJECTS	311.91	729.06	157,340.00	368,000.00
<u>DEBT SERVICE</u>				
600-60-89000 BOND PRINCIPAL	420,000.00	428,000.00	428,000.00	436,000.00
600-60-89100 INTEREST EXPENSE	27,322.00	22,356.00	22,100.00	15,000.00
600-60-89200 PRICIPAL PAY/LOANS	0.00	21,015.88	21,250.00	21,250.00
600-60-89320 CUSTODIAL FEES - BONDS	<u>159.00</u>	<u>2,201.86</u>	<u>1,000.00</u>	<u>2,000.00</u>
TOTAL DEBT SERVICE	447,481.00	473,573.74	472,350.00	474,250.00
TOTAL WATER	3,555,227.61	2,644,402.06	3,251,962.89	3,397,859.05
SEWER				
=====				
<u>PERSONNEL SERVICES</u>				
600-65-61100 SALARIES	363,980.34	312,022.98	374,958.89	421,447.69
600-65-61110 OVERTIME	9,504.92	10,268.24	10,300.00	10,300.00
600-65-61500 F.I.C.A.	26,125.48	24,191.43	29,349.54	31,280.35
600-65-61520 UNEMPLOYMENT	1,122.33	815.46	1,125.25	1,162.25
600-65-61530 WORKERS COMPENSATION	8,128.84	9,974.93	11,293.91	12,231.44
600-65-61540 HEALTH INSURANCE	58,120.01	60,068.63	66,106.00	79,800.00
600-65-61555 HSA	10,906.55	12,774.71	15,240.00	15,840.00
600-65-61560 DENTAL	4,623.42	4,591.06	5,042.00	5,955.00
600-65-61570 LIFE INSURANCE	1,139.52	1,023.60	1,159.60	1,194.20
600-65-61575 SHORT TERM DISABILITY	0.00	1,289.91	1,925.00	1,521.00
600-65-61580 RETIREMENT	28,894.65	26,277.63	29,803.70	29,845.92
600-65-61590 EAP EXPENSE	<u>164.60</u>	<u>121.98</u>	<u>1,227.00</u>	<u>1,250.00</u>
TOTAL PERSONNEL SERVICES	512,710.66	463,420.56	547,530.89	611,827.85

## 600-WATER/SEWER FUND

DEPARTMENTAL EXPENDITURES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
<u>STAFF DEVELOPMENT</u>				
600-65-62000 EDUCATION REIMBURSEMENT	0.00	0.00	2,000.00	2,000.00
600-65-62050 COMPUTER TRAINING	0.00	0.00	0.00	880.00
600-65-62080 TRAINING	79.60	447.20	800.00	800.00
600-65-62200 SUBS & MEMBERSHIPS	240.80	489.25	2,900.00	2,900.00
600-65-62250 MEETINGS & CONFERENCES	305.10	1,114.00	2,080.00	1,680.00
600-65-62320 MILEAGE	0.00	0.00	240.00	240.00
600-65-62350 ED & REF MATERIALS	<u>0.00</u>	<u>0.00</u>	<u>250.00</u>	<u>250.00</u>
TOTAL STAFF DEVELOPMENT	625.50	2,050.45	8,270.00	8,750.00
<u>PROFESSIONAL SERVICES</u>				
600-65-72000 PROFESSIONAL SERVICES	<u>45.00</u>	<u>2,775.00</u>	<u>7,400.00</u>	<u>1,900.00</u>
TOTAL PROFESSIONAL SERVICES	45.00	2,775.00	7,400.00	1,900.00
<u>SUPPLIES &amp; COMMODITIES</u>				
600-65-73000 OFFICE/OPERATING SUPPLIES	1,494.92	1,090.83	2,500.00	2,500.00
600-65-73010 COMPUTER SUPPLIES	0.00	0.00	400.00	400.00
600-65-73100 POSTAGE	14,892.43	12,278.54	18,800.00	18,800.00
600-65-73200 OFFICE EQUIPMENT	213.68	25.57	300.00	300.00
600-65-73250 OFFICE FURNITURE	<u>0.00</u>	<u>100.00</u>	<u>200.00</u>	<u>340.00</u>
TOTAL SUPPLIES & COMMODITIES	16,601.03	13,494.94	22,200.00	22,340.00
<u>OPERATING EXPENSE</u>				
600-65-73500 FUEL	11,326.75	10,662.63	12,000.00	12,000.00
600-65-73540 ROCK MATERIALS	2,323.74	978.71	1,000.00	2,000.00
600-65-73710 SEWER SYSTEM SUPPLIES	0.00	2,434.71	3,000.00	3,000.00
600-65-73750 SEWER TREATMENT COSTS	476,363.77	223,885.58	484,250.00	485,000.00
600-65-73790 PERSONAL SAFETY	<u>1,334.35</u>	<u>948.30</u>	<u>2,200.00</u>	<u>2,200.00</u>
TOTAL OPERATING EXPENSE	491,348.61	238,909.93	502,450.00	504,200.00
<u>MAINTENANCE EXPENSE</u>				
600-65-74530 EQUIPMENT MAINTENANCE	7,743.26	4,384.50	11,750.00	11,750.00
600-65-74550 FLEET MAINTENANCE	7,026.74	5,834.85	10,000.00	12,800.00
600-65-74600 COMPUTER MAINTENANCE	2,948.04	5,297.81	5,520.00	8,899.20
600-65-74750 SEWER LINE MAINTENANCE	<u>13,136.70</u>	<u>29,767.13</u>	<u>31,000.00</u>	<u>20,000.00</u>
TOTAL MAINTENANCE EXPENSE	30,854.74	45,284.29	58,270.00	53,449.20
<u>TOOLS &amp; EQUIPMENT</u>				
600-65-75300 HAND TOOLS	862.29	770.85	1,600.00	1,600.00
600-65-75310 SMALL EQUIPMENT	<u>2,889.09</u>	<u>8,125.33</u>	<u>8,125.00</u>	<u>2,240.00</u>
TOTAL TOOLS & EQUIPMENT	3,751.38	8,896.18	9,725.00	3,840.00
<u>CONTRACTUAL EXPENSES</u>				
600-65-76000 INSURANCE	13,812.93	14,932.69	15,194.00	16,000.00
600-65-76200 ADVERTISING	0.00	4,792.50	7,450.00	4,950.00
600-65-76210 PRINTING	3,009.97	2,440.15	3,500.00	3,500.00
600-65-76350 UNIFORMS	2,392.74	2,096.30	2,800.00	2,920.00
600-65-76390 EQUIPMENT RENTAL	207.85	0.00	1,000.00	1,000.00
600-65-76420 ONLINE & CC FEES	21,300.19	21,118.95	20,000.00	20,000.00



## BUDGET PRESENTATION

AS OF: NOVEMBER 30TH, 2018

## 600-WATER/SEWER FUND

		2017	2018	2018	2019
DEPARTMENTAL EXPENDITURES		ACTUAL	ACTUAL	BUDGET	APPROVED
600-65-76425	NOTIFICATION FEES	292.85	135.40	300.00	300.00
600-65-76490	OFFICE EQUIPMENT LEASE	<u>3,029.41</u>	<u>2,817.49</u>	<u>3,095.00</u>	<u>2,745.00</u>
TOTAL CONTRACTUAL EXPENSES		44,045.94	48,333.48	53,339.00	51,415.00
<u>UTILITIES</u>					
600-65-76500	GENERAL PHONE SERVICE	1,832.76	1,096.33	1,920.00	1,920.00
600-65-76510	CELLULAR SERVICE	2,163.66	3,060.20	2,862.00	4,224.00
600-65-76520	PAGER SERVICE & EQUIPMENT	103.98	94.98	100.00	100.00
600-65-76550	INTERNET SERVICES	2,028.53	2,094.96	1,200.00	2,280.00
600-65-76590	PHONE INSTALLATION & MAINT	678.00	550.00	1,000.00	1,000.00
600-65-76600	ELECTRICITY	13,573.93	12,255.87	22,050.00	22,050.00
600-65-76700	GAS SERVICE	2,031.87	1,753.48	2,000.00	2,000.00
600-65-76800	TRASH SERVICE	<u>323.12</u>	<u>507.50</u>	<u>420.00</u>	<u>420.00</u>
TOTAL UTILITIES		22,735.85	21,413.32	31,552.00	33,994.00
<u>BLDG MAINTENANCE</u>					
600-65-76900	BLDG & GRNDS MAINT	5,968.99	2,459.32	9,516.00	6,138.00
600-65-76930	BLDG & JANITORIAL SUPPLIES	<u>11.52</u>	<u>13.16</u>	<u>800.00</u>	<u>800.00</u>
TOTAL BLDG MAINTENANCE		5,980.51	2,472.48	10,316.00	6,938.00
<u>DEPR/AMORTIZATION</u>					
600-65-77590	BAD DEBT EXPENSE	<u>18,132.24</u>	<u>12,906.84</u>	<u>15,300.00</u>	<u>21,000.00</u>
TOTAL DEPR/AMORTIZATION		18,132.24	12,906.84	15,300.00	21,000.00
<u>MISCELLANEOUS EXPENSE</u>					
600-65-78000	MISCELLANEOUS	<u>1,221.95</u>	<u>920.62</u>	<u>2,500.00</u>	<u>2,500.00</u>
TOTAL MISCELLANEOUS EXPENSE		1,221.95	920.62	2,500.00	2,500.00
<u>CAPITAL EQUIPMENT</u>					
600-65-78500	CAPITAL EQUIPMENT	7,254.24	72,210.00	128,600.00	27,140.00
600-65-78520	COMPUTER EQUIPMENT	0.00	794.00	2,360.00	1,530.00
600-65-78530	COMPUTER SOFTWARE	8,716.65	17,295.06	21,685.00	15,465.00
600-65-78599	LAND ACQUISITIONS	<u>917.88</u>	<u>60,988.01</u>	<u>64,000.00</u>	<u>0.00</u>
TOTAL CAPITAL EQUIPMENT		16,888.77	151,287.07	216,645.00	44,135.00
<u>CAPITAL PROJECTS</u>					
600-65-78860	LIFT STATIONS	11,227.72	20,992.12	27,680.00	15,000.00
600-65-78970	WASTEWATER TREATMENT PLANT	697,679.08	675,610.41	700,000.00	700,000.00
600-65-79400	ANNUAL CIP APPROPRIATION	0.00	0.00	175,000.00	175,000.00
600-65-79880	BUILDING IMPROVEMENTS	<u>311.91</u>	<u>704.26</u>	<u>2,440.00</u>	<u>1,000.00</u>
TOTAL CAPITAL PROJECTS		709,218.71	697,306.79	905,120.00	891,000.00
<u>DEBT SERVICE</u>					
600-65-89000	BOND PRINCIPAL	105,000.00	107,000.00	107,000.00	109,000.00
600-65-89100	INTEREST EXPENSE	8,153.00	5,244.00	5,600.00	4,000.00
600-65-89200	PRINCIPAL PAY/LOANS	0.00	21,015.88	21,250.00	21,250.00
600-65-89320	CUSTODIAL FEES - BONDS	<u>159.00</u>	<u>2,201.86</u>	<u>1,000.00</u>	<u>2,000.00</u>
TOTAL DEBT SERVICE		113,312.00	135,461.74	134,850.00	136,250.00
TOTAL SEWER		1,987,472.89	1,844,933.69	2,525,467.89	2,393,539.05

600-WATER/SEWER FUND

DEPARTMENTAL EXPENDITURES	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 APPROVED
STORM WATER =====				
PROFESSIONAL SERVICES	_____	_____	_____	_____
OPERATING EXPENSE	_____	_____	_____	_____
CAPITAL EQUIPMENT	_____	_____	_____	_____
CAPITAL PROJECTS	_____	_____	_____	_____
TOTAL EXPENDITURES	5,542,700.50 =====	4,489,335.75 =====	5,777,430.78 =====	5,791,398.10 =====
REVENUES OVER/(UNDER) EXPENDITURES	234,710.38	986,746.13	9,229.22	41,073.90
<u>OTHER FINANCING SOURCES &amp; USES</u>				
OTHER SOURCES	_____	_____	_____	_____
OTHER USES	_____	_____	_____	_____
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTEHR USES	234,710.38	986,746.13	9,229.22	41,073.90

## 2019 City of Grain Valley Comprehensive Fee Schedule

Fee Type	Description	2017	2018	2019	2020	2021	2022
<b>Public Works</b>							
Planning & Zoning Application Fee	Preliminary Plat/Per Lot	\$200.00 + 5	\$200.00 + 5	\$200.00 + 5	\$200.00 + 5	\$200.00 + 5	\$200.00 + 5
	Final Plat/Per Lot	\$300.00 + 10	\$300.00 + 10	\$300.00 + 10	\$300.00 + 10	\$300.00 + 10	\$300.00 + 10
	Lot Split	\$300.00 + 10	\$300.00 + 10	\$300.00 + 10	\$300.00 + 10	\$300.00 + 10	\$300.00 + 10
	Annexation	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00
	Re-Zoning	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00
	Variance	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00
	Conditional/Special Use Permit	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00
Water Connection Fee (Builder's Permit)	<i>Meter Size</i>						
	5/8"	\$3,828.00	\$3,828.00	\$3,828.00	\$3,828.00	\$3,828.00	\$3,828.00
	3/4"	\$3,828.00	\$3,828.00	\$3,828.00	\$3,828.00	\$3,828.00	\$3,828.00
	1"	\$8,316.00	\$8,316.00	\$8,316.00	\$8,316.00	\$8,316.00	\$8,316.00
	2"	\$26,070.00	\$26,070.00	\$26,070.00	\$26,070.00	\$26,070.00	\$26,070.00
	3"	\$60,825.00	\$60,825.00	\$60,825.00	\$60,825.00	\$60,825.00	\$60,825.00
	4"	\$97,218.00	\$97,218.00	\$97,218.00	\$97,218.00	\$97,218.00	\$97,218.00
	6"	\$187,809.00	\$187,809.00	\$187,809.00	\$187,809.00	\$187,809.00	\$187,809.00
	Additional Meter	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
Sewer Connection Fee (Builder's Permit)	<i>Users</i>						
	Single	\$1,700.00	\$1,700.00	\$1,700.00	\$1,700.00	\$1,700.00	\$1,700.00
	Two	\$2,100.00	\$2,100.00	\$2,100.00	\$2,100.00	\$2,100.00	\$2,100.00
	Three	\$2,700.00	\$2,700.00	\$2,700.00	\$2,700.00	\$2,700.00	\$2,700.00
	Four	\$3,300.00	\$3,300.00	\$3,300.00	\$3,300.00	\$3,300.00	\$3,300.00
	Increase per Inch	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00
Building Permit Fee (Builders Permit)	Construction Fee = >\$50,000	\$400 + 0.4% of Construction Value	\$400 + 0.4% of Construction Value	\$400 + 0.4% of Construction Value	\$400 + 0.4% of Construction Value	\$400 + 0.4% of Construction Value	\$400 + 0.4% of Construction Value
	Construction Fee = <\$50,000	0.8% of Construction Value	0.8% of Construction Value	0.8% of Construction Value	0.8% of Construction Value	0.8% of Construction Value	0.8% of Construction Value
	Commercial Plan Review	65% of Cost of Permit	65% of Cost of Permit	65% of Cost of Permit	65% of Cost of Permit	65% of Cost of Permit	65% of Cost of Permit
	Residential Plan Review	40% of Cost of Permit	40% of Cost of Permit	40% of Cost of Permit	40% of Cost of Permit	40% of Cost of Permit	40% of Cost of Permit
	Marketing Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Re-Inspection Fee after 2 Failures	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00
	Over 30 Day Admin Fee	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
	Minimum Permit Fee	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00

## 2019 City of Grain Valley Comprehensive Fee Schedule

Fee Type	Description	2017	2018	2019	2020	2021	2022
Right of Way Fees	Non-Roadway Inspection	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00
	Roadway Inspection	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00
	Roadway Reinspection	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
Miscellaneous Fees	Water Sprinkler Permit	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
	Meter/Tap Reinspect Fee	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00
	New Blasting Permit	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
	Blasting Permit Renewal	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
	Temporary Sign Fee	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00
	Fence Permit	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00
Developer Construction Fees (Construction Permit)	<i>% Shown is Percentage Paid to City</i>						
	Construction Plan Review 100%	\$340.00	\$340.00	\$340.00	\$340.00	\$340.00	\$340.00
	Linear Foot Roadway 3%	\$203.00	\$203.00	\$203.00	\$203.00	\$203.00	\$203.00
	Linear Foot Sanitary Sewer 8" 3%	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00
	Linear Foot Sanitary Sewer 10" 3%	\$37.00	\$37.00	\$37.00	\$37.00	\$37.00	\$37.00
	Linear Foot Sanitary Sewer 12" 3%	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00
	Linear Foot Storm Sewer 12" 3%	\$36.00	\$36.00	\$36.00	\$36.00	\$36.00	\$36.00
	Linear Foot Storm Sewer 15" 3%	\$41.00	\$41.00	\$41.00	\$41.00	\$41.00	\$41.00
	Linear Foot Storm Sewer 18" 3%	\$43.00	\$43.00	\$43.00	\$43.00	\$43.00	\$43.00
	Linear Foot Storm Sewer 24" 3%	\$48.00	\$48.00	\$48.00	\$48.00	\$48.00	\$48.00
	Linear Foot Storm Sewer 30" 3%	\$52.00	\$52.00	\$52.00	\$52.00	\$52.00	\$52.00
	Linear Foot Storm Sewer 36" 3%	\$59.00	\$59.00	\$59.00	\$59.00	\$59.00	\$59.00
	Linear Foot Storm Sewer 42" 3%	\$66.00	\$66.00	\$66.00	\$66.00	\$66.00	\$66.00
	Linear Foot Water Line 6" 3%	\$17.00	\$17.00	\$17.00	\$17.00	\$17.00	\$17.00
	Linear Foot Water Line 8" 3%	\$21.00	\$21.00	\$21.00	\$21.00	\$21.00	\$21.00
	Linear Foot Water Line 12" 3%	\$28.00	\$28.00	\$28.00	\$28.00	\$28.00	\$28.00
	Traffic Sign & Street Sign 100%	\$260.00	\$260.00	\$260.00	\$260.00	\$260.00	\$260.00
	North Outfall Sewer Basin Per Acre 100%	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
	Water Usage Per Linear Foot 2%	\$5.74	\$5.74	\$5.74	\$5.74	\$5.74	\$5.74
	Street Light Pole Upgrade Each 100%	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
Books	Standard Details Book	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
	Planning & Zoning Code	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00

## 2019 City of Grain Valley Comprehensive Fee Schedule

Fee Type	Description	2017	2018	2019	2020	2021	2022
<b>City Clerk</b>							
Occupational Licenses	Application Fee	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
	Late Fee	N/A	N/A	N/A	N/A	N/A	N/A
	Renewals After July 15th	\$1.25	\$1.25	\$1.25	\$1.25	\$1.25	\$1.25
	Renewals After August 15th	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50
	Renewals After September 15th	\$3.75	\$3.75	\$3.75	\$3.75	\$3.75	\$3.75
	Renewals After October 15th	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
	Renewals After November 15th	\$6.25	\$6.25	\$6.25	\$6.25	\$6.25	\$6.25
	Temporary Contractor Fee (2 per year)	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
	Change of Information Fee	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00
Hotels & Motels-Per Occupant Room Fee	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	
Liquor Licenses	Retail-Off Premise Only (3.2% Beer)	\$22.50	\$22.50	\$22.50	\$22.50	\$22.50	\$22.50
	Retail-On/Off Premise Only (3.2% Beer)	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
	Retail-Off Premise Only (5% Beer)	\$22.50	\$22.50	\$22.50	\$22.50	\$22.50	\$22.50
	Retail-On/Off Premise Only (5% Beer)	\$22.50	\$22.50	\$22.50	\$22.50	\$22.50	\$22.50
	Retail-Off Premise Only (Intoxicating Liquor/5% Beer)	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00
	Retail-On/Off Premise (Intoxicating Liquor)	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00
	Temporary Permit for sale by the drink	\$37.50	\$37.50	\$37.50	\$37.50	\$37.50	\$37.50
	Restaurant/Bar On/Off Premise (Intoxicating Liquor)	\$450.00	\$450.00	\$450.00	\$450.00	\$450.00	\$450.00
	Restaurant/Bar Sunday On/Off Premise (Intoxicating Liquor)	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00
	Limited-On Premise Only (3.2% Beer)	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00
	Retail Sunday-Off Premise Only (Intoxicating Liquor)	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00

## 2019 City of Grain Valley Comprehensive Fee Schedule

Fee Type	Description	2017	2018	2019	2020	2021	2022
	Retail-Off Premise Only (Intoxicating Liquor) "Convenience Store"	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00
	Convention Trade Area-On/Off Premise (Intoxicating Liquor)	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00
Fireworks Sales	Permit Fee	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
Sunshine Requests	Binder	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
	Applies When Copies Exceed 4 Pages						
	Per Page Copy Fee (8.5" x. 11")	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10
	Per Page Copy Fee (8.5" x 14")	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30
	Per Page Copy Fee (11" x 17")	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50
	Video Transfer/Copy Fee	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00
Elections	Candidate Filing Fee	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
<b>Human Resources</b>							
Application	Police Officer Test	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

## 2019 City of Grain Valley Comprehensive Fee Schedule

Fee Type	Description	2017	2018	2019	2020	2021	2022
<b>Community Center</b>							
Multi-Purpose Room Rental (Banquets, Parties, Etc.)	Large Group	\$80.00	\$80.00	\$85.00	\$85.00	\$85.00	\$85.00
	Large Group Security Deposit	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00
	Small Group	\$50.00	\$50.00	\$55.00	\$55.00	\$55.00	\$55.00
	Small Group Security Deposit	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
Gym Rental (Sports-Related Practices/Games)	Per Hour - Resident	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00
	Per Hour - Non-Resident	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00
		\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00
	Daily Pass >18	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
Winona Burgess Meeting Room Rental	Per Hour - Resident	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00
	Per Hour - Non-Resident	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00
	Security Deposit	\$25.00	\$25.00	\$50.00	\$50.00	\$50.00	\$50.00
Community Center Kitchen	Kitchen Rental	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00
Fitness Center Pass	Walk-in	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
	Individual Monthly Pass - Resident	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00
	Individual Monthly Pass - Non-Resident	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00
	Individual Yearly Pass - Resident	\$200.00	\$200.00	\$190.00	\$190.00	\$190.00	\$190.00
	Individual Yearly Pass - Non-Resident	\$225.00	\$225.00	\$215.00	\$215.00	\$215.00	\$215.00
	Couple Yearly Pass - Resident	\$275.00	\$275.00	\$260.00	\$260.00	\$260.00	\$260.00
	Couple Yearly Pass - Non-Resident	\$325.00	\$325.00	\$300.00	\$300.00	\$300.00	\$300.00
	Family/Corporate Yearly Pass - Resident	\$350.00	\$350.00	\$325.00	\$325.00	\$325.00	\$325.00
	Family/Corporate Yearly Pass - Non-Resident	\$400.00	\$400.00	\$380.00	\$380.00	\$380.00	\$380.00
	Senior Individual Lifetime Pass - Resident	FREE	FREE	FREE	FREE	FREE	FREE
	Senior Individual Lifetime Pass - Non-Resident	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
	Senior Couple Lifetime Pass - Resident	FREE	FREE	FREE	FREE	FREE	FREE
	Senior Couple Lifetime Pass - Non-Resident	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00
<b>Community Center/Aquatic Center</b>							
Combination Pass	Family - Resident	\$425.00	\$425.00	\$425.00	\$425.00	\$425.00	\$425.00
	Family - Non-Resident	\$525.00	\$525.00	\$525.00	\$525.00	\$525.00	\$525.00
<b>Aquatic Center</b>							
Pool Pass	Day <4	FREE	FREE	FREE	FREE	FREE	FREE
	Pass >4	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
	Individual Season - Resident	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00
	Individual Season - Non-Resident	\$95.00	\$95.00	\$95.00	\$95.00	\$95.00	\$95.00
	Family Season - Resident	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00
	Family Season - Non-Resident	\$190.00	\$190.00	\$190.00	\$190.00	\$190.00	\$190.00

## 2019 City of Grain Valley Comprehensive Fee Schedule

Fee Type	Description	2017	2018	2019	2020	2021	2022
Pool Rental	Rental (Up to 30 People)	\$145.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00
	Rental (30 up to 75 People)	\$185.00	\$190.00	\$190.00	\$190.00	\$190.00	\$190.00
	Rental (75 People and Over)	\$225.00	\$230.00	\$230.00	\$230.00	\$230.00	\$230.00
Shelter Rental	Per Time Block	\$25.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00
	All Day	\$40.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00
Pavilion Rental	Per Hour	\$35.00	\$35.00	\$40.00	\$40.00	\$40.00	\$40.00
	Security Deposit	\$50.00	\$50.00	\$50.00	\$55.00	\$55.00	\$55.00
Athletic Field	Per Hour	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
	All Day - Armstrong Park	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
	All Day - Monkey Mtn.	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
	Field Set-up	\$20.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
	Field Lighting (Per Hour)	\$15.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
<b>Permits</b>							
Permits	Alcohol Permit	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00



## 2019 City of Grain Valley Comprehensive Fee Schedule

Fee Type	Description	2017	2018	2019	2020	2021	2022
<b>Police Department</b>							
Police Reports	Accident or Incident Reports	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
	Copies of In-Car Camera Video	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
Fingerprinting Fees	Applicant or CCW Cards	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
Special Event Permit	Block Parties	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
	Parades, Boot Blocks, Walk/Run, Fireworks, Concerts, Etc.	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00
Solicitors Permit	Initial Application	\$30.00	\$30.00	\$35.00	\$35.00	\$35.00	\$35.00
	Additional Solicitors added under initial application (cost per card/person)	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
<b>Animal Control Fees</b>							
Animal License	Dog or Cat	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
	Dog or Cat (3 year tag)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Late Fee	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
	Exotic (other than domesticated dog or cat)	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
	Late Fee	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
Animal Impound	1st Impound fee	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00
	Charge Per Day	\$10.00	\$12.50	\$17.50	\$17.50	\$17.50	\$17.50
	2nd Impound Fee	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
	Charge Per Day	\$12.50	\$15.00	\$20.00	\$20.00	\$20.00	\$20.00
	3rd Impound Fee	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
	Charge Per Day	\$15.00	\$17.50	\$20.00	\$20.00	\$20.00	\$20.00
Animal Surrender	Domesticated Animals Only	\$65.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00

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**CITY OF GRAIN VALLEY  
BOARD OF ALDERMEN AGENDA ITEM**

<b>MEETING DATE</b>	12/10/2018	
<b>BILL NUMBER</b>	B18-25	
<b>AGENDA TITLE</b>	<b>AN ORDINANCE AMENDING THE BUDGET OF THE CITY OF GRAIN VALLEY, MISSOURI FOR THE FISCAL YEAR 2018</b>	
<b>REQUESTING DEPARTMENT</b>	Administration	
<b>PRESENTER</b>	Cathy Bowden Finance Director	
<b>FISCAL INFORMATION</b>	Cost as recommended:	Not Applicable
	Budget Line Item:	See Amendment Memo
	Balance Available:	Not Applicable
	New Appropriation Required:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>PURPOSE</b>	To amend the current budget (2018) to more accurately reflect the actual revenues and expenditures	
<b>BACKGROUND</b>	Not Applicable	
<b>SPECIAL NOTES</b>	The General Fund Transfers have been increased by \$90,000 to complete the TIF Bond Reserve funding per the policy. Fund 301 transfers in has also been increased. TIF Fund transfers have been included to reimburse the General Fund \$85,131 for setup costs per the TIF agreement.	
<b>ANALYSIS</b>	Not Applicable	
<b>PUBLIC INFORMATION PROCESS</b>	Not Applicable	
<b>BOARD OR COMMISSION RECOMMENDATION</b>	Not Applicable	

<b>DEPARTMENT RECOMMENDATION</b>	Staff Recommends Approval
<b>REFERENCE DOCUMENTS ATTACHED</b>	Ordinance and Amendment Memo

**CITY OF  
GRAIN VALLEY**

**STATE OF  
MISSOURI**

BILL NO. B18-25

ORDINANCE NO. \_\_\_\_\_  
SECOND READING \_\_\_\_\_  
FIRST READING \_\_\_\_\_

INTRODUCED BY:  
*ALDERMAN WEST*

**AN ORDINANCE AMENDING THE BUDGET OF THE CITY OF GRAIN VALLEY,  
MISSOURI FOR THE FISCAL YEAR 2018**

**WHEREAS**, the Board of Aldermen adopted the Fiscal Year 2018 budget on December 11, 2017, by Ordinance No. 2427; and

**WHEREAS**, the Fiscal Year 2018 budget estimates the year's revenues and expenditures; and

**WHEREAS**, the annual fiscal year budget amendment done at year-end helps to more accurately reflect the actual revenues and expenditures at fiscal year-end including and additional transfer from the General Fund to the TIF reserve Fund and from the TIF Revenue Funds to the General Fund to reimburse it for TIF setup costs per the TIF agreement; and

**WHEREAS**, this amendment addresses 2018.

**NOW THEREFORE, BE IT ORDAINED** by the Board of Aldermen of the City of Grain Valley, Missouri as follows:

**SECTION 1:** The following expenditures are hereby appropriated from the revenues and fund balances of each fund, to each fund, for the purpose stated:

	<b>Revenues</b>	<b>Expenditures</b>	<b>Balance</b>
General Fund	4,099,693	4,087,653	12,040
Economic Development	47,500	47,000	500
Park Fund	1,329,230	1,294,243	34,987
Transportation Fund	1,007,242	954,807	52,435
Public Health Fund	158,000	157,000	1,000
Debt Service Fund	5,580,000	5,300,000	280,000
Water/Sewer Fund	5,786,660	5,777,431	9,229
Capital Improvement Fund	420,000	400,000	20,000
Old Towne TIF Fund	380,000	380,000	-
2011 G.O. Bond Fund	197,210	197,210	-
Marketplace TIF (300)	100,000	100,000	-
Marketplace TIF Project #2(302)	450,000	450,000	-
Marketplace TIF Reserve(301)	265,000	75,000	190,000
MKTpl IDA Bonds (305)	240,000	210,000	30,000
Marketplace NID (310)	223,700	223,700	-
MKTPL NID ASSESSMENTS (311)	-	-	-
Marketplace CID (321)	315,000	295,000	20,000
MKTPL CID PROJECT #3 (323)	7,000	7,000	-
Marketplace TIF Projects(325)	124,000	105,000	19,000
Marketplace TIF Project #3(330)	3,000	3,000	-

[B18-25]

**SECTION 2:** Effective Date: the amendment is in effect immediately after passage.

Read two times and PASSED by the Board of Aldermen this \_\_\_\_\_ day of December, the aye and nay votes being recorded as follows:

ALDERMAN BAMMAN \_\_\_\_\_  
ALDERMAN HEADLEY \_\_\_\_\_  
ALDERMAN TOTTON \_\_\_\_\_

ALDERMAN COLEMAN \_\_\_\_\_  
ALDERMAN STRATTON \_\_\_\_\_  
ALDERMAN WEST \_\_\_\_\_

MAYOR \_\_\_\_\_  
*(in the event of a tie only)*

Approved as to form:

\_\_\_\_\_  
James Cook  
City Attorney

\_\_\_\_\_  
Mike Todd  
Mayor

ATTEST:

\_\_\_\_\_  
Theresa Osenbaugh  
City Clerk

# Memorandum

To: Ryan Hunt, City Administrator  
CC: Ken Murphy, Assistant City Administrator  
From: Cathy Bowden, Finance Director  
Date: 12/04/2018  
Re: 2018 Budget Amendment

---

The 2018 budget amendment adjusts the fund's budget to reflect the year's actual activity. The funds affected are the General Fund, TIF, and CID funds.

**General Fund (100)** The General Fund was increased to allow for the \$90,000 final transfer to the TIF Reserve Fund (301).

**MKTPL CID Project #2 (321)** The revenue and expenditures were increased to reflect increased activity in the CID area. The additional expenses are to allow reimbursement to the developer. The changes in the CID budget were approved by the CID Board during the annual meeting in November 2018.

**MKTPL TIF Project #1A (325)** The expenditures were increased by \$85,131 to reimburse the General Fund for TIF setup expenses per the TIF agreement.

Respectfully Submitted,  
Cathy Bowden  
Finance Director

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# *Resolutions*

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**CITY OF GRAIN VALLEY  
BOARD OF ALDERMEN AGENDA ITEM**

<b>MEETING DATE</b>	12/10/2018	
<b>RESOLUTION NUMBER</b>	R18-46	
<b>AGENDA TITLE</b>	<b>A RESOLUTION BY THE BOARD OF ALDERMEN OF THE CITY OF GRAIN VALLEY AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH SPRINGSTED WATERS FOR EXECUTIVE SEARCH SERVICES</b>	
<b>REQUESTING DEPARTMENT</b>	Administration	
<b>PRESENTER</b>	Ryan Hunt, City Administrator	
<b>FISCAL INFORMATION</b>	Cost as recommended:	\$24,500
	Budget Line Item:	FY 2019 100-07-72000
	Balance Available	FY 2019 \$30,032.00
	New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>PURPOSE</b>	To provide recruitment services for the selection and final appointment of the Chief of Police	
<b>BACKGROUND</b>	The Chief of Police position has been vacant since June of 2018. During that time, James Beale has been serving as the Interim Police Chief. Request for Proposals for an executive search firm were sought in August of 2018 and no bids were received. At the additional request of the BOA, staff was asked to contact firms to personally solicit bids.	
<b>SPECIAL NOTES</b>	N/A	
<b>ANALYSIS</b>	N/A	
<b>PUBLIC INFORMATION PROCESS</b>	These services were requested through an official Request for Proposals, which was advertised in the Kansas City Star as well as the City's website.	
<b>BOARD OR COMMISSION RECOMMENDATION</b>	N/A	
<b>DEPARTMENT RECOMMENDATION</b>	Staff Does Not Recommend Approval	

**REFERENCE DOCUMENTS  
ATTACHED**

Resolution, RFP, KC Star Advertisement, Publication  
Affidavit, and Springsted Proposal

*December 10th, 2018*

RESOLUTION NUMBER  
R18-46

SPONSORED BY  
*ALDERMAN WEST*

**A RESOLUTION BY THE BOARD OF ALDERMEN OF THE CITY OF GRAIN VALLEY  
AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT  
WITH SPRINGSTED WATERS FOR EXECUTIVE SEARCH SERVICES**

**WHEREAS**, the City of Grain Valley has an opening for the position of Chief of Police, and desires to hire a capable and qualified person to fill such vacancy, and

**WHEREAS**, the City issued a request for proposals from executive search firms to assist in the recruitment of a Chief of Police, and

**WHEREAS**, the Board of Aldermen interviewed two internal candidates and selected Captain James Beale to serve as the Interim Chief of Police, and

**WHEREAS**, no proposals were received by the due date and therefore the Board of Alderman has recommended that staff personally contact firms to solicit proposals for such services.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Aldermen of the City of Grain Valley, Missouri as follows:

**SECTION 1:** The City Administrator is hereby authorized to enter into an agreement with Springsted Waters for executive search services.

*PASSED and APPROVED* (\_\_\_-\_\_\_) *this* \_\_\_\_\_ *Day of* December, 2018.

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Mike Todd  
Mayor

ATTEST:

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Theresa Osenbaugh  
City Clerk

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**City of Grain Valley, Missouri**  
**Chief of Police Recruitment**  
**Request for Proposals**  
**July 31, 2018**

Scope of Services:

- A. Work with the City Administrator, Mayor and Board of Aldermen to develop a candidate profile.
- B. Prepare recruitment brochure; place ads in appropriate professional and municipal publications; contact and encourage applications from qualified candidates.
- C. Receive and screen applications; conduct reference and background checks.
- D. Recommend and review a group of semi-finalist candidates with the City Administrator and assist with the subsequent presentation by the City Administrator to the Mayor and Board of Aldermen.
- E. Work with the City Administrator and specified staff to coordinate the interview process for the selected finalists.
- F. Be present and assist in facilitation of the interviews.

Timeframe:

Provide a practical and obtainable timeframe for each part of the recruitment process.

Fee:

State your not to exceed fee for the services requested. Provide an estimate of expenses if expenses are not included in the not to exceed fee.

Recent recruitments:

Provide a list of municipal recruitments over the past five years, preferably for law enforcement/public safety executive positions. Provide references and contact information from at least three recent local government recruitments, preferably for law enforcement/public safety executive positions.

Other Information:

Provide any other information about your firm, your experience, and your approach to the recruitment process that you believe might be helpful to Grain Valley as we evaluate interested executive search firms.

Submission of Proposals:

Proposals should be submitted either by hand delivery, mail or electronically to the City of Grain Valley by August 17, 2018. Proposals should be addressed to:

Ryan Hunt, City Administrator  
c/o Khalilah Holland, Executive Administrative Assistant  
Grain Valley City Hall  
711 Main Street  
Grain Valley, MO 64029

Proposals submitted electronically should be sent to [hr@cityofgrainvalley.org](mailto:hr@cityofgrainvalley.org) with a request for delivery confirmation.



Request for Sealed Proposals  
Chief of Police Recruitment

The City of Grain Valley is seeking proposals from  
executive firms specializing in municipal  
recruitment.

RFP Specifications available at  
[www.cityofgrainvalley.org](http://www.cityofgrainvalley.org)

Proposals must be received no later than 4:00 pm  
CST on August 17, 2018  
at  
Grain Valley City Hall  
711 Main Street, Grain Valley, MO 64029

Contact: Khalilah Holland  
Executive Administrative Assistant  
816.847.6292

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# The Kansas City Star Company

1601 McGee Street  
Kansas City, MO 64108

## Affidavit of Publication

KC STAR Publication Date 8 / 2 / 2018  
KC STAR Publication Date \_\_\_\_\_  
KC STAR Publication Date \_\_\_\_\_  
KC STAR Publication Date \_\_\_\_\_  
KC STAR Publication Date \_\_\_\_\_

Name of Advertiser Kansas City Star  
Section of Paper Classifieds

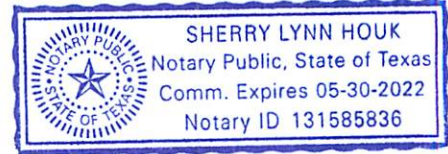
This document acknowledges the appearance of display advertising in The Kansas City Star. It is produced to verify inclusion with publication only.

**Legals**  
**Legals & Public Notices**  
Request for Sealed Proposals  
Chief of Police Recruitment  
The City of Grain Valley is seeking proposals from executive firms specializing in municipal recruitment.  
RFP Specifications available at [www.cityofgrainvalley.org](http://www.cityofgrainvalley.org)  
Proposals must be received no later than 4:00 pm CST on August 17, 2018 at Grain Valley City Hall 711 Main Street, Grain Valley, MO 64029. Contact: Khalilah Hollens, Executive Administrative Assistant, 816.947.6292

Kansas City Star Representative  
Signature [Handwritten Signature]  
State of Texas  
County of Tarrant  
Sworn and Subscribed by Me  
Date: 8 / 2 / 18

Printed Name and Title Christine Lopez legal rep

Notary Public Seal



[Handwritten Signature]  
Notary Public Signature

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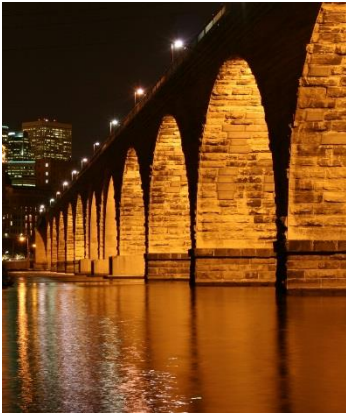
Handwritten text at the bottom of the page, possibly a footer or a concluding statement.

Printed text in the lower middle section, possibly a form or a list of items.

Printed text below the lower middle section, possibly a title or a heading.

Printed text below the title, possibly a date or a reference number.

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# Proposal

**City of Grain Valley, MO**

Proposal to Provide Executive Search Services for Police Chief

December 7, 2018

**Springsted | Waters**  
9229 Ward Parkway, Suite 104  
Kansas City, Missouri 64114

---

Art Davis, Senior Vice President  
[adavis@springsted.com](mailto:adavis@springsted.com)  
816-868-7042

**Remittance Address**  
380 Jackson Street, Suite 300  
Saint Paul, Minnesota 55101-2887

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Springsted | Waters  
9229 Ward Parkway, Suite 104  
Kansas City, MO 64114-3311

Tel: 816-333-7200  
Fax: 816-333-7299

[www.springsted.com](http://www.springsted.com)

## LETTER OF TRANSMITTAL

December 7, 2018

Mr. Ryan Hunt  
City Administrator  
City of Grain Valley  
711 Main Street  
Grain Valley, MO 64029

**Re: Request for Proposal to Provide Executive Search Services for Police Chief**

Dear Mr. Hunt,

I appreciate the opportunity to submit our proposal for executive recruitment services for the City of Grain Valley's next Police Chief. Our extensive experience in providing executive recruitment services to cities, counties and other public sector organizations nationwide will allow us to find the ideal candidate for the City of Grain Valley.

We know that you have options for using other recruitment firms. However, we believe that our approach sets us apart from our competitors in the following unique ways:

- Springsted | Waters (S|W) will be aggressive and responsive to you - the client - and with prospective applicants using an approach of "*doing whatever it takes to get the job done right!*" Please notice our "Triple Guarantee" referenced in this Proposal;
- S|W recommends advertising and recruiting nationally, but would also focus on making contact with law enforcement professionals currently working in Missouri, and in some of the other surrounding states like Kansas, Iowa, and Illinois believing that a regional focus can sometimes bring in candidates more knowledgeable about the nuances of working in Missouri and the Midwest;
- S|W will provide, if requested, a Management/Leadership Style Assessment Analysis completed by the candidates to determine if a candidate's management style matches the approved management / leadership style profile for the ideal candidate – at no additional cost;

- We will use a proprietary on-line video interview process to assist the City Administrator and Governing Body in narrowing down the semi-finalists into a smaller group for on-site interviews. This unique on-line video system will be made available to designated City officials as part of the all-inclusive fee to better assist in screening candidates and can possibly reduce costs by eliminating unnecessary travel expenses for on-site interviews;
- An additional option offered by S|W for highly visible positions like Grain Valley's Chief of Police is to seek and identify key opinions and additional input from citizens, community leaders and City employees by using a web-based survey. This survey helps to determine key community-wide issues and priorities that are essential considerations for the City to consider. Using a survey to seek additional community input would slightly lengthen the project timeline and result in a nominal increase in the overall fee. The results of the survey would provide City leaders with important feedback to assist in developing a high quality profile for the ideal candidate.

The S|W Team offers the city of Grain Valley several additional advantages. As your recruitment professional, we will use a number of techniques, such as making direct contact with board and committee members representing various professional police chief associations (both state and national), which we have found to be a good source of leads. The Project Team Leader is extremely knowledgeable about Missouri and Kansas having conducted and being a part of a number of police chief recruitments over the last 20 years - both as a former city manager for one of the fastest growing communities in the Kansas City area, and as an independent recruitment consultant prior to joining the S|W Team. The result: an executive recruitment consulting team that possesses a significant understanding regarding the specialized experience, training and certifications required to fulfill the expectations associated with the position of Police Chief.

The proposal document will provide you the details about our approach, expertise, client references and pricing for this executive recruitment. If you have any questions, please contact me at 816-868-7042, or by email at [adavis@springsted.com](mailto:adavis@springsted.com). Our Team would consider it a professional privilege to provide these services to the City of Grain Valley.

Respectfully submitted,



Art Davis, Senior Vice President  
*Consultant*

sml



**City of Grain Valley, MO**  
**Proposal to Provide**  
**Executive Search Services for Police Chief**

**1. Contact Information**

Springsted | Waters  
9229 Ward Parkway, Suite 104  
Kansas City, Missouri 64114  
Email: [adavis@springsted.com](mailto:adavis@springsted.com)

Art Davis, *Senior Vice President and Consultant*  
Mobile: 816-868-7042  
Office: 816-333-7200  
Fax: 816-333-7299

**2. Brief History of the Firm**

The Executive Recruitment Division of Waters Consulting merged with Springsted Incorporated in May 2014, establishing one of the largest public sector executive recruitment and human capital consulting firms in the United States. Our firm name, Waters & Company, has recently been changed to Springsted | Waters (S|W) to more clearly reflect the connection to and support from the Springsted group of companies. Springsted Incorporated, our parent company, has been a Women Business Enterprise since 1993. Three employee-owners lead the Springsted group of firms and their 70-member staff. Our corporate office is located in Saint Paul, Minnesota, with regional offices located in Dallas, Texas; Chicago, Illinois; Milwaukee, Wisconsin; Des Moines, Iowa; Kansas City, Missouri; Richmond, Virginia; Atlanta, Georgia; and Denver, Colorado.

S|W has a team of ten recruitment consultants and support staff available to meet your executive recruitment needs. Each consultant assigned to this recruitment has experience working with cities and the many different disciplines that comprise the aaa of nnn organization. Our consultants bring an experienced, participatory and energetic perspective to each engagement; our unique approach and personal touch are reflected in our internal standard to provide outstanding services that exceed the aaa's expectations. Since 2013 our combined consultant team has conducted nearly 500 executive recruitments.

The S|W Recruitment Project Team will partner with the City Administrator and Governing Body (Mayor and Board of Aldermen) as your technical advisor to ensure that the recruitment process for your next Police Chief is conducted in a thorough and professional manner. Our objective is to generate high-quality candidates and assist you with the screening and evaluation of these candidates.

We have structured the S|W Recruitment Project Team to draw upon S|W's and Springsted's 50-plus years of service to the public sector and to leverage S|W's experience and capacity to focus nationwide to find the most qualified candidates.

### 3. References and Experience

#### References

**City of Rockville, Maryland** (Population 70,000)  
**Ms. Jenny Kimball**, *Deputy City Manager*  
 240-314-8104  
[jkimball@rockvillemd.gov](mailto:jkimball@rockvillemd.gov)

**Project: Selection of Police Chief (2018)**

**City of Goddard, Kansas** (Population 6,000)  
**Mr. Brian Silcott**, *City Administrator*  
 620-204-0051  
[BSilcott@goddardks.gov](mailto:BSilcott@goddardks.gov)

**Project: Selection of Police Chief (2017)**

**City of Denton, Texas** (Population 123,099)  
**Ms. Carla Romine-Hagmark**, *HR Director*  
 940-349-8344  
[carla.romine@cityofdenton.com](mailto:carla.romine@cityofdenton.com)

**Project: Selection of Police Chief (2011 & 2007)**

**City of Greenbelt, Maryland** (Population 23,909)  
**Ms. Nicole Ard**, *City Manager*  
 301-474-8000  
[nard@greenbeltmd.gov](mailto:nard@greenbeltmd.gov)

**Project: Selection of Police Chief (2018)**

**City of Takoma Park, Maryland** (Population 17,765)  
**Ms. Alexis Blackwell**, *HR Director*  
 301-891-7201  
[alexisb@takomaparkmd.gov](mailto:alexisb@takomaparkmd.gov)

**Project: Selection of Police Chief (2017)**

**City of Inver Grove Heights, Minnesota** (Population 34,344)  
**Ms. Janet Shefchik**, *HR Manager*  
 651-450-2510  
[jshefchik@invergroveheights.org](mailto:jshefchik@invergroveheights.org)

**Projects: Selection of Police Chief (2017)**

#### Experience

The following is a partial list of previous Executive Recruitments:

List of Relevant Executive Recruitments: Five Years				
Year	Client	State	Recruitment	Population
2013	Lakeville	MN	Police Chief	58,562
2014	Buffalo	MN	Police Chief	15,825
2014	Cloquet	MN	Police Chief	12,050
2014	Prior Lake	MN	Police Chief	24,408
2014	Richmond	TX	Police Chief	11,863
2014	Somerville	MA	Chief of Police	77,104
2014	Thief River Falls	MN	Police Chief	8,661
2015	Addison	TX	Police Chief	15,368
2015	Brooklyn Center	MN	Police Chief	30,712
2015	Fulton County	GA	Chief of Police	984,293
2015	Lower Allen Township	PA	Public Safety Director	17,980
2015	Prince George County	VA	Police Chief	37,253
2015	Richardson	TX	Assistant Police Chief	104,475
2015	Sachse	TX	Police Chief	22,026
2015	San Luis	AZ	Chief of Police	31,180
2015	University of Minnesota	MN	Police Chief	52,000
2016	Fairmont	MN	Police Chief	10,434
2016	Greensboro	NC	Assistant City Manager, Public Safety	279,639
2016	Lancaster	TX	Police Chief	38,071
2016	Loveland	CO	Police Chief	71,334
2016	Tarrant County College District	TX	Director or Emergency Management	
2016	Warrensburg	MO	Chief of Police	19,927
2017	Chesterfield County	VA	Police Chief	327,745

List of Relevant Executive Recruitments: Five Years				
Year	Client	State	Recruitment	Population
2017	Commonwealth of Virginia	VA	Chief Law Enforcement Officer	8,326,000
2017	Goddard	KS	Police Chief	4,582
2017	Inver Grove Heights	MN	Police Chief	34,344
2017	St. Louis Park	MN	Police Chief	47,411
2017	Takoma Park	MD	Police Chief	17,765
2018	Charlottesville	VA	Police Chief	46,597
2018	Chickasha	OK	Police Chief	16,425
2018	Greenbelt	MD	Police Chief	23,909
2018	Midland	TX	Police Chief	134,610
2018	North Mankato	MN	Police Chief	13,439
2018	Pharr	TX	Police Chief	77,320
2018	Rochester	MN	Police Chief	114,011
2018	Rockville	MD	Police Chief	66,940
Current	Clayton	MO	Police Chief	16,805
Current	Mount Pleasant	WI	Police Chief	26,197

## 4. Plan and Schedule

### Plan

1. The recruitment will be national and inclusive in nature, with a candidate pool of diverse, experienced and talented individuals.
2. If included, the community/staff survey will yield valuable insights regarding the desired characteristics of the ideal candidate.
3. The recorded interviews will give additional insights, beyond “paper” qualifications and streamline the identification of finalists.
4. The Management Style Analysis will ensure proper “fit” of the selected candidate.
5. The process will involve highly experienced recruiters with public sector backgrounds.
6. The process will be conducted in an ethical and transparent manner, consistent with applicable employment law.

## Schedule

Below is an estimated Timeline for the executive recruitment process. You will be asked during the first on-site meeting to review and approve a Timeline for the recruitment project. It is our intent to conduct the recruitment expeditiously, but not at the expense of finding high-quality candidates for you.

<b>CITY OF GRAIN VALLEY, MO EXECUTIVE RECRUITMENT PRELIMINARY TIMELINE</b>		
<p>The following Timeline represents an example of a preliminary schedule based on a commencement date of <b>Monday, January 14, 2018</b>. Actual target dates will be developed in consultation with and approved by the City Administrator. <i>Note: Most recruitments require 90 – 120 days to complete.</i></p>		
<b>Project Milestone</b>	<b>Deliverables</b>	<b>Target Date</b>
Profile development, advertising and candidate outreach.	<ul style="list-style-type: none"> <li>S W completes on-site interviews on <b>Mon., Jan. 14</b> to develop candidate profile &amp; brochure; City approves ad placement schedule &amp; timeline.</li> <li>S W sends draft recruitment brochure to the City.</li> <li>City returns draft brochure (with edits) to S W.</li> <li>S W commences recruitment advertising and marketing.</li> <li>Online data collection and profile development.</li> </ul>	<b>Jan. 14 – Mar. 4</b>
Applicant screening and assessment and recommendation of semi-finalists.	<ul style="list-style-type: none"> <li>S W commences formal review of applications and sends most promising applicants a Candidate Questionnaire to provide additional information about background and experience. Candidates complete recorded interview online.</li> <li>S W completes formal review of applications and sends selected resumes and questionnaire responses to the City for review. Also candidates' recorded interviews are presented.</li> <li>Semi-finalists complete candidate management style assessment and responses are reviewed and interview questions are developed.</li> <li><b><u>S W meets with the City on Mon., Mar. 25 and recommends semi-finalists</u></b>; City selects finalists for on-site interviews.</li> </ul>	<b>Mar. 4 – 25</b>
Comprehensive background check and reference checks completed for finalists.	<ul style="list-style-type: none"> <li>S W completes reference checks/background checks/ academic verification on finalists. <i>(Backgrounds require min. of 10 working days)</i></li> <li>Finalist documentation sent to City</li> </ul>	<b>Mar. 25 – April 10</b>
On-site Interviews with finalists.	<ul style="list-style-type: none"> <li>City conducts on-site interviews with finalists.</li> </ul>	<b>Week of April 15</b>
Employment offer made / accepted.	<ul style="list-style-type: none"> <li>City extends employment offer to candidate.</li> </ul>	<b>April 19</b>

## 5. Processes, Method of Approach and Timeline

### Task I: Recruitment Brochure Development and Advertising

The development of a comprehensive recruitment brochure that includes a profile of the ideal candidate is an important first step in the recruitment process. This profile includes the required academic training, professional experience, leadership, management and personal characteristics related to the success of the candidate in the position of Police Chief. The recruitment brochure will also have a profile that captures the essence of the City as a highly-attractive venue for the successful candidate to live and work.

To prepare the recruitment brochure, the Recruitment Project Team Leader will come on site to meet with City Officials, including the Grain Valley Governing Body and City Administrator, and the police command staff, to review the required background, experiences and management and leadership characteristics desired in the Police Chief position. We will also meet with the City Administrator and police command staff (together and separately); meet with a group of other department heads including the Fire Chief, to broaden our understanding of the position's leadership and management requirements, current issues, strategic priorities and to identify expectations for the Police Chief. [See example of a recruitment brochure in Appendix I.]

Information obtained from these meetings, coupled with our review of the job description and other City documents, is used to prepare a position and candidate profile. The completed profiles will be approved by the City Administrator and the Grain Valley Governing Body before the recruitment begins. The position and candidate profiles will be central to our recruitment strategy and outreach to candidates.

The Recruitment Project Team will also work with the City of Grain Valley to develop an advertising and marketing strategy to notify potential candidates about the vacancy and conduct an open recruitment that encourages applications from a talented and diverse pool of candidates. Our Team will place ads in appropriate professional publications, websites and local print media, if required. Additionally, S|W has a highly-accessed website that has a special location attracting many potential candidates to upload their resumes. The aggressive advertising and marketing campaign for top talent will include national, state, regional and local elements as determined during our initial meetings with the City's representatives. Our customized mailing list, selected from our extensive database and contacts collected at appropriate public sector conferences, will be utilized to further promote the position.

#### Advertisements for the Police Chief position could possibly be placed with:

Springsted   Waters Website
City of Grain Valley Website
International Association of Chiefs of Police (IACP)
National Organization of Black Law Enforcement Executives
National Association of Women Law Enforcement Executives
Careers in Government (careersingovernment.com)
Police Executive Research Forum
CALEA On-line
Missouri Police Chiefs Association
Missouri Municipal League
LinkedIn
Springsted   Waters has access to numerous contact lists, websites and listservs specific to police and municipal law enforcement, universities and their alumni, regional councils of government, and contact lists throughout Missouri, the Midwest and Nationwide that are focused on police and law enforcement management and leadership.

Project Milestone	Deliverables	Estimated Duration
Position profile and recruitment brochure development.	<ul style="list-style-type: none"> <li>Onsite interview with the City.</li> <li>S W will receive information regarding the City's budgets, organizational charts, images, logos, etc.</li> <li>Develop draft documents (Recruitment Brochure, Advertisement, Marketing Letter and Timeline).</li> </ul>	2 Weeks
Approve brochure, commence advertising and distribute marketing letter.	<ul style="list-style-type: none"> <li>Brochure sent to the City for final approval.</li> <li>Commence advertising and distribution of recruitment brochure.</li> </ul>	2 Weeks

## **Task II: Execution of Recruitment Strategy and Identification of Quality Candidates**

Utilizing the information developed in Task I, S|W will identify and reach out to individuals who will be outstanding candidates for the position of Police Chief. Often, well-qualified candidates are not actively seeking new employment and will not necessarily respond to an advertisement. However, if a potential candidate is presented with the opportunity directly and in the proper manner, he or she may apply. We take pride in our ability to locate highly qualified candidates across the nation based on the professional contacts and relationships we have developed and maintained over many years.

In consultation with the City, we will develop a customized recruitment strategy for the Police Chief position to include placing job ads in all appropriate national and state associations and websites. These efforts will be supplemented by the creation of an appropriate database utilizing our extensive, interactive applicant database for the Police Chief position. This will provide the S|W Team with the ability to customize applicant flow and tracking, communication with applicants and conduct database inquiries for candidates based on characteristics important to the City such as geographic location, particular experience, expertise and credentials.

During this part of the process the Recruitment Project Team will work with the City to reach consensus on the leadership and management style for the ideal candidate. Our research will determine the key competencies, work values and leadership/management style for the position and match the candidates to each attribute. Each candidate submitting a resume is sent a timely acknowledgement by our Team, including an approximate schedule for the recruitment. Throughout the recruitment process, communications are maintained with each candidate regarding information about the recruitment progress and their status in the process. We take pride in the many complimentary comments made by candidates regarding the level of communication and the professional manner in which they are treated during our recruitments.

Project Milestone	Deliverables	Estimated Duration
Execution of recruitment strategy and candidate outreach.	<ul style="list-style-type: none"> <li>Online data collection and profile development.</li> <li>Development of interactive searchable applicant database for recruitment of the Police Chief.</li> <li>S W performs direct outreach to prospective candidates identified in the recruitment strategy.</li> <li>Utilization of extensive applicant database to identify applications and review applicant pool for competencies/demographics.</li> </ul>	2 Weeks

### **Task III: Screening of Applicants and Recommendation of Semi-Finalists**

In Task III the Recruitment Project Team, under the direction of Art Davis, will screen the candidates against the criteria within the position and candidate profiles and develop a list of semi-finalists for recommendation to the City.

The most promising applicants will receive a candidate essay questionnaire to complete that will provide additional information about the candidates' background and experience. We will then narrow the list to a group of 10-12 semifinalists for your review and to select finalists.

Another unique aspect of our recruitment process is our use of online recorded interviews for the screening process. Responses are timed and questions are not provided in advance. This tool allows our Team to develop a more comprehensive understanding of the candidate's ability to think "on their feet" as well as their personal and professional demeanor. This virtual interview can be scored by individual selection team members as well as the consulting team for later review and comparison.

Our Team will provide an online link for the City Administrator and Grain Valley Governing Body, allowing them to review and rate the recorded responses. This provides the organization with additional candidate assessments that can be customized to fit the unique needs of your City.

Project Milestone	Deliverables	Estimated Duration
Applicant screening and recommendation of semi-finalists.	<ul style="list-style-type: none"> <li>• S W compares applications to the approved candidate profile developed in our searchable applicant database.</li> <li>• S W develops customized candidate questionnaire &amp; due diligence questionnaire to provide to applicants who most closely meet the candidate profile.</li> <li>• Top 10-12 candidates identified as semi-finalists.</li> <li>• Semi-Final Report is prepared, including the brochure, master applicant list, cover letter, resume and completed questionnaire of candidates to be considered.</li> <li>• S W and the City review and rate video interviews.</li> <li>• S W sends links to City to review the aggregate responses and ratings.</li> <li>• Semi-finalists complete candidate management style assessment, responses are reviewed, and interview questions are developed.</li> <li>• Recruitment Project Team Leader meets with Governing Body and City Administrator to review recommended semi-finalists. City then selects finalists for on-site interviews.</li> </ul>	2 Weeks

## Task IV: Conducting Background Checks, Reference Checks and Academic Verifications

When City approves a group of finalists for on-site interviews, S|W will begin the process of conducting reference checks, background checks and academic verifications. A Confidential Reference Report is prepared for each finalist to complete our understanding of his/her management and leadership characteristics and professional work performance.

For the background checks, S|W will develop information on the candidates in the following areas:

- Consumer Credit
- City/County Criminal
- City/County Civil Litigation
- Judgment/Tax Lien
- Motor Vehicle
- Bankruptcy
- State District Superior Court Criminal
- State District Superior Court Civil Litigation
- Federal District Criminal
- Federal District Civil Litigation

*To ensure that our quality standards are maintained, we require a minimum of ten business days between the time that you select the finalists for on-site interviews and when we submit the candidate documentation for your final interview process.*

Project Milestone	Deliverables	Estimated Duration
Finalists complete supplemental work products.	<ul style="list-style-type: none"> <li>• Finalists complete narrative of their two most significant professional achievements and a critical problem analysis.</li> </ul>	2 Weeks
Design final process with City for on-site interviews with finalists.	<ul style="list-style-type: none"> <li>• S W confirms interviews with candidates.</li> <li>• Travel logistics are scheduled for the candidates.</li> </ul>	1 – 2 Days
Background checks, reference checks and academic verification.	<ul style="list-style-type: none"> <li>• S W completes background checks, reference checks and academic verifications for finalists.</li> </ul>	2 Weeks

## Task V: Final Interview Process

Upon completion of Task IV, we will work with you to develop the final interview process. We will provide documentation on each of the finalists which will provide the highlights of their professional experience and leadership/management profile (Gap Analysis) as well as a summary of the results of the reference checks, background checks and academic verifications. In addition, the Final Report will include guidelines for interviewing the candidates, suggested interview questions and a candidate assessment process for your interview panel(s).

The Recruitment Project Team Leader will be available during the final interview process to answer questions about the candidates and, if requested, assist with the final evaluation of the candidates. In addition, if the City requests the service, we will assist you with the development of a compensation package and related employment considerations and assist with the negotiation of an employment agreement.

Project Milestone	Deliverables	Estimated Duration
Final Report prepared and delivered to City.	<ul style="list-style-type: none"> <li>• Final Report is prepared, including brochure, interview schedule, cover letter, resume, candidate questionnaire, two examples of candidates' most significant professional achievements, suggested</li> </ul>	1 Day



	interview questions, candidate assessment form and management style probing questions.	
On-site interviews with finalists.	<ul style="list-style-type: none"> <li>• Interviews are scheduled.</li> <li>• Recruitment Project Team Leader attends client interviews and is available to participate during deliberations of candidates.</li> </ul>	1 – 2 Days
Offer made / accepted.	<ul style="list-style-type: none"> <li>• If requested, S W participates in candidate employment agreement negotiations.</li> <li>• S W notifies candidates of decision.</li> <li>• S W confirms final process close out items with the City of Grain Valley.</li> </ul>	1 – 2 Days

### Strategy for Recruitment of Diverse Candidates

Our corporate core values and work environment reflect our broader social aspirations for a diverse workforce, equal opportunity and cross-cultural respect. We have established strong and credible networks with minority and female leaders nationwide. In addition, we are corporate members of the National Forum for Black Public Administrators (NFBPA) and the Hispanic Network and are on their National Corporate Advisory Council. We participate in their membership events on a regular basis.

To that end, we take responsibility for diversity in our organization, our recruitment strategy and our candidate pools. In this recruitment, we will use our established networks to make direct and personal contacts with prospective minority and female candidates and encourage them to consider the City of Grain Valley’s Police Chief position. Because of our performance record in presenting a diverse applicant pool, these prospective candidates know they will be fairly considered in the process.

Springsted | Waters, is committed to ensuring equitable participation in our business and employment opportunities without regard to race, color, religion, sex, national origin, age, disability, veteran status, marital status or sexual orientation. As a leader in the executive recruitment industry, we take positive actions to prevent and to remedy any discriminatory effects of business and employment practices.

Springsted | Waters is a WBE.

## 6. Specific Services to be Provided

Selecting S|W to conduct your executive recruitment provides the City of Grain Valley with the following benefits:

- **Comprehensive and Structured Process** – Our process is comprehensive and seamless, reflecting our years of interaction with local government employers and prospective candidates.
- **Transparency** – S|W comes to the City of Grain Valley without having any preconceived notions or expectations about the City and prospective candidates. The S|W team works closely with the City to make sure the process is transparent.
- **Confidentiality** – Prospective candidates know that their application will be kept confidential, allowing them to express interest in the position without jeopardizing their current employment. Our reputation for ensuring candidate confidentiality as permitted by state and local law means that the City of Grain Valley can count on maximizing the number of qualified candidates interested in the Police Chief position.

- **Candidate Recruitment** – S|W actively recruits qualified candidates, drawing from our extensive personal and professional connections with capable individuals around the state, region and nation and assuring the City of its access to established managers and rising stars. The ability to widely recruit for prospective candidates is one of the primary benefits of using S|W.
- **Focused Use of City’s Time** – S|W’s comprehensive process incorporates the active participation of the Grain Valley Governing Body, City Administrator, and police command staff at key steps in the process. Our process keeps elected officials fully advised and informed of all aspects of the process without requiring them to expend large amounts of time in the search process or to put aside other pressing issues facing the City of Grain Valley.
- **Minimize Staff Disruption** – S|W’s search process also minimizes disruptions to City staff, some of whom may have additional duties in this time of transition. Because conducting a thorough search can be time-consuming, S|W’s involvement allows staff to stay focused on their primary and assigned functions.
- **Thorough Evaluation of Candidates** – The City seeks a Police Chief of sound professional and personal character. S|W’s process includes a thorough evaluation of the final candidates, including detailed information from references and a careful review of background records.

## 7. Activities Performed by the City

S|W requests a commitment by City officials to meet with the Recruitment Project Team Leader during initial and subsequent visits, and to provide the information requested during and prior to the Consultant’s visits for the purposes of marketing the position to prospective qualified candidates. S|W requests that the City appoint a contact person who will coordinate meetings and provide needed information such as documents, images and similar brochure preparation information. The City would also need to assist in the coordination and logistics required for scheduling and hosting on-site interviews.

## 8. Recruitment Project Team

**Recruitment Project Team Leader**  
**Mr. Art Davis, Senior Vice President**  
 Direct Phone: (816) 868-7042  
 Email: [adavis@springsted.com](mailto:adavis@springsted.com)

**Mr. Chuck Rohre, Executive Vice President**  
 Direct Phone: (214) 466-2436  
 Email: [crohre@springsted.com](mailto:crohre@springsted.com)

**Mr. Rollie Waters, Executive Vice President  
 and Special Advisor – Consultant**  
 Direct Phone: (214) 466-2424  
 Email: [rwaters@springsted.com](mailto:rwaters@springsted.com)

**Ms. Patricia Heminover, Senior Vice President**  
 Direct Phone: (651) 223-3058  
 Email: [pheminover@springsted.com](mailto:pheminover@springsted.com)

**Ms. Sharon Klumpp, Senior Vice President**  
 Direct Phone: (651) 223-3053  
 Email: [sklumpp@springsted.com](mailto:sklumpp@springsted.com)

**Mr. Steve Miner, Vice President**  
 Direct Phone: (804) 562-2383  
 Email: [sminer@springsted.com](mailto:sminer@springsted.com)

**Ms. Cecilia Hernández, Project Coordinator**  
 Direct Phone: (214) 736-1606  
 Email: [chernandez@springsted.com](mailto:chernandez@springsted.com)

**Ms. Jenelle McDonald, Project Coordinator**  
 Direct Phone: (214) 466-2445  
 Email: [jmcdonald@springsted.com](mailto:jmcdonald@springsted.com)

## **Arthur (Art) Davis**

### *Senior Vice President and Consultant*

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Arthur (Art) Davis is a Senior Vice President and Consultant with Springsted | Waters. Prior to joining S|W, Art successfully launched and expanded his own company over the course of 10 years. Art specializes in providing executive recruitment and organizational management consulting services for cities, counties and nonprofits.

Prior to consulting, Art served as Associate Director for the Civic Council of Greater Kansas City, a nonprofit, 501c4 membership organization comprised of CEOs representing some of the largest companies in the region. One of his responsibilities during his tenure at the Civic Council was to organize efforts to revitalize Downtown Kansas City, Missouri. Art coordinated a strategic and master planning process involving hundreds of stakeholders, which resulted in the establishment of development of strategies, solicitation of start-up funding and implementation of action plans – all contributing toward the successful revitalization of Downtown Kansas City.

For nearly six years, Art served as City Administrator of Lee’s Summit, Missouri, a city recognized as the “fastest growing” city in Missouri and the Greater Kansas City region at the time. Earlier positions of responsibility include working for the cities of Lenexa, Kansas and Dallas, Texas, where he served as Assistant to the Mayor of Dallas.

### *Areas of Expertise*

- Executive Recruitment
- Leadership/Management Development
- Strategic Goal Setting & Strategic Planning
- Organizational Assessment, Design & Development
- Organization & Community Facilitation

### *Professional Accomplishments and Education*

Art received his Bachelor of Arts degree in political science and public administration from William Jewell College and his Master of Public Administration from the University of Kansas.

He has led and participated in a wide variety of community initiatives and served on nonprofit boards throughout his career. Art was presented with the L.P. Cookingham Award by the Greater Kansas City Chapter of the American Society for Public Administration, recognizing his long-term and outstanding contributions in the field of public administration.

## **Charles A. (Chuck) Rohre**

### *Executive Vice President/Manager of Executive Recruitment and Consultant*

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Chuck Rohre is an Executive Vice President and the Manager of Springsted | Waters, the executive recruitment practice of the Springsted Group. Based in Dallas, he is responsible for managing and conducting executive recruitment engagements for the firm to insure their integrity, timeliness and adherence to budget parameters. He also directs the professional and support staff of the executive recruitment practice to ensure best practices, quality control and customer service. Chuck has more than 35 years of experience in managing and consulting in both the private and public sectors. He has served as Police Chief and Director of Public Safety for North Texas municipalities with populations ranging from 9,000 to 200,000 plus. Prior to beginning his consulting career, Mr. Rohre served for three years as Police Chief of Plano, Texas.

Chuck joined the firm in January 2006 following a 13-year engagement with another nationally recognized public sector search firm where he managed the Texas and Southwestern operations. He has an extensive and successful track record of completed recruitments across the nation, especially in Texas, Colorado, Arizona, and the Midwestern states. He has led over 350 recruitment engagements in 24 states for key executives such as City and Assistant City Managers, Police Chiefs, Fire Chiefs, Library Directors, Chief Information Officers, City/County Attorneys, Parks & Recreation Directors, Finance Directors and Public Works Directors, as well as Executive Directors of not for profit and quasigovernmental organizations. The clients range from as small as 2,500 to as large as 1,300,000 in population. He has also conducted management consulting assignments in a number of disciplines including public safety, career development and strategic planning. He has written and presented training in a variety of subject areas including personnel assessment, leadership and management skills, and career development for public sector employees. He has earned the designation of Certified Behavior Analyst by TTI, Inc.

#### ***Areas of Expertise***

- Executive Recruitment
- Background Investigations
- Behavioral Analysis
- Career Development
- Strategic Planning
- Organizational Assessment

#### ***Professional Accomplishments and Education***

Chuck received his Bachelor's degree from the Dallas campus of Abilene Christian University and his Master's degree in Human Relations and Management from the same institution.

He has completed advanced management training at the Institute for Law Enforcement Administration in Plano and now serves on its adjunct faculty and advisory board. Chuck completed the Federal Bureau of Investigation's prestigious LEEDS course at Quantico, Virginia. He is a veteran of the United States Army, serving in the United States and the Republic of Vietnam.

## **Rollie Waters**

### *Executive Vice President and Special Advisor – Consultant*

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Rollie Waters is an Executive Vice President and Special Advisor – Consultant to Springsted | Waters. He serves as an Executive Vice President of Springsted | Waters and also advises on selected assignments and utilization of proprietary candidate assessment instruments. Since 1976, Rollie has been a management consultant to private and public sector clients. He has consulted with national and international clients in the area of HR Management system design and strategic management. He has given various lectures and seminars for organizations in the areas of compensation as it relates to performance management. He is viewed on a national level as one of the foremost authorities in succession planning and performance management system design for the public sector. He has spoken before such organizations as the International City/County Managers Association, American Management Association, The Alliance for Innovation, National Forum of Black Public Administrators, California Institute of Technology, the Texas Municipal League (TML), and the International Personnel Management Association (IPMA-HR), among others.

Rollie has been actively involved in the development of competency-based knowledge selection and development tools over the past twenty years. He has been instrumental in ensuring the proprietary profiles that he has designed to attract the right candidates that fit the client organization's needs. Rollie has been widely published in national journals and magazines focusing on human resource challenges.

#### ***Areas of Expertise***

- Executive Recruitment
- Web-Based Compensation Support
- Management Development
- Competency-based Systems and Development Systems
- Organizational Strategy
- Mentoring Programs
- Performance Management
- Succession Planning

#### ***Professional Accomplishments and Education***

Rollie received his MBA at Pepperdine University and his Bachelor of Science degree in Psychology from the University of South Carolina.

He is a Strategic Partner with the International City/County Managers Association, International Management Consultants and Alliance for Innovation, a member of the National Corporation Advisory Council of the National Forum for Black Public Administrators, and numerous other professional groups. Rollie has an extensive background in the behavioral sciences and strategic planning. In addition, he is a Certified Management Consultant (CMC) awarded by the Institute of Management Consultants USA.

**Patricia (Patty) Heminover**

*Senior Vice President and Consultant*

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Patty Heminover is a Senior Vice President and Consultant with Springsted | Waters. She has 19 years of public education experience. Prior to joining S|W she was a Client Representative for Springsted Incorporated for seven years. She has also served as superintendent of South St. Paul Schools in South St. Paul, Minnesota. Patty brings considerable experience identifying management talent, leading organizational and process improvements, and developing and administering budgets.

Patty has facilitated discussions with legislators at the state level regarding education funding, securing \$1 Million of new funding for South St. Paul Schools. Her understanding of human resources and finance and her experience working with governing boards comes from having served seven years as the South St. Paul Schools’ Director of Human Resources and Finance, prior to serving as the district’s superintendent. She also served for three years as the co-superintendent of schools for Cleveland Public Schools in Cleveland, Minnesota, after working as its Director of Human Resources and Business Services for six years.

**Professional Accomplishments and Education**

*Education*

Minnesota State University, Mankato, Minnesota  
Master of Education, Administration

Minnesota State University, Mankato, Minnesota  
Bachelor of Science in Consumer Science,  
Business Administration

University of Saint Thomas, Saint Paul, Minnesota  
Mini MBA Program, Human Resources  
Management

*Affiliations*

Minnesota Association of School Administrators  
American Association of School Administrators  
Minnesota Association of School Business Officials  
River Heights Chamber of Commerce, Member  
State Negotiators Association

*Certifications*

Human Resource Certificate, University of St. Thomas  
Superintendents Licensure, State of Minnesota  
Minnesota School Board Association

Patty has received a School Finance Award, technology leadership awards and helped establish the first K-12 International Baccalaureate School District in Minnesota.

**Sharon G. Klumpp**

*Senior Vice President and Consultant*

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Sharon Klumpp is a Senior Vice President and Consultant with Springsted | Waters. Sharon has extensive experience specializing in organizational and departmental studies, human resource management, and executive search for public agencies. She also assists governing bodies and senior-level managers in the development, execution and evaluation of strategic plans.

Sharon has extensive experience in serving government. She has served as Executive Director of the Metropolitan Council, a seven-county regional planning agency for the Minneapolis-Saint Paul metropolitan area, and as Associate Executive Director for the League of Minnesota Cities. Her experience also includes serving as City Administrator in Oakdale, Minnesota and as Assistant City Manager in both St. Louis Park, Minnesota and Saginaw, Michigan. Her private sector experience includes serving as the chief administrative officer for the Minneapolis office of a major global engineering and design firm.

Sharon also served as an adjunct instructor at Walden University, where she taught public administration and organizational change in the University’s School of Management. She served two terms on the Ramsey County Charter Commission and was chair for two years.

**Professional Accomplishments and Education**

***Education***

University of Kansas, Lawrence, Kansas  
Master of Public Administration  
Miami University, Oxford, Ohio  
Bachelor of Arts in Political Science

***Affiliations***

International City/County Management Association  
International Public Management Association for  
Human Resources

**Steve Miner, J.D./Ed. D.**

*Vice President and Consultant*

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Steve Miner is a Vice President of Springsted | Waters, the executive recruitment practice of the Springsted Group. Based in Richmond, he specializes in pay and classification and organizational analysis. With a lengthy background in public management and law, as well as human development, Mr. Miner helps create sustainable organizational performance improvements through proper integration of pay and performance structures and processes with appropriate accountability to – and policy management by – the locality’s elected body.

Steve began his public service as a County Attorney in Virginia, afterwards transitioning to management of various Virginia localities, including service as Deputy CAO and HR Director for Prince George County, Virginia, as CAO for Lee, Culpeper and Accomack Counties, as well as Acting Manager for Orange County, Virginia. These are mostly mid-sized counties with operating budgets today ranging from approximately \$75 - 150 million each. In each county, he did extensive structuring and restructuring with both new and existing departments to better achieve organizational needs, goals and financial situations. He has designed and implemented performance management systems from the ground up, including overseeing the development of routine dialogue on goal setting and achievement, as well as resource allocation between manager and staff.

***Areas of Expertise***

- Executive Recruitment
- Behavioral Analysis
- Career Development
- Strategic Planning
- Organizational Assessment
- Executive Performance Review
- Organizational Performance
- Strategic Workforce Planning

***Professional Accomplishments and Education***

Steve received his Bachelor of Arts in History at The University of Virginia’s College at Wise, Wise, Virginia; his Juris Doctorate from Cumberland School of Law at Samford University, Birmingham, Alabama and his Doctor of Education in Human Resources from The George Washington University, Graduate School of Education and Human Development, Washington D.C.



## **Cecilia Hernández**

### *Project Coordinator*

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Cecilia Hernández is a Project Coordinator with Springsted | Waters. She is responsible for supporting the consultants throughout each recruitment process and keeps in contact with the candidates for any questions or concerns they have. Cecilia communicates with and sends out candidate questionnaires to candidates once the field of applicants for a position has narrowed to a smaller group. She is responsible for creating reports used and sent to clients, submits candidates' information for background checks and verification of their education, as well as scheduling interviews for finalists.

### *Professional Accomplishments*

Prior to employment with Springsted | Waters, Cecilia worked for a local city government as the Records Management Clerk and provided administrative support for the City Secretary Department. Her responsibilities were extended to also provide support for the City Manager and prepare for City Council meetings. Cecilia also worked for a Dallas area university Humanities Department and worked closely with the Event Coordinator and Manager to ensure that programs and events scheduled ran smoothly. She was a contact for students and provided support.

### *Education*

University of Texas at Dallas, Richardson, Texas  
Bachelor of Science, Public Affairs

University of Texas at Dallas, Richardson, Texas  
Master of Public Affairs with a Local Government Concentration

**Jenelle McDonald**  
*Project Coordinator*

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Jenelle McDonald is a Project Coordinator with Springsted | Waters. She is responsible for supporting the lead consultants throughout the entire scope of the recruiting process as well as providing administrative support to Executive Vice President, Rollie Waters.

In this role, Jenelle designs/develops recruitment brochures, coordinates communications with candidates, processes resumes and distributes candidate questionnaires. She is also responsible for providing support to candidates regarding technical and logistical issues. She assists the consultants in scheduling semifinalist interviews, submitting profiles for background checks and education verification, as well as notifying the finalists of project status. Her responsibilities extend to editing presentations, advertisement placements and general office administration.

***Professional Accomplishments and Education***

Jenelle is a very task oriented professional with over 13 years of experience in office administration – at least six of those years have been spent in executive level support and two have been spent in human resources administration. She also has over eight years of experience in sales and marketing including over seven years overseeing employees. The majority of this experience began in branch banking as a Financial Sales Supervisor where, in addition to managing day to day branch operations, she also took on the role of coordinating the branch’s business development. She went on to merchant services as the Client Relations Executive where she also filled the role of Commissions Analyst with the human resource department. This dual-position entailed managing client escalations, analyzing and adjusting pricing structures, contract negotiation, monitoring non-compete agreements, and the paying and reversal of commissions. Prior to joining S|W, Ms. McDonald was involved in real estate investment as the Operations Manager. In this position, she managed the renovation and budgets of over 200 single family homes and provided administrative support once the properties were tenant occupied.

Jenelle has an Associates of Applied Sciences in Financial Operations and an Associates in Business Administration. She is currently pursuing her bachelor’s degree in General Business at Arlington Baptist College.

## 9. Cost Proposal

The all-inclusive professional fee to conduct the recruitment is provided below and includes the cost of professional services by the Recruitment Project Team Leader, the project support staff and all project-related expenses such as advertising, preparation of the recruitment brochure, printing, candidate background, reference and academic verification checks and travel expenses for on-site visits. Travel expenses incurred by candidates for on-site interviews with the client are not the responsibility of S|W and are handled directly by the client organization.

The all-inclusive professional fee will be billed in four installments: 30% of the fee will be billed at the beginning of the recruitment; 30% at the implementation of Phase I; 30% at the implementation of Phase II; and 10% upon acceptance of an offer by the candidate. We are open to negotiate an alternative payment schedule if selected for this recruitment.

All questions regarding the professional fees and project-related expenses should be directed to Art Davis, Senior Vice President at [adavis@springsted.com](mailto:adavis@springsted.com) or via phone at 816-868-7042.

PHASE	DESCRIPTION OF PROFESSIONAL SERVICES	FEES
Phase I	Task 1 – Candidate Profile Development/Advertising/Marketing (includes one day on site by Recruitment Project Team Leader) Task 2 – Identify Quality Candidates	
Phase II	Task 3 – Screening of Applications and Submission of Recommended Semi-Finalists to Client (includes one day on site by the Recruitment Project Team Leader) Task 4 – Reference Checks, Background Checks and Academic Verifications	
Phase III	Task 5 – Final Process/On-Site Interviews with Finalists (includes two days on site by Recruitment Project Team Leader)	
Conclusion	Acceptance of offer by candidate	
<b>TOTAL ALL-INCLUSIVE PROFESSIONAL FEE</b>		<b>\$24,500</b>

OPTIONAL SERVICES FOR CONSIDERATION	FEES
At City's option, S W will conduct a web-based survey to identify key community-wide issues and priorities that could be considered in selecting a Police Chief. The survey is completed by community leaders, citizens and City employees and would alter the project timeline.	<b>\$2,000</b>
On rare occasions, S W is asked to provide additional search services not included in this scope of service or to provide more than three on-site visits to the City. Additional work specifically requested by the City outside the scope of this project will be invoiced at the hourly rate of \$220 plus expenses. S W will submit a written explanation of the additional services to be provided and the estimated hours that will be required prior to commencing any additional services.	<b>\$220 per hour. plus expenses</b>

## Triple Guarantee

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Our Triple Guarantee is defined as: (1) A commitment to remain with the recruitment assignment until you have made an appointment for the fees and tasks quoted in this proposal. If you are unable to make a selection from the initial group of finalists, S|W will work to identify a supplemental group until you find a candidate to hire. (2) Your executive recruitment is guaranteed for 24 months against termination or resignation for any reason. The replacement recruitment will be repeated with no additional professional fee, but only for project-related expenses. Candidates appointed from within your organization do not qualify for this guarantee. This guarantee is subject to further limitations and restrictions of your state laws. (3) S|W will not directly solicit any candidates selected under this contract for any other position while the candidate is employed with your organization.

**APPENDIX I**  
**Sample Brochure**



# THE CITY OF GODDARD, KANSAS IS SEEKING A POLICE CHIEF



A growing community of nearly 6,000 residents, Goddard is seeking a passionate, progressive, and experienced law enforcement professional to become its next Chief of Police. The ideal candidate will be team oriented and possess exceptional leadership, vision, and excel at communicating with Police Department employees, city leaders, and the community.

## THE COMMUNITY

Goddard, located just 15 minutes west of Downtown Wichita and only 10 miles from Eisenhower National Airport ([www.flywichita.com](http://www.flywichita.com)) is blessed to have a number of quality neighborhoods with great access to the region because of its convenient location on U.S. Highway 54. The community is quickly earning a reputation as one of the premier, family oriented and active lifestyle communities in the region for a number of reasons. The City recently approved development plans for a hotel and family entertainment center that will include significant aquatic and outdoor competitive recreation facilities, adjacent to a 200+ acre mixed-use commercial development. Goddard reflects the adage, “small town friendly with access to big city amenities”, and City leaders are proud of the quality growth and municipal services they provide to the community.

In addition to the many attractions located in the Wichita metropolitan area, there are a number of attractions in and around Goddard, such as the popular Lake Afton Park, owned and operated by Sedgwick County. This 720-acre park includes a 258-acre lake and provides camping, boating, water skiing, fishing, and swimming opportunities for the entire family. Another exciting attraction is Tanganyika Wildlife Park, a premiere wildlife facility that features amazing backdrops with beautiful landscapes amidst some of the world's rare and endangered animals. Other “family friendly” facilities include Goddard’s Public Library, and the Lake Afton Public Observatory supported by two nonprofits. This unique asset allows visitors to experience celestial bodies through a 16-inch Ritchey-Chrétien telescope.

The community is proud of the high quality educational opportunities available to its residents. They include Goddard Public Schools, USD 265, ([www.goddardusd.com](http://www.goddardusd.com)) which operates eleven schools in and around the city, including both Eisenhower and Goddard High Schools. Another private school, Holy Spirit Catholic School, provides an option for children from grades Pre-K through the eighth grade. The Wichita State University, Friends University, and Newman University are all within 25 miles of Goddard. Major medical services are available at Wesley Medical Center and Via Christi Regional Medical Center a short distance away in Wichita.

# GOALS FOR 2017 - 2022



## Amenities & Entertainment

- Expand access to entertainment amenities, including restaurants and retail options, for the enjoyment and convenience of Goddard residents and visitors.

## High Quality Parks & Recreation

- Support a high-quality park and recreation system, focused on becoming a model community for outdoor recreation opportunities.

## Beautification of Public Space

- Support the beautification of City corridors, public spaces, current and future neighborhoods.

## Community Connectedness

- Support community connectedness through the enhancement of local government to citizen communication, public infrastructure, and public spaces.

(Law Enforcement Focus)

- Implement neighborhood oriented police practices of Community Oriented Policing.
- Implement new police programming to improve community outreach.

## Housing

- Assess the quality and quantity of current housing options to ensure the availability of quality affordable housing for all current and future residents.

(Law Enforcement Focus)

- Initiate Problem Oriented Service Activities to reduce housing blight and crime.

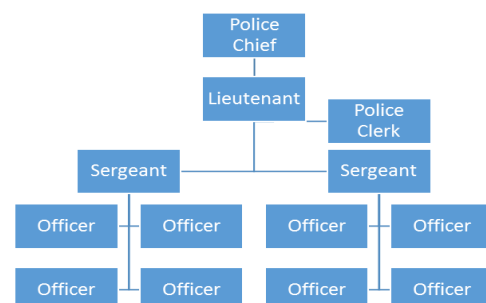
# THE CITY ORGANIZATION

The City of Goddard operates as a mayor-council form of government, consisting of five council members and a mayor. The Mayor and City Council hire a city administrator who is responsible for overseeing the day-to-day operations of the City, including the preparation, administration and oversight of the annual budget and 36 FTEs. The City annually funds the services it provides with a General Fund budget of just over \$3M, and a Combined Funds total budget of \$9.8M. Besides law enforcement (including animal control), the other services provided by the City include: Parks and Recreation (swimming pool, community center, library, and parks) Community Development (economic development, planning and zoning, code enforcement, public health), Public Works, and the utility services of Water and Sanitary Sewer.

# THE DEPARTMENT

The Police Chief reports to the City Administrator and is responsible for overseeing a department with a budget of \$1.25 million, providing law enforcement services to a community spread over six square miles. This budget funds 13 FTEs; including the Chief of Police, 1 Lieutenant, 2 Patrol Sergeants, 1 police clerk, and 8 patrol officers. The Department is able to provide 24-hour policing with 2 officers on duty at any given time. The Department is divided into three functional areas: Police Administration, Community Outreach, and Animal Control. Department personnel are trained to provide a full range of services, including crime prevention programs, Felony and Misdemeanor investigations, evidence collection, witness interviewing, and traffic accident investigations and reconstruction. Community outreach is a top priority for the City of Goddard and the Department utilizes a Bike Patrol, and other special events throughout the year, including National Night Out and the Goddard Fall Festival to accomplish this. Animal Control and the Officer assigned to it are also actively involved in community outreach when not answering calls to address stray, nuisance or dangerous animals. The City does not provide facilities for housing these animals long-term, but contracts with a local veterinary clinic in cases when short-term housing isn't an option.

## GODDARD POLICE DEPARTMENT



## THE POSITION

The City is seeking candidates for Police Chief that possess a track record of community involvement and the ability to establish strong relationships with neighborhoods, the business community, other law enforcement agencies, the Goddard School District, City staff, and the City's Elected Officials. The City desires a candidate that exhibits strong diplomatic skills, self-confidence, and the highest integrity on a daily basis, while serving the public with humility. The ability to exhibit a vision for the future of the Department, develop future leadership, and using prior budgeting experience to clearly articulate departmental needs will be an important advantage.

## QUALIFICATIONS AND EXPERIENCE

Candidates should possess the following qualifications and experience:

- Required education will include a Bachelor's degree from an accredited college or university;
- At least ten (10) years' active law enforcement experience at various levels of responsibility, including supervisory;
- A Master's degree, and training at the FBI Academy or Southern Police Institute is preferred;
- Possession of, or the ability to obtain a valid Kansas Driver's License and KLET Certification, or an ability to obtain shortly following appointment is required;
- Must pass an extensive psychological exam, background checks, and have a clear driving record;

Each candidate's background and employment history will be reviewed for an outstanding level of professional accomplishment, community interaction and ethical conduct. A candidate's background and experience should include a diverse exposure to all aspects of municipal law enforcement management, with experience and competency in the management of police personnel, policy and procedure development, budget development and administration, program implementation, and successful building of partnerships with the community and other law enforcement agencies.

## TOP PRIORITIES FOR THE POLICE CHIEF

- Seek input from community stakeholders and City leaders and develop a new strategic vision for the Goddard Police Department.
- Assess internal operations, structure, training, and equipment needs and establish "next steps" necessary to continue Department's progress.
- Develop future leadership in the Department.



## MANAGEMENT STYLE AND PERSONAL CHARACTERISTICS

The Police Chief is an extremely important component of the City's commitment to maintaining an excellent quality of life for the community. Candidates who have an established track record of being out in the community and visible, as well as accessible to people throughout the community will have an advantage. The ideal candidate will possess the following characteristics and competencies to be considered for this position:

- Progressive law enforcement professional that is passionate about creating a top-flight law enforcement agency;
- Team oriented and possess exceptional leadership, vision, and excels at communicating with the Police Department employees, other City departments, City leaders, and the community;
- Ability to assess and articulate needs and a vision for the Department as they related to equipment, policies, community policing, and staffing;
- Professional – and willing to set the standard for the Department at a high level;
- Accessible to the community and ability to establish strong working relationships with a multitude of stakeholders evidenced by a record of past community involvement;
- Passion to collaborate and work with others to accomplish the City's goals;
- Collegial and collaborative in approach toward problem solving, teamwork, and transparency;
- Self-confidence balanced with humility;
- Record of exceptional integrity and character;
- Ability to mentor and develop future leadership within the Goddard Police Department.



# CITY OF GODDARD

## VISION

A vibrant community, growing and accessible; the destination for a family oriented active lifestyle.

## MISSION

To work cooperatively and efficiently to provide a vibrant community that is growing and accessible for our neighbors. We aim to be a destination for a family oriented active lifestyle.



## GODDARD POLICE DEPARTMENT

### MISSION

To preserve and protect the safety and well-being of all individuals in the City of Goddard through compassionate public service. We shall project through our actions the pinnacle of integrity, honor, fairness and compassion to those we serve.

### CORE VALUES

- **Pride** – To demonstrate pride in my agency and chosen profession through my actions and appearance;
- **Respect** – To show respect for individuals I come into contact with on a daily basis;
- **Integrity** – To demonstrate integrity in all that I do;
- **Duty** – To uphold my sworn duty and responsibility;
- **Ethics** – To be ethical in my decisions and conduct.

## COMPENSATION AND BENEFITS

The starting salary is negotiable up to \$90,000, plus a City provided vehicle, depending on a candidate's qualifications and experience. Goddard has an excellent benefits package, including being part of the Kansas Police and Fire (KP&F) Retirement System. The City offers paid vacation, sick leave, and health and vision insurance at attractive rates. A dental plan is also available at full cost to the employee. All City employees receive complementary access to the City's swimming pool. The City will negotiate relocation assistance with the successful candidate; residence within the corporate limits of Goddard is strongly encouraged.

## APPLICATION AND SELECTION PROCESS

Interested applicants should submit a cover letter and resume on-line at:

<https://waters-company.recruitmenthome.com/postings/1324>.

This position is open until filled; however, prospective candidates are encouraged to submit their application not later than the first review deadline on Tuesday, May 16, 2017. Following the first review date, resumes will be screened compared to the criteria outlined in the Brochure. Final interviews in Goddard will be offered to those candidates named as finalists by the City, with reference checks conducted prior to the interviews after receiving candidates' permission.

For more information please contact Art Davis at [adavis@springsted.com](mailto:adavis@springsted.com), or by phone at 816.868.7042.

**The City of Goddard is an Equal Opportunity Employer (EOE) and values diversity at all levels of its workforce! For More information on the City of Goddard, please see the website at [www.goddardks.gov](http://www.goddardks.gov).**

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